

Schultz-Holmes Memorial Library
Library Board meeting
January 9, 2020

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Thursday, January 9, 2020. The meeting was called to order by consensus at 5:30 p.m.

Trustees present: Greg Brown, Josephine Spiegel, Peg Whiting and Mike Ennis.

Trustees absent: Sarah Mason and Onnolee Brown.

Also present: Dr. Bob Barringer, Library Director; Susan Harmes, Assistant Library Director; Jim Wonacott, Blissfield Village Administrator; and, Joe Frey, the candidate chosen for new Village Administrator.

Election of officers: Trustee Ennis moved to keep the same slate of officers as those currently serving. Trustee Whiting seconded the motion. The motion carried.

Vice-President G. Brown called for a motion to approve the minutes of the November 7, 2019, regular meeting and the special meeting held on Monday, December 16, 2019. Trustee Spiegel moved to approve the minutes of both meetings as submitted. Trustee Whiting seconded the motion. The motion passed.

After discussion, Trustee Ennis moved to change the regular meeting time of the Schultz-Holmes Memorial Library Board to the first Thursday of each month at 7:00 p.m. The motion was seconded by Trustee Whiting. The motion carried.

As there was no further business to come before the Board, Vice-President Brown called for a motion for adjournment. Trustee Ennis moved that the meeting be adjourned. Trustee Spiegel seconded the motion. The motion carried.

Vice-President Brown adjourned the meeting at 5:40 p.m.

Susan Harmes
Recorder

Schultz-Holmes Memorial Library
Library Board Meeting
February 6, 2020

A regular meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Thursday, February 6, 2020. The meeting was called to order by President Mason at 7:00 p.m.

All trustees were present: Sarah Mason, Peg Whiting, Josephine Spiegel, Greg Brown, Mike Ennis, and Onnolee Brown. Also present were Dr. Bob Barringer, Library Director, and Susan Harmes, Assistant Library Director.

President Mason asked for a motion to approve the minutes of the January 9, 2020, meeting. Trustee G. Brown moved that the minutes be approved as submitted. Trustee Whiting seconded the motion. The motion carried.

Agenda items were discussed.

As there was no further business to come before the Board, President Mason called for a motion for adjournment. Trustee Ennis moved that the meeting be adjourned and Trustee Spiegel seconded the motion. The motion carried.

President Mason adjourned the meeting at 7:25 p.m.

Susan Harmes
Recorder

Schultz-Holmes Memorial Library
Special Library Board Meeting
February 11, 2020

A special meeting of the Schultz-Holmes Memorial Library Board was held in the library auditorium on Tuesday, February 11, 2020, to consider the library's application for a Special License for the Taste the State event on February 27, 2020. President Sarah Mason called the meeting to order at 5:45 p.m.

Trustees present: Peg Stevenson, Mike Ennis, Greg Brown, Sarah Mason.

Trustees absent: Josephine Spiegel, Onnolee Brown.

Also present: Dr. Bob Barringer, Library Director.

After discussion, Trustee G. Brown made a motion to recommend the library apply special license for the Taste the State event on February 27, 2020. Trustee Ennis supported the motion. Motion carried without dissent.

As there was no further business to come before the Board, President Mason called for a motion for adjournment. Trustee Ennis moved that the meeting be adjourned and Trustee Stevenson seconded the motion. The motion carried and President Mason adjourned the meeting at 5:50 p.m.

Respectfully submitted,
Bob Barringer
Library Director

Schultz-Holmes Memorial Library
Library Board meeting
March 5, 2020

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, March 5, 2020, in the library auditorium. President Sarah Mason called the meeting to order at 7:00 p.m.

Trustees present: Sarah Mason, Mike Ennis, Peg Whiting, Greg Brown and Onnolee Brown.

Trustees absent: Josephine Spiegel.

Also present: Dr. Bob Barringer, Library Director; Joe Frey, Blissfield Village Administrator; and Susan Harmes, Assistant Library Director.

President Mason called for a motion to approve the minutes of the previous meeting. Trustee G. Brown made the motion to approve the minutes of the February 6, 2020, meeting as submitted. Trustee Ennis seconded the motion. The motion carried.

Agenda items were discussed.

President Mason called for a motion to adjourn the meeting. Trustee O. Brown moved that the meeting be adjourned and Trustee Ennis seconded the motion. The motion carried.

President Mason adjourned the meeting at 7:23 p.m.

Schultz-Holmes Memorial Library
Library Board meeting
May 7, 2020
VIA ZOOM

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, May 7, 2020, in the library auditorium. President Sarah Mason called the meeting to order at 7:05 p.m.

Trustees present: Sarah Mason, Mike Ennis, Peg Whiting, Greg Brown and Onnolee Brown.

Trustees absent: None.

Also present: Dr. Bob Barringer, Library Director

President Mason called for a motion to approve the minutes of the previous meeting in March. Trustee Ennis made the motion to approve the minutes of the February 6, 2020, meeting as submitted. Trustee Spiegel seconded the motion. The motion carried.

Trustee G. Brown made a motion to approve the draft budget with adjustments discussed during the meeting and to authorize the library board president and library director to discuss the budget with the village council and its representatives. Trustee Ennis seconded the motion.

Trustee G. Brown agreed to take care of the library's memorial obligations.

Other agenda items and the various reports were discussed.

President Mason called for a motion to adjourn the meeting. Trustee O. Brown moved that the meeting be adjourned and Trustee Whiting seconded the motion. The motion carried.

President Mason adjourned the meeting at 7:35 p.m.

Schultz-Holmes Memorial Library
Library Board meeting
June 4, 2020
VIA ZOOM

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, June 4, 2020, via ZOOM. President Sarah Mason called the meeting to order at 7:05 p.m.

Trustees present: Sarah Mason, Mike Ennis, Jo Spiegel, Greg Brown and Onnolee Brown.

Trustees absent: Peg Whiting.

Also present: Dr. Bob Barringer, Library Director

President Mason called for a motion to approve the minutes of the previous meeting in May. Trustee Ennis made the motion to approve the minutes of the May 7, 2020, meeting as submitted. Trustee Spiegel seconded the motion. The motion carried.

Trustee G. Brown made a motion to approve the policy, Reopening the Building after a Public Health Related Closure, as presented. Trustee Ennis seconded the motion.

Trustee Ennis made a motion to approve a suspension of fax charges for purposes related to job searches, unemployment compensation and other financial assistance, and insurance. Trustee G. Brown seconded the motion.

Other agenda items and the various reports were discussed.

President Mason called for a motion to adjourn the meeting. Trustee O. Brown moved that the meeting be adjourned and Trustee Spiegel seconded the motion. The motion carried.

President Mason adjourned the meeting at 7:35 p.m.

Schultz-Holmes Memorial Library
Library Board Meeting
August 6, 2020
VIA ZOOM

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, August 6, 2020, via ZOOM. President Sarah Mason called the meeting to order at 7:25 p.m.

Trustees present: Sarah Mason, Mike Ennis, Peg Whiting, Jo Spiegel, Greg Brown and Onnolee Brown.
Also present: Dr. Bob Barringer, Library Director

President Mason called for a motion to approve the minutes of the previous meeting in June. Trustee Ennis made the motion to approve the minutes of the June 4, 2020, meeting as submitted. Trustee O. Brown seconded the motion. The motion carried.

Trustee G. Brown made a motion to approve the allocation of up to \$10,000 total from the library fund at the director's discretion for two separate projects:

1. replacing the current water fountains with modern, filtered, refrigerated, bottle-filling water fountains
2. replacing and updating the plumbing fixtures in the employee restroom

Trustee Whiting seconded the motion. Motion carried.

By consensus the board agreed that the director may seek initial quotes and designs for a pergola or otherwise covered bench for the library lawn with details and location to be determined and approved by the board.

Trustee G. Brown is considering accepting the role of Woodlands Governing Board Representative. If he does not, the director will recruit from the community. By consensus the board agrees the library should accept the offer of completing the term on the governing board.

Other agenda items and the various reports were discussed.

President Mason called for a motion to adjourn the meeting. Trustee O. Brown moved that the meeting be adjourned and Trustee Whiting seconded the motion. The motion carried.

President Mason adjourned the meeting at 7:56 p.m.

Schultz-Holmes Memorial Library
Library Board Meeting
September 3, 2020
VIA ZOOM

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, September 3, 2020, via ZOOM. Vice-President Greg Bown called the meeting to order at 7:00 p.m.

Trustees present: Mike Ennis, Peg Whiting, Jo Spiegel, Greg Brown, Onnolee Brown. Trustee Sarah Mason arrived at 7:12 pm

Also present: Dr. Bob Barringer, Library Director; Autumn Smith, Assistant Director

VP G Brown called for a motion to approve the minutes of the previous meeting in August. Trustee O Brown made the motion to approve the minutes of the August 6, 2020, meeting as submitted. Trustee Spiegel seconded the motion. The motion carried.

Other agenda items and the various reports were discussed.

President Mason entered the meeting at 7:12 pm

President Mason called for a motion to adjourn the meeting. Trustee Ennis moved that the meeting be adjourned and Trustee O Brown seconded the motion. The motion carried.

President Mason adjourned the meeting at 7:14 p.m.

Schultz-Holmes Memorial Library
Library Board Meeting
October 1, 2020
VIA ZOOM

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, October 1, 2020, via ZOOM. President Sarah Mason called the meeting to order at 7:00 p.m.

Trustees present: Sarah Mason, Mike Ennis, Peg Whiting, Jo Spiegel, Greg Brown, Onnolee Brown.
Also present: Dr. Bob Barringer, Library Director; Autumn Smith, Assistant Director; Joe Frey, Blissfield Village Administrator

President Mason called for a motion to approve the minutes of the previous meeting in September. Trustee Ennis made the motion to approve the minutes of the September 3, 2020, meeting as submitted. Trustee Spiegel seconded the motion. The motion carried.

Other agenda items and the various reports were discussed.

President Mason called for a motion to adjourn the meeting. Trustee G Brown moved that the meeting be adjourned and Trustee Ennis seconded the motion. The motion carried.

President Mason adjourned the meeting at 7:35 p.m.

Schultz-Holmes Memorial Library
Library Board Meeting
November 5, 2020
VIA ZOOM

Online meeting notice from library website (also posted at Village Office and Library:

In accordance with SB-1108 and in order to protect the safety of the public and public officials while ensuring public participation and transparency for meetings, the November 5, 2020 meeting of The Schultz-Holmes Memorial Library Board of Trustees will be held via Zoom conference. The meeting will be open to the public online via live streaming on You Tube. Search "SHML Board November 2020" on YouTube for the stream. Comments for the board may be left on the stream or emailed to info@blissfieldlibrary.org and read into the record-

Time: November 5, 2020 07:00 PM Eastern Time

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, November 5, 2020 via Zoom. President Sarah Mason called the meeting to order at 7:12 pm.

Trustees present: Sarah Mason, Mike Ennis, Peg Whiting, Greg Brown, Onnolee Brown, Josephine Spiegel

Also present: Dr. Bob Barringer, Library Director, and Autumn Smith, Assistant Library Director.

ALL ATTENDANCE VIA ZOOM CONFERENCE

President Sarah Mason called for a motion to approve the minutes of the previous meeting. Trustee Onnolee Brown made the motion to approve the minutes of the October 1, 2020, meeting as submitted. Trustee Josephine Spiegel seconded the motion. The motion carried.

Trustee Greg Brown made a motion to reaffirm all library board actions conducted via Zoom meetings due to COVID-19 from March 13 to November 4, 2020. Trustee Peg Whiting seconded the motion. The motion carried.

Agenda items were discussed.

President Mason called for a motion to adjourn the meeting. Trustee Greg Brown moved that the meeting be adjourned and Trustee Josephine Spiegel seconded the motion. The motion carried.

President Mason adjourned the meeting at 7:25 pm.

Schultz-Holmes Memorial Library
Library Board Meeting
December 3, 2020
VIA ZOOM

Online meeting notice on library website with physical posts in usual locations:

In accordance with SB-1108 and in order to protect the safety of the public and public officials while ensuring public participation and transparency for meetings, **the December 3, 2020 meeting of The Schultz-Holmes Memorial Library Board of Trustees will be held via Zoom conference.** The meeting will be open to the public online via live streaming on You Tube. Search “SHML Board December 2020” on YouTube for the stream. Comments for the board may be left on the stream or emailed to info@blissfieldlibrary.org and read into the record.

Time: Decemeber 3, 2020 7pm Eastern Time

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, December 3, 2020 via Zoom. The meeting was called to order by consensus at 7:13pm.

Trustees present: Greg Brown, Onnolee Brown, Peg Whiting, Josephine Spiegel, and Karen Waggoner.

Trustees absent: Mike Ennis

Also present: Dr. Bob Barringer, Library Director and Autumn Smith, Assistant Library Director

Trustee Greg Brown proposed a slate of officers. Trustee Onnolee Brown moved to accept the slate, and Trustee Peg Whiting moved to second it. The motion carried.

Officers for 2021 are:

Greg Brown, President

Onnolee Brown, Vice President

Mike Ennis, Treasurer

Peg Whiting, Recording Secretary

Jo Spiegel, Corresponding Secretary

Karen Waggoner, Member-At-Large

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Josephine Spiegel moved to approve the minutes of the November 5, 2020, minutes as submitted. Trustee Onnolee Brown seconded. The motion carried.

Agenda items were discussed.

President Greg Brown made a motion to move the library back to Phase I in the Reopening Plan retroactive to November 14, 2020. Trustee Onnolee Brown moved to approve the motion and Trustee Peg Whiting seconded. The motion carried.

President Greg Brown called for a motion to approve the 2021 library calendar. Trustee Karen Waggoner made a motion to approve the 2021 calendar. Trustee Josephine Spiegel seconded the motion. The motion carried.

President Greg Brown called for a motion to adjourn. Trustee Josephine Spiegel made a motion to adjourn. Trustee Karen Waggoner seconded. The motion carried and the meeting adjourned at 7:29pm.