

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF JULY 20, 2022, REGULAR MEETING

The meeting was called to order at 9:31AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Jim Larsen, Jon Hawley, Jennie Schmitt, and Pam Radabaugh; Stacy Pasche, Library Director

Absent: Trustees, Brian Johnson and Laura Reznich.

Approval of Agenda: **Motion** by Jim Larsen/Jon Hawley to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Correction - Add Pam Radabaugh to list of trustees present at June 20 meeting.

Motion by Pam/Jim Larsen to approve with correction the minutes of the June 20, 2022, regular board meeting. Motion carried, unanimous.

Treasurer's Report: **Motion** by Jim Larsen/Ginny Freeman to approve the treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills: **Motion** by Jon Hawley/Pam Radabaugh to authorize the June disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on June. See attached report. The use of the new small rooms is going well. The staff is taking notes regarding their use in order to help with updating policies on the use of those rooms.

Committee Reports: None

Old Business:

1. Discussion: Resolving 45th Parallel debt to library - Brian looked into Brad Warren's assets, not much other than house. Stacy has consulted our attorney regarding the implications of Brad's license being expired, and she will talk to Quinn Evans about this situation and the fact that they recommended 45th Parallel when Brad had an expired license. What is QE's responsibility here?

2. Discussion of Direct Deposit/Payroll options - Karen, Pam and Stacy will go to State Savings Bank and together figure out how we need to change our account in order to do payroll online and allow for direct deposit of pay checks.

New Business:

1. **Motion** by Jim Larsen/Jon Hawley to appoint Laura Reznich as an at-large trustee of the BSDL board for the remainder of Jon Armstrong's term which ends June 30th, 2023. Motion carried, unanimous.

2. **Motion** by Jim Larsen/Pam Radabaugh to elect the following slate of officers for 2022-23: Jennie Schmitt, President; Jon Hawley, Vice-President; Pam Radabaugh, Treasurer; Ginny Freeman, Secretary. Motion carried, unanimous.

3. Set Board Meeting Calendar for 2022-23. Regular BSDL board meetings will be at 9:30 AM on the 3rd Wednesday of the month. We will likely change the dates for the November and December meetings because of holidays. Stacy will see if the District Library Law requires that we meet every month.

4. Recognition of Jon Armstrong - a board resolution is being worked on. The plan is to make the unveiling of the Otter statue a special event/occasion to honor Jon A.

The meeting was adjourned at 10:42 AM.

Respectfully submitted,
Ginny Freeman, Secretary