



# PLANNING BOARD TOWN OF BELMONT, NH

Wednesday, September 15, 2021

Belmont Mill, Tioga Room and Remotely by Zoom (candidates only)  
Belmont, New Hampshire

Present: Chairman Peter Harris; Vice Chair Ward Peterson; Members Kevin Sturgeon, Richard Pickwick, Gary Grant, and Jon Pike Ex-Officio.  
Absent: Michael LeClair.  
Alternates Present: Rick Segalini, Jr., and Dennis Grimes.  
Staff: Candace Daigle, Richard Ball and Elaine Murphy.

The Chairman opened the meeting at 6:30 pm and appointed D. Grimes as a voting member for tonight's meeting.

## **OTHER BUSINESS:**

**MINUTES:** On a motion by J. Pike, seconded by W. Peterson, it was voted unanimously to approve the minutes of August 23, 2021 with the following corrections: Page 5 paragraph 4 "the Fire Department and conditions 15a through 15c" should be "the Fire Department and conditions 24a thru c under conditions of approval" carried (7-0)

## **INTERIM PLANNER CONTRACT:**

W. Peterson stated that the Chairman and Vice Chairman had signed a contract extension with C. Daigle to continue as an Interim Planner. C. Daigle agreed to continue on as Interim Planner as need be for now.

J. Pike would like to amend the contract to keep C. Daigle on as a consultant after they hire a new Planner. The Board could use her to assist the Chairman and Vice Chairman do a six month review to determine how things flow in the office, how the follow through is and if the paper work is flowing properly. Her experience can assist the Planning Office to maintain the service that the citizens are accustomed to.

It was the consensus of the Board that the Chairman and Vice Chairman were correct in signing the contract extension with C. Daigle and to keep her on as a consultant.

**MOTION:** J. Pike moved to extend C. Daigle's contract extension. The motion was seconded by W. Peterson and carried. (7-0)

## **NON-PUBLIC SESSION 91-A:3II (b):**

**MOTION:** At 6:49 p.m. P. Harris moved to enter into non-public session per 91-A:3II (b).

The motion was seconded by W. Peterson and carried (7 -0)

Roll Call was taken. Jon Pike, Ward Peterson, Peter Harris, Richard Pickwick, Gary Grant, Kevin Sturgeon, Dennis Grimes and Rick Segalini. Also present were Elaine Murphy, Rick Ball and Candace Daigle invited by the Board for their input from this and the prior meetings.

## **BEGIN NON-PUBLIC**

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## **END NON-PUBLIC SESSION**

The Board returned to public session at 8:25 p.m.

**MOTION:** On a motion by J. Pike, seconded by K. Sturgeon, it was voted unanimously by roll call vote to seal the minutes of the non-public session as divulgence of the discussion would affect the reputation of a people other than members of this Board. The minutes will remain sealed until such time as the Board acts to find that the aforesaid circumstances no longer apply.

Roll call was taken. Jon Pike yes, Ward Peterson yes, Peter Harris yes, Richard Pickwick yes, Gary Grant yes, Kevin Sturgeon yes and Dennis Grimes yes. Carried (7-0)

## **STAFF REPORT:**

### **SCHUMACHER PROPERTIES, LLC TAX LOT 245-006-000-000:**

C. Daigle explained that at the August meeting the engineer for Schumacher brought in new plans and a waiver request for screening around the dumpster. The waiver request was missed. She asked the Board to consider this a minor change. No one can see the dumpster because the property behind it drops off and cannot be developed. There was discussion that Board members have been to site at different times and they have never seen any trash around it and if in the future there is trash around the dumpster then it becomes an enforcement issue.

**MOTION:** J. Pike moved that they waive the requirement for screening around the dumpster.

The motion was seconded by P. Harris and carried. (7-0)

### **CAPITAL IMPROVEMENT PROGRAM (CIP) AND BUDGET:**

C. Daigle informed the Board that she is working on the CIP and Budget and it should be ready for their review at the next meeting. She stated that she has hired Underwood Engineering to look at the road and escrow amount in the Amily subdivision. The roads are still private roads and have not met conditions to be have the town take them over. The money will come out of security from the Amily subdivision.

### **THE TAP PUBLIC HOUSE TAX LOT 122-057-000-000:**

C. Daigle stated that she sent a letter to the Tap about outdoor seating. The outdoor seating must end by November 1, 2021 and all related items removed. In addition, solid barriers such as jersey barriers shall be placed along the frontage in place of the existing wooden pallets. This shall occur no later than September 26, 2021, or the outdoor seating shall cease and all related items shall be removed on that date.

**RESTAURANT TAX LOT 101-022-000-004:**

C. Daigle stated that she sent a letter to El Jimador Restaurant stating that the outdoor seating must end and all related items removed by Nov 1, 2021.

**ADJOURNMENT:**

MOTION: On a motion by P. Harris, seconded by W. Peterson, it was voted unanimously to adjourn at 8:35p.m. (7-0)

Respectfully submitted:

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Elaine Murphy  
Administrative Assistant