



# Belmont Planning Board & Application Review Committee Meeting Schedules 2021

The regular monthly meetings of the Planning Board and Application Review Committees are listed below. Adjustments to the schedules will be made as necessary. Confirmation of dates should be made with the Land Use Office. Agendas specific for each meeting will be posted prior to the meeting at <http://www.belmontnh.org/agendasminutes.asp>. Meetings are held at the [Belmont Mill](#), 14 Mill Street. Directions are available at <http://www.belmontnh.org/datadirections.asp>. Applications to be placed on the agenda must be submitted in the required form to the Land Use Office by the meeting closing date. Additional information can be obtained from the Land Use Office and at <http://www.belmontnh.org>.

APPLICATION REVIEW COMMITTEE		PLANNING BOARD	
MEETING CLOSING DATE	MEETING DATE	MEETING CLOSING DATE	MEETING DATE
Thursday, November 12, 2020	Thursday, November 19, 2020	Monday, December 7, 2020	Monday, December 28, 2020
Thursday, December 10, 2020	Thursday, December 17, 2020	Monday, January 4, 2021	Monday, January 25, 2021
Thursday, January 14, 2021	Thursday, January 21, 2021	Monday, February 1, 2021	Monday, February 22, 2021
Thursday, February 11, 2021	Thursday, February 18, 2021	Monday, March 1, 2021	Monday, March 22, 2021
Thursday, March 18, 2021	Thursday, March 25, 2021	Monday, April 5, 2021	Monday, April 26, 2021
Thursday, April 15, 2021	Thursday, April 22, 2021	Monday, May 3, 2021	Monday, May 24, 2021
Thursday, May 20, 2021	Thursday, May 27, 2021	Monday, June 7, 2021	Monday, June 28, 2021
Thursday, June 10, 2021	Thursday, June 17, 2021	Monday, June 28, 2021	Monday, July 26, 2021
Thursday, July 15, 2021	Thursday, July 22, 2021	Monday, August 2, 2021	Monday, August 23, 2021
Thursday, August 12, 2021	Thursday, August 19, 2021	Monday, August 30, 2021	Monday, September 27, 2021
Thursday, September 16, 2021	Thursday, September 23, 2021	Monday, October 4, 2021	Monday, October 25, 2021
Thursday, October 14, 2021	Thursday, October 21, 2021	Monday, November 1, 2021	Monday, November 22, 2021
Wednesday, November 10, 2021	Thursday, November 18, 2021	Monday, December 6, 2021	Monday, December 27, 2021
Thursday, December 09, 2021	Thursday, December 16, 2021	Monday, January 3, 2022	Monday, January 24, 2022
Thursday, January 20, 2022	Thursday, January 27, 2022	Monday, February 7, 2022	Monday, February 28, 2022
Thursday, February 17, 2022	Thursday, February 24, 2022	Monday, March 7, 2022	Monday, March 28, 2022

The Belmont Planning Board has established an application review committee (**review committee**) comprised of applicable town staff to assist applicants to produce a technically complete application which conforms to the applicable Ordinances, Codes and Regulations. Refer to Application Review Committee application and instructions at <http://www.belmontnh.org/docs/ARC/ARCAppl.pdf>.

Applicants are **required** to schedule at least one meeting with the review committee prior to formal Planning Board application submission. However, applicants are **encouraged** to meet with the land use staff and the review committee as often as they like throughout the formulation of a proposal. Additionally, if the proposal changes significantly from the details provided to and discussed with the review committee, additional review by the committee may be required.

Upon completion of the review committee process, the applicant may finalize their plans and submit the formal Planning Board application, with all supporting data, plans, fees and any written request(s) for waiver to the Town Planner who will determine if the formal application complies with the minimum application submission requirements of the regulations.

Only applications which are found to meet the minimum application submission requirements of the Regulations will be placed on the Planning Board agenda. Formal applications which are submitted incomplete or with insufficient time for staff to determine that they are complete by the Planning Board closing date will not be placed on the agenda for that meeting. The time required for staff review is based on the complexity of the application and available staff time. All efforts will be made to respond to applicants in a timely fashion; but adequate time should be allowed for such staff review. All applications must be physically received in the Land Use office by close of business on the dates listed.

Once the application meets the minimum requirements, staff will schedule the Plan Submission Meeting where the Planning Board will determine if the application is complete for the purposes of commencing their review. The Public Hearing may also be held at this time. The Planning Board does not begin new hearings after 10pm.