

Blackstone Public Library
Board of Trustees Minutes
March 13, 2023

Present:

Lisa Cheever, Director
Mary Lou Branchaud, Chair
Kelly Gillis, Vice-Chair

MaryAnn Dobeck
Kate Renaud, Co-Secretary
Patty Guzinski, Co-Secretary

1) Opening:

- a. Meeting was called to order at 6:00 p.m. Jean Alexandrowicz was absent.
- b. Mary Ann made a motion to approve the February 13, 2023 and the February 27, 2023 minutes. Kelly seconded the motion; all voted in favor.
- c. Next meeting: April 10, 2023 at 6:00 p.m.
- d. Library Closings: none.
- e. Next Friends of the Blackstone Library: March 14, 2022 at 6:30 p.m.

2) Finances:

- a. Invoices were signed and discussed.
- b. FY23 Budget was discussed. Voucher signing schedule was presented by the Director. Invoices/vouchers will need to be signed by Trustees twice a month. Director reviewed Account Balances Spreadsheet.
- c. Proposed FY24 Budget and Warrant Articles have been sent to and received by the Town Accountant and Finance Committee.

3) Director's Report and Discussion:

- a. Highlight of the Month: Planetarium Projector available to borrow through the Library of Things (LOT).
- b. National Library Week is scheduled for April 23-29th. Invitations have been sent for the Connect with the Community Night on Thursday April 27th. Trustees are encouraged to attend if able.
- c. Upcoming programs and Book Clubs were presented.
- d. Building Report was reviewed. Water bottle filling station was discussed.
- e. Children's Room Report, YA Report, Adult Services and Reference Report, and Circulation and Tech Services Report were reviewed and discussed.
- f. Kate made a motion to approve \$250 to fund the Summer Reading Program "Professor Bugman" from the Gift Account. Kelly seconded; all voted in favor.

4) Chairperson and Trustees' Reports and Discussions:

- a. Correspondence: none.

- b. Annual Town Meeting is Tuesday, May 30th at 7:30 p.m. Upcoming Finance Committee Public Hearing will take place sometime prior to the ATM in May.
- c. "Detail List of Library Building Repairs Capital Request FY16" was reviewed.

5) Old Business:

- a. Policy Manual update tabled.
- b. Kelly reviewed the Trustees Calendar.

6) Good and Welfare:

- a. Kelly suggested that the Trustees consider hiring a Secretary to take minutes so that all members can participate fully in the Trustees' meetings. Item to be placed on the agenda in the coming months.

7) Adjournment:

- a. Kelly made a motion to adjourn the meeting at 7:07 p.m. Kate seconded the motion; all voted in favor.