

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF DECEMBER 11, 2024, REGULAR MEETING

The meeting was called to order at 9:03AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Claudia Bailey, Brian Johnson, Jon Hawley, Laura Reznich, Jim Larsen, and Jennie Schmitt; Stacy Pasche, Library Director; Bree MacGregor, member of public

Approval of Agenda: **Motion** by Jim Larsen/Brian Johnson to approve the agenda as presented. Motion carried, unanimous.

Approval of Minutes: **Motion** by Laura Reznich/Claudia Bailey to approve the minutes of the November 13, 2024, board meeting as written. Motion carried, unanimous.

Treasurers Report: **Motion** by Ginny Freeman/Brian Johnson to approve the treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills: **Motion** by Jon Hawley/Jim Larsen to authorize the November bills as listed and attached to the minutes. Motion carried,unanimous.

Library Director's Report: Stacy reported on November. See attached report.

Committee Reports: None

Old Business:

1. Strategic Planning Follow-up (Goals) - Stacy will follow up with Cathy Meyer-Looze to schedule another date for her to meet with the board to finish up our strategic planning, finalizing our goals.
2. Payroll/bookkeeping Proposal - **Motion** by Laura Reznich/Claudia Bailey to provide Stacy the necessary authorization to sign the services agreement with Emily Miller of Frankfort Accounting. Motion carried, unanimous. Laura will help Stacy is setting up the new system with Emily Miller as we transition from one accountant to another.

New Business:

1. Garden Maintenance Contract - **Motion** by Laura Reznich/Jim Larsen to approve the contract with Carolyn Thayer of Designs in Bloom for another year of maintenance of the Children's Garden Landscape/Harmony Garden. Motion carried, unanimous.

Meeting adjourned at 9:40AM.

Respectfully submitted,
Ginny Freeman, Secretary