

**Minutes**  
**BLACKSTONE BOARD OF LIBRARY TRUSTEES**  
**November 8, 2021**  
**6:00 p.m.**  
**BLACKSTONE PUBLIC LIBRARY**

- 1) Opening:
  - (a) Call to order and roll call - Mary Lou Branchaud, Maryann Dobeck, Lisa Cheever, Kate Renaud, Patti Guzinski, Jean Alexandrowicz and Kelly Gillis
  - (b) Approved minutes October 4<sup>th</sup>, 1<sup>st</sup> Jean Alexandrowicz 2<sup>nd</sup> Kelly Gillis
  - (c) Next meeting December 13, 2021
  - (d) Library Closings: November 11, 2021 Veterans Day, and November 25-27<sup>th</sup> Thanksgiving
  - (e) Holiday Closings: December 24, 25, 31 and Jan 1
  - (f) Next Friend's Meeting January 18, 2022 @ 6:30pm
  
- 2) Finances:
  - (a) FY21 encumbrances, all have been submitted and paid
  - (b) Discussion of FY22 budget year to date –
    - (1) Locked in \$1.09 through April with Liberty
    - (2) Deposit into gift account from Friends of the Library of \$1,500 in support of February vacation and other programs
    - (3) Removing FY21 LSTA Grant from budget worksheet
  - (c) FY 23 Budget Information and discussion. Meeting with Town Accountant and Town Administrator–
    - 1) Discussed FY23 budget - V5 (longevity included) and V6 (longevity and utilities increase included)
    - 2) Approved V6 \$573,411- 1<sup>st</sup> Kelly Gillis 2<sup>nd</sup> Jean Alexandrowicz
    - 3) Approved warrant article FY23 – 1<sup>st</sup> MaryAnn Dobeck 2<sup>nd</sup> Patti Guzinski (Director will confirm deadline for submission of warrant articles)
  
- 3) Director: Reports and Discussions
  - (a) Director considering expanding marketing of Brainfuse Statistics to schools and BGCB to increase usage
  - (b) Grant submitted to Dean Bank for two programs to be presented by Dustin Perry
  - (c) Discussed Worldband ongoing cost of \$334/month through August and FY23 cost of \$715/month totaling \$8,580/year. Director to gather equivalent service cost from Ayatch Technology Solutions. Quotes will be reviewed with the Board.
  - (d) Hoopla allowance increased from 5 to 10 a month
  - (e) Discussed estimate of \$13,214.55 for shelving in children and adult space and funding - \$10,000 from gift account (honoring donor) and \$3060.01

from LIG/MEG Director to fund project - approved 1<sup>st</sup> Kelly Gillis 2<sup>nd</sup> Jean Alexandrowicz

- 4) Trustees: Reports and Discussion:
  - (a) Correspondence
  - (b) Meeting November 10, 2021, building and maintenance will be addressed at December meeting
  - (c) Matters the Chairperson reasonably anticipates to be discussed
  
- 5) Old Business:
  - (a) Food Bank Collection: Maryann Dobeck
    - (A) Food needs discussed
    - (B) Box in library to collect goods
    - (C) Maryann Dobeck to deliver Tuesday, Kate Renaud to deliver Saturday
  - (b) Wreath Workshop & Ribbons and Greens –Sunday, December 28<sup>th</sup> 11am green cutting at Library
  - (c) Trustees Calendar review moved to July
  - (d) Policy Manual discussed under Director Report
  
- 6) Good and Welfare
  
- 7) Adjournment – 1<sup>st</sup> Kelly Gillis 2<sup>nd</sup> Kate Alexandrowicz

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Kate Renaud  
Co-Secretary Blackstone Public Library Board...