

MINUTES OF JULY 20, 2020, REGULAR MEETING
BENZIE SHORES DISTRICT LIBRARY BOARD

The Zoom meeting was called to order at 9:30 AM by Jon Armstrong.

Present: Trustees, Jon Armstrong, Ginny Freeman, Jon Hawley, Brian Johnson, Jim Larsen, Pam Radabaugh, and Jennie Schmitt; Library Director, Stacy Pasche.

Approval of Agenda: **Motion** by Pam Radabaugh/Jim Larsen to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: **Motion** by Jim Larsen/Jennie Schmitt to approve the minutes of the June 24, 2020, special meeting as written. Motion carried, unanimous.

Treasurer's Report: **Motion** by Jim Larsen/Brian Johnson to approve the treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills: **Motion** by Jon Hawley/Pam Radabaugh to authorize the June disbursements as listed and attached. Motion carried, unanimous.

Library Director's Report: Stacy Pasche reported on June. See attached report.

Fundraising Committee Report:

Nancy Griffin reported to Stacy that there are two potential donors she is waiting to hear from, and there are other possibilities. The Friends of the Library appeal letter will be sent out by mid-August. Stacy misses being able to talk directly with library patrons about donation opportunities, a missing component important to past fund raising efforts.

Business:

1. Set 2020-2021 Board Meeting Schedule - **Motion** by Pam Radabaugh/Jennie Schmitt to have our next board meeting at 9:30 AM, Monday, August 17th (third Monday of the month). Motion carried, unanimous. The schedule for the remainder of the year will be discussed at the August meeting when we hope to have more information about fall plans.

2. 45th Parallel Contract - We will have a special meeting next week with Brad Warren to finalize the contract.

3. FEAS Letter of Agreement - **Motion** by Jon Hawley/Jim Larsen to approve the FEAS Letter of Agreement regarding the BSDL providing professional library services to the Frankfort Elementary School. Motion carried, unanimous. This will be up for approval by the FEAS School Board at their August meeting.

4. Building Project Updates - (see the updated project timeline) We will have a special meeting with Brad Warren on Wednesday, July 29th at 1:30 PM to go over final plans and bid estimates after he has received the final drawings from Yao Ma at Quinn Evans.

The meeting was adjourned at 10:23AM.

Respectfully submitted,
Ginny Freeman, Secretary