

Bethlehem Public Library Trustee Minutes – August 12, 2024

Members Present: Doug Harman, Len Grubb, Lisa Ffrench, Stephen Dignazio, Nora Clark; Sara Plumley.

Librarian Present: Laura Clerkin

Meeting Commenced at 7:00 p.m.

Meeting Minutes

Lisa made motion to accept the July 8, 2024 minutes with Stephen seconding; Sara Abstained- motion carried.

Treasurer's Report

Len stated year-to-date actual budget is running favorably by \$2,465.58. Laura stated she had just locked-in 1,300 gallons of propane at \$2.10 from Irving. Last year she locked-in 1,000 gallons at \$2.05. The library actually used 1,300 gallons with 300 gallons being charged at the market rate. Sara made a motion to accept the Treasurer's Report with Lisa seconding – motion carried.

Old Business:

None

New Business:

Committee Reports

HR – Barbara has requested for those who have not completed Laura's annual review to email it to her ASAP.

Building and Grounds

Nothing to report

Grants & Donations:

Laura received 4 donations last month totaling \$675. Sara made a motion to accept the donations with Len seconding. Motion carried

Policies/By-Laws:

Nothing to report

Technology:

Nothing to report

Public Input:

The library's float in Bethlehem's 250 celebration parade was a big hit. The Friends did a fantastic job – Thank you!!! The Friends have asked if the library would hang their float sign (about connect with us) in the library. Laura thought above the drinking fountains would be a good place. Trustees in agreement.

Laura mentioned the Friends will be selling Christmas ornaments dated with the year as an annual fund raiser starting this year.

Summer reading program is done. There were 71 attendees to the Magic Fred Summer Reading Program Finale. Laura posted the statistics in the August newsletter.

Laura has contacted 6 landscaping/snowplowing companies in anticipation of Navarra not renewing their contract at the end of this year. To date she has not heard back from any of them. Another name was given to her & she will contact. She'll also follow-up with the others.

The library has received an additional \$311 from the ongoing book sale.

Laura has been in touch with the Bethlehem Elementary School to discuss after school programs & coordinating with the library's programs. The school is still ironing out their changes. The Rec. Department has 30 children this year. Laura mentioned that September children's programs may be low key until more definite plans with the school can be made. She has requested to meet with the teachers prior to school opening.

The trustee meeting for October is scheduled for October 14 which is a holiday as is November 11. Sara made a motion to meet October 21 instead of October 14; not meet in November unless there is an issue that comes up like the budget and to meet at our regular scheduled meeting on December 9, 2024. Stephen seconded. Doug Abstained. Motion carried.

Motion for adjournment was made by Len and 2nd by Sara. Motion carried, adjourned at 7:40pm

Respectfully Submitted,

Nora F. Clark in lieu of

Tana LeClair, Secretary