

## Bethlehem Public Library Trustee Minutes – 7/10/2023

Members Present: Barbara Szeidler, Lisa Ffrench, Doug Harman, Len Grubbs, Sara Plumley, Tana LeClair, and Nora Clark

Librarian Present: Laura Clerkin attended virtually.

Meeting Commenced at 7:01pm

### **Meeting Minutes**

Lisa made a motion to accept the minutes as written, with Nora seconding; the motion passed unanimously, with Tana abstaining.

### **Treasurer's Report**

At the time of meeting, it was found that the report was missing some information. It will be discussed at a later time.

### **Old Business**

Nothing to report.

### **Committees**

HR – Barbara reorganized the library director's annual review; she will be sending it to the rest of the board electronically and would like to have it done by the end of July.

Finance – Nothing to report.

Buildings and Grounds – Nora is still waiting on a quote from Navarra Landscaping on a door replacement, versus repairing the existing door. She has requested that she needs information from them to be able to report at the next meeting.

Technology – Nothing to report.

Bylaws and Policies – Nothing to report.

### **Librarian's Report**

The book sale brought in \$468 on the first Saturday; Laura has not yet counted the total for the rest of the week.

Len made a motion to adjourn the meeting at 7:20, with Sara seconding; the motion passed unanimously.

Respectfully Submitted

Tana LeClair, Secretary