

Bethlehem Public Library Trustee Minutes – November 14th, 2022

Members Present: Doug Harman, Len Grubbs, Sara Plumley, Barbara Szeidler; Nora Clark, Tana LeClair, and Mike Culver attended virtually.

Librarian Present: Laura Clerkin

Meeting Commenced at 7:00 pm

Meeting Minutes

A note was made to change last month's minutes, changing a reported \$5000 donation, to a \$500 donation. A motion was made by Nora to accept the minutes with this alteration, with Sara seconding. The motion passed unanimously, with Barbara abstaining due to not having attended the previous meeting.

Treasurer's Report

The budget is currently favorable by \$6,209.59. A motion was made by Barbara, with Sara seconding; the motion passed unanimously.

Old Business

This year's budget was discussed in anticipation of the upcoming budget season. No major decisions or changes were made.

A motion was made by Nora to present the budget as is, with Sara seconding; the motion passed unanimously.

Committees

HR – Laura was informed about changes made, as discussed at last month's meeting during executive session.

Finance – Nothing to report.

Buildings and Grounds – Nothing to report.

Technology – The new printer has been ordered, but items are currently backordered, so we are not sure when it can be expected for delivery.

Bylaws and Policies – Nothing to report.

Librarian's Report

In the next calendar year, the library will be closed on Monday, January 2nd. The town has also included Juneteenth as a federal holiday this year. In 2023, Veterans' Day falls on a Saturday. The library decided to be open on the 10th, and to close on Saturday the 11th, which is the actual holiday.

There is a paint and sip event this Wednesday evening. The Friends of the Library are paying for this event.

The library is preparing for their holiday Craft-a-thon and Christmas party in December.

Attendance numbers are being worked on so that we can be updated at next month's meeting.

Laura is signed up for a webinar on a future date, that covers the subject of safe routes.

A motion was made by Len to adjourn the meeting at 7:32pm, with Sara seconding; the motion passed unanimously.

Respectfully Submitted

Tana LeClair, Secretary