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January 2
February 2, 1986

The regular library board meeting was called to order by the president. The secretary's report was read and approved. The treasurer reported:

expenditures	-	\$3,897.70
revenue	-	\$36.70
balance	-	\$33,545.15
savings	-	\$2,599.17

OLD BUSINESS:

The new glass for the windows has been ordered but not replaced as yet. VoTech was closed over the holidays so there is no word on acknowledgements.

NEW BUSINESS:

Barb suggested that we consider purchasing new racks for the magazines and/or paper backs in the near future. A motion was made and seconded that we accept the new rules for use of the auditorium. The motion passed. A motion was made that we renew the one year service contract with Interstate Communication Systems for service on the new IBM typewriter. The motion was seconded and passed. Pam adjourned the meeting.

Respectfully Submitted,

Mary Lou Knisel
Mary Lou Knisel

Winners of the 50th Anniversary

Bonnie Stock	-	drawing	of name	Snoopy	stuffed toy
Chris Winkler	-	book			
Crissy Canoles	-	book			
Jamey Nichols	-	essay contest	-	to choose	book
Curt Beagle	-	"	"	"	"
Elaina Schmidt	-	"	"	"	"

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~~February 3, 1986~~
March 3
~~February 3~~

Village Mayor, Doug Case, and Library Representative on Council, Bruce Monroe, met with library board members. Following a discussion about the responsibilities and decisions for which the library board is accountable, it was decided there should be more communication between the Village Council and the Library Board.

Since there were not enough board members present to hold a meeting, the business meeting was not held. Cathie Case and Brenda Knapp were absent.

March 10, 1986

The president called the regular meeting of the library board to order. The secretary's report was read and approved. The treasurer reported:

expenditures-	\$5,686.69
revenue	- \$65.95
balance	- \$21,679.76
savings	- \$2,673.56

OLD BUSINESS:

Gretta will call Adrian Glass about replacing the broken windows in the workroom. Cathie Case brought the printed acknowledgements. VoTech will do the note cards over.

NEW BUSINESS:

Following discussion, the board agreed not to follow the village guidelines concerning employee wages, holiday and vacation benefits.

A motion was made by Brenda that the library board set the wages for employees. Gretta seconded the motion. The motion passed.

Gretta made a motion the holiday work schedule be set by the library board. Mary Lou seconded. The motion passed.

A motion was made to accept the present vacation and sick leave policy as was set by the library board. The motion was seconded. The motion was defeated.

Another motion was made and seconded that we set the vacation policy as follows:

Part-time help will receive ^{5 days} one week vacation with pay per year after one ~~week~~ year of service.

VACATION DAYS

Permanent employees will receive 5 days vacation with pay after one year of service; 10 days vacation with pay after two years of service; 15 days of vacation with pay after 10 years of service; 20 days of vacation with pay after 15 years of service. The motion passed.

A motion was made and seconded that all part-time employees will follow the same vacation guidelines, effective July 1. The motion was denied.

Gretta made a motion that we grandfather Chuck regarding vacation policy. Also that all future part-time will follow

SICK LEAVE

the part-time employee vacation policy. The motion was seconded and passed. Brenda made a motion we remain with the 7 day per year sick leave policy per employee and each will be paid for the unused portion of sick leave at the end of the year. The motion was seconded and passed.

Mary Lou made a motion we sell the discarded light fixtures at the Kiwanis auction and put the profit into the general fund. The motion passed. Gretta made a motion we dispose of the outdated Thomas Registers by asking for a donation. The motion passed. Cathie Case moved that we accept the slate of officers as stated: President- Pam VanSchoyck; Vice President-Cathie Case; Treasurer- Cathy De Remer; Recording Secretary- Mary Lou Knisel; Corresponding Secretary - Brenda Knapp; Member at Large-Dee Rose. Gretta seconded. The motion passed.

LIBRARY BOARD
TO SET WAGES
ETC. FOR LIBRARY
EMPLOYEES

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A special budget meeting will be held April 14 to set the budget for the coming year.

Gretta made a motion we close the library on Good Friday. The motion was seconded and passed.

Gretta also suggested that we purchase a memorial book for Leta Staup, a former board member who passed away.

Pam adjourned the meeting.

Respectfully Submitted,

Mary Lou Knisel

Mary Lou Knisel, Secretary



March 31, 1986

A special meeting was held to review the budget. The secretary's report was read and corrected.

OLD BUSINESS

The library board meeting dates have been posted at the village office. The custodian and his wife have signed an agreement relieving the library board members of any liability due to injuries incurred by their family while working at the library. After discussion, a motion was made to accept the holiday, vacation and sick day policy as was discussed at the last meeting; to become effective the next fiscal year. A motion was made, seconded and passed to replace the two workroom windows at a cost of \$90.80.

CUSTODIAN
LIABILITY
FOR INJURY

HOLIDAY
PAY, VACATION
& SICK DAY
POLICY

NEW BUSINESS

Kathy DeRemer made a motion we accept the proposed budget for the coming year. Mary Lou seconded and the motion passed. Dee Rose made a motion that we purchase a new sign to be displayed at the entrance, denoting library hours. Brenda seconded. The motion passed. A motion was made and passed that Barb and Kay attend the Woodlands Library Cooperative Workshop at Albion Public Library. Pam adjourned the meeting.

Mary Lou Knisel

Mary Lou Knisel

Secretary

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April 12, 1986

The president called the regular meeting of the library board to order. The secretary's report was read and approved.

The treasurer reported:

expenditures	-	5,076.02
revenue	-	\$135.20
balance	-	\$14,216.23
savings	-	\$2,774.20

OLD BUSINESS

We received a donation of \$50.00 for the outdated Thomas Registers. A motion was made and passed to contact Dennis Hanson to tune the piano in the auditorium. Kathy DeRemer will contact him. Cathy Case will contact Patti Case and ask her to draw a plan for enclosing the auditorium windows and installing a book drop. The library hours sign has been ordered. The glass in the workroom windows has been replaced.

NEW BUSINESS

Mary Lou will call Dean Sprunk to ask him to check trees and shrubs for spring care (spraying or feeding). A motion was made and passed that we not take part in dispersing cheese to residents at the library. Pam will contact Dolores Hadesch. Pam adjourned the meeting.

Respectfully Submitted,

Mary Lou Knisel
Mary Lou Knisel, Secretary

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May 12, 1986

The regular meeting of the library board was called to order by President, Pam VanSchoyck. The secretary's report was read and corrected. The treasurer reported:

expenditures	-	\$5,978.93 6,164.22
revenue	-	1355.40
balance	-	11,243.63
savings	-	2,774.20 2,500.56

OLD BUSINESS

Cathie Case reported that Patti Case would draw up plans for enclosing the south wall windows and installing a book drop on that side of the building. A motion was made and passed that we hire Dean Sprunk to trim and fertilize the evergreens and rhododendrons. Chuck will apply fertilizer to all the evergreens. Next years budget was approved.

NEW BUSINESS

Mary Lou will decorate the Schultz Holmes monument for Memorial Day. A motion was made and passed to "kick off" the summer reading club in the Memorial Day parade in 1987.

Cathie Case made a motion we pay for retiree luncheons with the petty cash fund. The motion passed.

A motion was made and passed to purchase the Hooked on Reading puzzle booklet. The 1981 Americana encyclopedia will be in circulation to patrons and we'll sell the 1974 Brittanica encyclopedia.

The next meeting will be June 9.

Respectfully Submitted,

Mary Lou Knisel
Mary Lou Knisel

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June 9, 1986

The regular meeting of the library board was called to order by the president, Pam VanSchoyck. The secretary's report was read and approved. The treasurer reported:

expenditures	\$3,885.13
revenue	\$243.70
balance	\$4,163.49
savings	\$2,500.56 4,000.64

Kathie also reported that 93% of the budget from last year was spent.

OLD BUSINESS

Barb reported that Chuck will apply WEED EATER to the shrubs. Mary Lou will call Dean Sprunk as to work in the yard that he has not yet done.

NEW BUSINESS

A memorial gift of \$600.00 was donated to the library in memory of Madelaine Walker. A motion was made and passed to purchase an additional wood shelving unit from Lynn Southward with the funds. The remainder will be spent on books. Mrs. Walker's daughter chose to spend the gift in this manner.

Barb would like additional movable shelf racks in the children's area. Brenda volunteered to call Don Street and ask if he would construct and paint two more units. A motion was made to send Barb to a computer workshop on June 19th. It was seconded and approved. Pam will look into Federal requirements concerning wage earnings of part-time students. Pam adjourned the meeting.

Respectfully Submitted,
Mary Lou Knisel
Mary Lou Knisel

~~August~~ ^{July} 11, 1986

The library board meeting was called to order by the president. The secretary's report was read and approved, The treasurer reported:

expenditures	\$4,188.23
revenue	\$164.50
balance	\$7.88 over budget
Savings	\$4,000.64

OLD BUSINESS:

Kathie Case and Mary Lou will inquire into window covering for the auditorium window. Brenda will contact Bruce Monroe about his suggestion for a fireproof book drop box on the outside of the building. Barb will call on Don Street and ask if he would build the book racks for the children's area. Pam announced that the student employee wages must be increased to minimum wage(3.35/hr.) therefore altering our former pay scale policy. A motion was made and seconded that we hire Sluzarski to clean and reseal the blacktop on the library parking lot. Motion passed.

STUDENT WAGES

NEW BUSINESS:

The two maple trees on the front lawn need trimming. Pam will call the village to ask if the D.P.W. would do this for us. Mary Lou will remind Dean Sprunk of the work promised to have completed. Barb would like to use the storage closet in the auditorium. The Hathaway House will be asked to store their utensils elsewhere. Dee volunteered Ron's services to put a latch on the grandfather clock in order to prevent the door from being opened easily.

The meeting was adjourned by the president.

Respectfully Submitted,
Mary Lou Knesel, Secy

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August 11
~~September 8~~, 1986

The regular library board meeting was called to order. The secretary's report was read and approved. The treasurer reported:

expenditures	\$5773.50
revenue	\$144.60
balance	\$54,226.50
savings	\$4,000.64

OLD BUSINESS:

The evergreens have been weeded and fertilized, but the maple trees still needs to be trimmed. Brenda reported that Tom Mowery will present plans for an outside book drop at our next meeting. A representative from Commercial Interiors has been here to measure and will be back to make suggestions. on window covering for the auditorium.

NEW BUSINESS:

The Blissfield Village Council has donated \$150.00 as a memorial gift to Matthew Crist, to be used for talking children's books. Mary Lou will look up historical information for an article to be published on the library's founding 30 years ago next month. The driveway has not yet been seal coated, but has been patched in preparation.

The president adjourned the meeting.

Respectfully Submitted,

Mary Lou Knisel
Mary Lou Knisel, Secretary

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September 8, 1986

The regular meeting of the library board was called to order by president, Pam VanSchoyck. The secretary's report was read and approved. The treasurer reported:

expenditures	\$4,337.42
revenue	0
balance	\$49,889.09
savings	\$4000.64

OLD BUSINESS

The maple trees will be trimmed by Knisel Tree Service soon. An additional amount of money has been added to the Crist Memorial Fund, leaving the library with \$200.00 to be spent on a cassette player as well as talking children's books. Brenda made a motion that we purchase one cassette player with headphones, one hang-up shelf kit, hang-up bags with the remainder of the funds to be spent on books with cassettes. The motion was seconded and passed. Mary Lou and Cathie will present recommendations from Commercial Interiors and other companies at the next meeting.

Brenda will continue to look into the book drop project. Don Street is constructing a rack for the children's section. Pam and Mary Lou will compile information for a news note on the dedication of the library building to commemorate it's 30th anniversary. Barb will look into a dedication book for Gretta Rheinhardt on hot air balloons.

NEW BUSINESS:

The book fine schedule will continue as is according to the Lenawee County Library fine system. Children's Book Week is November 17-23. We'll try to introduce the Matthew Crist and Jacob Clark memorial gifts to the library this week, Dee and Mary Lou will report the plants inside the building.

The meeting was adjourned.

Respectfully Submitted,

Mary Lou Knisel
Mary Lou Knisel

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October 13, 1986
Nov. 10, 1986

The regular meeting of the library board was called to order by President, Pam VanSchoyck. The secretary's report was read and approved. The treasurer reported:

expenditures	\$4,484.32
revenue	\$ 221.10
balance	\$45,404.76
savings	\$ 4,543.08

OLD BUSINESS:

Mary Lou will give news to papers about contributions to library. Brenda will print and distribute library services newsnote to business places in Blissfield. Brenda, also, presented plans and an estimate from Tom Mowery of Derco for an outside book drop. An estimate of \$700.00 without installation was quoted. Brenda will check into insurance. We voted and passed a motion to replace the plum tree. Kathy DeRemer will stop at Risch's to see what kind of tree would be attractive for the area. Dee and Mary Lou will check back with Lion store and Custom Interiors on questions concerning vertical blinds.

NEW BUSINESS:

A motion was made and passed that we eliminate holiday pay for part-time employees. Cathy DeRemer made a motion that extra vacation time not be made up. The motion was seconded and passed. Because the expense of installing speed bumps in the drive is \$100⁰⁴, the issue was tabled. Brenda made a motion to purchase 2 trustee manuals through the county library. Mary Lou seconded the motion. Motion passed. Meeting was adjourned.

HOLIDAY PAY

Respectfully submitted,
Mary Lou Knisel
Mary Lou Knisel

November 10, 1986 ✓

The regular meeting of the library board was called to order by president, Pam VanSchoyck. The secretary's report was read and approved. The treasurer reported:

expenditures	\$7,496.52
revenue	00
balance	\$37,908.24
savings	\$4,588.08

OLD BUSINESS

For the 30th anniversary of the building, Brenda presented the '30 ways to use our library' newsletter, which has been placed at local business places.

Breanda gave an estimate of \$450 from Crist's on installing the outside book drop and drive. For financial reasons, a motion was made and passed that we postpone the installation of the drop box until spring.

Dee gave a formal estimate from the Lion store on the installation of vertical blinds in the auditorium. A motion was made and approved that we purchase the blinds from Lion's, to be installed in 6-8 weeks.

Cathie DeRemer talked with Risch's Nursery about replacing the plum tree (given for Carol Goff). A hawthorne or dogwood tree was recommended. We voted to postpone the planting until spring.

Speed bumps in the drive will be installed by the village D.P.W.

The new bookcase has been delivered by Lynn Southward. Cathie DeRemer will order a memorial plaque.

Kathy Case has contacted the carpet layers about repairing the rip in the carpet.

New Business

A motion was made and passed to purchase a new floor mat.

The meeting was adjourned.

Respectfully submitted,

Mary Lou Knisel
Mary Lou Knisel

NOTE - ⊗ ITEM OF POLICY

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December 8, 1986

The regular meeting of the library board was called to order by the president. The secretary's report was read and approved.

The treasurer reported:

expenditures	\$3,898.96
revenue	\$110.10
balance	\$34,009.28
savings	\$4,237.13

OLD BUSINESS:

Kathy case will contact John waterbury about carpet repairs.

NEW BUSINESS:

Kathy Case will not be running for library board. Pam will contact some possible candidates. There was a discussion on book shelving for the future. A motion was made and carried to offer a 50% discount on fines paid on the day a book is returned at the desk. Brenda will look into buying a flag to replace the one in the library. Cathy Case made a motion we allow the visually impaired to meet in the auditorium. free of charge. The motion didn't carry. Mary lou will talk to Dick Fronfelter about a library street sign.

The president adjourned the meeting.

Respectfully Submitted,

Mary Lou Knisel

Mary Lou Knisel, Sec'y