

## Bethlehem Public Library Trustee Minutes – September 13<sup>th</sup>, 2021

Members Present: Doug Harman, Sara Plumley, Tana LeClair attended in person; Nora Clark, Len Grubbs, and Mike Culver attended virtually.

Librarian Present: Laura Clerkin

Meeting Commenced at 7:04 PM

### **Meeting Minutes**

A motion was made by Sara to accept the minutes as written; Nora seconded the motion, which passed unanimously.

### **Treasurer's Report**

Len indicated that the budget is still favorable by \$6,523.08. Two trustees were present to sign the check register for this month; three others will need to stop by the library to sign it, for the required five signatures.

### **Old Business**

Nothing to report.

### **Committees**

HR - Nothing to report.

Finance – Len mentioned that April Hibberd, the library's liaison on the Select Board, wants to sit down and talk with the financial committee before they write the upcoming year's budget. This led to general discussion amongst the trustee board about staff benefits and wages for the coming year.

Buildings and Grounds – Nothing to report.

Technology – Laura would like to purchase a second staff computer and another desk for the office, in lieu of the usual annual purchase of new laptops. It was suggested that it might make more sense to allocate one of the current laptops for this purpose; it would just need to be wired into the network.

Bylaws and Policies – Nothing to report.

### **Public Input**

This month's meeting was attended by Mary Polaski and Margaret Considine, from the Friends of the Bethlehem Public Library. They reported that the "Bookasaurus" has more than paid for itself; it made appearances at all the gazebo concerts this summer, and that children especially seem fascinated by it. They reported that there is now a Facebook page for the Friends of the Bethlehem Public Library/Bookasaurus.

They are currently campaigning to be entered as one of the Littleton Food Coop's Partners of the Month for 2022. Voting is available to full and partial members of the Coop from September 16<sup>th</sup> to September 30<sup>th</sup>, both in store and online.

They were interested in discussing a new location for the Bookasaurus in a more central location of the library, rather than its current home in the foyer. While we are very appreciative of all the Friends have done to help the library, this request would conflict with the Board of Trustees' policy.

### **Librarian's Report**

Laura was contacted about the donation of a bench and plaque, in memory of Rita Blaney Guarino. The motion was made by Sara to accept the bench, provided that the library can make the decision on its location; the motion was seconded by Nora and passed unanimously.

Laura stands by the decision to require masks within the library; the Board fully supported this.

Laura reminded the Board that October's meeting would fall on October 11<sup>th</sup>, which happens to be on Columbus/Indigenous People's Day. The Board decided to still hold the meeting on this date, but it will take place virtually, via Zoom.

Len made a motion to adjourn the meeting at 8:20pm; the motion was seconded by Sara and passed unanimously.

Respectfully Submitted

Tana