

Schultz Holmes Memorial Library Board Meeting

January 5, 2023 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, January 5, 2023. The meeting was called to order by President Greg Brown at 7:00 pm.

Trustees present: , Josephine Spiegel, Christine Burtle, Shelly Devantier, Oliver Brown, Greg Brown, and Karen Waggoner

Also present: Dr. Bob Barringer, Library Director, Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Oliver Brown made a motion to approve the minutes of the December 1, 2022 meeting as submitted. Trustee Christine Burtle seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to approve the employee lease agreement with section 3.2 revised to “as it relates to employee benefits”. Trustee Karen Waggoner made a motion to approve the employee lease pending the revision. Trustee Josephine Spiegel seconded and the motion carried unanimously.

Approval of the facility lease agreement was tabled pending further research into insurance policies.

President Greg Brown called for a motion to adjourn the meeting. Trustee Oliver Brown moved to adjourn. Trustee Christine Burtle seconded and the meeting adjourned at 7: 52 pm.

Schultz Holmes Memorial Library Board Meeting

February 9, 2023 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, February 9, 2023. The meeting was called to order by President Greg Brown at 7:00 pm.

Trustees present: Josephine Spiegel, Christine Burtle, Shelly Devantier, Oliver Brown, Greg Brown, and Karen Waggoner

Also present: Dr. Bob Barringer, Library Director, Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the agenda for the February meeting. Trustee Karen Waggoner made a motion to approve the agenda. Trustee Oliver Brown seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Karen Waggoner made a motion to approve the minutes of the January 5, 2023 meeting as submitted. Trustee Josephine Spiegel seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to approve the switch to Atrium as the integrated library system. Trustee Oliver Brown made a motion to approve the switch to Atrium. Trustee Karen Waggoner seconded and the motion carried unanimously.

President Greg Brown called for a motion to utilize Applied Innovation for copy services. Trustee Josephine Spiegel made a motion to switch to Applied Innovation for copy services. Trustee Christine Burtle seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to adjourn the meeting. Trustee Karen Waggoner moved to adjourn. Trustee Oliver Brown seconded and the meeting adjourned at 8:05 pm.

Schultz Holmes Memorial Library Board Meeting

March 2, 2023, 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, March 2, 2023. The meeting was called to order by President Greg Brown at 7:00 pm.

Trustees present: Josephine Spiegel, Christine Burtle, Shelly Devantier, Oliver Brown, Greg Brown, and Karen Waggoner

Also present: Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the agenda for the March meeting. Trustee Josephine Spiegel made a motion to approve the agenda. Trustee Christine Burtle seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Oliver Brown made a motion to approve the minutes of the February 9, 2023 meeting as submitted. Trustee Karen Waggoner seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to adjourn the meeting. Trustee Karen Waggoner moved to adjourn. Trustee Oliver Brown seconded and the meeting adjourned at 8:15 pm.

Schultz Holmes Memorial Library Board Meeting

March 14, 2023 4:30pm

A special meeting of the Schultz-Holmes Memorial Library Board was held on Tuesday, March 14, 2023. The meeting was called to order by President Greg Brown at 4:30 pm.

Trustees present: Josephine Spiegel, Shelly Devantier, Oliver Brown, Greg Brown, and Karen Waggoner

Trustees absent: Christine Burtle

Also present: Bob Barringer, Library Director, Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the agenda for the special meeting. Trustee Karen Waggoner made a motion to approve the agenda. Trustee Oliver Brown seconded the motion and the motion carried unanimously.

Marty Nine made a presentation for an insurance proposal on behalf of Iott Insurance.

President Greg Brown called for a motion to approve the insurance policy proposal with proposed amendments not to exceed \$4,500. Trustee Josephine Spiegel made a motion to approve the insurance policy with the proposed amendments. Trustee Karen Waggoner seconded and the motion carried unanimously.

President Greg Brown called for a motion to adjourn the meeting. Trustee Shelly Devantier moved to adjourn. Trustee Oliver Brown seconded and the meeting adjourned at 5:40 pm.

Schultz Holmes Memorial Library Board Meeting

April 6, 2023 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, April 6, 2023. The meeting was called to order by President Greg Brown at 7:00 pm.

Trustees present: Christine Burtle, Oliver Brown, Greg Brown, and Karen Waggoner

Trustees absent: Josephine Spiegel, Shelly DeVantier

Also present: Bob Barringer, Library Director, Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the agenda for the April meeting. Trustee Oliver Brown made a motion to approve the agenda with the addition of approving the Library's donation of an auditorium rental to the Rotary Auction. Trustee Karen Waggoner seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Oliver Brown made a motion to approve the minutes of the March 2, 2023 meeting as submitted. Trustee Christine Burtle seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to approve the Library donation of an auditorium rental to the Rotary Auction. Trustee Karen Waggoner made a motion to approve the donation. Trustee Christine Burtle seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to adjourn the meeting. Trustee Christine Burtle moved to adjourn. Trustee Oliver Brown seconded and the meeting adjourned at 7:58 pm.

Schultz Holmes Memorial Library Board Meeting

May 4, 2023 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, May 4, 2023. The meeting was called to order by President Greg Brown at 7:08 pm.

Trustees present: Christine Burtle, Oliver Brown, Greg Brown, Karen Waggoner, Josephine Spiegel, and Shelly DeVantier

Also present: Bob Barringer, Library Director, Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the agenda for the May meeting. Trustee Oliver Brown made a motion to approve the agenda. Trustee Christine Burtle seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Josephine Spiegel made a motion to approve the minutes of the March 2, 2023 meeting as submitted. Trustee Oliver Brown seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to adjourn the meeting. Trustee Oliver Brown moved to adjourn. Trustee Karen Waggoner seconded and the meeting adjourned at 7:55 pm.

Schultz Holmes Memorial Library Board Meeting

June 1, 2023 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, June 1, 2023. The meeting was called to order by President Greg Brown at 7:03 pm.

Trustees present: Oliver Brown, Greg Brown, and Karen Waggoner, Josephine Spiegel, Shelly DeVantier

Trustees absent: Christine Burtle

Also present: Bob Barringer, Library Director, Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the agenda for the June meeting. Trustee Karen Waggoner made a motion to approve the June agenda. Trustee Oliver Brown seconded and the motion carried unanimously.

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Josephine Spiegel made a motion to approve the minutes of the May 4, 2023 meeting as submitted. Trustee Oliver Brown seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to adjourn to a closed session to discuss attorney-client communication. Trustee Karen Waggoner made a motion to move to a closed session. Trustee Josephine Spiegel seconded the motion and the meeting adjourned to a closed session at 7:50pm.

President Greg Brown called for a motion to move out of closed session. Trustee Josephine Spiegel made a motion to move out of a closed session. Trustee Oliver Brown seconded, the motion carried unanimously, and the meeting moved out of closed session at 8:05pm.

President Greg Brown called for a motion to adjourn the meeting. Trustee Karen Waggoner moved to adjourn. Trustee Oliver Brown seconded and the meeting adjourned at 8:20 pm.

Schultz Holmes Memorial Library Board Special Meeting

June 14, 2023 4:30pm

A special meeting of the Schultz-Holmes Memorial Library Board was held on Wednesday, June 14, 2023. The meeting was called to order by President Greg Brown at 4:31 pm.

Trustees present: Greg Brown, Josephine Spiegel, Shelly DeVantier and Christine Burtle

Trustees absent: Oliver Brown, Karen Waggoner

Also present: Bob Barringer, Library Director, Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the agenda for the special meeting. Trustee Josephine Spiegel made a motion to approve the agenda. Trustee Shelly DeVantier seconded and the motion carried unanimously.

President Greg Brown called for a motion to approve the appropriation request as amended. Trustee Christine Burtle made a motion to approve the appropriation request as amended. Trustee Shelly Devantier seconded and the motion carried unanimously.

President Greg Brown called for a motion to approve the Employee Lease Agreement with the Village as amended. Trustee Shelly DeVantier made a motion to approve the Employee Lease Agreement as amended. Trustee Josephine Spiegel seconded and the motion carried unanimously.

President Greg Brown called for a motion to adjourn. Trustee Josephine Spiegel made a motion to adjourn. Trustee Christine Burtle seconded the motion and the meeting adjourned at 5:50pm.

Schultz Holmes Memorial Library Board Meeting

July 13, 2023 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, July 13, 2023. The meeting was called to order by President Greg Brown at 7:00 pm.

Trustees present: Oliver Brown, Greg Brown, and Karen Waggoner, Josephine Spiegel, Shelly DeVantier, Christine Burtle

Also present: Bob Barringer, Library Director, Autumn Smith, Assistant Director

President Greg Brown called for a motion to approve the agenda for the July meeting. Trustee Christine Burtle made a motion to approve the July agenda. Trustee Shelly DeVantier seconded and the motion carried unanimously.

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Josephine Spiegel made a motion to approve the minutes of the June 1, 2023 meeting as submitted. Trustee Shelly DeVantier seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to approve the appropriation request as amended. Trustee Oliver Brown made a motion to approve the appropriation request as amended. Trustee Karen Waggoner seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to adjourn the meeting. Trustee Karen Waggoner moved to adjourn. Trustee Oliver Brown seconded and the meeting adjourned at 8:32 pm.

Schultz Holmes Memorial Library Board Meeting

August 3, 2023 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, August 3, 2023. The meeting was called to order by President Greg Brown at 7:01 pm.

Trustees present: Oliver Brown, Greg Brown, Karen Waggoner, Josephine Spiegel, Shelly DeVantier, and Christine Burtle

Also present: Bob Barringer, Library Director, Autumn Smith, Assistant Director, Kate Pohjola Andrade, Woodlands Library Cooperative

President Greg Brown called for a motion to approve the agenda for the August meeting. Trustee Josephine Spiegel made a motion to approve the August agenda. Trustee Karen Waggoner seconded and the motion carried unanimously.

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Oliver Brown made a motion to approve the minutes of the July 13, 2023 meeting as submitted. Trustee Christine Burtle seconded the motion and the motion carried unanimously.

Upcoming Action Items:

Ogden Township Board Meeting: Tuesday, August 8th: Trustees Oliver Brown, Josephine Spiegel, and Christine Burtle plan to attend.

Art at Your Feet: Volunteers needed Friday, August 18th at 4pm to help paint the street. Volunteers needed Saturday, August 19th to work registration tent.

Manhattan Short Film Festival: Volunteers needed Thursday, September 28th, Friday, September 29th, Saturday, September 30th and Saturday, October 5th

Budget workshop with Village Council: TBD

President Greg Brown called for a motion to adjourn the meeting. Trustee Karen Waggoner moved to adjourn. Trustee Josephine Spiegel seconded and the meeting adjourned at 8:50 pm.

Schultz Holmes Memorial Library Board Meeting

September 7, 2023 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, September 7, 2023. The meeting was called to order by President Greg Brown at 7:00 pm.

Trustees present: Oliver Brown, Greg Brown, Karen Waggoner, Josephine Spiegel, Shelly DeVantier, and Christine Burtle

Also present: Bob Barringer, Library Director

President Greg Brown called for a motion to approve the agenda for the September meeting. Trustee Christine Burtle made a motion to approve the September agenda. Trustee Karen Waggoner seconded and the motion carried unanimously.

President Greg Brown called for a motion to approve the public comment policy. Trustee Oliver Brown made a motion to approve the public comment policy. Trustee Karen Waggoner seconded and the motion carried unanimously.

President Greg Brown called for a motion to approve the minutes of the previous meeting. Trustee Josephine Spiegel made a motion to approve the minutes of the August 3, 2023 meeting as submitted. Trustee Karen Waggoner seconded the motion and the motion carried unanimously.

President Greg Brown called for a motion to table the landscaping project. Trustee Oliver Brown made a motion to table the landscaping project. Trustee Christine Burtle seconded and the motion carried unanimously.

President Greg Brown called for a motion to increase non-resident library card fee to \$100 annually and \$30 quarterly. Trustee Shelly DeVantier made a motion to increase the fee. Trustee Josephine Spiegel seconded. The motion carried with a 4-2 split. (Trustees Karen Waggoner and Oliver Brown dissented)

President Greg Brown called for a motion to table auditorium rental fee increase. Trustee Karen Waggoner made a motion to table. Trustee Shelly DeVantier seconded and the motion carried unanimously.

President Greg Brown called for a motion to move the meeting day of the Library Board to seconded Tuesday of the month at 7pm. Trustee Oliver Brown made a motion to move the meeting day. Trustee Christine Burtle seconded and the motion carried unanimously.

President Greg Brown called for a motion to adjourn the meeting. Trustee Shelly DeVantier moved to adjourn. Trustee Oliver Brown seconded and the meeting adjourned at 9:10 pm.

Schultz-Holmes Memorial Library Board Meeting

October 5, 2023, 7pm

A regular meeting of the Schultz-Holmes Memorial Library Board was held on Thursday, October 5, 2023. The meeting was called to order by President Greg Brown at 7:00pm.

Trustees present: Oliver Brown, Greg Brown, Karen Waggoner, Josephine Spiegel, and Shelly DeVantier. Trustees absent: Christine Burtle.

Also present: Bob Barringer, Library Director.

A motion was made by Trustee Waggoner to approve the October Agenda. Trustee Spiegel seconded. The motion passed.

A motion was made by Trustee Spiegel to approve the minutes of the September 7th meeting as submitted. Trustee O. Brown seconded the motion. The motion passed.

A motion was made by Trustee Waggoner to go into Closed Session at approximately 7:30 pm to discuss Attorney/Client Email. Trustee Spiegel seconded the motion. The motion passed.

A motion was made by Trustee Waggoner to exit Closed Session discussions of Attorney/Client Email at approximately 7:45 pm. Trustee O. Brown seconded the motion. The motion passed.

A motion was made by Trustee DeVantier to approve the repainting of parking lot lines. Trustee Spiegel seconded the motion. Trustees DeVantier, Waggoner, and Spiegel voted yes, and Trustees O. Brown and G. Brown voted no. The motion failed in a 3-2 vote.

A motion was made by Trustee Waggoner to adjourn the meeting. Trustee O. Brown seconded the motion. The motion passed. The meeting was adjourned at 8:05pm by President Greg Brown.

Schultz Holmes Memorial Library Board Special Meeting

November 6, 2023 5:00pm

A special meeting of the Schultz-Holmes Memorial Library Board was held on Monday, November 6, 2023. The meeting was called to order by President Greg Brown at 5:10 pm.

Trustees present: Oliver Brown, Greg Brown,, Josephine Spiegel, and Shelly DeVantier, Also present: Bob Barringer, Library Director

President Greg Brown called for a motion to move forward with a District Library with the Blissfield Community Schools. Trustee Oliver Brown made a motion to approve the District Library resolution as prepared by our attorney. Trustee Josephine Spiegel seconded and the motion carried unanimously.

President Greg Brown called for a motion to adjourn the meeting. Trustee Oliver Brown moved to adjourn. Trustee Shelly DeVantier seconded and the motion carried unanimously.and the meeting adjourned at 5:28 pm.

Schultz Holmes Memorial Library Board Meeting

November 14, 2023

A regular meeting of the Schultz Holmes Memorial Library Board was held on Tuesday, November 14, 2023. The meeting was called to order by President Greg Brown at 7:00 pm.

Trustees present: Greg Brown, Oliver Brown, Karen Waggoner, Shelly DeVantier, Christine Burtle

Also present: Library Director Bob Barringer, Eric Rogers, Asia Hawkins, Carl Studnicka

President Brown called for a motion to approve the agenda for the November meeting. Trustee Christine Burtle made a motion to approve the agenda for the November meeting. Trustee Oliver Brown seconded the motion and the motion was carried unanimously.

President Brown called for a motion to approve the minutes of the October 12 meeting. Trustee Oliver Brown made a motion to approve the minutes of the October 12 meeting. Trustee Karen Waggoner seconded the motion and the motion was carried unanimously.

President Brown called for a motion to approve the minutes of the November 6 special meeting. Trustee Christine Burtle made a motion to approve the minutes of the November 6 special meeting. Trustee DeVantier seconded the motion and the motion was carried unanimously.

President Brown called for a motion to go into a closed session re: attorney/client. Motion was made by trustee Oliver Brown to go into a closed session. Trustee Karen Waggoner seconded the motion and the motion was carried unanimously. Meeting went into a closed session at approximately 7:45 pm.

President Brown called for a motion to come out of closed session. A motion to come out of closed session was made by trustee Olive Brown. Trustee Shelly DeVantier seconded the motion and the motion was carried unanimously. Meeting went into open session at approximately 8:00 pm.

President Brown called for a motion to apply for a liquor license for our Thursday, February 8, 2024 Taste the State event. Trustee Oliver Brown made a motion to apply for said license. Trustee Christine Burtle seconded the motion and the motion was carried unanimously.

President Brown called for a motion to purchase 50 copies of Images of America for sale during the bicentennial. Trustee Karen Waggoner made a motion to purchase 50 copies of Images of America. Trustee Oliver Brown seconded the motion and the motion was carried unanimously.

President. Brown called for a motion to adjourn. Trustee Oliver Brown made a motion to adjourn. Trustee Karen Waggoner seconded the motion and the motion was carried unanimously.

Adjournment 8:05 pm