

January 20, 1992

President Dee Rose called the meeting to order; Ralph was absent.

The secretary's report was read and approved.

The treasurer's report followed:	Expenditures	\$6,302.41
	Revenue	331.10
	Savings	4,388.68

Barb questioned the amount for the office supplies; it was noted that this amount would need to be increased in next year's budget. The telephone allowance has not been adjusted.

Cristal sent thank yous to Carol Goff for a magazine subscription and to Brian Papenhagen for an Adrian city directory.

#### OLD BUSINESS:

Jim reported that "No Parking" signs were listed in the catalogs at \$60 each. The DPW found some signs we were able to use and Jim installed them near the auditorium entrance and the book drop. A notice was also placed in the church bulletin to remind people not to block those areas.

Cristal gave an update on the progress of the kitchen. The cabinets are installed and the counter tops are almost ready. With the removal of the old cabinets, untiled floor space is now exposed. The board gave Cristal the freedom to choose flooring for the replacement.

Lynn Southward gave estimates for the VCR shelving at \$500, and estimates of \$50 to \$75 per table for refinishing.

Dee asked for a committee to help fill the vacancy for a board member. Pam offered to call prospective members if a list was prioritized. She will contact board members prior to the primary election so a write-in campaign may be conducted.

Dee reminded everyone of their times to help out with the book sale.

Dee reported that Blissfield Heating investigated the problems with the heating system. The thermostats will be adjusted on a trial basis and it was suggested that the auditorium doors be opened in the morning to help heat up the library more quickly. They also investigated a leak in the furnace room.

Connie had no report for the art print purchase. There was further discussion about the type of art to consider since the placement will be so high. Pam will check for possible prints at the Art Museum.

The computer desk has been put together and adjusted.

The Senior Citizens board agreed to do the puppet mending.

#### NEW BUSINESS:

There was discussion about what items should be put on the sale along with the books. Cristal made a motion that we donate the kitchen appliances and cupboards to Habitat for Humanity. If they do not want it, we should contact Associated

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Charities. Pam seconded the motion; motion carried. Other items, such as the vacuum, coffee pot, and dishes will be placed on the book sale.

Due to the storm, the library was closed last Tuesday.

A tally of patrons including students has been kept for one year. The results can be used to determine whether there is a valid reason to open on Wednesdays. Connie made a motion to stop the tally; Cristal seconded. Motion carried.

Dee reported that the council requested the use of the auditorium on the night of our regular meeting. The auditorium was also set up for the book sale. They then asked to be allowed to use the main library. The board noted that this is not a policy we wish to set for future requests.

Meeting adjourned.

Respectfully Submitted,

*Pam Van Schoyck*  
Pam Van Schoyck

February 17, 1992

President Dee Rose called the meeting to order. All members were present.

The secretary's report was read and approved.

The treasurer's report followed:	Expenditures	\$7,161.65
	Revenue	420.50
	Savings	4,855.33

55.13% of the budget is expended.

Cristal had no correspondence to report.

#### OLD BUSINESS:

Cristal updated the kitchen remodeling; it is done except for the second coat of paint on the walls. The Habitat for Humanity, Associated Charities, and the Salvation Army were called to take the old cabinets. All declined. The DPW removed the cabinets and will be told to dispose of them. There was some further discussion about the silver-plated flatware. It will be stored in the boxes in the cupboards. Barb will post pictures and lists near appropriate storage areas so renters will be aware of what items are to stay in the library.

Pam called Connie O'Brien who agreed to be the write-in candidate.

Blissfield Heating disconnected the fan in the entry hall. Heat will continue to come through but will be less noisy. A replacement part that is now obsolete is necessary for the blower operating both the furnace and the air conditioner. An electrician will be called to see if he can remedy the problem.

In regard to the purchase of art work, Pam checked at the Toledo Art Museum and got information about original works from the Collector's Corner. Cristal looked into framed prints. There was discussion about the possibility of commissioning something from Ted Vasser who has some work on display at the Schmidt House. Connie will look into this possibility and report back.

The book sale netted \$229.95.

#### NEW BUSINESS:

Two used bookshelves are available at \$20 each.

A bid from Spielman's for lawn service is the same as last year at \$123 for three applications. There was discussion about the parking issue. Angled parking was brought up. Barb will contact Mark Strahan to see if there are any restrictions or suggestions. The lawn service was tabled until next month.

Dee relayed an article about inaugural funds allotted <sup>to</sup> the small libraries for donations. She offered to write a letter to Mrs. Bush soliciting monies for our library.

The pre-school story hour was a success with 14 children in attendance.

Budget considerations were discussed with the following items listed as priorities for 92-93: Parking, increased office supplies, increased telephone, a MAC computer, increased AV, wages, furnace, and Wednesday hours.

Meeting adjourned.

Respectfully Submitted,

Pam Van Schoyck

*Pam Van Schoyck*

March 16, 1992

With President Dee Rose absent, Vice President Ralph Staup called the meeting to order.

The secretary's report was read and corrected.

The treasurer's report followed:	Expenditures	\$8,742.93
	Revenue	150.60
	Savings	4,907.96

Connie expressed concern at the high Consumer Powers bill. She had compared the February, 1992 bill of \$635 to previous years: December, 1990 at \$328; January 1991 at \$490, and February 1991 at \$534. She will continue to keep track of the expense and cautioned that we may need to consider a new more efficient furnace. Barb pointed out that since the council is meeting in the auditorium, she leaves the thermostat turned higher for that evening's meeting. This could affect the increased cost. Cristal made a motion that Ralph should call Consumer Powers to come and check our furnace system and make some recommendations; Jim seconded. Motion carried.

It was pointed out that only \$218 of the \$2000 budgeted for new equipment has been spent.

66.10% of the budget is expended.

Cristal will send a note to Connie O'Brien to welcome her to the next meeting.

#### OLD BUSINESS:

Connie reported back with information on the art work from the Schmidthaus and recommended we purchase something original from there. Prices range from \$175 for a signed print to originals for around \$500. The gift money is around \$450. The consensus was to go with a local artist. Connie will contact Ted Vasser to ask for a display of appropriate works either at our next board meeting or at the gallery. She will convey our price range and the fact that we may purchase additional works in the future.

Mark Strahan submitted a parking layout that would not increase the spaces in number except for forcing cars to be parked within confined areas which might net more efficient numbers. His drawing showed spaces for 27. Costs for painting would be \$300. The placement of ten blocks to shield the lawn would cost an additional \$710. A concrete strip for increasing the drive way width would be an additional \$1200. He noted that we need a new approach and at that time we could widen it a little to discourage people from driving on the lawn. Since we would not gain additional spaces, the general consensus was to go with painting only at \$300 for 27 spaces. Connie so moved; Pam seconded. Motion carried.

Connie also made a motion to accept the lawn service bid submitted by Spielmans for three applications for \$123. Cristal seconded; motion carried. Ralph will contact Bob Sloan.

The kitchen remodeling is completed except for a hook for the broom. Cristal will take care of it.

Lynn Southward is in the process of refinishing the tables.

Barb requested a Macintosh and will gather information and prices.

NEW BUSINESS:

A new clock is necessary. Jim will check the old one to see if the motor can be repaired or replaced. Connie made a motion that if the clock can not be repaired that Barb and Jim select and purchase another electric clock. Cristal seconded; motion carried.

Ralph noted that once the new council members are appointed to their respective committees, he would like to invite them to come to the meeting in May.

Budget considerations were discussed. Connie voiced concerns about putting together a budget proposal. Ralph asked everyone to prepare budgets for the next meeting and be ready to discuss. Ralph also proposed establishing a contingency fund or a capital improvement category with 4 or 5% of our current budget as the basis.

A slate of officers was proposed as follows:

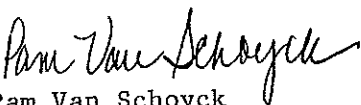
President - Ralph Staup  
Vice President - Cristal Milner  
Treasurer - Connie Graf  
Recording Secretary - Pam Van Schoyck  
Corresponding Secretary - Cristal Milner  
Members At Large - Jim McGaffigan and Connie O'Brien

Pam made a motion to accept, Connie seconded. Motion carried.

An appropriate gift and books for Dee were discussed.

Meeting adjourned,

Respectfully submitted,

  
Pam Van Schoyck

April 23, 1992

President Ralph Staup called the meeting to order. Connie Graf was absent.

The secretary's report was read and approved.

The treasurer's report followed:

Expenses	\$8,742.93
Revenue	150.00
Savings	4,907.96

66.10% of the budget is expended with two months remaining in the fiscal year.

The correspondence for the month included a thank you note to Dee Rose and a welcome note to Connie O'Brien.

#### OLD BUSINESS:

The decision concerning the selection of art was left to a committee headed by Connie Graf. Pam and Connie O'Brien volunteered to pursue a purchase.

Jim fixed the clock. Ralph asked if he would oil the other one as well before it stops.

Barb is still checking on computer prices. The Apple IIE can be used for public use as the grant provisions have run out. The staff could still use it, as well as the new MAC. She noted that the IIE does not have a color monitor. The Connecting Point in Adrian gave the following prices: \$1,118.62, MAC Classic; \$1,290.90, MAC Classic II; \$440. for an Image Writer II; \$399.95 for a Desk Jet 500. They may also give a 10% discount as a member of the coop. There was discussion about the possibility of purchasing it yet this year. If not, it was discussed how we might put it into next year's budget. A decision about when to purchase was tabled until the next meeting.

Barb reported that Spielman's have come for the first lawn application.

The board went line by line through the budget proposal and agreed on a budget to send to the council. Approximate amount of the the proposal was \$87,285. Connie will be notified to take it back to our council liason person. A formal vote was delayed until the next meeting.

#### NEW BUSINESS:

None.

Cristal made a motion to adjourn; Connie O. seconded. Motion carried.

Respectfully submitted,

*Pam Van Schoyck,*  
*Secretary*

May 18, 1992

President Ralph Staup called the meeting to order. All members were present.

The secretary's report was read and approved.

The treasurer's report followed:	Expenses	\$6,027.52
	Revenue	184.80
	Savings	5,091.50

Connie investigated and found that according to the will the T Bill can only be used for maintenance and repair. She suggested we look at setting aside the interest on the T Bill which currently goes directly into the savings account. Discussion followed. For the present time, it was agreed to leave it as is. 83.20% of the budget is spent with one month remaining in this fiscal year.

#### OLD BUSINESS:

Connie distributed a copy of the budget proposal and the proposal as set forth by the village manager. The board proposal totaled \$84,230; the village proposal was \$81,350. Cristal made a motion to accept the board budget proposal as presented; Jim seconded. Motion carried. Connie will proceed with taking the budget to council.

The art committee met to decide on a painting by Ted Vasser. All his pieces both at the Schmidthaus and at his home were en route to Japan for a show. When contacted about our interest, Ted said he would offer us anything he brings home or he would paint something when he returns.

Barb is still checking on prices for computers; purchase was tabled until June.

Ralph did not invite a council member for this month's meeting but will invite the appointee for the next regular meeting in June.

#### NEW BUSINESS:

Barb requested a change in policy regarding paid holidays for the librarian and assistant librarian. The current policy recognizes nine holidays unless the holiday falls on a day when the library is not normally open (Wednesday or Sunday). This happens on the average of about one day each year. Barb requested that there be nine paid holidays regardless of what day they fall. Discussion followed. Connie G. made a motion that the salaried employees get nine paid holidays regardless of when that day falls. Cristal seconded; motion carried. Barb will keep track on time sheets.

Barb reported a group requesting the use of the community room for a prayer service, May 7. Unwilling to pay the rental fee, the group met on the front lawn.

Jim repaired the other wall clock and is working on the grandfather clock as well. He also installed a broom hanger and moved the towel bar in the kitchen.

A new motor was purchased to repair the air conditioner. A new one was approved at \$100 over a rebuilt one at \$60.

Dee Rose volunteered to plant the cemetery urn. Ralph will contact her to see if she has any volunteers to carry the banner in the parade.

Alice Petee of the Garden Club mentioned that they would be unable to replace the wooden barrels they usually maintain until next year when they hope to purchase cement urns. Pam made a motion that we purchase the cement planters.

Connie G. seconded; motion carried. Connie offered to contact Alice and let her know we intend to do so.

Connie G. mentioned several patrons have a concern about the lack of current book titles, such as womens health. Barb gladly accepts suggestions of titles from patrons. and requested such comments be passed on to her.

Cristal commented on the report from Barb which summed up situations which occurred throughout the month.

Connie O. asked about putting our library on computer. Barb explained how costly it is to do so.

Meeting adjourned.

Respectfully submitted,

*Pam Van Schoyck*

Pam Van Schoyck,  
Secretary



June 15, 1992

President Ralph Staup called the regular board meeting to order; all members were present.

The secretary's report was read and approved.

The corresponding secretary reported that she sent a thank yous to Linda Hufford for books, Libby Zilke for help in mending the puppets, and Doug Luce for a cash donation.

The treasurers report followed:

Expenditures	\$4,932.43
Revenue	458.50
Savings	20,134.78

6.28% of the budgeget is unexpended. We need to decide on a computer soon as all bills must be due by June 26.

The 1992-93 budget was approved by council as we presented it. Ralph commented that we have been successful in establishing our right to name salaries. Bill Snellbaker has expressed interest in being appointed our liason person from council. He was going to ask to be appointed and hopes to be present at our next meeting.

~~OLD~~  
~~NEW~~ BUSINESS:

Barb handed out copies of prices from The Connecting Point and Abacus II. Discussion followed. Connie G. made a motion to purchasethe computer set up through Abacus II with Barb choosing the printer after she sees them. Pam seconded. Motion carried.

Connie G. returned to the Schmidthaus to inquire about Ted Vasser with no result. Cristal volunteered to call Ted and report back at the next meeting.

Connie also called Alice Petee about the planters. The Garden Club is having something designed for the library, post office, and various places downtown. They intend to replace the wooden barrells with concrete planters at a cost of approximately \$100 each. However, they will not be ready until next year. They were happy to learn we are willing to purchase our own. The Garden Club will then plant each year.

Jim pointed out that thelight pole extending from the building in back needs to be painted. Since there is money left in the DPW budget, it was suggested that they be called to possibly get it done before the end of June. Jim will talk to Jan Luce.

Connie G. reminded the group that we have not yet purchased a gift for Dee. Pam volunteered to buy two Jackson-Perkins tea rose bushes.

NEW BUSINESS:

Barb requested another night for the regular board meetings since the council requested the meeting room every Monday evening. Discussion followed. Connie G. made a motion to change the meeting date to the third Thursday of each month at 7 p.m. until further notice. Cristal seconded. Motion carried.

Barb suggested that the trees in the drive need trimming. It was thought to be too late past the blossoming period but suggested that we keep this in mind for late spring next year.

Barb suggested that the banner be hung up in the childrens' section. It needs grommets to hang on hooks. Discussion followed about the possibility of hanging it on a pole or with drapery hooks.

Meeting adjourned.

*Pamela Van Schoyck*  
Pamela Van Schoyck  
Secretary

July 16, 1992

President Ralph Staup called the regular board meeting to order; Jim McGaffigan was absent.

The secretary's report was read and approved.

The corresponding secretary reported that she sent a thank you to Sue Osenko for newspaper photocopies and to Joyce De-May for the Thomas Register.

The treasurer's report followed:

Expenditures	\$10,762.08
Revenue	281.00
Savings	15,235.59

We were over budget by 2.89% with over-expenditures in areas of little control: telephone, electricity, heating, water, office supplies, and benefits.

#### OLD BUSINESS:

Cristal called Ted Vasser about a painting. He explained his art work is in transit from Japan. He is not sure what is left and he plans to come into the library to see the area, colors, size, etc. Connie G. attended the Rotary Auction where a Ted Vasser print was purchased at \$90. The buyer offered to sell it for that amount to the library. Discussion followed. After viewing the print and understanding that Connie has people interested in buying it if we decide we don't want it, the following motion was made by Connie O'Brien: We purchase the print with fine money for \$90. Connie G. seconded; motion carried. Barb will send a check to Brian Papenhagen.

Barb purchased a Mac Classic II. She feels it will fill the needs much better than the II e. She also pointed out that there may need to be some rearranging of the card catalog, tables, shelves, etc. in order to make the IIe accessible to the public. The glass shelves may need to be removed either partially or entirely. Connie G. suggested we table a decision until we can look at the situation. Connie O. and Cristal will come in to offer some additional ideas for the next meeting.

Connie G. asked about Bill Snellbaker being appointed as our liason person. She will contact him to see if he has been appointed and if so, will invite him to the next meeting.

Pam purchased two Jackson-Perkins rose bushes as a gift to Dee Rose.

#### NEW BUSINESS:

Barb requested an additional three or four drawer cabinet for her office. She had prices from Gaylord for a four-

drawer at \$242 with a 13% discount and from Gibson for a four-drawer at \$263 or a three-drawer at \$248 with a 20% discount. She will also check at Office Max. Pam made a motion to allow Barb to purchase a file cabinet of her choice after she checks out all prices. Cristal seconded; motion carried.

It was noted that the back door is leaking water with the wet weather. The DPW had fixed it two years ago with new weather stripping. She will call them again and ask for it to be checked. It was decided to address additional measures if necessary.

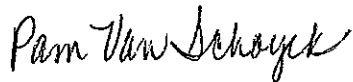
Jim has been working on the grandfather clock. Barb reported that he removed the works and was able to get them in working order at home. However, when he brought them back the clock pendulum stopped. Cristal volunteered her father to look at it and offer his opinion.

Barb had a plumber in to unplug the drain in the employees' restroom. It was repaired with a snake and she suggested we may want to purchase one for Chuck to use rather than call a plumber in the future. It was agreed not to purchase anything at this time.

Lynn has completed the refinishing of all table tops.

Meeting adjourned.

Respectfully submitted,



Pam Van Schoyck

September 17, 1992

President Ralph Staup called the regular board meeting to order. All members were present.

The secretary's report was read and approved.

The corresponding secretary wrote a thank you to M. Sheldon for a book and to Judy Francouer for two video tapes of the River Raisin Festival. They will circulate at no cost. We also heard a thank you note from Dee Rose.

The treasurer's report followed:

August Expenditures:	\$6,598.48
Revenue	56.90
Savings	15,398.86

17.73% of the budget has been spent.

Connie investigated what happened to the T Bill; it has been put into the savings account because that is earning more interest. She also checked into why we had gone over budget in the area of wages. It was because hours worked in June were paid in the month of July, which is actually the next fiscal year. It was noted that there are extremely high water bills about every other month, with April, June, and August being very over budget. Connie will see if Peggy can give us an answer.

Bill Snellbaker came as the liason person from council to sit in on the meeting.

#### OLD BUSINESS:

Crystal talked to Ted Vasser; he has four paintings in our price range and will bring them in for the board to view. Barb suggested that she can call each member when he brings them in order to view them prior to the next board meeting. Jim suggested we also approach local artists to place their work in the library on a long-term loan basis. We would have changing art and give local artists exposure.

Barb purchased a steel-cased filing cabinet from Typewriter Sales for \$300. She is continuing to look for a computer desk. She was able to do some rearranging of the furniture to make room by moving the CD ROM to the other side of the card catalog and then blocking off electrical cords to the computer by backing it up with the dictionary and atlas stands. This has freed up another double-sided metal book shelf. Jim made a motion to sell the book shelf at \$30. Pam seconded. Motion carried.

The clock has been repaired for \$150.

Barb had to call Blissfield Heating and Plumbing to clean out a front drain again. The DPW has been asked to place weather stripping around the back door. Jim called Jan Luce to remind him about painting the light pole. Mark Strahan called to tell Barb that the DPW has not forgotten about painting the lines in the parking lot.

Barb questioned about the DPW doing some trimming of bushes.

#### NEW BUSINESS:

BB holes were found in the front window, one in the auditorium and near the auditorium door, and one in the rear door. All are double-paned and will need

to be replaced. A police report was made. It was decided to wait to get repairs done until there has been some time to hopefully catch the vandal who also damaged windows in two downtown businesses.

Connie brought up an idea suggested by Bill Snellbaker. He had suggested the purchase of round tables for the auditorium to replace most of the rectangular ones. These would facilitate better communications during Rotary Meetings and more cordial atmosphere for renters. The current tables seat approximately 50 with the total capacity for the room at 100. Round tables seating eight people were thought to be best. Bill suggested the Rotary rent tables to see how they would fit into the room and how the members would like them. He also felt that the club will help offset the cost of new tables.

Connie brought up a list of concerns such as the lack of a policy book where we can all refer to the latest policies set regarding holiday pay, vacations, etc.

Bill suggest that we have a policy somewhat close to the village, although he acknowledged that the village policies are in need of review and change. Discussion followed. A consensus was this was an area that needed attention. Jim suggested we go back six years and look through minutes to somehow collate all the policies that had been put into place. Crystal commented that this was an overwhelming task and that it could perhaps be divided into years. Connie O made a motion that each board member take a year to review for policies going back six years and be prepared to discuss at the November board meeting. Connie G. supported; motion carried.

Pam asked Barb about the on-going process of inventorying and weeding. Barb said they are almost through the adult non-fiction and she is doing a lot of weeding.

Motion to adjourn at 9:10 p.m.

Respectfully Submitted,

*Pam Van Schoyck*

Pam Van Schoyck,  
Secretary

October 15, 1992

Prior to the regular board meeting, members heard a special presentation by Diane Van Loocke and Carrie Sagel. With an idea taken from the book, How To Shape Up Our Nation's Schools, they are proposing a reading list which will be presented to the high school students. They will choose a book from the list and then choose an adult volunteer to conference with about the book. This would be a 20-30 minute discussion to share thoughts about what they have read. Adults would be trained in two one-and one-half hour sessions on communications skills. Volunteers would sign a certificate and place it in the student's portfolio. The committee presented all the benefits for the community as well as the student and is planning on getting the money for the project through a grant. They were asking the library for an endorsement of the project and a place to house copies of the books on the list. *A motion was passed ~~unanimously~~ to support the program.*

The regular meeting was called to order by President Ralph Staup; all members were present. The secretary read the minutes, which were approved and Crystal wrote letters of thanks to Judy Francouer for another video and to community members donating books in memory of Lawrence Burch.

The treasurer's report followed:	Expenditures	\$6,046.55
	Revenue	50.00
	Savings	15,443.48

Connie had listed all the water bills back to July of 1991. Barb has checked with Chuck who said he has not observed any leaks. Discussion followed on possible causes. The first step was decided to be a check of the water meter. Crystal made a motion that the DPW be called to check the meter; if there is no problem, Barb will then call Blissfield Heating and ~~Cooling~~ <sup>Plumbing</sup>. Connie G. seconded, motion carried. Connie O. volunteered to come over and look at the meter gauge for an hour to see if it is moving when there is no possibility of running water.

#### OLD BUSINESS:

Discussion followed concerning the art work. Barb will call Jeanine Gurica to help choose the painting. Crystal will call Ted to ask the exact dollar amount of the painting and the print.

The clock is now working well.

Jim brought up the fact that the vandalism recently in Adrian is close in nature and time to that of our own. It was decided the police should be contacted to see if there is some connection.

Each member took minutes for review for policies and should be ready to discuss at the next board meeting.

Barb showed catalog pictures of various free-access tables for the public computer. Discussion followed. Barb will call Lynn Southward for an estimate on making one of similar dimensions to match our other furnishings.

NEW BUSINESS:

The mayor has asked for the use of the auditorium for the monthly DDA meetings. They would prefer the second Wednesday of the month. Barb asked if they could set the room up for the following day for the morning story times since Chuck would not be on duty. They agreed. There was also the consideration of heat and air conditioner since the library is closed on that day and will result in added expense. She will present these to Mr. Jezak but give approval if it isn't a problem.

Jim was given a pat on the back for trimming the bushes.

Connie G. questioned the policy for no strollers in the library. It was probably adopted when the new carpeting was installed. Pam made a motion to drop the policy of not allowing strollers in the library; Crystal seconded. Motion carried.

Connie also noted that the closet is cluttered with unused items and that some may need to be discarded if we eventually need the space for storing round tables. It was also noted that there is a lot of wasted wall space taken up by a bulletin board and the peg board in the children's area.

Connie also applauded Barb's participation in the Carousel Program attended by about 100 parents at the elementary school. Barb talked about reading with children.

Meeting adjourned at 8:35 p.m.

Respectfully Submitted,

*Pam Van Schoyck*

Pam Van Schoyck, Secretary



November 19, 1992

The regular board meeting was called to order by President Ralph Staup. All members were present.

The secretary's report was read and approved.

Corresponding secretary reported one thank you sent to Pam Pzibilski for a community service project done by a St. Peters youth group. They raked the library lawn.

The treasurer's report followed:	Expenditures	\$5,569.58
	Revenue	550.50
	Savings	15,637.82

Connie noted that the 98.79% of the budgeted DPW wages has been spent. There was further discussion of the high water bills. Barb had noticed a running toilet and called the DPW to repair. They also checked the meter for a few days. Barb will check back with them to see if they feel it is working properly and that the toilet is fixed. Jim suggested asking the water department to install a new meter.

old business:

Barb is waiting for a decision from Jeanine <sup>Creumer</sup>~~Gurica~~ about her choice of art work to be purchased. Crystal reported that both pieces cost \$450 each. Ted Vasser commented that he would willingly take either or both back if we are not interested indicating he could get more than \$450. He also commented that one is under glass because it is a water color; both are originals. Crystal made a motion that if Barb does not hear from Jeanine within two weeks, that we accept the picture of the hawk and return that of the owl. Connie G. seconded; motion carried.

Ralph brought up the "junk in the closet". He feels that items not used should be discarded. He also asked about weeding older books from the collection. Barb responded that she does a lot in getting ready for the book sale. After the book sale, it would be an ideal time to clean out the closet. Connie G. asked about the dishes belonging to the Service Club. She thought that they still meet once a year and that perhaps it could be brought up at their meeting what can be done with them. Pam made a motion that everything which belongs to the library such as the portable screen, pans, etc., that is not being used should be put on the book sale. Jim seconded; motion carried.

~~Connie G. asked that the bulletin board and the peg board in the childrens'~~  
section be removed. It was suggested that they be sold also. Connie G. made a motion to remove them from the wall for disposal at the book sale.

Crystal seconded. Motion carried. Barb will ask Chuck to remove them the week before the sale.

Barb will call Henderson's Glass to have the windows repaired. The police have not had any information to link our vandalism to that in Adrian.

The DDA did not use the auditorium as scheduled so the room was not put back in order for Barb's Thursday morning story hour. Mr. Jezak said that he would notify her in the future if a meeting will be cancelled.

Each board member gave their policy changes they found in their minutes to Pam to collate into a list and will present it at the the next board meeting for discussion.

Barb has not yet heard from Lynn Southward about an estimate for the computer desk.

new business:

Pam called Maxine Muck and Jan Street who are interested in running for library board in the next election. Connie G. will circulate the petitions.

Connie O. asked about the registration cards. Barb reported that the form will be changed to read the persons own name on one line and their spouse's name on a second line. This will aid in business procedures and mailings.

A patron offered to give a one-year subscription to a magazine called 'Animals Agenda' on board approval. The magazine is an animal rights periodical. Barb had a sample copy and a description. Connie G. made a motion to accept the gift; Jim seconded. Motion carried.

Barb also found a subscription appropriate for model enthusiasts called 'Fine Scale Modeler'. She was given permission to subscribe to it for one year as well.

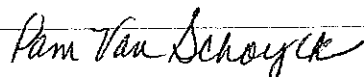
A flyer was distributed about next year's River Raisin Festival.

Connie O. will call Denten Hansen about tuning the piano.

Jim suggested that we have a policy stating that four members make up a quorum. Connie O. will look in the trustee's manual to see if there is a state rule regarding it and report back next month.

Meeting adjourned at 8:28 p.m.

Respectfully Submitted,



Pam Van Schoyck

11/20/92---

Water: I called Peggy first thing this morning to check on the water bill and she said it was back down to 10 units, same as a year ago.

Painting: I called Jeannine Creamer and she assured me that whatever the Board chooses is fine with her, so I told her which picture you chose (pending final approval from her). Ted Vassar just happened to stop by at an opportune time, so I asked him to please send a bill, and he also took the owl painting with him. I have turned in the bill to be paid out of gift money.

Quorum: According to the information Connie O. found and reported back to me, a quorum is a simple majority.

Glass: I called Henderson Glass to come out and give us an estimate; also talked to Laura and she told me that the insurance company prefers at least 2 estimates. I also called J&S glass in Tecumseh but they don't service the Blissfield area. Called Triple A Glass in Adrian but they can't get out until after the first of the year; we are supposed to be on their list.

11/23/92---

The Plumbing Saga. (Otherwise known as how Barbara acquired even more gray/white hair & Why Barbara's blood pressure went up for the first time in her life).

The auditorium was rented all day Saturday, Nov. 21; no problems reported. We also had a rental Sunday evening, Nov. 22. I received a call at home to let me know that the restrooms were all plugged up. I called Chuck, not at home; I called Jan Luce, DPW foreman, and he came down to check; called me back to let me know that nothing could be done until the next day and advised me to see if I could get the people out. I made several calls to Ralph, and also to John Jezak. Came down to library, renters agreed to leave earlier than planned; they didn't have much choice. Allowing them to go through the library to the other restroom probably would have plugged that one, too. (Ralph agreed with me to refund their money.) "Liquid, etc." had also come up in the boiler room, but Ralph and John assured me that it wouldn't get any worse. Plumbers came Monday to work on problem and allegedly fixed it. The fixing lasted approximately 24 hours; Chuck called me at home Tuesday evening to let me know that problem was back. Called Ralph. Auditorium was rented Thanksgiving Day and the following Saturday. (Luckily, the Rotarians met elsewhere that week.) Ralph suggested renting a portable potty if renters wanted us to. I called renter for Thursday; she said they would carpool to her house if necessary. Saturday renter wanted me to definitely rent a porta-potty which I did. Cost was \$50. Plumbers were supposed to come back on Monday, the 30th; they had decided that the tile in front was broken and would have to be replaced. I called Jezak about the DPW digging up and putting in new tile; he said they could do that; I canceled Blissfield Plumbing.

When I arrived at work Monday, the 30th, Mark Strahan and the plumbers were here. Mark had taken charge and decided that the plumbers had neglected to clean out from the street back to the building. Their router was not large enough so Mark called the Lenawee County DPW and they came down with their equipment; cleaned out many, many roots and cleaned with a jet wash. No problems since. HOWEVER!!! The plumbers did leave us with a problem in the magazine room when they sprayed raw sewage on some of the containers of magazines. I have sent a letter listing the number of magazines ruined to Blissfield Heating and Plumbing. No response yet.

12/10/92---

I called Henderson Glass in Adrian again since no one had shown up yet. Promised someone would be here same day. Came in afternoon and faxed an estimate back on Friday, the 11th. Henderson estimate is \$549.37. (Sam Pooley was close on the amount for the police report; he said \$500.00.)

1/13/93---

Bill Snellbaker called this morning to confirm the date for Rotary to meet elsewhere on the 27th of this month, the 27th.

The dates for the used book and magazine sale are Jan. 28, 29, and 30. The times will be 10:30 am to 8 pm on the 28th, and 10:30 to 4:30 on the 29th and 30th. Any help from the board members will be greatly appreciated!!! If any of you have time on Wednesday, the 27th, to come and help arrange the books, etc., that will be appreciated, too. I have asked Corinne to come in Tuesday afternoon to help get books unpacked and sorted.

The next Preschool Storytime series will be held from 11 to 11:30 on each Thursday, beginning February 4th, and ending April 8th (10 weeks).

Saturday Story Hours for older children are scheduled for February 13th and 27th, and March 13th. Lee Groeb, the children's librarian at the Lenawee County Library conducts these.

The popular Bookmark Contest, sponsored by Lenawee, will begin January 18th. This is for students in grades one through eight; high school students may also enter if they want to.

Kari Sagel was here yesterday to let me know that the grant was approved for the "Generations of Readers" program, books have been ordered, and Kari will order a book truck from the Highsmith Company for us to use to keep the books in one location. Diane Van Loocke has given us lists of the books selected and I have posted one of the lists. They still have to make decisions regarding keeping track of the books, etc.