

Belmont Public Library Trustee Meeting Minutes

Date: Monday, August 14, 2017

Called to order at 4:58

Present: Mary Charnley, Gail Thomas, Eileen Gilbert (director) and Diana Johnson

July minutes were reviewed and accepted unanimously as were the director's report and financial report.

Old Business

By-laws update has been completed.

Summer reading programming has finished. Children are still collecting their prizes. Performances were all very good and well attended. The "Bingo" format for reading prizes was not as well received as the previously used format. After school starts at the end of the month, Kristen Desborough (BES librarian) will share how the elementary school students did with this as well (sheets were given to all students and the program explained by Eileen and Kristen).

Brickwork: Eileen spoke to Joe Rhodes and he reiterated the need to repoint the entire wall. If he is firm on the price he gave, his quote is the best as he would be repairing the entire wall. As the building is 90 years old, it is likely a good idea to repair the entire wall. Mary will call him to see if he can give the library a more detailed, written quote for the repointing of the side.

Roof Tiles Update: Great Northern Roofing came to examine the roof and gave an estimate for the repair. The estimate was "\$850 to repair missing and broken tiles". Diana asked how much tile needed repair; Alan Daisy had noted two spots but were there more? Eileen will call to ask about the extent of the damage they observed on the roof.

Old Home Day: The crafters raised \$77.50. The festivities were not well attended. The library still has many unsold glass ornaments as well. Eileen will advertise them on the library website.

Mae Williams: Mae and Norman will have their site visit Monday, August 21st.

New Routers: The discussion was tabled until September. The quote was sent but Eileen asked additional questions and they have not been answered yet.

Storage for DVDs: Eileen spoke to the Library Company about the two new units needed to store the DVD collection. They lowered the price from \$290 each to \$217 each plus shipping. Eileen would like to use a portion of the money donated by Brookside Pizza (\$1200) from the raffle of the table they had. Mary made a motion to do this, and it was passed unanimously.

New Business

Job Descriptions- Eileen revised the job descriptions for all positions. After reviewing the changes, they were approved unanimously.

Next Meeting: September 18th 4:30

Budget Meeting: September 11th 4:30

Adjourned at 5:52

Respectfully Submitted by Diana Johnson