

MINUTES
BLACKSTONE BOARD OF LIBRARY TRUSTEES
June 10, 2024
BLACKSTONE PUBLIC LIBRARY

Present:

Mary Ann Dobeck Mary Lou Branchaud, Chair
Kate Renaud, Co-Secretary Jean Alexandrowicz
Patti Guzinski, Co-Secretary Lisa Cheever, Director
Kelly Gillis, Vice-Chair

- 1) Opening:
 - (a) Call to order and roll call – everyone present.
 - (b) Jean made a motion to approve minutes from May 06, 2024. Mary-Ann seconded the motion: all voted in favor.
 - (c) Next meeting July 08, 2024.
 - (d) Library Closings: June 19, 2024, and July 4 & 5, 2024
 - (e) Next Friend's Meeting June 11, 2024, at 6:30pm.
- 2) Finances:
 - (a) FY24 Budget, reviewed. Part time salaries shortage discussed. Town account may be able to cover short fall this will not be confirmed until the end of year. \$1,000 from Marijuana Impact funds will be used for part time salaries. Jean made a motion to authorize \$3,500 from LIG MEG to pay part time salaries through year end 2024 if needed. Kelly seconded motion: all voted in favor.
 - (b) F Y25 Budget approved at Annual Town Meeting for \$637,211.
- 3) Director's Reports and Discussions
 - (a) Board of Health has removed plastic collection bins.
 - (b) 20th Anniversary event will take place on June 13. There will be an ice cream social and both Senator Fattman and Representative Soter will attend.
 - (c) Friends of the Library will purchase a bench for the Library in honor of the 20th Celebration. This 4' enamel coated bench will be purchased from MassCor.
 - (d) Director will attend Daniel's Farm Freedom Festival on Sunday, July 7.
 - (e) Highlight of the Month – New online library resources include Law Depot, Kovel's Antiques & Collectibles, Library Speakers Consortium and OM Practice.
 - (f) Requests for funding made:
 - i \$500 for Dustin Pari event. Jean made a motion to approve \$500 from LIG MEG for Dustin Pari event. Kelly seconded motion: all voted in favor.
 - ii \$23,000 from LIG MEG for FY25 salaries. Kelly made a motion to move \$23,000 for salaries. Jean seconded the motion: all voted in favor.

- iii \$1,000 stipend for Assistant Director. Jean made a motion to approve \$1,000 from LIG MEG for Assistant Director. Mary Ann seconded the motion: all voted in favor.
 - iv \$1,038 stipend for Custodian. Kelly made a motion to approve \$1038 for the Custodian from LIG MEG. Jean seconded motion: all voted in favor.
 - g) Building Report discussed. HVAC quote for actuator and fan boxes signed by Town Administrator and sent to Victory to schedule install date. Sprinkler system is working and the library will be watering twice per week. Outside landscaping work has been completed. Terminix inspection took place on 5/21 and no issues were found. Outdoor video cameras will be installed on 6/11 and 6/12 and is being paid out of the town's budget. On 6/12 a work crew from Norfolk Correctional will be at the library to help set up for the anniversary celebration. Work crews are begin secured for July (date TBD) and 10/30. Director is ordering a handicapped accessible metal picnic table from Mass Cor.
 - h) Discussed Children's, Young Adult Librarian's, Circulation and Technical Services and Adult Services reports. Tressy and Mandi were selected to receive a Manton Foundation Scholarship for New England Library Workers to attend the 2024 ARSL Conference. Renee, Ellen, Mandi and Tressy attended the MLA Conference on May 6. Thank you notes sent to Sebco Books, Thorndike Press, Center Point Large Print and Gumdrop Books for their contributions to Connect with Your Community Night.
- 4) Trustees Reports and Discussion:
- (a) Director's Evaluation presented and discussed. Addendum to contract to issue.
 - (b) Correspondence sent to Stop and Shop requesting water bottle donation for Connect with your community, approved and thank you to be sent from Mary Lou.
 - (c) Jean, Kelly and Mary Lou submitted their requests to renew their positions on the Board.
 - (d) 20th Anniversary Celebration discussed.
 - (e) Matters the Chairperson did not reasonably anticipate being discussed within 48 hours of the meeting – none.
- 5) Old Business:
- (a) Shed update provided by Mary Lou who is working with Lisa to create a specification sheet to share with Danielle Keefe.
 - (b) Update on outside furniture – previously discussed in Director's report.
 - (c) Policy Manual – No updates at this time.
 - (d) Trustees Calendar discussed. Kelly Gillis will be working with Mary Lou and Lisa to review and revise for the year.

6) Good and Welfare

7) Kelly made a motion to close the meeting at 8:02pm. Jean seconded: all voted in favor.