

**Belmont Public Library
Emergency Trustee Meeting
Minutes**

Date: Monday, March 16, 2020

Called to order at 4:33pm

Present: Mary Charnley, Gail Thomas, Diana Johnson, Eileen Gilbert (library director)

We met to discuss library services with the onset of covid-19 virus and the closure of public schools by the governor's order.

All library programs are cancelled effective immediately. The library will remain open for the present time for circulation only: no computer or copier usage. Patrons are encouraged to browse for books and materials as quickly as possible. While some libraries in the state have closed, others are open for curbside pickup only and others (including Gilford) are open for circulation only. We feel that given the small size of our library building and the community, there are rarely more than 15 people in the library at a time and so this is an appropriate measure for the time being.

The following hours are set until April 3rd.

Tuesday	3/17:10-2	3/24: 12-2	3/31:12-2
Wednesday	3/18: 4-6	3/18: 4-6	4/1: 4-6
Thursday	3/19: 10-12	3/26:10-12	4/2: 10-12

The staff has been cleaning surfaces and books frequently. Mary will bring in more Clorox wipes. The cleaning company will be in on Saturday and will give an additional surface cleaning.

Adjourned: 5:14pm

Respectfully submitted,
Diana Johnson