

January 3, 1983

Meeting was called to order by Sally Hagenbugh.

Secretary's report was read and approved.

Treasurer's report was read with expenditures of \$4463.56 leaving a remaining balance of \$30,823.05. Mary Jane made a motion that the Board as a whole make a request to Les Frank for all bills to be attached to our Treasurer's report. Gretta seconded. Motion carried.

OLD BUSINESS

Tree of Heaven - Gretta has not been able to contact Kathryn Lipp.

NO PARKING signs are ordered and Dick Frownfelter is looking for a large rock.

Jan. 10 Council Meeting - Library Board should attend to make a request for Revenue Sharing money. Butch Gunter has repaired the damaged tabletops.

Sally will contact Kreighoff again on repairing the door frames.

NEW BUSINESS

A letter was read from John Gurica. He has sent \$250.00 and Mobil Oil will send \$500.00 to be used for books or equipment in memory of Alice Gurica.

Gretta made a motion to purchase an atlas stand and if there is enough money purchase a light for the stand in memory of Alice Gurica with money given by her son John and Mobil Oil. Mary Jane seconded. Motion carried.

Being no further business, meeting adjourned.

Brenda Knapp

February 7, 1983

Meeting was called to order by Sally Hagenbugh.

Secretary's report was read and approved.

Treasurer's report was read with expenditures of \$3566.27 leaving a remaining balance of \$27,256.78

OLD BUSINESS

Sally reported that Krieghoff will repair door frames in the next couple weeks. Brenda presented the estimate from Lynn Southward to build an atlas stand. Gretta made a motion to accept Lynn's estimate of \$295.00 to build an atlas stand.. Mary Case seconded Motion carried. Brenda will contact Lynn.

NEW BUSINESS

Mary Jane McColl would like to retire effective April 1983. Barb feels the need for an extra adult to call on for work when necessary. The matter was discussed but no decision made.

Being no further business, meeting adjourned.

Brenda Knapp

March 7, 1983

Meeting was called to order by Sally Hagenbugh.

Secretary's report read and approved.

Treasurer's report read with expenditures of \$5452.55 leaving a remaining budget of \$21,804.23. Gretta will check on Blissfield Lumber billing.

OLD BUSINESS

Krieghoff has repaired the door frames. Now there is a large gap between the door and the door frame. Sally will contact Krieghoff. Lynn Southward should have the atlas stand done the end of March. There was discussion on a new furnace. According to the engineers, new controls are all that's needed, but humidity would still be a problem. We should contact our Council liason after the General election.

NEW BUSINESS

Gretta read a letter from the Mobil Foundation concerning matching gift money. (John Gurica donation) Gretta has responded but has no answer yet.

Mary Lou was approached by John Ganun to ask if the library would display his artwork. Mary Lou will talk to him and have more details on how he wants the work displayed for our April meeting.

Mary Jane McColl will be resigning effective March 14. The Village council will appoint another Board member.

The 1983 slate of officers was proposed as follows:

President - Mary Case
Vice Pres. - Gretta
Secretary - Mary Lou
Treasurer - Brenda
Corresponding Sec - Pam
Member at Large -

No further business, meeting adjourned.

Brenda Knapp

April 4, 1983

the meeting was called to order by Mary Case, VicePresident. Secretary's report was read and approved. Treasurer's report was read with expenditures of \$3173.05 leaving a remaining balance of \$18,631.18.

OLD BUSINESS

Brenda reported that Lynn Southward should have the atlas stand finished by our next meeting. Tree of Heaven - Katie Lipp owns the tree so it is her responsibility. The 1983 edition of Yearbook should be ordered and included in this year's budget.

NEW BUSINESS

Debbie Snead is doing a good job, so a motion was made by Gretta, seconded by Brenda, to raise her to \$1.60 effective immediately (April 4). Motion carried. Barb reported a salesman from Verd-A-Ray had called on her concerning lights. We decided not to buy from him. Chuck has a problem with accumulating garbage from auditorium rentals. We decided to ask Sunday rentals to please put garbage bags at the curb. Also, Barb doesn't think the restroom is as clean as it should be. The floor needs to be mopped more often. Barb will talk to Chuck. There was discussion on the Rotary and the auditorium. Mary Case will contact Bob Lips and remind him that we need to know in advance when they will not be using the auditorium. Gretta made a motion to accept the slate of officers as proposed for the new Board. Pam seconded. Motion carried.

Being no further business, meeting adjourned.

Brenda Knapp

July 2, 1983

The regular meeting of the library board was called to order by Mary Case, President. The Secretary's report was read and approved. The Treasurer's report was read with expenditures of \$ 3,023.31 leaving a balance of \$15,607.87. The proposed budget for the upcoming year, July 1-1983 thru June 30, 1984 was submitted. The total budget is \$61,324.00, with \$13,000 to be used for furnace repairs.

OLD BUSINESS

Brenda will call Lynn Southward to check on atlas stand.

Greta will check with Dean Sprunk to see if the ^{do}rhododendrons need some attention and to see if he has followed up on his job of planting shrubs.

Greta reported on the furnace. Ray Jones has estimates from firms in Toledo and Adrian (Bradwell). Bids will also be accepted from Blissfield firms. No action has been taken on the bathroom cleanliness. There have been no problems with renters carrying out garbage. The door in the back-room has been leaking when it rains. Krieghoff hasn't finished caulking around door, nor have they sent a bill. Mary will call Sally to see if she followed up on the job. Greta made a motion that John Garun display his artwork for Independent Study no more than three weeks. Brenda seconded.

It was approved.

NEW BUSINESS

Mary Lou made a motion that the Young Author books from the elementary school be displayed. It was seconded by Greta and approved. The piano in the auditorium needs to be tuned and is in need of repair. Brenda made a motion that we have the piano tuned and ask for an estimate on repairs at the same time. Greta seconded and it was approved. Mary Lou volunteered

to decorate the Schultz-Holmes Memorial at the cemetery on Memorial Day.

A motion was made and seconded that the meeting be adjourned.

Mary Lou Krusiel, Secretary

Special Meeting June 6, 1983 6:45

This meeting concerned the furnace problems and cable T.V. programming. Mr. Valentine from Bradwell Furnace in Adrian and Doug Case, representing cable T.V. were present. Also, Dorothy Gilson, Art Tommoehlen and Ray Jones from council were present, as well as the librarian and board members.

Doug Case asked the board members if the cable T.V. video equipment could be stored, distributed and explained (classes taught) at the library. Discussion followed. The equipment will be used for local re-broadcasting, at no expense to the village. Some type of storage cabinet will be needed. Forms will need to be filled out when it is borrowed. Those taking the classes will be allowed to operate the equipment. A room will be needed for 5 or 6 weeks to teach the classes.

Mr. Valentine from Bradwell presented a written proposal on updating the furnace. He explained that the outdoor fresh-air damper motor is not working properly. The indoor-outdoor reset is antiquated and not working. The boiler is functioning but needs to be checked. There is some rust on it and it must meet safety requirements. He stressed that getting the control system to work properly should be the first step.

Mr. Valentine thought that the humidity problem (mildew in books) may be solved when the controls are working properly. The mildew problem is solved by controlling the amount of fresh air entering the building - this contains the humidity. Dehumidification is accomplished by refrigeration. The air-conditioning problem may be solved when other problems are solved. Water may be lying in return ducts. A complete check-up is necessary.

Energy conservation measures were discussed. Dorothy suggested insulating and paneling the outside walls in the auditorium. Magnetic panels for windows were also suggested.

Bradwell could begin immediately to fix the control system, but if a separate air-conditioning unit is installed in the auditorium, it would take time to order and install it.

Doug asked for some type of guarantee that their company would solve the heating and humidity problems. Mr. Valentine could only say that he would restore the system back to it's normal capacity. He believes that it's basically a sound system and there is no need to replace it. It just needs some attention. If properly maintained, he felt it should last another 20 years. He suggested

J. G. Bernsdorf of Toledo as a mechanical engineer to work with him with plans.

Mary Lou Krusel
Secretary

June 6, 1983

The regular meeting was called to order by Mary Case, President. The Secretary's report was read and approved. The Treasurer reported expenditures of \$4,035.66 leaving a balance of \$11,572.21.

OLD BUSINESS

Mary reported that Clayton Wilson will call ahead for Rotary if they will not be meeting here, otherwise they will be charged for its use. Mary called Kriehoff and is still checking on our bill as well as locks on the storage doors. The cemetery has been decorated. The atlas stand has been delivered. Barb will call Hackens about engraving the atlas stand and globe. \$750.00 has been donated by Kiumis for carpeting the children's area.

Greta reported that Dean Sprunk was to have checked on the shrubs. She will call again to see if he has been here. An estimate of \$150-\$175 has been given by Dennis Hansen for replacing keys and regulating piano inside. We will wait to have it repaired.

Barb suggested that we have a back-up person to replace those adults working in the library who take vacations and sick leave. Pam made a motion that the two girls working be given 12 hours of work this summer, instead of 10. Brenda seconded. It will be for 11 weeks and take \$73. from the budget. Barb will also ask Kay if she would work more hours this summer.

NEW BUSINESS

A discussion took place about the cable T.V. video equipment. Mary Lou made a motion that the equipment be stored at the library at no expense to us (cable T.V. will furnish the cabinet) and the library will be in charge of checking the equipment in and out as well as providing a room for classes, all on a trial basis. Kathy seconded it.

Jackie Sliker requested the auditorium be rented to her two times a week in order to teach aerobics. Greta made a motion that we turn down the request. Brenda seconded. No policy was made on renting the auditorium for money-making activities.

Pam made a motion that Chuck Wilson be given two weeks paid vacation according to the vacation and sick leave policy posted. Kathy seconded. The evonymus plant is diseased and needs to be sprayed. Pam will check on it.

The next meeting will be July 11 one week later because of the holiday. A motion was made and seconded that the meeting be adjourned.

Mary Lou Knisel
Secretary

July 11, 1983

The regular meeting of the library board was called to order by Mary Case, President. The secretary's report was read and approved. The treasurer's report was read with expenditures of \$5,238.54 leaving a balance of \$6,333.67.

Under old business, Greta reported on the shrubs after talking with Dean Sprunk. Three shrubs need to be replaced. Chuck will buy a soaker hose to water them. Pam and Mary Lou will meet with Dean to discuss replacing shrubs, caring for the shrubs and inquire into the condition of the large front shrub. Also they'll talk to Father Simon about announcing to congregation the importance of not backing over shrubs. Mary will see the insurance man again about replacing the broken windows. Barb asked for help with setting up chairs for story hour while Chuck is on vacation. It was suggested that she ask the girls working at the library for help.

Under new business, Barb made two suggestions which she would like to instigate. The first was a simpler method of circulating romance paperbacks. Mary Lou made a motion that the books simply be stamped and put into circulation, therefore eliminating processing. Greta seconded the motion. Her other suggestion was to set up a box for coupon exchange. Greta made a motion that she try two coupon boxes for six months. Brenda seconded. Mary Lou will check past minutes on memorial books. Barb would like to start a series of preschool story hours. Pam made a motion that Barb try the pre-school story hour. Greta seconded. The 50th anniversary of the Blissfield library will be in 1985. The board should be thinking of ideas for this celebration. A check for \$500 from the Mobil Foundation was received. Brenda made a motion that Barb cancel the Doubleday Public Service Program. The motion was seconded.

Mary adjourned the meeting. The next meeting is August 1.

Mary Lou Krusel
Secretary

from
John
Suzanne
for
Alice
Laurie
Jenny

August 1, 1983

The regular meeting of the library board was held August 1, with Mary Case, president, calling the meeting to order. Brenda Knapp was absent. The secretary's report was read and approved. The treasurer's report was read with expenditures of \$5,039.09 leaving a balance of \$56,293.00. A check was received for \$140.00 from Gulf as a matching gift fund.

Under old business, Mary reported that Bradwell got the contract for furnace repairs and will begin work soon. Gift books will be given for four retired members; Pat, Elsa, Mary Jane and Sally. Pam reported that Dean Sprunk would replace two shrubs, estimated at \$20.00. The shrubs should be cleaned of grass between them. Pam made a motion that Dean prune the plum tree and talk with Chuck about care of the shrubs. Greta seconded. Mary Lou will call Dean. Greta made a motion that the village be asked to clean between the shrubs and use Easy Weder to control the weeds. Mary Lou seconded. Kathy will call the village and oversee the work.

Under new business, Kathy will also ask Dick Frownfelter about repairing the raised sidewalk in front of the building. There was a discussion about others using the library parking lot. The black-out curtains in the auditorium need to be repaired or replaced. We discussed the possibility of a typing service in the future.

Mary adjourned the meeting. The next meeting is September 6.

Mary Lou Knapp
Secretary

September 6, 1983

The regular meeting of the library board was held September 6, with Gretta Reinhardt acting as president in Mary Case's absence. The secretary's report was read and approved. The treasurer reported expenses in August of \$3,435.67, leaving a balance of \$52,858.24.

Old Business- Mary Lou reported that the plum tree had been pruned. Kathy will follow up on plans to use Easy Weeder around weeded shrubs. The sidewalk has been repaired. Adrian Glass has measured to replace cracked ones. Chuck will take down the black-out curtain for Kathy to repair. Bradwell has been rewiring the building and repairing the boiler. Barb asked them to display instructions for setting the thermostat.

New Business- Mary Lou made a motion we hold the book sale October 21 and 22. Brenda seconded. Brenda made a motion that we accept discarded books from the high school for our book sale. Kathy seconded. Both motions were approved. Jane Kilchenman plans to retire in the spring. Kathy will ask Dick Frownfelten if there is a public library street sign which could be displayed downtown.

Gretta adjourned the meeting.

Mary Lou Knisel
Secretary

October 3, 1983

The regular meeting was held with Mary Case, president, presiding. Gretta Reinhardt was absent. The secretary's report was read and approved. The treasurer reported expenses in September of \$7,320.87, of which \$4,500 was paid to Bradwell for materials and labor. This leaves a balance of \$45,537.37.

Under old business, it was reported that the windows are being repaired. It was decided that it was the custodians responsibility to weed the shrubs. Mary will ask him to trim the maple tree and weed the shrubs. Cathy will check with the Village on the library sign to be displayed downtown. Jane Kilchenman will not be working after December 1st. Pam made a motion that we begin to make plans for interviewing applicants to replace Jane. Interviews will begin October 13 at 8:00. Pam will also put an ad in the paper for help. Brenda will call the telephone company and see that the library is listed under Blissfield Village Offices.

Under new business, the board members were asked to review a gift book to see if it should be kept.

Mary adjourned the meeting.

October 25, 1983

A meeting was called to order ^{by Mary Case} for the purpose of hiring a part-time person to work in the library. Brenda Knapp made a motion that we hire Corrine Banger at \$3.75 per hour beginning November 14. Pam seconded the motion. The motion was voted on and carried. Mary adjourned the meeting.

Mary Lou Knissel
Secretary

November 7, 1983

The library meeting was held with Mary Case, president, presiding. The secretary's report was read and approved. The treasurer reported expenses in October of \$9,048.93, of which \$4,630.00 was paid to Bradwell for parts and labor. This left a balance of \$36,488.44.

Under old business, it was reported that Chuck did weed the shrubs and Easy Weeder was applied. The listing of the library under Blissfield Village Offices has been taken care of. Pam wrote a letter to all those who were interviewed for the library position. Corrine Barger has been hired. The profit from the book sale was \$95.60.

Under new business, a motion was made that we plan to take Jane to lunch at the Hathaway House. December 7 was set as the date. Mary Case, president, announced that she would not be running for another term. Mary Lou will call Kathy Deremen to see if she would like to fill the vacancy. Kathy Case will be on the ballot in this election, also.

Gretta made a motion we close the library on the 24th and 26th of December. We will also close on the 2nd of January. Barb and Kathy will be paid holiday pay for the 26th of December and January 2nd. Kathy seconded the motion. The motion carried.

The wall needs to be painted where the bulletin board hung. Mary will check to see if the paint color can be matched.

Mary adjourned the meeting.

Mary Lou Knisel
Secretary

December 5, 1983

The library board meeting was called to order by ~~Gretta Mary~~ ~~Hubb Case~~ Reinhardt, Vice President. The Secretary's report was read and approved. The Treasurer reported expenses in November of \$8,253.64, leaving a balance of \$28,234.80.

Under old business, Adrian Glass has replaced the broken windows. Cathie DeRemer will run for the library board. Petitions will be circulated for Kathy Case and Cathie DeRemer. They will be turned in by December 20. Bob Meyers will paint the wall where the bulletin board was hanging. Kathy reported that Ray Jones is inquiring into the library sign for downtown.

For new business, Barb suggested buying a printing kit to be used at the library when making signs. Mary Lou made a motion that we purchase a letter printing kit with the book sale money. Pam seconded the motion. It was approved.

Mary Case, President, adjourned the meeting.

Mary Lou Krueh
Secretary