

Town of Belmont, NH

BUILDING PERMIT APPLICATION

Applications and Assistance are available in the Town Hall Land Use office (267-8300x119). Completed applications in compliance with the Ordinances and Regulations are usually processed within 14 business days. Application must be printed or typed, complete and legible. Building Plans are required and all plans and construction must be in compliance with all State of NH Codes and Regulations as well as those adopted by the Town of Belmont which include, but are not limited to, IBC, NFPA, and all Land Use Ordinances and Regulations. New or upgraded driveways, including (re)paving an existing driveway require a permit. Applicant is responsible to assure all information correct. Permits expire if not substantially acted upon within 6 months or if construction activity ceases. **INSPECTIONS REQUIRED:** Applicant is required to call the Building Inspector for all required inspections (setback, foundation, framing, rough plumbing, rough electrical, insulation and final). Failure to obtain a "certificate of occupancy/use" for ALL completed construction can/will delay the issuance of this/future permits. Fees are due with application, checks made payable to "Town of Belmont". Fees for approved applications are non-refundable. See "Frequently-Asked-Questions" at http://belmontnh.org/docs/ords&apps/FAQsBldg.htm.

1.	Land Owner's Name:	Tele:		Fax:		
	Mailing Address:		nil:			
2.	Building Owner's Name (If different):	Tele:		Fax:		
	Mailing Address:	e-ma	il:			
3.	Applicant's Name (If different):	Tele:_		Fax:		
	Mailing Address:	e-ma	nil:			
4.	Contractor:	Tele):	Fax:		
	Mailing Address:	e-ma	nil:			
5.	Plumber:	Lic.#:	Tele:	Fax:		
6.	Electrician:	Lic.#:	Tele:	Fax:		
7.	Mechanical Installer:	Lic.#:	Tele:	Fax:		
8.	Location of work: Street # & Name:		Tax Map #:	Tax Lot #:		
9.	Total lot acreage: Total lot frontage on Class V Road or better:_	Zoning Distri	et: Is this a	condominium? □YES □NO		
10.	Is lot located:					
	a. \square YES \square NO Under a Current Land Use (CLU) Assessment (portion to be devel	oped)? If"YES'	'an existing CLU map must		
	be on file with town and a revised copy must accompany this application.					
	b. ☐ YES ☐ NO In 100 year Flood Plain (check maps in Town					
	c. \(\subseteq \text{YES} \(\supseteq \text{NO} \) Within 250' of a public water body? (Attach c	opy of NH DES Sh	oreland Permit)			
d. □ YES □ NO Within Belmont Aquifer Protection Zone?						
11.	1. List all uses and structures currently on property:					
12.	2. Explain any work proposed for driveway(s):					
13.	Briefly explain current proposal(s):					
14.	Type of Proposed Improvement (Check all that apply)					
	 □ New structure □ Foundation only □ Alteration/Repair □ Relocate off site³ 		ocify):			
	Asbestos, lead paint and/or hazardous materials encounter	_	-			
		_	_	_		
	*Demolition/Relocation applications must be signed by land <u>and</u> unit		_	Collector's removal permit.		
15	Is this a: proposed project: or an after-the-fact application	on (work already st	tarted)?			

Relocations and Demolitions:	Type of Structure: For Manufactured (Mobile) Homes: Mode Method: □ Demo on site Method of mate □ Relocate off site By (person	el Name: erial disposal	Mfg Year:
Applications for demolitions and relocati Permit to move. Structures cannot be de	ions must be signed by Structure Owner and Land Ow emolished or relocated until all permits are approved	wner (<u>even if the same</u>	e) and must be accompanied by Town Clerk's
#1 First Proposed Structure	e/Addition:		
Proposed Use: Residential & R	Residential Accessory Projects OR	Commercial, I	ndustrial & Institutional Projects
☐ Single Family	Dwelling Two-Family	-	z Structure:
	Building Garage		
•	elling Unit (Requires questionnaire) No. of Units	Solar Panal(a)) (Must complete exemption application at
	No. of Units all or □Permanent)		or total value will be added to property tax
(Seasonal limited t	to 5/1-10/1 annually)	assessment)	L-shord my
assessor's office of assessment)	(Must complete exemption application at r total value will be added to property tax		
	e)		
Manufactured (Mobile) Home:	H.U.D. #: Mfg na	me:	Mfg year*:
	Was there previously a unit on this site:	$\Box Yes \Box No$	
	If so: Owner's Name: *Applications for used units must be accommodated accommodate		Date removed
	prior location (issued by Town where unit v	•	
Total Value of Improvement: \$_		-	
Foundation Information:	☐ Concrete <u>and</u> ☐ Full		
		□ SonaTube	
	☐ Other ☐ Other:	_	
NH Residential Energy Code:	For all Residential New Construction, Addi must submit a Certificate of Compliance Ap Public Utilities Commission <u>prior to</u> submit	plication (www.be	elmontnh.org/data_forms.asp) to the NH
	Date you submitted Energy Application to l	PUC:	
Principal Type of Frame:	☐ Wood frame ☐ Masonry (wall bearing) ☐ Reinforced concrete ☐ Other:		el
Principal Type of Heating:	☐ Gas ☐ Solar ☐ Electric ☐ Coal ³ *Require	* □ Oil* es Fire Department p	☐ Interior Wood/Pellet* permit
Sewage Disposal:	☐ Town or community system (New Connection ☐ Private (septic tank,etc) (NH DES Septic App		
Water Supply:	☐ Town or community system (New Connection ☐ Private (well, cistern)	on-attach copy of perm	uit)
Dimensions:		Existing Structure Info	Proposed Structure/Addition Only
	Number of stories		
	Total square footage (exterior dimensions)		-
	Total square footage (exterior dimensions) Bldg width (include on sketch)		
	Bldg length (include on sketch)		
	Does upper story overhang lower story?		
	Number of bedrooms each proposed structure or addition include	led on this applie	2ation (Use Additional Sheets as Naccesary)

Proposed Use:	☐ Single Family	Residential Accessed Dwelling Two-I Building Garag	Family	jects <u>OR</u>		& Structure:
	☐ Accessory Dwelling Unit (Requires questionnaire)					
	☐ Multi-family:	Iulti-family: No. of Units			☐ Solar Panel(s) (Must complete exemption application at assessor's office or total value will be added to property tax	
	☐ Pool (☐Seasonal or ☐Permanent) (Seasonal limited to 5/1-10/1 annually)					
					assessment)	
		(Must complete exemp or total value will be add				
	☐ Addition (Type)		_			
Manufactured	(Mobile) Home:	H.U.D. #:		Mfg na	ame:	Mfg year*:
		Was there previo	usly a u	nit on this site:		
		If so: Owner's Na				Date removed
		*Applications for used units must be accompanied by Town Clerk's Permit to remove unit from prior location (issued by Town where unit was previously located).				
Total Value of 1	Improvement: \$	·	•			
Foundation Inf	ormation:	☐ Concrete	and	□ Full	□ Crawl Spac	0
r oundation im	oi mation.		anu		□ SonaTube	
		☐ Other				
NH Residential	Energy Code:	For all Residentia			itions or Renova	ations involving Living Space, Applica
		For all Residentia must submit a Cer Public Utilities C	rtificate commiss ed Energ	Construction, Add of Compliance Apion prior to submi	itions or Renova oplication (www tting a building	.belmontnh.org/data_forms.asp) to the N permit application to the Town.
		For all Residentia must submit a Cer Public Utilities C	rtificate commiss ed Energ	Construction, Add of Compliance Apion prior to submi	itions or Renova oplication (www tting a building PUC:	.belmontnh.org/data_forms.asp) to the N permit application to the Town.
Principal Type	of Frame:	For all Residentia must submit a Cer Public Utilities Condition Date you submitted Wood frame	rtificate commiss ed Energ Masoncrete	Construction, Add of Compliance Apion prior to subming Application to conry (wall bearing Other: Coal	itions or Renova oplication (www tting a building PUC:	.belmontnh.org/data_forms.asp) to the N permit application to the Town. teel Interior Wood/Pellet*
NH Residential Principal Type Principal Type Sewage Disposa	of Frame:	For all Residentia must submit a Cer Public Utilities Con Date you submitted Wood frame Reinforced con Gas Solar	rtificate rommiss ed Energ Maso acrete Ele	Construction, Add of Compliance Apion prior to subming Application to conry (wall bearing Other: Coal	itions or Renova oplication (www tting a building PUC:) □ Structural s * □ Oil* res Fire Departmen on-attach copy of pe	.belmontnh.org/data_forms.asp) to the New permit application to the Town. teel Interior Wood/Pellet* trmit)
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MUST BE SIGNED BY LAND OWNER AND BUILDING OWNER

(For demolitions and relocations signatures in both places are required)

LAND OWNER: I hereby certify that to the best of my knowledge this information is valid and that there is no violation of the approved ordinances, codes, and/or regulations of the Town of Belmont. I authorize the Members of the Board or their staff to enter onto this property and take both land and aerial photos for the purposes of this discussion.

and take oom fand an	a derial photos for the purposes	of this discussion.		
Land Owner's Sig	gnature:	1.11.10	Date:	
(For Campgroun	d, Condominium or other non-in	ndividual form of ownership, si	gnature of representative of Association	on required)
work shall conform to restrict any erosion or of the approved ordin	NH Department of Environme sedimentation. I hereby certify	ntal Services Regulations, and that to the best of my knowledge of the Town of Belmont. I auth	oplicable laws of this jurisdiction. In ad Best Management Practices shall be in this information is valid and that there orize the Members of the Board or their assion.	nplemented t is no violatio
Building Owner's	Signature:		Date:	
Please: Mail me	the permit:OR Call me w	hen ready and I will pick up:	(Name/Tele. No to call:	
PERMIT MUST	BE IN-HAND PRIOR T	O BEGINNING PROJE	CT AND ON-SITE DURING	PROJECT
*******	*********		**********	*****
Proposal complies wi	th applicable Land Use Regulat	OFFICE USE ONLY		
			Date:	
Conditions:	· · · · · · · · · · · · · · · · · · ·			
Date Variance/Specia	al Exception Granted:	Purpose/Conditions:		
*******	**********	*********	***********	*****
	Example Only	- See Other Instructions or	n Reverse :	
		180'		
a		100		
Ĭ			1 ₁₂₆ ,	
	Septic System		120	
	10	00'		
		30' Propose	d Garage 50°	
	Existing House		30'	
250'			30	
		93,		
		_	100'	
		Existing Driveway		
/	Wet Area			
Property			1 1	
Lines—		175'	Pin	ns
nd Right of Way		1/3		

Road Name

PLOT PLAN INSTRUCTIONS

A Plot Plan to be provided below. Include the following information on each proposed structure/addition. A sample sketch is shown above.

North arrow	All proposed structures and additions showing overall dimensions	
Boundaries of lot with dimensions in feet	Location of any wetlands, floodplain, streams, etc. on site	
Include all proposed decks, landings, exterior stairs, porches	Existing structures on lot: include septic system, drainage structures,	
and overhangs	wells and utilities	
Names & locations of roads adjacent to lot	Location of any on-site or adjacent cemeteries or burial sites	
Setback (distance from structure) in all directions to:		
All property lines (front setback is measured from property line, not from the road)		
All waterbodies and wetlands		
Location of existing & proposed driveways (Driveway application required for new/expanded/paving existing/change of use)		
Measuring Setbacks in campgrounds and manufactured home parks – Add the following:		
Nearest structure on adjacent sites (identify type of structure), roads, and exterior property lines of the park or campground		
Any additional information that will adequately describe the proposed work		
Additional Information required for Accessory Apartment and Home Occupation Applications		

PLEASE ATTACH A SKETCH WITH YOUR APPLICATION	7 Idditional Informa	COMPLETE PLOT PLAN
		CONITIENTE LEGIT FLAN REFER TO INSTRUCTIONS AND EXAMPLE AROVE – INCOMPLETE PLOT PLAN WILL DELAY PERMIT
PLEASE ATTACH A SKETCH WITH YOUR APPLICATION	F	THE DATE OF THE PROPERTY OF TH
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