2022 Annual Report
Dear Friends,

I recently saw a sticker that said "keep libraries weird", a play on the Austin, TX marketing slogan "keep Austin weird." After almost three years of providing library service during a global pandemic, there may be a desire to return to normal. But what is normal? Normal is constantly changing, so perhaps normal should not be the goal.

Every library is unique; the collections, patrons and staff offer different experiences. Libraries are for everyone. They are places to explore creative and unique ideas. Libraries are home to a variety of materials and resources for all people and interests. They provide access to technology and services that help to create a more informed and connected society. As an institution, there is nothing quite like a public library. So yes, libraries are weird.

It takes a lot of people to keep the library the weird and wonderful gem that it is and we are grateful for you all. While Libraries are free to use, they are not free to run. We are thankful for our many donors and our Friends of the Library who provide program sponsorship, advocacy and funding for many of the services and equipment that make our library so special. And we’re especially thankful for our patrons, who’s diverse interests and curiosity will keep the Library weird for years to come.

Stacy Pasche
Library Director
BSDL in 2022 by the NUMBERS

DISTRICT SIZE: 3,772
# of ITEMS (physical & digital): 70,124
ACTIVE CARD HOLDERS: 3,256
LIBRARY VISITS: 31,732
WIRELESS USERS: 7,767
PHYSICAL CIRCULATION: 41,185
DIGITAL CIRCULATIONS: 15,136

OPERATING INCOME
Millage Income.................$319,442
Penal Fine Revenue...........$13,702
Other Local Income..........$9,022
State Aid Income.............$3,507
TOTAL.........................$345,673

EXPENSES
Personnel.....................$180,006
Materials....................$33,746
Operations...................$64,861
Utilities & Tech............$24,549
TOTAL.........................$303,162
We wish to thank the following individuals for their contributions to our expansion & renovation.

We could not have done it without you!

Thank You

Bruce Johnson
Rena Johnston
Amy Jones
William Jones
Caitlyn & Kristofer Karol
Michael Kennedy
Ken & Ginny Knutsen
Peggy Kujawa
Susan Labelle
Pat & Dennis Lamb
Fred & Janet Lauerman
Jean Lave
Noman & Kay Leers
Sandra Luckham
Ellen MacDonald
Patricia Mangus
Thomas & Christine Martin
Comelia & Brian McGrath
Robert & Judith McQuilkin
Patricia Mead
John & Nancy Meade
Nancy & Phil Meek
Bob & Jane Meyers
Bill & Mary Lou Mick
Ray & Mary Ellen Miller
Stephen Mischen
Susan T. Morris
Scott Munzel
Burton & Carolyn Noll
Julianne Owens
Jon & Suzanne Peele
Debra & Alan Penney
Phil & Kris Peterson
David & Ellen Petrick
Ed & Patty Petrick
Ruth Potter
Gregory Pratt
James & Pamela Radabaugh
Gayle Dalrymple & Carl Ragland
John & Lesley Regan
Dan Remahl
Maureen Revane
Helene Rhodes
Lindsay Rider

Jan & Richard Robb
Elizabeth Rodgers
John Ruckrich
Steve Ruhl
Liza Barnard & James Ryan
Donald & Kylie Schaffer
Walter & Marilyn Schmid
Kathleen Schneider
Luann & John Seymour
Laura Shapiro
Jeanne Sheland
Gordon & Kathy Sheridan
Clyde & Sarah Shiraki
Douglas & Sheryl Slessman
Diana Slotnick
Jeff & Kristen Smith
Marie & Paul Smith
Mark & Sue Smith
John & Sharon Snow
Bradford Sprouse
David & Laurie Spurr
Donna & James Stevens
Christine Sturgis
Sue Sullivan
Jane Taylor
Julie Tebo
Diane Tracy
Christy Tull
Chris Twigg & Scott Kubit
Durette Upton
Ward VanHouten
Beverly & Mike Viilo
John & Lynn Vinkemulder
D.J., Donna & Christine Walenta
Cathie Walker
Steven Walton
Peter & Nancy Weir
David Weiss
Karyn & Warren Wells
Muriel Williams
Hugh Lindsay & Barb Wirtz
Howard & Janice Yost
Kathy & Joe Zalar
Greta Zwinck

Grants & Businesses

Herbert H. and Barbara Dow Foundation
Grand Traverse Regional Community Foundation
The Sally Guzowski Foundation
Elizabeth C Hosick
John L. Mulvaney Foundation
Rotary Charities
The Seabury Foundation
State Savings Bank
We extend a special thank you to all of those who worked tirelessly behind the scenes over the last several years to make this dream a reality.

**Benzie Shores District Library Board**
Jon Armstrong, President
Jennie Schmitt, Vice President
Pam Radabaugh, Treasurer
Virginia Freeman, Secretary
Jon Hawley, Trustee
Jim Larsen, Trustee
Brian Johnson, Trustee

**Friends of the Library**
Molly Harrison, President
Jim MacKenzie, Vice President
Beth Marcot, Treasurer
Marjorie Porter, Secretary
Jim Larsen, BSDL Liaison

**Fundraising Committee**
Pat & Nancy Griffin

**Project Manager**
Steve Steimel, P.E. – Apex Engineering

**Architect**
Quinn Evans

**Early Literacy Installations**
Burgeon Group

**Library Staff**
Stacy Pasche, Library Director
Kaitlin Matesich, Youth Services Librarian
Julie Morris, Tech Services Librarian
Molly Yaple, Technology Assistant
Nancy Griffin, Circulation Assistant
Jennifer Denzin, Circulation Assistant

**TIME TO CELEBRATE!**
In June, we had a Grand Opening party to celebrate the completion of our renovation and expansion. Gratitude was expressed, speeches were made, pictures were taken, and of course, there was cake!
2022 WELCOMES NEW SPACES & SERVICES

This summer the library hosted several new programs in our new youth and program areas. We welcomed the return of Circle Time, our weekly baby and toddler program. Our annual Summer Reading Program had something for everyone of all ages, including crafts, games, Escape Room and Rubick's Cube challenges, Legos and more. We ended the summer with an epic "Under the Sea" party in Mineral Springs Park.

Cubing club taught critical thinking, as well as how to handle frustration! Participants learned how to solve Rubik's most famous puzzle.

Fun Friday Story Time at Mineral Springs Park had an average of over 40 participants each Friday!

Miss Kaitlin showed her shimmer as a hoola hooping mermaid at our "Under the Sea" party.

The photo booth made a splash at our "Under the Sea" party, August 2022.

Advanced Dungeons & Dragons has been a wonderful addition to our programming line-up.
Financial statements for the year ended June 30, 2021 reflect the completion of a construction and renovation project that spanned 2 fiscal years. The majority of the construction was complete by early 2022, with occupancy permits being granted in February 2022. Total expenditures for the project as of August 2022 were $1,084,632.69. Sources of funds for the project included contributions from several generous donors including the Friends of the Benzie Shores District Library, withdrawals from the Holtrey Endowment and cash accumulated for the project. Available funds for the project exceeded the budgeted expenses by a comfortable margin. Remaining project funds are reserved for landscaping projects scheduled for spring of 2023.

The major recurring Library revenue sources for FY 2021-2022 were as follows:

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>2021-2022</th>
<th>2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Millage</td>
<td>$319,441</td>
<td>$308,147</td>
</tr>
<tr>
<td>Penal Fines</td>
<td>$13,702</td>
<td>$14,574</td>
</tr>
</tbody>
</table>

Other Library revenue sources include State Aid, copy machine income, interest income, and grant funds. Penal fine income continues to decrease slightly due to certain fines being eliminated or restructured.

The Benzie Shores District Library renewed the partnership agreement with the Frankfort-Elberta Area Schools to provide limited professional library services. The contract is for two years and not to exceed $9,000 annually.

Each month the Library Board Treasurer presents the Benzie Shores District Library Board with the following financial statements:

- Income and Expense Report
- Balance Sheet
- Disbursements Authorization Report
- Profit and Loss Statement

There are flow charts and step-by-step narratives for all BSDL financial procedures in the library policies.

The financial activities of the Library are reported as governmental activities. The Library has no business-type activities and all of the Library’s expenses are included in the general fund.

The Library Director and the Youth Services Librarian are full-time employees and receive benefits. There are currently 4 part-time employees. In June, the library’s board President, Jon Armstrong retired from the board and Jennie Schmitt was appointed as the new board president.
The Benzie Shores District Library continues to be in excellent financial condition with a millage rate of 0.75 approved in perpetuity on taxable values that exceed $533 million. The current assessment is at 0.6 mils. The Library has an endowment fund, The Holtrey Endowment Fund, at the Grand Traverse Regional Community foundation. At June 30, 2022 the market valuation was $449,358.34

The Friends of the Library, a separate entity, also has an Endowment Fund at the Grand Traverse Regional Community Foundation. All equipment, materials, and furnishings are considered Library property after purchase by the Friends.

Operating expenses have remained constant, consisting of salaries and benefits, purchase of materials (books, audio books, DVDs, magazines, and circulating digital content), and maintenance of the building and grounds. The revenues collected to fund these activities remained consistent.

The Library budgets conservatively and adopts an annual appropriated budget for its general fund. Revenues are based on estimated taxable values and historic trends. Expenditures are based on the previous year’s actual expenditures and known changes. The Library Board receives financials at its monthly board meetings. Budget amendments, if necessary, are voted on and approved at these monthly meetings.

The financial report is designed to provide taxpayers, creditors, investors and patrons with a general overview of the library’s finances and to demonstrate the library’s accountability for the revenues it receives. If you have questions concerning this report please contact Stacy Pasche, Library Director; Jennie Schmitt, Library Board President; Pam Radabaugh, Board Treasurer.

Benzie Shores District Library
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