

BENZIE SHORES DISTRICT LIBRARY BOARD  
MINUTES OF DECEMBER 14, 2022, REGULAR MEETING

The meeting was called to order at 9:31 AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Jon Hawley, Jennie Schmitt, Laura Reznich, Pam Radabaugh, and Jim Larsen; Stacy Pasche, Library Director.

Absent: Brian Johnson, Trustee.

Approval of Agenda: **Motion** by Jim Larsen/Laura Reznich to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: **Motion** by Laura Reznich/Jon Hawley to approve the minutes of the November 9, 2022, regular board meeting minutes as written. Motion carried, unanimous.

Treasurer's Report: **Motion** by Ginny Freeman/Jim Larsen to approve the treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills: **Motion** by Pam Radabaugh/Laura Reznich to authorize the November disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on November. See attached report. It was suggested that the outside locker boxes should be publicized in conjunction with the announcement of shortening of winter hours.

Committee Reports: None

**Old Business:** None

**New Business:**

1. Proposed Adjustment to Operating Hours - **Motion** by Pam Radabaugh/Jim Larsen to approve Stacy Pasche's recommendation to change the library's winter hours on M-Th to 10-6. Motion carried, unanimous. This shortens the hours of operation on M-TH by one hour. All other days remain the same: Friday 10-5 and Saturday 10-2. See Director's report for explanation.
2. Charges & Fees Policy Updates - **Motion** by Laura Reznich/Jon Hawley to change item C. Revocation of Borrowing Privileges policy to read, "The Library shall block borrowing privileges of a cardholder if their account exceeds \$20 in fines or fees for lost/damaged materials." Motion carried, unanimous. See Director's report for explanation.
3. Disaster Response and Recovery Plan - **Motion** by Laura Reznich/Pam Radabaugh to accept the proposed Disaster Response and Recovery Plan as written. Motion carried, unanimous. See Attached Policy.

All board members present signed the signature cards for State Savings Bank.

The meeting was adjourned at 9:50 AM.

Respectfully submitted,  
Ginny Freeman, Secretary