

Bethlehem Public Library Trustee Meeting – May 13<sup>th</sup>, 2024

Members Present: Doug Harman, Len Grubbs, Tana LeClair, Barbara Szeidler, Sara Plumley, Stephen Dignazio, and Nora Clark

Meeting Commenced: 7:00pm

A motion was made by Barbara to accept the minutes as written, with Nora seconding; the motion passed.

Treasurer's Report:

The budget is in a good place for the first four months of the year; we are about \$1400 under budget. Sara made a motion to accept the report, with Nora seconding; the motion passed.

Old Business:

Nothing to report.

New Business:

HR: Nothing to report.

Technology: No action taken.

Policies and Bylaws: Nothing to report.

Buildings and Grounds: The new conference room door looks great. Laura has to reach out to Top Notch Glass regarding missing weather stripping. The window still needs new shades. We are looking for cellular shades. Details quoted, for two cordless, pulldown shades, a sum of \$794. A motion was made by Nora to spend this sum, with Stephen seconding. The motion passed.

Finance: A donation was made in the amount of \$200, in memory of David Byron. Sara made a motion to accept the donation, with Len seconding. The motion passed.

Librarian's Report:

Lindsey Webb, from Fish and Game, approached Laura about the possibility of hosting a WYLD workshop for teachers and staff, with continuing education credits available to be earned. The cost would be \$40 per person, just to cover the cost of textbooks and supplies. Library policy is that groups can't charge for events. Laura will reach out to clarify some questions that were raised, before a final decision is made.

Len made a motion to adjourn the meeting at 7:24pm, with Sara seconding. The motion passed.

Respectfully submitted,

Tana LeClair