

MINUTES OF AUGUST 17, 2020, REGULAR MEETING
BENZIE SHORES DISTRICT LIBRARY BOARD

The Zoom meeting was called to order at 9:30 AM by Jon Armstrong.

Present: Trustees, Jon Armstrong, Ginny Freeman, Jon Hawley, Jim Larsen, Pam Radabaugh, and Jennie Schmitt; Library Director, Stacy Pasche.

Absent: Brian Johnson, Trustee.

Approval of Agenda: **Motion** by Jon Hawley/Pam Radabaugh to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: **Motion** by Jon Hawley/Jim Larsen to approve the minutes of the July 20, 2020, regular meeting as written. Motion carried, unanimous.

Treasurer's Report: **Motion** by Ginny Freeman/Jim Larsen to approve the treasurer's report as presented. Motion carried, unanimous. The \$20,000 CD at West Shore Bank (Neva Schalm bequest from the 1990's), can be spent (rather than just using the interest), but must be for materials for the visually impaired.

Approval of Monthly Bills: **Motion** by Jon Hawley/Ginny Freeman to authorize the July disbursements as listed and attached. Motion carried, unanimous.

Library Director's Report: Stacy Pasche reported on July. See attached report.

Fundraising Committee Report:

The Friends of the Library's solicitation letter has been sent. There are also two people/organizations actively communicating regarding donating to our building project, and there is an awesome display about the addition in the lobby display case. Stacy has been talking up the project with patrons coming into the library.

Business:

1. 45th Parallel Contract - **Motion** by Pam Radabaugh/Jim Larsen to approve signing the 45th Parallel contract. Motion carried, unanimous.

2. Building Project Updates - Yao Ma is finishing up the furniture package for us to go over. We agreed we should have special signage and all permits clearly displayed before tree removal and ground breaking begin, because that activity will be so visible to the public. We are considering having a virtual ground breaking ceremony.

3. Our Board Meeting Schedule for 2020-2021 will remain the same, regular board meetings on the third Monday of each month at 9:30 AM at the BSDL or via Zoom.

The meeting was adjourned at 10:17AM.

Respectfully submitted,
Ginny Freeman, Secretary