

Meeting Notes
BLACKSTONE BOARD OF LIBRARY TRUSTEES
MAY 09, 2022
6:00 p.m.
BLACKSTONE PUBLIC LIBRARY

Present:

Lisa Cheever, Director

MaryAnn Dobeck

Mary Lou Branchaud, Chair

Kate Renaud, Co-Secretary

Kelly Gillis, Vice-Chair

Patty Guzinski, Co-Secretary

Jean Alexandrowicz

1) Opening:

- a) Meeting was called to order at 6:00 p.m. Patty Guzinski arrived 6:05 p.m.
- b) Minutes from February 14, March 14, and April 11, 2022 approved. Mary Ann Dobeck made a motion to approve minutes, Jean Alexandrowicz seconded: all voted in favor.
- c) Next meeting June 13, 2022
- d) Library Closings: closed May 30, 2022 early closing on May 23 & 31, 2022
- e) Next Friend's Meeting; May 17, 2022 at 6:30 p.m.

2) Finances:

- a) FY22 Budget was discussed. Director reviewed Financial Spreadsheet and Account Balances. 2nd installment of LIG/MEG grant funds have been received. Director noted that Professional and Technical purchases have been made for staff and board and that the invoices are in process. Repair and Maintenance purchases still to be made. FY23 Budget Programming has been increased by \$500. Book and Periodicals reflects \$10,000 reserved but actual budget is approximately \$5,000. Dues and Subscriptions over expenditure and will be adjusted in June. Waiting for CARES Act money to refund for cost of UV lights for HVAC system.
- b) FY23 Budget was discussed and stands as is.
- c) Finance Committee Meeting will take place on April 13, 2022.
- d) Special Town Meeting and Annual Town Meeting will take place on May 31, 2022.

3) Director: Reports and Discussions

- a) Short Story Class has been postponed due to low attendance.
- b) Discussed 3d Printer Policy and Agreement. Removing user agreement. Jean Alexandrowicz made a motion to approve policy, Mary Ann Dobeck seconded: all voted in favor.
- c) Highlight of the Month: The library received a \$2,500 donation from UniBank for its *What's for Dinner?* Grant. The library will host a series of programs that will address food insecurity in Blackstone including health and nutrition, cooking, growing vegetables and preserving food.
- d) Summer reading program funding requested for \$950. Source of funding has to be identified, Gift Account. Kelly Gillis made a motion to approve \$950 to be used for summer programming, Jean Alexandrowicz seconded: all voted in favor.
- e) Director will be scheduling Long Range Plan Meeting for the community. Board offered to help drive attendance at this event. Meeting deadline is September 2022.

- f) Building Report was reviewed. Outside crews from the Correctional Facility will begin again. Director shared that she is still waiting for revised quotes for parking lot to reflect prevailing wages. Water Bottle filling station waiting on second quote and visit to B&G club to see the one that was installed there.
 - g) Children's Room Report, YA Report and Circulation and Tech Services Report were discussed. Library pop up events were discussed. New Online Catalog has launched and training and support is ongoing for staff and patrons.
- 4) Trustees: Reports and Discussion:
- a) Correspondence: see attached.
 - b) MBLC Legislative will vote in May for additional funding for libraries. Legislation concerning Zoom/Phone attendance for meeting still tbd. Chair highlighted MBLC Library Roadmap Program and will look to see if the libraries Irish monument could be included in the program.
 - c) Finance Committee Public Hearing May 11, 2022
 - d) Friends Chello's Fundraiser will be held on May 12, 2022
 - e) Kelly Gillis discussed Director's Evaluation. All feedback to be send to Kelly by Monday, Aril 16 2022.
 - f) Chair shared information on MBLC Intellectual Freedom Webinar to be held on May 24, 2022. Director shared that the library has been revisiting training for staff and labeling staff areas in library. Board will revisit the Intellectual Freedom and ensure that it is addressed in the library policy handbook.
 - g) Other Matters Discussed: Meeting to be scheduled by Chair with the Town Administrator to explore how the library can utilize the Marijuana Impact Funding.
- 5) Old Business:
- a) Kelly Gillis reviewed the Trustee Calendar. Chair to discuss format with Town Clerk pertaining to calendar of meetings. Is it on an annual or fiscal year calendar?
 - b) Director reported that the Friends Book Sale was a success.
 - c) Jean Alexandrowicz provided and on the Policy Manual. An updated version will be sent that will include the 3d printer policy.
- 6) Good and Welfare: None
- 7) Adjournment:
- a) Jean Alexandrowicz made a motion to adjourn the meeting at 7:30 p.m. Kelly seconded: all voted in favor.

X

Kate Renaud
Trustee, Blackstone Public Library