

Bethlehem Public Library Trustee Minutes – January 9th, 2023

Members Present: Doug Harmon, Len Grubbs, Mike Culver, Lisa Ffrench, Barbara Szeidler, Nora Clark, Tana LeClair

Librarian Present: Laura Clerkin

Public Present: Casey Kristoff and Steve Dignazio

Meeting Commenced at 7:00pm

Meeting Minutes

A motion was made by Len to accept the minutes as written, with Barbara seconding; the motion passed unanimously, with Lisa abstaining (she was not able to attend the last meeting).

Treasurer's Report

The annual budget ended up being under \$3,740. The amount being returned to the town is in the amount of \$3,700. A motion was made by Barbara to accept the report, with Nora seconding; the motion passed unanimously.

Old Business

The new copier has been ordered but is currently on backorder.

Committees

HR – Nothing to report.

Finance – A donation of \$25 was made in December. Len made a motion to accept the donation, with Nora seconding; the motion passed unanimously.

Buildings and Grounds – Nothing to report.

Technology – New laptops are out for public use, and Michelle from Fearless will be in next week to install the new staff computers.

Bylaws and Policies – Laura would like to begin reviewing policies again, to make sure that everything still aligns with the library’s goals.

Librarian’s Report

Steve and Casey are here to scope out interest in the open trustee board position. They introduced themselves to the board, and vice versa, and they will contact the board later to discuss further.

All library numbers (visits, circulation, etc.) are back up to pre-pandemic levels. There were 128 new library cards issued in 2022, with 15 being nonresidents.

A motion was made by Len to adjourn the meeting at 7:21pm, with Lisa seconding; the motion passed unanimously.

Respectfully Submitted

Tana LeClair, Secretary