



Office of Board of Selectmen

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Selectmen's Meeting

Monday, April 19, 2021, 10:00 a.m.

Belmont Mill 4th Floor Tioga Meeting Room

Chairman Ruth Mooney called the meeting to order at 10:00 a.m. Also present were Selectman Claude Patten, Selectman Jon Pike, Town Administrator Jeanne Beaudin, Assistant Town Administrator Alicia Jipson, Police Chief Mark Lewandowski, Assistant Fire Chief Deborah Black, DPW Director Craig Clairmont, Patrick Golden via Zoom, and Building Inspector Russell Wheeler.

Abatements, Exemptions & Credits

The appropriate abatements, exemptions, and credits were signed by all attending Board members.

Selectman Patten moved to approve the minutes of the meeting held on April 5, 2021 as written; seconded by Selectman Pike and the motion passed unanimously.

New Business

Beautify Belmont Clean Up Days- TA Beaudin reminded all that our annual Beautify Belmont will be held starting April 22nd and run through April 25th. Public Works Department will collect the bags on Monday the 26th. ATA Jipson added that each school had requested a box of bags, and that she had reached out to the senior class advisors to encourage them to hold a volunteer event with the senior class. She had yet to hear back on if they have any plans to do so.

434 Jamestown Road- In 2019 this lot was subdivided into 2 lots. There was a data entry error when making the changes. The property owner called last week with concerns regarding the assessment and quite upset with the value increase of the assessment. She was advised that she had missed the timeline to file for an abatement and was advised she could do so following receipt of her fall tax bill. It was following this call that the error in the land use code was found and corrected for 2021 resulting in a revised assessment of \$132,508. She was then sent a copy of the new assessment card.

On Tuesday, April 13th the property owner called TA Beaudin's office and was again quite upset with her tax bill, they had a lengthy discussion, and she was advised that the change in assessment could not be made retroactive due to state law. TA Beaudin recommend that she write to the Board to request a hardship adjustment to her bill, however after giving the matter a great deal of thought, TA Beaudin would recommend that we issue and abatement/refund on the 2019 tax bill to be applied against her 2020 taxes. Then issue an abatement on her 2020 taxes, leaving a balance of \$1,662.05 plus any accrued interest due on the account. Selectman Pike motioned to grant the abatements per TA Beaudin's recommendation; seconded by Chairman Mooney and the motion passed unanimously.

72 Main Street Correspondence- TA Beaudin received a letter from the property owners of 72 Main Street with issues with their sewer line. TA Beaudin has made Craig and Tim aware of the concerns. The homeowners had a substantial repair back in October of 2020. They were not aware that they were responsible for the sewer line from the sewer main to their connection. They were under the impression that it was their responsibility from the connection to the edge of the street and anything under the road to the main was the responsibility of the Town. They feel that if they were made aware of the ordinance, they could have better planned with the appropriate homeowner's insurance and such. At this time, they are asking for consideration from the Town to cover all or part of the \$10,434 expenses they incurred to correct the broken sewer pipe. If they are denied they wish to have a meeting in person with the Board and appeal the decision. DPW Director Craig Clairmont added that he feels that something was amiss when the connection was first made. The Town's regulation has been since 2013 that the service connection shall begin at the sewer main, and that the property owner shall maintain, repair, or replace each service connection. The Board unanimously decided that the Town's regulations are made clear, and the request has been denied, and they are welcome to come to the next meeting to appeal the decision. TA Beaudin will send a letter informing them of the decision made.

Other New Business

Town Signs- TA Beaudin asked Patrick our Building and Grounds supervisor to look at the three "Welcome to Belmont" Signs we have around town. Patrick received a quote in the amount of \$500 for each sign and that included new posts. Patrick recommends that we replace one sign a year. TA Beaudin added that the current signs have the old town seal with the dam on them. Do we want to update the signs to reflect the new seal that we are currently using? The Board agreed to update the signs to reflect the new seal.

Mill RFP- We only received one RFP back for the work to be done at the Mill. TA Beaudin has asked that Patrick review it when he returns back to work. The quote included three options for consideration. The Board asked that Patrick act like a clerk of the works on this and monitor the work closely and make sure we are appropriately replacing what needs to be replaced and not just covering it up and needing to do repairs later down the road and adding to the costs.

Old Business

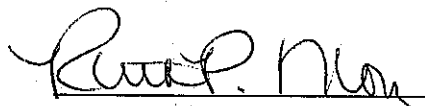
Parking on Main Street- TA Beaudin has received further comments from the NHDOT after our March 15th meeting. The NHDOT is willing to work with the Town on restricting parking in the areas requested along Main Street if the Town is willing to enforce it. For major public safety concerns both Police Chief and Public Works Director agree that it is in the best interest of the public to post that area "No Parking". By removing those parking spaces there will be better visibility and trucks will be able to make the turns better without crossing the line. It is a difficult intersection to say the least. The Town will proceed with sending a letter back to the State asking for them to post the road, and the Town of Belmont will be the enforcer. TA Beaudin will also draft letters to the affected businesses and properties to inform them of the changes.

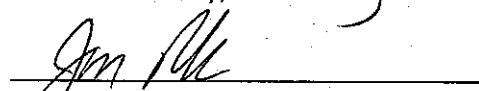
Sunshine Drive and Silkwood Ave- Eversource did get back to TA Beaudin and they do not offer utility location services. TA Beaudin did find two companies in NH that do offer this service. TA Beaudin added that if it is found that the utilities lines are in the ROW it will be up to the association to move the lines that fall within the construction zone and ROW. Selectman Pike requested that TA Beaudin send the association another letter and continue to send letters along the way through the process, so that they are fully aware of our intentions. Selectman Mooney suggested we find out how much it will cost to locate the utilities. We may find that it is too expensive and choose to go in another direction.

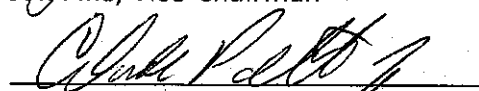
Non-Public

Chairman Mooney moved to enter non-public session in accordance with RSA 91: A:3 II (b & c) at 10:54 a.m. Those present and voting were Ruth Mooney, Claude Patten, and Jon Pike. Also present were TA Beaudin, Asst. TA Alicia Jipson. Discussion was had in regard to the Beach Parking Attendant Interview results and recommendations. Second round of interviews were held for the Finance Director position. Two candidates were interviewed and the Selectmen took a brief break in the process which was resumed at 3:30 p.m. at which time a third interview was conducted. The interviews concluded at 4:30 p.m. Chairman Mooney moved to offer the final candidate, Katherine Davis the position. Selectman Pike seconded the motion and the motion passed unanimously. TA Beaudin will draft the offer of employment.

Meeting adjourned at 4:45 p.m.


Ruth P. Mooney, Chairman


Jon Pike, Vice-Chairman


Claude B. Patten, Jr., Selectman