

Belmont Public Library Trustee Meeting Minutes

Date: Monday, August 12, 2019

Called to order at 9:44 AM

Present: Mary Charnley, Diana Johnson, Eileen Gilbert (library director), Gail Thomas

Mary made a motion to accept July minutes as well as library director's and financial reports. Gail seconded and it passed.

Old Business

Air Conditioners: the existing units that will be removed from the windows are too large for use in any town buildings so they will be taken for recycling by the town maintenance workers.

Desk: The new desk Eileen ordered arrived last Thursday and is working out very well.

Old Home Day: went well this past weekend. Three library employees worked- two in early, one stayed late. The Friends of the Library had a book sale, craft supply sale and a fifty-fifty sale.

Policy Review- Circulation: After discussion, Mary made a motion to increase the limit of items checked out from 10 to 15 items per card holder at a time. This was mainly done to accommodate adults with children under 6 who are unable to check out books on their own cards.

Summer Program: The finale was this weekend and went well.

New Business

Cleaning service- This is going very well.

Windowpanes- Eileen will have this information ready for the September meeting.

Library closing: August 20-23rd for installation for cooling/heating units. Eileen will check with the company to see if the building needs to open or closed beyond normal operating hours. The bushes on the north west corner of the building will be removed for installation of the compressors and will be replaced in the spring.

Sale of librarian's desk: Someone was interested in purchasing the desk that was replaced, however thought the suggested sale price of \$200 was too high. Mary made a motion to sell the desk for between \$100 and \$150 and that the money should be put back into savings to offset the cost of the new desk. Diana seconded it and the motion passed.

Other: Mary suggested that the library and parks and recreation department sponsor a bus trip to Boston to see Downtown Abbey: The Exhibition at the Park Plaza Castle until the end of September. She will talk to Janet at Parks and Rec about the idea.

Adjourned at 10:30.

Next Meeting: September 9th at 4:30.

Respectfully Submitted by Diana Johnson