



**Town of Belmont, NH
Job Posting
Land Use Technician**

The Belmont Planning Board is seeking an experienced, self-motivated, detail-oriented, communicative, and respectful individual to fill the existing position of Land Use Technician in a fast-paced land use suite. The successful candidate will have a general knowledge of land surveying, civil engineering, site construction practices, GIS, CAD, environmental and land conservation practices, and grant writing. The Land Use Technician also plays an integral part of the Town of Belmont organization in anticipating and meeting the needs of the community. Duties include: reviewing, inspecting, and assisting from project conception to occupancy; acting as Staff liaison to the Conservation Commission, reviewing environmental and land conservation related projects and provide guidance to Land Use Boards; maintaining GIS, mapping, and road and open space inventories; reviewing State environmental permits; responding to public inquiries regarding regulations, applications and permits; evaluating land and preparing preliminary plans for land disposition or conservation projects in accordance with applicable regulations, standards and practices; and, using and maintaining a variety of computer, drafting, and survey tools, equipment, and software.

Candidates shall have a Bachelor's degree in civil engineering, environmental studies, natural sciences, mapping/GIS, real estate law, surveying, land use planning, and related fields. The ideal candidate would have a minimum of three to five years of experience in public or private sector land use development. Possession of, or ability to readily obtain, a valid driver's license issued by the State of New Hampshire. Any equivalent combination of education and experience that demonstrates possession of the required knowledge, skills, and abilities.

This is a full-time, hourly position, salary commensurate with experience, with a competitive benefits package, and a supportive and collegial working atmosphere. The Town of Belmont is an Equal Opportunity Employer. Complete job description available online at <http://www.belmontnh.org> or by contacting the Town Planner's office.

E-mail resume and letter of interest to Karen Santoro, Town Planner, at Planner@BelmontNH.gov or mail to the Land Use Office, Town of Belmont, PO Box 310, Belmont, New Hampshire 03220. Resume and letter to be received no later than Friday, May 19, 2023; however, position shall remain open until filled.

Date of Notice: May 1, 2023