

Belmont Public Library  
Trustee Meeting Minutes  
Thursday, October 4, 2018

Present: Mary Charnely, Gail Thomas, Diana Johnson (library director not in attendance)

Called to Order: 3:36

The minutes from September's meeting were reviewed and accepted. The director's report was also accepted.

#### Old Business

Brick repointing- Joe needs another payment and so the trustees reviewed payments made thus far: In July two payments were made totaling \$3500. This was the initial payment made by monies given in the Mooseplate grant. While we have no written record of payments made from capital reserve fund for the library's portion of the project, we estimate that \$5000-\$7000 was paid to Joe throughout the summer months completing the library's payment. The remaining \$3500 will be paid for by Moosplate funds after the work is complete. In the meantime, the cost will be paid through the library's savings account and reimbursed later. Gail wrote out a check (#3467) to Joe in the amount of \$1500. Mary and Diana will transfer the money from savings to cover the cost.

Budget- meeting dates have not yet been set.

Capital Reserve Fund/ Duffy Fund financial update- Mary expressed a desire to see account activity and balance information for each of these accounts. Both are being used to pay for library repair and renovation and it is important to keep track of these accounts.

Architect report review by Steve Paquin- Mary and Gail were both pleased with his thoughts on the report. The items he recommended for attention were practical. The furnace replacement, installation of central air and bathroom expansion seem a good place to start. We would need to research contractors, etc. We also need to speak with Eileen about completing the paperwork for the next phase of LChip funding for these projects.

#### New Business

Chairs- Mary made a motion to sell 4?? Surplus metal chairs in storage at the old bank building for \$5 each. The proceeds of the sale would be used for remodeling projects in the library. The motion was passed.

Meeting adjourned at 4:35.

Next meeting: November 1<sup>st</sup> at 3:30.

Respectfully submitted by Diana Johnson