

January 9, 1984

The regular meeting of the library board was called to order by Gretta Reinhardt, Vice President. The secretary's report was read and approved. Brenda Knapp, treasurer, reported expenses of \$4,824.11, leaving a balance of \$23,410.69.

Under old business, it was reported that the wall had not been painted yet, where the bulletin board hung. The board requested an update from Barb on gift books ordered. Kathy reported that the council would have to check with the state before we could display a "Library" sign downtown. The board decided to dismiss the idea.

Under new business, Pam made a motion that we purchase a Snoopy stuffed animal for a contest held during our 50th anniversary. Brenda seconded the motion. It was decided that we not purchase artwork done of the village from John Ganun, but we would accept it if he chose to contribute it to the library. The custodian is concerned about a vent in the furnace room which is letting in cold air. (Could it be closed off?)-

Brenda made a motion that we purchase a school yearbook for the 1983-84 school year. Kathy seconded the motion. Mary Lou will call the high school.

A discussion was held on fire hazards within the library. Smoking is allowed in the auditorium. There are no smoke alarms in the building. The book drop in the backroom is open all the time. It was suggested that we check into purchasing a drop box to be placed at the street. For now, Barb will call the fire chief to see if he could stop by the library and suggest some safeguards.

A suggestion was made that we have a continual "book sale" with a table set up to display the books as they are discarded. This would eliminate our annual book sale.

Gretta adjourned the meeting.

Mary Lou Knisel

Mary Lou Knisel, Secretary

February 6, 1984

The regular meeting of the library board was called to order by Mary Case, President. Brenda Knapp was absent. The secretary's report was read and approved. The treasurer reported expenses of \$4,128.17, leaving \$19,282.52.

Old Business- Mary reported that she would call Bob Meyers again about painting the wall. Books ordered for retiring members of the board include:

The Bon Appetit Dinner Party Cookbook- Pat Riley  
The Weepeople - Elsa Klenk  
Wolves Against the Moon- Mary Jane McColl  
The Best of James Herriot - Sally Hagenbuch

It was determined that we can not close off the outside opening in the boiler room because it's needed for ventilation. Barb reported that she had called the fire chief and he will be stopping by. Mary Lou will inquire into the purchase of a book drop. On occasion, we need someone to clear away the snow on the walks in the morning before the custodian arrives. Kathy will check with Dick Frownfelten and see if the village could take care of this. Gretta made a motion that we continue with the used book and magazine sale for a year. Pam seconded the motion.

New Business- Mary Lou will call our new library board candidate Kathy DeRemen, and invite her to our next meeting. Barb suggested that in the future we have uniform hours for opening ~~and closing~~ each day. Kathy wondered if it would be possible to have an art class taught in the auditorium during the summer months on for our 50th anniversary.

Mary adjourned the meeting.

Mary Lou Knisel,  
Mary Lou Knisel, Secretary

March 5, 1984

The regular meeting of the library board was called to order by Mary Case, President. The secretary's report was read and approved. The treasurer reported expenditures in February of \$4,598.40, leaving a balance of \$14,684.12.

Old Business: Gretta made a motion we ask Chuck to clear the sidewalk of snow. It was seconded. Kathy will talk to Chuck. Mary will call Bob Meyers again about painting. Barb reported that Ray Jones will talk to Bradwell about stabilizing the temperature in the library. Mary Lou will look into the book drop.

New Business: Gretta will call Office World and inquire into purchasing a used typewriter and office chair. Brenda made a motion that we include the cost of these in the new budget. Mary seconded the motion.

There was a discussion of library hours. Pam made a motion that Barb ask Kay and Corrinne if they would be willing to increase their hours in order to have a uniform opening time. Gretta Seconded. Possible hours: 10:30-8:00, M., T., Th.; 10:30-4:30 F., S.; Closed Wed..

Debbie Snead will be leaving this month. Barb will interview for a new student assistant. Gretta made a motion that Barb interview the two applicants to replace Debbie and hire one. Mary Lou seconded.

Pam will go to the lumber yard and bring carpet samples to the next meeting. This is in regard to carpeting the children's area.

A nomination of new officers was presented-

Gretta Reinhardt, President  
Pam Van Schoyck, Vice President  
Treasurer, Brenda Knapp  
Secretary, Kathy Case  
Corresponding Sec'y - Mary Lou Knisel  
Member at Large, Kathy DeRemer

Pam made a mot on the slate of new officers be accepted. It was seconded and approved.

A motion was made that vacation (1 day at a time) pay for Chuck be determined by averaging the 30 precedeing work days. The motion carried.

Gretta will call Adrian Glass about repairing the auditorium glass door, as well as a safety bar on the front glass door as a safety measure. Mary adjourned the meeting.

Mary Lou Knisel  
Mary Lou Knisel, Secretary

April 2, 1984

The regular meeting of the library board was called to order by Gretta Reinhardt, president. The secretary's report was read and approved. Kathy Case was absent. The treasurer reported expenditures of \$4,608.72 leaving a balance of \$10,075.40.

Old Business: After selecting carpeting for the children's area, Pam made a motion we ask Kiwanis to approve funding for the carpet with some cost being covered by the library. The motion was seconded and approved. New hours for the library will become effective July 1, 1984 (10:30-8:00 M. T. Th. ; 10:30-4:30 F. S.; closed Wed.) Employee hours will change. Corinne will increase her hours by 2 per week (12 hrs.) Kay will work 3 more hours (28 hrs.) and Barb will work 3 more hours (38 hrs.) The high school girls will not work more than 10 hrs. per week. Mary Lou made a motion the new library and employee hours be accepted. Pam seconded. The motion passed.

Brenda made a motion we accept the 84-85 proposed budget. Pam seconded and the motion carried. It was decided that we not purchase a drop box at this time. Melissa Somes was hired as of March 19, 1984, starting at \$1.50 per hour. Ted Smith, council rep. for the library, was contacted about regulating the temperature in the building. Gretta will call Adrian Glass and Bob Myers. Mary Lou volunteered to decorate the Schultz Holmes Memorial for Memorial Day.

New Business: There was some discussion on checking out the portable movie screen. Gretta adjourned the meeting.

Mary Lou Krusel  
Secretary

May 7, 1984

The regular meeting of the library board was called to order by Gretta Reinhardt, preseedent. The secretary's report was read and approved. The treasurer reported expenditures of \$3262.78 and revenues totaling \$359.25 with a balance of \$6,812.62. No board members were absent.

Old Business

- Pam reported on carpet with no definite answers yet.
- Gretta reported that Bob Meyers is to paint wall section. Also the BB shot windows will not have to be repaired and that there is no danger of glass doors breaking with pushing.
- The new budget of \$55,865.19 was accepted after a motion was made by Pam and seconded by Mary Lou.
- Barb reported that the furnace man had done some maintainance work. She also quoted a shelving price of \$1100. Barb is to check Michigan School Services for prices.
- Mary Lou is to call Dean Sprunk about staking tree and the replacement of dead shrubs. She will contact village about weeding between bushes.

New Business

- Library received check of \$500 from Mobil Oil--a matching contribution
- Gretta reported that Service Club is "folding" and that the club will donate \$90 to library. Board members gave several suggestions for use of money and Gretta will discuss with club.
- Barb reported on secretarial chair and that Typewriter Sales give discount to the county library

Meeting adjourned.

Respectfully submitted

*Cathie Case*

Cathie Case, secretary.

June 4, 1984

The regular meeting of the library board was called to order by Gretta Reinhardt, president. The secretary's report was read and approved. The treasurer reported expenditures of \$3,661.65 , leaving a balance of \$3,150.97. Kathy Case was absent.

Old Business-

Bob Myers painted the wall in the library. Gretta approved an order for shelving from Michigan School Services. It will be put on this year's budget at a cost of \$738.04. Pam reported that Kiwanis will discuss the possibility of reimbursing the \$500.00 already given for carpeting the children's area. Pam made a motion that we order two new shrubs from Dean Sprunk to replace those that died. The cost is \$20.00. The motion passed. Brenda made a motion we hire Dean Sprunk to trim the shrubs along the drive for \$15.00 in July. This would be done annually. Mary Lou seconded the motion. The motion passed. Mary Lou will call the village to get help to weed shrubs. Cathy D. is to purchase aluminum sulfate to feed the rhodendrons.

New Business

The next meeting will be July 9, 1984. Gretta will go with Barb this month to look for a secretary's chair. Brenda and Gretta will check on used typewriters. Barb reported on copying machine paper. We may have to raise the price of copies to 15¢ per copy. Barb will report on copy paper prices next month. Barb reported that we have ordered more adult than children's books. She will begin to order more children's books and check in 6 months to see if it fits into our budget. Cathy D. made a motion to adjourn the meeting. Pam seconded.

Respectfully Submitted,

*Mary Lou Kussel*

July 9, 1984

The meeting was called to order by President Gretta Reinhardt.

The treasurer's report was read and approved:

Expenditures	\$7091.75
Revenues	1895.52
Balance	-3940.78

Secretary's report read and approved. No one was absent.

#### Old Business

- Shelving is in; there will be a \$35 discount due to damage.
- Pam reported on carpeting. The Kiwanis have no extra money to donate. After a phone call to the village office, it was discovered that \$4000 remains in the Cameron memorial. Pam moved that we accept the Kiwanis money and make up the remaining cost of carpet with Cameron money. Motion carried.
- Mary Lou reported that shrubs have been weeded and Chuck has used weed and feed.
- Barb had no final report on copy paper costs, but will compare costs of 2 sizes.

#### New Business

- September board meeting changed to Sept. 10
- Barb reported that some flashing on roof is loose and village will repair.
- Barb also reported that Blissfield's name has been put in for a computer grant.
- Barb was given permission to purchase paper back editions of popular titles when they become available.

Meeting adjourned.

Respectfully submitted,

*Cathie Case*

Cathie Case, secretary

August 6 1984

The meeting was called to order by vice president Pam van Schoyck in the absence of Gretta Reinhardt.

The treasurer's report was given as follows:

Revenue	\$ 224.30
Expenditures	4108.27
Balance	51,756.73

### Old Business

- Barb had no report on cost of copy paper.
- No typewriter has been purchased yet.
- Mary Lou reported that Dean Sprunk had not done the trimming. She will contact him by letter and ask him to do it by Aug. 15; otherwise Chuck will be asked to do it.

### New Business

- Brenda moved and Cathy D. seconded to have Don Street look at book racks and give us a price about cost of installing them (display)
- There was a discussion about new draperies for the children's section. Brenda offered to talk with Karen Knisel and Mina Dunbar about possibility of making draperies. Pam will check on cost of panelling.
- Pam was given OK to purchase a vacuum cleaner, not to spend more than \$100
- Cathy D. made a motion that meetings begin at 7:30PM for a trial period of 3 months beginning with the Sept. meeting.  
Cathie C. seconded.

Meeting adjourned.

Respectfully submitted,

*Cathie Case*

Cathie Case



September 10, 1984

The September 10 meeting of the Library Board was called to order by Pam van Schoyck in the absence of Pres. Gretta Reinhardt. The treasurer's report was given as follows:

Revenue	\$0
Expenditures	3320. <u>69</u>
Balance	\$48,436.04

Old Business

- There was a discussion of the gift money problem and the setting up of a separate account. Cathie Case will contact Ted Smith about a solution.
- Pam purchased a vacuum cleaner at Gilson's.
- Dean Sprunk has staked the trees and planted shrubs.
- Noone has come to check the problem with the new carpeting. Pam will call Gobles again.
- An office chair has been purchased.
- Office World will try to find a used typewriter for the library.
- There was more discussion on the redecoration of the children's area. Mary Lou will talk with Mr. Boldt about finding an art student to do wall decoration. Brenda will investigate further into the cost of draperies.

New Business

- Jary and Mac McColl would like to donate 2 bean bag chairs for the children's area. We will ask them if we can wait until final decoration plans and color schemes are decided.
- Barb reported about a leak in the men's restroom and the loosening of tiles. The DPW will be contacted.

Meeting adjourned

*Respectfully submitted*  
*Cathie Case*

October 1, 1984

The October meeting of the Library Board was called to order by Gretta Reinhardt. The secretary's report was read and approved. The treasurer's report was as follows:

Revenue	\$ 597.30
Exp.	3190.88
Balance	45,245.16

### Old Business

- Brenda reported on the council's decision on library gift money. Ruby will set up a savings account and Barb will separate gift book charges when the billings come in. Money will be withdrawn from the savings by Ruby to cover gift book charges.
- A motion was made by Brenda to authorize the village council and Ruby to open a passbook savings account for gift money.
- Pam is to call Gobie's again about the carpet problems.
- Cathie reported on the progress of drapery selection for the children's area. One bid was given by Minnesota Fabrics. Sears and Penneys will be contacted also for a bid.
- A discussion was held on wall treatment for the children's area after Jason Elliot and Glenn Wilson, high school art students, agreed to submit a plan for the walls. They will report back at the Nov. meeting.

### New Business

- Pam made a motion that the DPW replace the spotlight unit on the south side of the library. Motion carried.
- The defective light switch was replaced in the auditorium.
- The shrub by the book return needs to be replaced
- There was a discussion of keeping records of purchases and replacements for the library. Cathie agreed to take on this as part of the secretary's responsibility.
- Adrian Glass* ~~Chuck will be asked about the replacement of weather stripping on the outer door of auditorium and also about the waxing of the auditorium floors. The entrance to the auditorium is very dull.~~  
(floors)
- A New Book Expo on Oct. 10 in Ann Arbor will be attended by Barb and possibly some board members.
- Discussion was held on the book complaint submitted by a library patron. Pam made a motion that the 4 Time-Life Photography books not be removed from circulation. Motion carried.
- Barb reported that she will sell a 15-year old Britannica set.

Meeting adjourned.

Respectfully submitted,

*Cathie Case*

November 5, 1984

The November 5 meeting of the Library Board was called to order by president Gretta Reinhardt. Absent was Cathy DeRemer. The minutes of the last meeting were read and approved. The treasurer's report was as follows:

Receipts	\$ 351.80	
Expenditures	4179.44	(\$1094.92 carpeting)
Balance	41,065.72	

Savings	1248.50
Cameron fund	4000.00
Schultz fund	15,000.00

### Old Business

The Service Club donated \$143.50 to the library to be used to purchase items for auditorium.

- Gretta reported that Adrian Blass will replace window at a cost of \$332.00 which is covered by our insurance. A motion was made by Brenda to have Adrian Glass replace large window, small front window (~~\$35~~) and weatherstrip outer auditorium door (\$55) motion carried.
- A motion was made by Pam to purchase custom draperies for the children's and adult section from Sears at a cost of \$2829.00 Motion carried. Cathie C. will order.
- Carpeting has been repaired and bill has been paid. ~~1,094.92~~
- A used IBM typewriter has been purchased at a cost of \$300.
- Barb and Pam attended the Book Expo in Ann Arbor in October.

### New Business

- The library will receive an Apple computer. We now need a table.
- The old Royal typewriter will be sold to best offer by next mtg.
- Holiday hours will be as follows: closed Dec. 24 & 25 & Jan. 1. Open on Dec. 31 (10:30-5:30). Holiday wages paid for Christmas only.
- Brenda's and Mary Lou's terms expire this year. Pam and Cathie C. will circulate their petitions.
- Pam will get bids for the painting of the children's area.
- Barb will ask DPW to move the bulletin board in the children's area to the opposite wall.
- Brenda made a motion to have Jason Elliott to paint 3 figures on the wall of the children's area with the cost of supplies covered by the board.

Meeting adjourned.

Respectfully submitted,  
*Cathie Case*  
Cathie Case.

December 3, 1984

The December 3 meeting of the library board was called to order by president Gretta Reinhardt. Mary Lou was absent. The secretary's report was read and approved. The treasurer's report was as follows:

Revenue	
Receipts	\$ 176.25
Expenditures	4775.78
Balance	\$36,310.02
Savings	153.58

Old Business

- Mary Lou will purchase paint for wall decoration. Jason Elliott will paint during his last hour of school.
- Helen Woodward painted the walls in the children's area and submitted a bill higher than her bid because she had to prime and paint the area behind the bulletin board.
- Discussion held on computer table. We'll wait to buy after computer arrives in Jan.
- Helen Woodward gave high bid of \$20 on Royal typewriter.
- Don Street will finish display racks by painting them same color as wall.
- The new typewriter will be rented for in-library use at 2 $\frac{1}{2}$ ¢/½hr.

New Business

Chuck will be asked to clean ceilings in office to see how it looks

Meeting adjourned.

Cathie Case, secretary