

## SCHULTZ-HOLMES MEMORIAL LIBRARY LIBRARY BOARD MEETING MINUTES

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Thursday, January 15, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Vic Hogue, Sarah Mason, Rob Holman and Greg Brown. Trustees absent: Lauri Reinhardt.

Also present: Jim Wonacott, Village Administrator; George Hartman, Architect; Dr. Bob Barringer, Library Director; and, Susan Harmes, Assistant Library Director and recorder.

**Public Comment:** none

**Recording Secretary's Report:** Vic Hogue made a **Motion** to approve the November, 2008, minutes as submitted. The motion was seconded. There was no discussion. The **Motion** was passed by a unanimous roll call vote.

**Corresponding Secretary's Report:** There was no report.

**Treasurer's Report:** Dr. Bob Barringer presented the report and discussion followed.

**Library Director's Report:** There were two action items in Dr. Barringer's report to the Board.

Rob Holman made a **Motion** to accept the calendar for library closures for one year as proposed in the report. The motion was seconded. Discussion followed. The **Motion** passed by a unanimous vote.

Sara Mason made a **Motion** to accept the special issue of the library newsletter as presented for publication. The motion was seconded. Discussion followed. The **Motion** passed by a unanimous vote.

### OLD BUSINESS

**Long-range plan implementation: Restroom renovation**

George Hartman led a discussion of the on-going restroom renovation project. He presented six items requiring Library Board action.

Rob Holman made a **Motion** to accept items #1 through #5 as described in the January 15, 2009, letter from George Hartman, and to address item #6 by listing the following preferences: a: custom color per specs, b: stainless steel at no additional cost, c: stock color with credit, with Sarah Mason making the final choice of color after discussion with George Hartman. The motion was seconded. Discussion followed. The **Motion** passed with a unanimous vote.

**Other Old Business:** There was no other Old Business.

## **NEW BUSINESS**

Jim Wonacott told the Library Board members that the Village Council is considering holding a Parliamentary Procedure Seminar. Several Board members indicated they would be interested in attending the seminar.

Jim also invited the Board members to the annual banquet of the Blissfield Chamber of Commerce later this month.

## **STANDING COMMITTEE REPORT**

**Art in the Library:** Sarah Mason reported that new displays are planned for Spring, 2009.

Dr. Barringer reviewed the list of programs planned for the next several months.

President Gregg asked for a **Motion** for adjournment. Greg Brown made a **Motion** that the meeting be adjourned. The motion was seconded. There was no discussion. The **Motion** passed by unanimous vote. President Gregg adjourned the meeting at 6:25 p.m.

Susan Harmes  
Recorder

SCHULTZ-HOLMES MEMORIAL LIBRARY  
LIBRARY BOARD MEETING MINUTES  
FEBRUARY 19, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Thursday, February 19, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present at roll call: Mary Gregg, Vic Hogue, Greg Brown, and Lauri Reinhardt. Also present were Dr. Bob Barringer, Library Director, and Susan Harmes, Assistant Library Director and Recorder.

**Public Comment:** none

Trustee Sarah Mason arrived at the meeting.

**Recording Secretary's Report:** Vic Hogue made a **Motion** to approve the January 15, 2009, minutes as submitted. The motion was seconded. There was no discussion. The **Motion** was passed by a unanimous roll call vote.

**Corresponding Secretary's Report:** Lauri Reinhardt reported that several thank-you notes have been sent out.

**Treasurer's Report:** Dr. Barringer presented the report and discussion followed.

Trustee Rob Holman arrived at the meeting.

**Library Director's Report:** Dr. Barringer presented his report and discussion followed. Sarah Mason volunteered to write the column from the Library Board for the next library newsletter. Several Board members volunteered to work at the Book Sale in April. Dr. Barringer reviewed the spring schedule for the Phyllis Robertson programs.

## **OLD BUSINESS**

### **Long Range Plan Implementation**

Restroom Renovation Committee: Vic Hogue reported that the restroom renovation is nearing completion. A few items remain to be finished, including the light fixtures and carpet installation. Also, the heating system is not supplying enough heat to the restroom area.

There was no other Old Business.

## **NEW BUSINESS**

President Mary Gregg proposed the creation of several new Standing Committees. Following discussion, the Board members agreed to the following committees:

- 1). Security and Safety Committee: Greg Brown, Sarah Mason, Vic Hogue, and Bob Barringer
- 2). The Library's 75<sup>th</sup> Anniversary Celebration (February, 2010): Lauri Reinhardt, Rob Holman, and Mary Gregg
- 3). Financial Committee: Greg Brown, Sarah Mason, Mary Gregg, and Vic Hogue.

There was no other New Business.

#### **Standing Committee Report**

Sarah Mason reported that she has an artist "on deck" for the next collection. This display will go up after the Restroom Renovation is completed. She is also working on some other ideas for the committee.

President Gregg asked for a motion for adjournment as there was no other business to bring before the Board. Lauri Reinhardt made a **Motion** that the meeting be adjourned. The motion was seconded. The **Motion** was passed by a unanimous vote. President Gregg adjourned the meeting at 6:00 p.m.

Susan Harmes  
Recorder

Schultz-Holmes Memorial Library  
Special Board Meeting Minutes  
March 12, 2009

A special meeting of the Schultz-Holmes Memorial Library Board was held in the Library Auditorium on Thursday March 12, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Vic Hogue, Lauri Reinhardt, Greg Brown and Sarah Mason.

Also present: Dr. Bob Barringer, Library Director.

After discussing the proposed contract from the Lenawee County Library, a motion was made by Greg Brown to concur with the Village Council's action on the proposed contract and to reject said contract. Vic Hogue seconded the motion and it was passed unanimously. The board will invite Frank Riley to the next regularly scheduled meeting Thursday March 19, 2009 to further discuss the County Library proposal.

The meeting adjourned at 6:25 p.m.

Schultz-Holmes Memorial Library  
Regular Board Meeting Minutes  
March 19, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the Library Auditorium on Thursday March 19, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

**Trustees present:** Mary Gregg, Rob Holman, and Sarah Mason.

**Trustees absent:** Greg Brown, Lauri Reinhardt and Vic Hogue.

**Also present:** Frank Riley, Village Attorney and Dr. Bob Barringer, Library Director.

Lauri Reinhardt joined the meeting at 5:03

**Public Comment:** None

Mary Gregg reviewed the meeting with Theresa Calderone of the Lenawee County Library, and David Stimson Attorney with Lenawee County.

Frank Riley addressed the board in regards to his latest conversation with David Stimson. The county is now willing to work with us to formulate a fee structure. The county has asked for a reasonable offer by March 25, 2009, and the contract to be signed no later than April 21, 2009 or for services to end on April 22, 2009. The board did not feel one week was enough time to present our terms completely, and the terms the county did mention were not specific enough and Mr. Riley will ask for further clarification and additional time for negotiation from Mr. Stimson.

Frank Riley left the meeting.

**Recording Secretary's Report**

Lauri Reinhardt made a motion to approve the February meeting minutes. The motion was seconded. There was no discussion. The motion was passed by a unanimous roll call vote.

Rob Holman made a motion to approve the March 12 Special Meeting minutes. The motion was seconded. There was no discussion. The motion was passed by a unanimous roll call vote.

**Corresponding Secretary's Report**

Lauri Reinhardt mailed the board's response to David Stimson.

**Treasurer's Report**

Dr. Barringer presented the treasurer's report. Discussion followed.

Vic Hogue joined the meeting at 5:55 p.m.

### **Library Director's Report**

Dr. Barringer presented his report and discussion followed. The library will participate in the Moon Jar Money Savings Program for kids and the Earth Day Celebration on Saturday April 18, 2009.

### **Standing Committee Reports**

#### **Art in the Library**

Sarah Mason reported that there are two "dimensional displays" currently in the library, and she will be picking up more paintings by Charles Owens this weekend to display starting next week. Mr. Reinhardt's paintings will be returned to him. After the new paintings are up, Sarah will contact The Advance about writing a story about the program.

#### **Finance**

Sarah Mason reported that in light of recent events with the county, the finance committee needs to aggressively pursue additional financing options. She will discuss this further with Dr. Barringer and Greg Brown.

#### **Safety**

Vic Hogue reported that his committee has not met yet. Discussion followed in regards to expenditures and necessity. The new back door set up will be monitored to see if additional measures are needed. Mary Gregg will contact Chief Kelley about having the police officers stop by the library periodically.

#### **75<sup>th</sup> Anniversary**

The research necessitated by the current situation with the county has brought to light a new date of establishment of the library: March 9, 1936. Because of this, the 75<sup>th</sup> Anniversary celebration will be changed to March 9, 2011. There will be some commemoration of the first date next year, but on a smaller scale.

#### **Old Business**

There was no Old Business

#### **New Business**

The board expressed their concern about public inquires regarding the status of the library. Dr. Barringer agreed to have his staff direct any inquires to him.

The meeting adjourned at 6:50

Sarah Mason  
Recording Secretary

SCHULTZ-HOLMES MEMORIAL LIBRARY  
LIBRARY BOARD MEETING MINUTES  
APRIL 16, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the Library Workroom on Thursday, April 16, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present at roll call: Mary Gregg, Vic Hogue, Greg Brown, Rob Holman, Sarah Mason, and Lauri Reinhardt. Also present were Dr. Bob Barringer, Library Director, and Susan Harmes, Assistant Director and Recorder.

**Public Comment:** none

**Recording Secretary's Report:** Greg Brown made a **Motion** to approve the minutes of the March 19, 2009, minutes as presented. The motion was seconded. There was no discussion. The **Motion** was passed by a unanimous roll call vote.

**Corresponding Secretary's Report:** Lauri Reinhardt reported there was no activity to report.

**Treasurer's Report:** Dr. Barringer presented the report and discussion followed.

**Library Director's Report:** Dr. Barringer presented his report and discussion followed.

**Standing Committee Reports:**

**Art in the Library---** Sarah Mason reported that there are currently 5 art displays in the library: "Librimorphosis " by the Adrian College Art and Design Department; "Felted Folks" by Ann Chrysler; "Origami" by Carma Marks; paintings by Gerald Reinhardt; and, paintings by Charles Owens.

**Finance---** Sarah Mason and Greg Brown reported that there are grants available to small rural libraries. They will look for grants that may apply to the Schultz-Holmes Memorial Library.

**Safety---** Vic Hogue and the Library Board discussed several issues that the Board may address in the future.

Dr. Barringer reported that some books deposited in the book drop have been damaged by rain. The Board directed Dr. Barringer to speak to Mark Strahan, DPW supervisor, about possible replacement of the previously damaged book drop.

Dr. Barringer reported that he and Mary Gregg had a conversation with Police Chief Jane Kelley regarding the new library restroom area and the safety of the staff when closing this area in the evenings. Chief Kelley offered several suggestions.

**75<sup>th</sup> Anniversary Celebration---** Rob Holman reported there was no activity.

Trustee Vic Hogue left the meeting at 5:35p.m.



## OLD BUSINESS

### Summary of research, discussions, negotiations re affiliation with the Lenawee County Library

Mary Gregg, Sarah Mason, and Dr. Bob Barringer recapped recent meetings and correspondence concerning the situation. Dr. Barringer reported that Attorney Frank Riley will no longer be representing the Schultz-Holmes Memorial Library in this matter due to a potential conflict of interest.

Greg Brown made a **Motion** to reject the contract offer made by the Lenawee County Library Director, Teresa Calderone, in her letter dated April 15, 2009. The motion was seconded and discussion was held. By unanimous vote, the **Motion** was passed.

After discussion, Rob Holman made a **Motion** that the Schultz-Holmes Memorial Library Board will write a letter to invite the Lenawee County Library Board, the Lenawee County Library Director, and the Lenawee County Commissioners to meet with the Schultz-Holmes Memorial Library Board and its Director at the Schultz-Holmes Memorial Library on Tuesday, May 5, 2009, at 5:30p.m. for presentations and discussions regarding a future relationship. Trustee Holman will write the letter and e-mail it to all of the Schultz-Holmes Memorial Library Board trustees for their consideration before sending it to the invitees. The motion was seconded. Discussion was held. The **Motion** passed by unanimous vote.

In preparation, an organizational meeting will be held on April 22, 2009, at 5:30 p.m., at the Schultz-Holmes Memorial Library for the Schultz-Holmes Memorial Library trustees.

Trustee Greg Brown left the meeting at 7:30 p.m.

There was no other Old Business.

## New Business

There was no New Business reported.

President Mary Gregg asked for a motion for adjournment as there was no further business. Rob Holman made a **Motion** that the meeting be adjourned. The motion was seconded. There was no discussion. The **Motion** was passed by a unanimous vote. President Gregg adjourned the meeting at 7:50 p.m.

Susan Harmes  
Recorder

Schultz-Holmes Memorial Library  
Special Board Meeting Minutes  
April 23, 2009

A special meeting of the Schultz-Holmes Memorial Library Board was held in the Library on Wednesday April 23, 2009. President Mary Gregg called the meeting to order at 5:30 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Vic Hogue, Rob Holman and Sarah Mason.

Also present: Dr. Bob Barringer, Library Director.

Greg Brown arrived at 5:35 and Lauri Reinhardt arrived at 5:40.

A motion was made by Rob Holman to accept the resolution to join the Woodlands Library Cooperative. The motion was seconded discussion ensued, and the motion was passed unanimously.

There was discussion regarding the agenda of the upcoming May 5<sup>th</sup> meeting with the Lenawee County Library Board members and County Commissioners.

The meeting adjourned at 6:50 p.m.

Schultz-Holmes Memorial Library  
Special Board Meeting Minutes  
April 27, 2009

A special meeting of the Schultz-Holmes Memorial Library Board was held in the Library on Monday April 27, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Lauri Reinhardt, Greg Brown, and Sarah Mason.

Trustees absent: Rob Holman, Vic Hogue.

Also present: Dr. Bob Barringer, Library Director.

A motion was made by Sarah Mason that the board begin the dissolution of the working relationship between Schultz-Holmes Memorial Library and Lenawee County Library. The motion was seconded by Greg Brown and passed unanimously.

A motion was made by Sarah Mason that we deliver the letter drafted by Dr. Barringer to Lenawee County Library that outlines our requests on how to proceed with said dissolution. The motion was seconded by Greg Brown and passed unanimously.

A motion was made by Sarah Mason that the transition team has the authority to access funds from the savings account as needed to facilitate a smooth transition. The motion was seconded by Greg Brown and passed unanimously.

Sarah Mason will contact local media to clarify that the May 5<sup>th</sup> meeting will take place to provide information to the public and the Township Supervisors who were also invited.

The meeting adjourned at 6 pm.

Schultz-Holmes Memorial Library  
Special Meeting Minutes  
May 5, 2009

A special meeting of the Schultz-Holmes Memorial Library Board was held in the Library Auditorium on Thursday May 5, 2009. President Mary Gregg called the meeting to order at 5:30 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Lauri Reinhardt, Greg Brown, Rob Holman and Sarah Mason.

Trustees absent: Vic Hogue.

Also present: Dr. Bob Barringer, Library Director.

Rob Holman gave a brief introduction. Dr. Barringer then gave a presentation of the history of the library, and the previous and current relationship between the Schultz Holmes Memorial Library and the County Library. There was a question and answer period after the presentation.

The meeting adjourned at 6:25 pm.

Schultz-Holmes Memorial Library  
Special Meeting Minutes  
May 5, 2009

A special meeting of the Schultz-Holmes Memorial Library Board was held in the Library Auditorium on Thursday May 5, 2009. President Mary Gregg called the meeting to order at 5:30 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Lauri Reinhardt, Greg Brown, Rob Holman and Sarah Mason.

Trustees absent: Vic Hogue.

Also present: Dr. Bob Barringer, Library Director.

Rob Holman gave a brief introduction. Dr. Barringer then gave a presentation of the history of the library, and the previous and current relationship between the Schultz Holmes Memorial Library and the County Library. There was a question and answer period after the presentation. There were approximately 15 people in attendance in addition to the board and staff members.

The meeting adjourned at 6:25 pm.

Respectfully Submitted  
Sarah Mason  
Recording Secretary

SCHULTZ-HOLMES MEMORIAL LIBRARY  
LIBRARY BOARD MEETING MINUTES  
May 21, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Thursday, May 21, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present at roll call: Mary Gregg, Vic Hogue, Rob Holman, Sarah Mason, and Lauri Reinhardt. Trustee Greg Brown was absent at roll call. Also present were Jae Guetschow, Village Council President; Dr. Bob Barringer, Library Director; and, Susan Harmes, Assistant Library Director and Recorder.

**Public Comment:** Jae Guetschow addressed the Library Board regarding the separation of the Schultz-Holmes Memorial Library from the Lenawee County Library.

**Recording Secretary's Report:**

Sarah Mason made a **Motion** that the minutes of the April 23, 2009, special meeting be approved as presented. The motion was seconded. There was no discussion. The **Motion** was approved unanimously.

Lauri Reinhardt made a **Motion** that the minutes of the April 16, 2009, regular meeting be approved as presented. The motion was seconded. There was no discussion. The **Motion** was approved unanimously.

Vic Hogue made a **Motion** that the minutes of the April 27, 2009, special meeting be approved as presented. The motion was seconded. There was no discussion. The **Motion** was approved unanimously.

Sarah Mason made a **Motion** that the minutes of the May 5, 2009, special meeting be approved including the suggested changes. The motion was seconded. There was no discussion. The **Motion** was approved unanimously.

**Corresponding Secretary's Report:**

Lauri Reinhardt reported that she sent two Thank You notes on behalf of the Board. She has also decorated the Schultz-Holmes gravesite at the Pleasant View Cemetery in Blissfield.

**Treasurer's Report:** The Treasurer's Report was presented by Dr. Barringer. Discussion was held.

**Library Director's Report:** Dr. Barringer presented his report and discussion followed. Vic Hogue volunteered to write the "Message from the Board," for the summer newsletter.

**Standing Committee Reports:**

**Art in the Library:** Sarah Mason reported that there is a possibility of a photography display in the future for the library.

**Finance:** Dr. Barringer reported that a patron has approached him with information on a foundation directory website. The Board suggested that the patron be asked to present her ideas to the Board in person.

**Safety:** Vic Hogue reported that the new sidewalk and ramp to the parking lot from the south entrance has been completed.

**Transition Team:** Mary Greg, Sarah Mason and Bob Barringer reported that they have presented the service contract offer to the Township Boards of Blissfield, Riga, Palmyra, and Ogden. Blissfield Township Board has signed the service contract with the Schultz-Holmes Memorial Library. It was agreed that the Board will try to contact the remaining township boards again before they vote on the service contract offer.

Mary Greg, Bob Barringer, and Sarah Mason will meet with Lenawee County Commissioners Jim Van Doren and John Tuckerman, and a Lenawee County Library Board member (to be appointed by the commissioners) on Friday, May 22, 2009.

**OLD BUSINESS**

**Book drop:** Tabled until discussion is held with Jim Wonacott.

**NEW BUSINESS**

Dr. Barringer reported that he has ordered eight computers from Dell to replace the Lenawee County computers presently in use in the library. He also presented a projected cost analysis for replacing the existing card catalog and circulation system. Discussion followed his presentation.

As there was no other business to come before the Board, President Gregg asked for a motion for adjournment. Rob Holman made a **Motion** to adjourn. It was seconded and passed by a unanimous vote. The meeting was adjourned at 6:25 p.m.

Susan Harmes

Recorder



# SCHULTZ-HOLMES MEMORIAL LIBRARY BOARD MEETING MINUTES

June 18, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Thursday, June 18, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees attending: Mary Gregg, Vic Hogue, Rob Holman, Lauri Reinhardt and Sarah Mason. Trustees absent: Greg Brown. Also present: Jim Wonacott, Village Administrator; Dr. Bob Barringer, Library Director; Susan Harmes, Assistant Library Director and Recorder.

**Public comment:** Jim Wonacott addressed the Board regarding the budget for the next fiscal year.

**Recording Secretary's Report:** Vic Hogue made a **Motion** to accept the minutes as submitted. The motion was seconded. There was no discussion. The **Motion** was approved by a unanimous roll call vote.

**Corresponding Secretary's Report:** Lauri Reinhardt reported that she has sent "Thank You," notes to the poetry contest judges, some of the Summer Reading Club sponsors and to Pi Benio for the Altered Books display.

**Treasurer's Report:** Dr. Barringer presented the Treasurer's Report. Discussion was held.

**Library Director's Report:** Dr. Barringer presented his report and discussion followed.

## Old Business: Part I

**Book Drop:** The current book drop was damaged by a DPW worker while mowing the lawn last summer. The possibility of replacing the book drop was discussed with Jim Wonacott.

Trustee Lauri Reinhardt left the meeting at 5:33 p.m.

## Standing Committee Reports

**Art in the Library:** Sarah Mason reported that she has a painting to replace the one that fell from the wall in the library. Sarah will also contact the Blissfield Advance about more publicity for library activities.

Finance Committee: Sarah Mason has completed a rough draft of a press release. It will contain information regarding the separation from Lenawee County.

Safety Committee: Vic Hogue reported that the book drop damage had been discussed with Jim Wonacott earlier in the meeting.

Transition Team: Mary Gregg reported on the township meetings the team has attended. Sarah Mason reported on the meeting with County Commissioners VanDoren and Tuckerman. Bob Barringer reported on the status of the service contracts with Blissfield, Riga, Ogden, and Palmyra Townships. Discussion followed their reports.

**Evaluation of Director:** Greg Brown will be asked to send the evaluation form to all of the Board members. The evaluation is planned for the July meeting.

**Summary of progress toward independence:** Dr. Barringer presented an outline of projected costs and actual costs for the "stand alone" Schultz-Holmes Memorial Library. Discussion followed his report.

### **Old Business – Part II**

There was no further Old Business

### **New Business**

**Policy reviews:** Rob Holman and Bob Barringer will review the policy for memorial gifts to the library. A policy for non-resident library cards will also need to be developed. Rob will also speak to Jim Wonacott regarding Village use of library equipment.

**Second phone line:** Dr. Barringer will investigate options for installing a second phone line.

There was no other New Business.

On behalf of the entire Board, Vic Hogue thanked Mary Gregg, Sarah Mason, and Dr. Barringer for all of their time and work during the transition period.

President Greg called for a motion for adjournment. Sarah Mason made a **Motion** that the meeting be adjourned. The motion was seconded. The **Motion** was passed by unanimous vote. President Gregg adjourned the meeting at 6:40 p.m.

Susan Harmes, Recorder

SCHULTZ-HOLMES MEMORIAL LIBRARY  
BOARD MEETING MINUTES  
JULY 16, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Thursday, July 16, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees attending: Mary Gregg, Greg Brown, Rob Holman and Lauri Reinhardt. Trustees absent: Vic Hogue and Sarah Mason. Also present: Dr. Bob Barringer, Library Director; Susan Harmes, Assistant Library Director and Recorder.

**Public comment:** none

**Recording Secretary's Report:** Rob Holman moved to accept the minutes as submitted for the June 18, 2009, meeting. The **motion** was seconded and passed by a unanimous roll call vote.

**Corresponding Secretary's Report:** Lauri Reinhardt reported that she mailed three thank-you notes. Discussion was held regarding the content of thank-you notes for monetary donations to the library.

**Treasurer's Report:** The treasurer's report was presented by Dr. Barringer. Discussion was held.

**Library Director's Report:** Dr. Barringer presented his report and discussion followed. Greg Brown made a **motion** that the Child Safety Policy be posted in the library. The motion was seconded. The **motion** was passed by a unanimous vote.

**Standing Committee Reports**

**Art in the library:** Mary Gregg reported that another painting has been placed in the art display by Charles Owens.

**Financial:** Mary Gregg reported that this committee has not had a meeting this month.

**Safety:** Greg Brown reported that he plans to make adjustments to the railing at the south entrance of the library. This will allow more accessibility to the door. Other possible safety issues were discussed.

**Transition team:** A library card design has been selected for the new Schultz-Holmes Memorial Library card.

## Old Business

**Budget:** Dr. Barringer presented a proposed copy of the Library Budget 2009-2010. Discussion followed. Rob Holman made a **motion** to approve the budget submitted by Dr. Barringer. The motion was seconded. The **motion** passed by a unanimous vote.

**Book drop:** There was no news from Jim Wonacott in this matter.

**Evaluation of Director:** Greg Brown presented the evaluation results to Dr. Barringer. Discussion followed. Lauri Reinhardt made a **Motion** to approve the evaluation of Dr. Barringer. The **motion** was seconded and passed unanimously.

Greg Brown made a **motion** to have Rob Holman draft a letter to go with the evaluation of Dr. Barringer, addressed to Village Council, commending Dr. Barringer. The **motion** was seconded and passed by a unanimous vote.

**Summary of progress toward independence:** Dr. Barringer reported that Polaris has transferred the library records to VERSO. The library will be closed on July 27-28, 2009, for staff training. The library will open with the new system in place on July 29, 2009.

**Memorial gifts policy:** The trustees were in agreement that the Memorial Gift Policy already in place is sufficient.

**Library cards for non-residents:** Rob Holman made a **motion** to accept the "Obtaining a Library Card Policy" as presented. The **motion** was seconded and passed by a unanimous vote.

Greg Brown left the meeting at 6:15 p.m.

There was no other Old Business

## New Business

There was no New Business

As there was no other business to come before the Board, the president called for a motion for adjournment. Lauri Reinhardt made a **motion** that the meeting be adjourned. The **motion** was seconded and passed by a unanimous vote. President Gregg adjourned the meeting at 6:25 p.m.

Susan Harmes  
Recorder

## SCHULTZ-HOLMES MEMORIAL LIBRARY

### BOARD MEETING MINUTES

August 20, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Thursday, August 20, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Greg Brown, Lauri Reinhardt, and Vic Hogue. Trustees absent: Sarah Mason and Rob Holman.

Also present: Dr. Bob Barringer, Library Director and Susan Harmes, Assistant Library Director and Recorder.

**Public Comment:** none

**Recording Secretary's Report:** Vic Hogue made a **motion** to accept the minutes as submitted for the July 16, 2009, meeting. The motion was seconded. The **motion** passed by roll call vote.

**Corresponding Secretary's Report:** Lauri Reinhardt reported that she had mailed three thank-you notes for the Library. Discussion followed.

**Treasurer's Report:** The treasurer's report was presented by Dr. Barringer. Discussion was held.

Village Administrator Jim Wonacott joined the meeting at 5:10 p.m. Budget discussion continued with input from Jim.

**Library Director's Report:** Dr. Barringer presented his report to the Board and discussion followed. Vic Hogue made a **motion** that the library card policy be amended as presented by Dr. Barringer. The motion was seconded. The **motion** passed by a unanimous vote.

Vic Hogue made a **motion** to approve the resolution presented by the Michigan Library Association in support of their policy on Governor Granholm's recent executive order. The motion was seconded. Discussion followed. The **motion** passed by a unanimous vote.

Greg Brown made a **motion** to give each patron a bookmark protesting budget cuts for libraries at the state level. The motion was seconded. The **motion** passed by a unanimous vote.

#### **Standing committee reports:**

Art in the library: Lauri Reinhardt reported that this committee has not had a meeting this month. Discussion was held regarding publicity for art on display in the library.

Finance: Mary Gregg reported that the committee did not meet this month.

Safety: Greg Brown reported that he has shortened the railing on the south entrance of the library to allow more accessibility to the doors. He has also painted the railing. Also, he has replaced an electrical box for wires on the northeast corner of the building.

Transition team: Mary Gregg reported that the activity of the committee is winding down. A check received for penal fines was delivered to the Village Office by Mary and Sarah Mason, to be deposited in the library savings account.

### **OLD BUSINESS**

Budget: Jim Wonacott reported that the annual Blissfield Village budget workshop will be held on Saturday, August 22, 2009, in the library auditorium. This meeting is open to the public.

Book Drop: Jim Wonacott told the Library Board to go ahead and order a new book drop to replace the one damaged by a DPW lawnmower. The estimated cost of replacing the book drop is \$2,700.00.

Summary of progress toward independence: Bob Barringer presented a spreadsheet of projected and actual costs of the separation from the county library. Discussion followed.

Evaluation of Director and letter of Board recommendation: Mary Gregg reported that the letter was not available.

### **NEW BUSINESS**

Property line with St. Peter's/tree removal: Mary Gregg reported that St. Peter's church has cut down the row of crabapple trees on the boulevard between the church and the library. Orrin Gregg will be asked to survey the property by the library board.

As there was no other business to come before the board, Mary Gregg asked for a motion for adjournment. Vic Hogue made a **motion** that the meeting be adjourned. The **motion** was seconded and passed by unanimous vote.

Susan Harmes  
Recorder

Schultz-Holmes Memorial Library  
Regular Board Meeting Minutes  
September 17, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the Library Auditorium on Thursday September 17, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Rob Holman, Sarah Mason, Greg Brown, Vic Hogue, Lauri Reinhardt.  
Also present: Dr. Bob Barringer, Library Director.

Public Comment: None

The August Meeting Minutes were approved unanimously.

Corresponding Secretary's Report: Lauri Reinhardt will send thank you notes to the patrons who have sponsored magazine subscriptions, as well as those who sent monetary donations.

**Treasurer's Report**

Dr. Barringer presented the treasurer's report and discussion followed.

**Library Director's Report**

Dr. Barringer presented his report and discussion followed.

**Standing Committees**

**Art in the Library**

Sarah Mason reported the committee met and discussed some upcoming new submissions, as well as displaying art in the meeting room. Sarah will be contacting Blissfield Center for the Arts about displaying some of their pieces in the library.

Financial Committee-no report.

Safety Committee-Discussion about adding cameras to long range plan, committee will begin cost study. Bob will contact DPW regarding light replacement around building.

Transition Committee-no report.

**Old Business**

Rob Holman made a motion to make village employees fee exempt for a library card if they live outside the current service area. The motion passed unanimously.

The meeting adjourned at 6:13

Schultz-Holmes Memorial Library  
Regular Board Meeting Minutes  
October 15, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the Library Auditorium on Thursday October 15, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Rob Holman, Sarah Mason, Greg Brown, , Lauri Reinhardt.

Trustees absent: Vic Hogue.

Also present: Dr. Bob Barringer, Library Director.

Public Comment: None

The September Meeting Minutes were approved unanimously.

Corresponding Secretary's Report: Lauri Reinhardt will send thank you notes to the patrons who have sponsored magazine subscriptions, as well as those who sent monetary donations.

**Treasurer's Report**

Dr. Barringer presented the treasurer's report and discussion followed.

**Library Director's Report**

Dr. Barringer presented his report and discussion followed. The new book drop was installed. There are still some plumbing issues which are being investigated. SHML is live on MELCAT.

**Standing Committees**

**Art in the Library**

Sarah Mason will be contacting Vicki Schmucker regarding her photo display in the library, as well as the Blissfield Center for the Arts. Sarah Mason will ask Blissfield Rotary about a donation for the art program.

Trustee Greg Brown left the meeting at 5:25.

Financial Committee-no report.

Safety Committee- Iott electric will be giving us an estimate on the exterior lighting next week.

Transition Committee-transition is complete.

**Old Business**

None



New Business

Sarah Mason is going to work with the elementary to set up 2<sup>nd</sup> grade field trips to the library.

The meeting adjourned at 5:55 pm.

Schultz-Holmes Memorial Library  
Regular Board Meeting Minutes  
November 19, 2009

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the Library Auditorium on Thursday November 19, 2009. President Mary Gregg called the meeting to order at 5:00 p.m. The Pledge of Allegiance was given by all attendees.

Trustees present: Mary Gregg, Sarah Mason, Lauri Reinhardt, Vic Hogue

Trustees absent: Greg Brown, Rob Holman

Also present: Dr. Bob Barringer, Library Director.

Public Comment: None

The October Meeting Minutes were approved unanimously.

**Treasurer's Report**

Dr. Barringer presented the treasurer's report and discussion followed.

**Library Director's Report**

Dr. Barringer presented his report and discussion followed. Dr. Barringer presented the Holiday Calendar for 2010, which was approved unanimously.

**Standing Committees**

**Art in the Library**

Sarah Mason mailed a request to the Blissfield Rotary for \$1000 for the Art in the Library program. Added to the current display are photos by Vicki Schmucker and Lad Strayer.

Financial Committee-no report.

Safety Committee- Dr. Barringer is waiting to hear back from Iott and looking at other options for bids on the lighting work.

**Old Business**

None

**New Business**

Sarah Mason spoke with the second grade teachers at the elementary and they would like to do a library visit in March as part of "March is Reading Month" Sarah will coordinate the visit/field trip with the teachers.

The meeting adjourned at 5:53 pm.

The meeting reconvened at 5:54 pm.

Officers for the following year were elected. Vic Hogue made a motion to keep officers the same, Sarah Mason seconded the motion and it passed unanimously.

The meeting dates for the following year were presented and approved unanimously.

The meeting adjourned at 6:10 pm.