

## **Bethlehem Public Library Trustee Minutes –June 10, 2024**

Members Present: Doug Harman, Len Grubb, Barbara Szeidler, Lisa Ffrench, Sara Plumley, Stephen Dignazio.

Absent: Mike Culver, Tana LeClair, Nora Clark

Librarian Present: Laura Clerkin

Meeting Commenced at 7:00 p.m.

### **Meeting Minutes**

Stephen made a motion to accept the minutes with Len seconding; Lisa Abstained-motion carried.

### **Treasurer's Report**

Len stated that that we are on budget with at least \$200 favorable at this 6 month mark. Discussion of budgeting process. Stephen complimented the collaborative process of establishing a budget that was so on target.

### **Old Business:**

none

### **New Business:**

### **Committee Reports**

HR – nothing to report, survey for Laura's review will be coming out to all Trustees

Building and Grounds: Door shades installed and Keyed access has been completed. Top Notch to return to fix door gap.

### Policies/ByLaws:

Committee will continue to meet to complete policy review process. Clarification to RSA 202-A:12.a will be reviewed by Barbara and Doug

Technology: Nothing to report

### Public Input:

Laura stated that the NHLTA dues is paid to current year.

A \$100 unencumbered donation was made, motion to accept by Len, 2<sup>nd</sup> by Sara, motion carried.

Upcoming Book Sale has a few spots open for coverage. Laura has not yet heard from Milke or Tana.

Summer Reading Program is in place- Adventures is this year's Theme with activities and prizes secured.

Newly purchased VR glasses are in and staff is in process of gaining experience with these to educate public use.

Children's Programming is very evaluated by Laura and her staff for this upcoming school year.

Laura will be on vacation and the staff are prepared to cover in her absence.

Motion for adjournment made by Len,, 2<sup>nd</sup> by Sara. Motion carried, adjourned at 7:29 pm

Respectfully Submitted,

Barbara Szeidler in lieu of

Tana LeClair, Secretary