

## Bethlehem Public Library Trustee Minutes – March 8th, 2021

Members Present: Doug Harman, Nora Clark, Tana LeClair, Barbara Szeidler, Lisa Ffrench, Len Grubbs, Mike Culver

Librarian Present: Laura Clerkin

Meeting Commenced at 7:01 PM

### **Meeting Minutes**

A motion was made to accept the minutes as written; the motion passed unanimously.

### **Treasurer's Report**

A motion was made to accept the report as written by Nora. Tana seconded the motion, and it passed unanimously.

The vote to verbally “sign” the check register was unanimous.

### **Old Business**

Nothing to report.

### **Committees**

HR - The forms for this year's annual review have been revised and were mailed on the morning of March 8th, 2021. The option to view them electronically was also offered.

Finance – Nothing to report.

Buildings and Grounds – It was mentioned that plowing and sanding has been well-managed this year.

Technology – Nothing to report.

Bylaws and Policies – Nothing to report.

## **Librarian's Report**

A donation of \$50 was made to the library. Len made a motion to accept the donation, with Nora seconding. The motion passed unanimously.

Staff retraining has been going on each Monday since January; this has now finished up.

Two people from the Meredith Public Library stopped by to view Bethlehem's donor tree. They are considering the same style for their remodel and wanted to see a version of it in person. They had a lot of praise for the library building as well.

Laura is considering looking at the next step of reopening the library, possibly in April.

The plans for the Summer Reading Program include the potential for outdoor programming.

A representative in the school mental health field contacted Laura to ask about collaborating with library staff. The idea is that, when the library opens again for after school programs, the staff will be able to recognize and assist in pointing youth who may need help in the right direction. The Board was supportive of this idea and Laura will keep everyone posted on any further information.

Laura has sent out an RFP to a few web designers in the area to see about getting a new website designed.

Len made the motion to adjourn the meeting at 7:16pm. The motion was seconded by Nora and accepted unanimously.

Respectfully Submitted

Tana LeClair