

Belmont Public Library Trustee Meeting Minutes

Date: Monday, June 8, 2020

Called to order at 4:08 pm

Present: Mary Charnley, Diana Johnson, Eileen Gilbert (library director)

Multiple power outages on Saturday disrupted the wifi so that a link for the public to attend virtually could not be set up. Therefore, the door was left open for anyone wishing to attend.

Mary made a motion to accept May minutes. Diana seconded and it passed. Mary made a motion to accept the library director's report; Diana seconded it and it passed.

Old Business

Curbside pickup- has been going well. There was a great response on the first day and a slower but steady response since then.

Painting Library exterior- Mary asked about painting the retaining wall outside the library. Eileen will check with the town to see who should be taking care of this and to check to see if the portico pillars need repair.

Brickwork is going well. They completed the front of the building and have moved onto the side. Checks covering half of the Mooseplate funds and half of the LChip funds have arrived; Mary and Diana will transfer funds.

Material ordering has begun again. Materials ordered earlier have just arrived.

Other- Eileen will contact Stafford Oil to ask about options to heat the library in conjunction with the mini-splits in the winter. She is hoping to replace the current furnace with a smaller more efficient unit. She will also call Energy Solutions for possible ideas.

Eileen will also make sure the trustee minutes are posted on the website.

New Business

Summer Programming- A modified program for this Imagine Your Story theme. READsquared will be used to help track summer reading. Take and Make Storytime will run for 4 weeks. Marek Bennet's Zoom Comics Workshop hopefully in July for 30 children or so, likely third through seventh or eighth grade. Children's Literacy Foundation Summer Readers will sponsor a book give-away and possibly a live event at the end of July depending on allowable gatherings. Possibly building computers (from raspberry pi) through a summer learning grant.

Re-opening the library and staffing- Eileen spoke to Steve Paquin, the town health officer who recommended that we use retail guidelines when re-opening. That would mean that the building would operate at fifty percent capacity or 10 people at any one time. Furniture would need to be moved to allow patrons and staff to spread out as much as possible. The two tables upstairs would likely be

removed along with the chairs. These could be stored in the bank building. Only one fixed computer will be available on each floor. Chromebooks may be available if needed.

Hours of operation should be limited to single shifts rather than overlapping shifts to cover extended hours. Eileen proposed the following schedule: Monday- Thursday the library open to the public 10-4 two days, 12-6 two days with curbside pick-up available an hour before opening and an hour after close. Saturday hours would remain 9-1pm. The library would be closed on Fridays, typically a slower day in the summer. With these reduced hours and the reduced capacity allowed in the building, all part time staff would not be able to return immediately. Eileen suggested asking Kelly to return initially as she is the senior associate. Therefore, Eileen, Sarah and Kelly would resume work (full time and part time respectively) beginning June 13th. The library will reopen June 29. Further expansion of hours and staffing will be discussed at the July meeting.

Adjourned at 5:10.

Non-public session per RSA 91-A:3 immediately followed.

Next meeting: Monday, July 6th, 4pm
Respectfully submitted by Diana Johnson