

Volunteer Policy

1. The Schultz-Holmes Memorial Library welcomes volunteers from the community to apply to assist with the operation of the library. Volunteers are identified as persons who regularly perform duties or tasks for the library without wages or benefits.
2. When performing library duties, volunteers must act in accordance with library standards and policy.
3. The library director will assign volunteers to tasks for which they are judged to be suitable and make available necessary training and information.
4. The library director reserves the right not to schedule people to work as volunteers.
5. Volunteers will not take the place of paid staff and will provide special, unusual or supplemental services and will be recruited for specific jobs rather than on a general basis.
6. Volunteers under the age of 18 must have written permission from a parent or guardian to volunteer for the library.
7. Potential volunteers may be subject to a background check.
8. Service learners are considered volunteers and are retained under this policy.
9. Applicants for court-ordered community service will be assessed and assigned according to this policy.