

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF JULY 10, 2024, REGULAR MEETING

The meeting was called to order at 9:03AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Laura Reznich, Jim Larsen, and Jennie Schmitt; Stacy Pasche, Library Director

Absent: Trustees, Claudia Bailey, Brian Johnson, and Jon Hawley

Approval of Agenda: Motion by Ginny Freeman/Jim Larsen to approve the agenda as presented. Motion carried, unanimous.

Public Input:None

Approval of Minutes: Motion by Jim Larsen/Laura Reznich to approve the minutes of the June 12, 2024, board meeting as corrected. The last sentence of the Treasurer's report should read, "Stacy will look into the remote read only solutions board members suggested." Motion carried, unanimous.

Treasurer's Report: Motion by Ginny Freeman/Jim Larsen to approve the treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills: Motion by Laura Reznich/Jim Larsen to authorize the June disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on June. See attached report.

Committee Reports:

Policy Committee - **Motion** by Laura Reznich/Jim Larsen to approve the new social media policy as presented. Motion carried, unanimous.

Old Business:

1. Strategic Plan Proposal - **Motion** by Jim Larsen/Laura Reznich to approve Stacy Pasche's signing of the contract with Cathy Meyer-Looze to facilitate our strategic planning process beginning Fall 2024. Motion carried, unanimous. Contract attached.

New Business:

1. Board member renewal - See Director's report. Board members renewing their three-year appointments:

Ginny Freeman (Blaine Township)

Jennie Schmitt (City of Frankfort)

Brian Johnson (Gilmore Township)

2. Election of Officers and oath of office - **Motion** by Laura Reznich/Jim Larsen to elect the slate of officers as presented.

President, Jennie Schmitt;

Vice-President, Jon Hawley;

Treasurer, Laura Reznich; and

Secretary, Ginny Freeman. Motion carried, unanimous.

The four trustees present took the oath of office.

3. Committee assignments/renewals:

Operations Policies committee - Jon Hawley and Ginny Freeman

Personnel Policies - Jennie Schmitt, Brian Johnson, and Claudia Bailey (new appointment)

Landscaping - Jim Larsen and Ginny Freeman

Finance - Laura Reznich and Jennie Schmitt

Discussion of the need to establish a more formal process of review for the director and staff and how this can be tied into strategic planning and end goals.

4. Set Annual Board Meeting Calendar - We will continue to hold monthly board meetings at 9:00AM on the second Wednesday of each month at the Benzie Shores District Library.

The meeting was adjourned at 9:49 AM.

Respectfully submitted, Ginny Freeman, Secretary