



# MEETING MINUTES

of the

## APPLICATION REVIEW COMMITTEE

### TOWN OF BELMONT, NH

THURSDAY, JUNE 17, 2021 – 8:00 AM  
Belmont Mill 4th Floor Tioga Room - 14 Mill Street

---

Members Present: Alicia Jipson (Assistant Town Administrator), Deb Black (Assistant Fire Chief), Craig Clairmont (Public Works Director), Mark Lewandoski (Police Chief), and Richard Ball (Land Use Technician)

Others Present: Phil Brouillard, Jon Rokeh (Zoom)

---

#### **Introductions**

Mr. Ball opened the meeting at approximately 8:00 AM. He explained that staff members comprising the Application Review Committee (ARC) are present to assist the applicants in a preliminary discussion regarding their proposals. He said that the discussion is non-binding on the applicants and the Town, and that the ARC has no regulatory authority. Mr. Ball said the meeting is intended to allow staff to gain a better understanding of the proposal and to provide applicants with early input on their proposal. He said that staff members remain available to continue to provide assistance during the application process and that the meeting is a public meeting, but not a public hearing and staff is not authorized by local or State law to accept public comments as part of this review. Mr. Ball said that the submission deadline for the July 26, 2021 Planning Board meeting is 4:00 PM June 28, 2021.

#### **Case 10 – 21R – Mountain Lake Village – 202-012-000-000 & 202-015-000-000**

Mr. Ball said that Mountain Lake Village, LLC is applying for a one-year extension of their subdivision. Mr. Brouillard Gave a brief history of the project and explained that they had received subdivision approval for the Laconia side of the project and that the municipal agreement between Belmont & Laconia is still being worked out. Mr. Ball interjected that he believes that Town Administrator Beaudin was meeting right now to work on the agreement. There were no questions from the Committee. Mr. Ball added that all previous conditions for the approval of the project remain intact.

#### **Case 11 – 21R – Parent Sand & Gravel – 242-004-000-000, 242-005-000-000, 242-008-000-000, 242-010-000-000 & 245-016-000-000**

Mr. Rokeh explained that the reason for this application is to get all of the approvals from the Town and NHDES on the same schedule, rather than having to make applications for compliance hearings on alternating years. Mr. Ball asked about the status of the finished grading on Lot 245-16 and the entrance onto Shaker Road. Mr. Rokeh will check.

#### **Minutes**

MOTION: On a motion by Mr. Clairmont, seconded by Mr. Lewandoski, it was voted unanimously to adopt the minutes of April 22, 2021 as written.

**Adjournment**

The meeting adjourned at approximately 8:20 AM.

Prepared by,

Richard G. Ball  
Land Use Technician