

Bethlehem Public Library Trustee Minutes – February 14th, 2022

Members Present: Doug Harman, Nora Clark, Sara Plumley, Lisa Ffrench, Tana LeClair; Rhienna Miscio, Len Grubbs, and Barbara Szeidler attended virtually.

Librarian Present: Laura Clerkin

Meeting Commenced at 7:01 pm.

Meeting Minutes

A motion was made by Nora to accept the minutes as written, and was seconded by Lisa; the motion passed unanimously.

Treasurer's Report

The budget is currently favorable by \$3,137.71. Sara made a motion to accept the financial report as distributed, with Nora seconding. The motion passed unanimously.

Len made a motion that effective April 1st, 2022, the position of library director will be considered a salaried position. Sara seconded the motion; the motion passed unanimously.

Old Business

A question was raised regarding last month's discussion with the energy commission; no new information has been brought to the board thus far, and so no new discussion has been had at this time.

Committees

HR – Nothing to report.

Finance – This evening’s meeting (2/14/2022) is public hearing, as mentioned in last month’s meeting, as required to accept the second ARPA grant that Laura secured for the library. A motion was made by Sara to accept the donation of \$17,709 with Nora seconding; the motion passed unanimously.

Buildings and Grounds – Navarra is keeping up with snow maintenance after the past big storm; this was the first significant large snow in the past couple of years, but they seem to be handling it well.

Technology – Nothing to report.

Bylaws and Policies – New binders were distributed to the trustees

Librarian’s Report

The new desk in the library office has been delivered, and the new laptop has been hooked up. This will be very helpful to the library staff. Laura has requested that she be allowed to ask the Friends of the Bethlehem Public Library to pay for these services. The laptop hookup amounts to \$223, while the new desk totals \$1,580.

The library staff would like to request some new storage for the children’s nonfiction section, to make content more accessible to patrons. They would like to ask the Friends to pay for this new storage as well, which is estimated to cost \$250. The Trustees support Laura in making these requests of the Friends.

Laura contacted the other town offices to see if they have use of the table that the new office desk replaced; they did not, so she will be considering listing it for sale online.

There were 1,170 patron visits in January of 2022, which is double the number of visits in 2021.

LEGO Club, Crochet Club, etc have been successful and are great additions to the library's schedule of events. Abby is looking into Oscars season; be sure to be on the lookout for upcoming related programming.

The new website looks great, and is so far very user friendly.

Len made the motion to adjourn the meeting at 7:36pm. The motion was seconded by Nora and passed unanimously.

Respectfully Submitted

Tana LeClair