

CHAPTER 4

FIRE AND POLICE DEPARTMENTS

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CHAPTER 4

FIRE AND POLICE DEPARTMENTS

ARTICLE 1. FIRE DEPARTMENT

SECTION

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4-1-1: DEPARTMENTS ESTABLISHED: There is hereby established a Fire Department of the Village for the prevention and extinguishment of fire endangering life and property within the limits of the Village and beyond the corporate limits where contractual fire protection agreements have been or may be made.

4-1-2: FIRE PERSONNEL:

(a) The maximum number of full-time sworn fire officers is established as:

Fire Chief (1)

Battalion Chief (4)

Lieutenant (4)

Firefighter/Paramedic (such number as approved by the Mayor and Board of Trustees)

(b) A vacancy in rank shall not exist by reason of an appointment to the office of Fire Chief or Battalion Chief.

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(c) The number of personnel shown in (a) above are the maximum and not the minimum number required to be employed. In the event that a person leaves the services of the Fire Department or is promoted, a vacancy shall not exist in any rank, and no employee shall be hired or promoted, until such time as the Mayor and Board of Trustees authorize the filling of the vacancy.

4-1-3: APPOINTMENTS/ASSIGNMENTS:

- (a) The Fire Chief and Battalion Chiefs shall be appointed by the Mayor with the advice and consent of the Board of Trustees.
- (b) The assignment of the Engineers (which is a non rank position) shall be made by the Fire Chief subject to the approval of the Mayor and Board of Trustees.

4-1-4: VOLUNTEER DIVISION: There is hereby established a Volunteer Division of the Fire Department consisting of such officers and firefighters as are established from time to time by the corporate authorities. Appointments may be revoked at any time by the corporate authorities.

a. The Fire Chief shall be the ranking officer of said Volunteer Division, shall supervise all officers and members thereof, and shall designate such ranks and positions within said Division as he shall find and determine to be necessary.

b. The holding of, or being appointed to, any rank or position in said Volunteer Division, shall not preclude or foreclose the holding of, or being appointed to, any rank or position as a full-time officer or fireman, pursuant to section 4-1-2 of this code and he may retain his Volunteer rank or position after such appointment.

c. Any officer or member of the full time department who shall participate in any fire fighting operation, where Volunteer officers and firemen are also participating, and who holds a rank or position in the Volunteer Division, shall retain his Volunteer Division rank for the purposes of authority, supervision, and control at such scene, but he shall be paid for his services at his full time rate of pay.

4-1-5: AUTHORITY OF FIRE CHIEF; RULES AND REGULATIONS: The Fire Chief shall make such rules and regulations for the conduct and guidance of the Fire Department personnel as he shall deem advisable, and such rules and regulations, when approved by the Village President and Board of Trustees, shall be binding on such members.

4-1-6: EDUCATIONAL AND TRAINING PROGRAMS REQUIRED FOR NEW FIREFIGHTER/PARAMEDICS: Prior to being employed as a firefighter/paramedic, applicants for employment shall have successfully completed and be currently certified as a:

(a) Firefighter II under a program authorized under the Illinois Fire Protection Training Act (50 ILCS 740/1, *et seq.*).

(b) EMT-P (Emergency Medical Technician-Paramedic) licensed by the Illinois Department of Public Health under the Emergency Medical Services (EMS) Systems Act (210 ILCS 50/1, *et seq.*).

4-1-7: REPEALED

4-1-8: RETIREMENT: Retirement for members of the Fire Department shall be mandatory upon attainment of age sixty five (65).

4-1-9: DUTIES OF FIRE CHIEF: The Fire Chief shall be the head of the Fire Department and shall have the general management and supervision over all matters pertaining to said Department. The Fire Chief or any other employee or officer designated by him shall perform the following duties:

a. Train, or cause to be trained, all members of the Fire Department.

b. Have custody and control over all fire apparatus belonging to the Village and cause such equipment to be repaired without delay whenever necessary.

(c) Have authority and supervision over the Ambulance and Rescue Service of the Village.

d. Inquire into and investigate the cause of all fires which may occur in the Village as soon as may be after they occur, and keep a record of the circumstances of each case.

e. He shall upon request of the Mayor, Building Commissioner, or any two reputable citizens, or upon his own initiative, inspect buildings within the Village for the purpose of determining the safety of such buildings; and shall cause to be prosecuted all violations of the ordinances of the Village in any way concerning the prevention or extinguishing of fires.

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f. He, or a designated subordinate, shall have the right to enter upon the premises wherein any fire has occurred, if necessary, in order to investigate the origin of the fire.

g. He shall, if in his power, attend all fires happening in the Village. In the case of his absence from any fire, it shall be the duty of the highest ranking officer in command of the Fire Department at such fire to take charge of the Department. Such officer shall have and exercise all powers of the Fire Chief.

h. He shall examine all buildings and walls reported dangerous or damaged by fire or accident, and shall, when requested by the Village President or the Building Commission, also examine all buildings under application to raze, enlarge, alter or rebuild, and make a report of the condition thereof as requested.

i. He shall make full and complete annual reports to the Village President and Board of Trustees of all Fire Department matters for the preceding year. Such report shall show the number of fires, causes thereof, all accidents by fire, the number and description of buildings destroyed or damaged, property destroyed by fire with its estimated value and insurance thereon, and such statistics and suggestions as he may deem suitable.

j. He shall make such periodic reports as may be required by the Village President and Board of Trustees.

k. He shall evaluate and determine the needs for training and education and direct necessary orientations and in-service measures and programs to ensure continuing professional competence of all members of the Fire Department.

The Fire Chief is authorized to assign and order members of his Department to attend and successfully complete such schools, institutes and training programs that have been recommended by the Fire Chief and approved by the corporate authorities. Such professional education shall relate to fire administration, fire prevention, fire suppression, fire education, arson investigation and similar fire related fields.

Such professional education shall also relate to Paramedic and Emergency Medical Technician-Ambulance programs approved by the Illinois Department of Public Health pursuant to the Emergency Medical Treatment Act (Sec. 86, ch.111-1/2, Illinois Revised Statutes, 1975), and regulations from time to time enacted pursuant to such Act by the Illinois Department of Public Health, which programs utilize mobile intensive care personnel for the delivery of emergency medical care to the sick and injured at the scene of an emergency and during transport to a hospital, while in the hospital emergency department, and until care and responsibility can be assumed by the regular hospital staff.

Such professional education shall also relate to Paramedic and Emergency Medical Technician-Ambulance programs approved by the Illinois Department of Public Health pursuant to the Emergency Medical Treatment Act (Sec. 86, ch.111-1/2, Illinois Revised Statutes, 1975), and regulations from time to time enacted pursuant to such Act by the Illinois Department of Public Health, which programs utilize mobile intensive care personnel for the delivery of emergency medical care to the sick and injured at the scene of an emergency and during transport to a hospital, while in the hospital emergency department, and until care and responsibility can be assumed by the regular hospital staff.

4-1-10: **POWERS OF FIRE CHIEF:** The Fire Chief or any other employee or officer designated by him shall have the following powers:

a. The Fire Chief, or in his absence, the person in command at any fire, shall have the power to cause the removal of any property whenever it shall become necessary for the preservation of such property from fire, or to prevent the spreading of fire, or to protect adjoining property; and may direct the members of the Fire Department to cut down and remove any building, structure, or fence for the purpose of checking the progress of any fire.

b. The Fire Chief, or any other person in command at any fire, may prescribe limits in the vicinity of any fire, within which no persons, except firemen, policemen, and those admitted by any officer of the Fire Department, shall be permitted to go, and the Department of Police shall, upon request of the Fire Chief, or other officer in command of the Fire Department at any fire, enforce the provisions of this section.

c. It shall be the duty or responsibility of the Fire Chief, or any other employee or officer or independent contractor designated by him, upon his own initiative, or when requested by any citizen representing that flammable or combustible or explosive materials are kept in any place in an unsecured or unlawful manner, or that the doors or stairways in any factory, workshop, or other place of employment are out of repair or insufficient as a means of escape by employees in case of fire or accident, or that funnels, flues, fire boxes or heating apparatus of any building in the Village are inadequate or dangerous, or other fire hazard is being maintained, or that fire extinguishing equipment has deteriorated, to make a personal examination of such building or place, and if such condition or representation is found to be true, to give notice in writing personally or by Registered United States Mail to the owner or person in possession and control of such building or place, to promptly make such changes, alterations or repairs as the public safety and ordinances of the Village may require. If no person is found upon the premises, the notice may be affixed in a conspicuous place upon or near the main entrance door to the premises. Any owner, whether an individual, firm, association, or corporation, or any agent, servant, employee or officer thereof, or person in possession or control of any such building or place who shall refuse or neglect to make such changes, alterations, or repairs within a period of five (5) days after the date of such notice, shall be deemed guilty of a misdemeanor, and, upon conviction, shall be fined not less than Twenty Five Dollars (\$25.00) nor more than Five Hundred Dollars (\$500.00) for each violation, and

every day that the violation shall continue after the expiration of said five (5) days shall be held to constitute a separate distinct offense. Each violation shall be deemed a separate offense.

d. The Fire Chief and other person in command at any fire shall have the right to give orders to any person present at a fire concerning the extinguishment of the fire and the removal and protection of property.

e. The Fire Chief shall have the power to authorize a volunteer call back of any full time personnel in order to provide adequate manpower to protect the Village, when due to vacations, extended illnesses, workers compensation injuries or other exigent circumstances, there exists the necessity to provide the needed manpower. All personnel who report for such callback assignment shall be compensated as provided in Section 2-12-1 (b).

The Fire Chief shall semi-annually report to the Village Board all such use of call back personnel and the amounts of money expended to date for said purposes.

4-1-11: REPEALED

4-1-12: MISCELLANEOUS PROVISIONS: The following miscellaneous provisions shall apply to the operation of the Fire Department:

a. Fire apparatus shall have the right-of-way over all other vehicular and pedestrian traffic only when responding to an alarm of fire or other emergency call. It may, at that time, disregard traffic control signals and signs, provided due caution is taken by reducing speed, by continuously operating its sirens and signal lights, and using all other safety precautions. When returning to the station after a fire response, it shall obey all traffic control signs and signals.

b. It shall be unlawful for any person to drive any vehicle, wagon, railroad engine or railroad car over any unprotected fire hose laid at a fire, where the hose is in use by order of the Fire Chief or other person in command, except by permission of the Fire Chief or person in command.

c. It shall be unlawful for any person not a member of the Fire Department to impersonate a fireman or officer of the Fire Department at a fire, or going to or returning from a fire, by wearing a uniform, cap, insignia, or badge or in any other way attempt to create the impression that he is a member or official of the Fire Department.

d. It shall be unlawful for any person to interfere with a fireman in the performance of his duty, or to refuse or neglect to furnish any member of the Fire Department assistance or information pertaining to the cause or origin of any fire, or to hinder any fire investigation in any manner.

e. It shall be unlawful for any person to have in his possession, or to make or cause to be made, any key or keys of any fire alarm telegraph box, or use or cause to be used, any such key without the written consent of the Fire Chief.

f. It shall be unlawful for any person to take away any property in the possession of the Fire Department saved from any fire until proof of ownership shall be made to the satisfaction of the Fire Chief, or the person in command at the fire, and until authorized to remove said property by the Fire Chief or said person in command.

g. It shall be unlawful for any person to open any emergency alarm box for a purpose other than reporting an emergency matter to the Fire or Police Department, nor break, cut, injure, deface, damage, or in any manner meddle or interfere with any emergency alarm box, or any municipal electric wires, poles, conduits or apparatus whatever.

h. It shall be unlawful for any person, other than the members of the Fire Department for the uses and purposes of such Department, and those specially authorized by the Department of Public Works, to open any public fire hydrant or attempt to draw water from the same; and further, that it shall be unlawful for any person to willfully or carelessly break, injure or interfere with any of the public fire hydrants in the Village.

i. It shall be unlawful for any person in any manner to obstruct the use of any public fire hydrant, or place any material or vehicle in front thereof, or within fifteen (15) feet thereof at any curb; said distance to be measured from that point on the curb perpendicular to the exact location of the public fire hydrant. Any and all material or any vehicle found to be such an obstruction or within said fifteen (15) feet may be immediately removed by any member of the Fire Department, at the risk and expense of the owner or claimant thereof.

j. It shall be unlawful for any person in any manner to willfully destroy, injure or deface any engine or other fire apparatus belonging to, or under contract for, the Village.

4-1-13: **AUTHORITY OF OFFICERS TO ARREST:** The Fire Chief and members of the Fire Department shall have the power and authority to arrest any person at or near the scene of a fire for any interference with the Fire Department in the performance of its duties, or for the commission of any crime or violation of any ordinance in connection with the fire.

4-1-14: **WITNESS FEES:** Every member of the Fire Department shall appear as witness whenever this is necessary in a prosecution for a violation of an ordinance or of any state or federal law. No such member shall retain any witness fee for service as witness in any action or suit to which the Village is a party; any fees paid for such services shall be turned over to the Fire Chief, who shall deposit the same with the Village Treasurer.

4-1-15: REWARDS: The Fire Chief, for meritorious service rendered by any member of the Fire Department in the due discharge of his duty, may permit such member to retain for his own benefit, so far as he may be permitted by law, any reward or present tendered him therefore, and it shall be cause for removal for any member of the Department to receive any such reward or present without notice thereof to the Fire Chief and without his permission.

4-1-16: AMBULANCE AND RESCUE SERVICE: The Fire Department shall provide ambulance and rescue service in case of emergency requiring the pre-hospital care and transportation of persons who are sick, injured, wounded, or otherwise incapacitated or helpless at the time of the dispatch of a Fire Department vehicle.

Except when personnel or equipment is needed for continued life saving support, the Fire Chief shall assure that neither personnel nor equipment is unduly delayed in (1) its dispatch to or departure from the scene, (2) transportation to and/or from the hospital, or (3) within a hospital.

4-1-17: RESPONSE AREA: The response area shall be limited to the territory within the corporate limits of the Village. Service outside the corporate limits shall be limited to (1) circumstances governed by contract or mutual-aid agreement, and (2) extreme life-saving necessity.

4-1-18: DESIGNATED HOSPITALS: The Fire Department shall transport persons only to one of the following hospitals:

- a. Christ Community Hospital, Oak Lawn, Illinois
- b. Little Company of Mary Hospital, Evergreen Park, Illinois
- c. Palos Community Hospital, Palos Heights, Illinois
- d. LaGrange Community Memorial General Hospital, LaGrange, Illinois
- e. MacNeal Memorial Hospital, Berwyn, Illinois

Provided, however, that in exceptional circumstances, the Fire Chief may authorize the transportation of persons to other hospitals that have specialist physicians or special equipment and facilities not available at the above mentioned hospitals.

4-1-19: **AMBULANCE/LIFE SUPPORT FEES:** The Fire Chief is hereby delegated the responsibility for and authorized to prepare a schedule of fees for ambulance/life support services rendered by the personnel of the Village of Bridgeview. Such schedule of fees shall be revised from time to time and shall reflect the reasonable expense of providing such services.

4-1-20: **REIMBURSEMENT FOR HAZARDOUS MATERIALS RESPONSES:**

a. That any recipient of any hazardous materials response by the Bridgeview Fire Department shall be responsible for reimbursing the Village for the actual cost and expenses of the Village as a result of said hazardous materials response. For purposes of this Section 'actual costs and expenses' shall also include the actual costs and expenses of any other municipality or agency that renders aid to the Bridgeview Fire Department in relation to said hazardous materials response.

b. Upon completion of a hazardous materials response, the Village shall tender an itemized written bill to the recipient which sets forth the actual costs and expenses of that hazardous materials response.

c. For purposes of this Section, the 'recipient' of a hazardous materials response shall be defined as the owner (s) and/or tenant (s) of the building and/or real or personal property where the hazardous materials response took place.

d. For purposes of this Section, a 'hazardous materials response' shall be defined as any response by the Bridgeview Fire Department to an incident involving the spilling, leaking or escape of any hazardous substance from any container intended for the storage or transportation of said hazardous substance or any fire explosion involving a hazardous substance. For purposes of this Section, 'hazardous substance' shall be defined as in Section 3.14 of the Illinois Environmental Protection Act, Ill. Rev. Stat. Ch. 1111/2, S1003.14 (1989), except that petroleum products and natural gas shall also be considered 'hazardous substances' for purposes of this Section.

4-1-21: **NO LIABILITY:** No provision in this chapter or in any of the Municipal Code of Bridgeview shall establish any duty or liability of the Village to any person. The common law principal that a public entity owes no duty to a particular person to enforce ordinances, permit requirements, or inspections; or to provide public services or otherwise regulate the public health, safety and welfare shall prevail.

CHAPTER 4

FIRE AND POLICE DEPARTMENTS

ARTICLE 2 POLICE DEPARTMENT

SECTION

- 4-2-1: Department Established
- 4-2-2: Police Personnel
- 4-2-3: Appointments/Assignments
- 4-2-4: Employees of the Village
- 4-2-5: Authority of Police Chief; Rules and Regulations
- 4-2-6: Educational and Training Programs Required
- 4-2-7: Repealed
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- 4-2-9: Duties of Police Chief
- 4-2-10: Duties of Members
- 4-2-11: Witness Fees
- 4-2-12: Service Processes
- 4-2-13: Disposition of Abandoned and/or Unclaimed Property
- 4-2-14: Rewards
- 4-2-15: Part-Time Police Officers
- 4-2-16: Traffic Control Officer

4-2-1: DEPARTMENT ESTABLISHED: There is hereby established a Police Department of the Village for the protection of lives and property within the limits of the Village, the enforcement of federal and state statutes, Village ordinances and related police functions.

4-2-2: POLICE PERSONNEL:

- (a) The maximum number of full-time sworn police officers is established as
 - Chief of Police (1)
 - Commanders (4)
 - Sergeant (4)
 - Patrol Officer (such number as approved by the Mayor and Board of Trustees)
- (b) A vacancy in rank shall exist by reason of an appointment to the office of Chief of Police.
- (c) The number of personnel shown in (a) above are the maximum and not the minimum number required to be employed. In the event that a person leaves the

services of the Police Department or is promoted, a vacancy shall not exist in any rank, and no employee shall be hired or promoted, until such time as the Mayor and Board of Trustees authorize the Board of Fire and Police Commissioners to fill the vacancy.

4-2-3: APPOINTMENTS/ASSIGNMENTS:

- (a) The Chief of Police shall be appointed by the Mayor with the advice and consent of the Trustees.
- (b) In order to efficiently operate the Police Department, the following non-rank duty assignments are hereby established therein:

Director of Police Administration
Commander
Youth Officer
Detective
Tactical Officer
Gang Crimes Officer
Motorcycle Officer
Traffic Enforcement Officer
Evidence Technician
D.A.R.E. Officer
Bicycle Officer
Canine Officer
Field Training Officer
Corporal

The number of personnel in each such assignment is subject to the approval of the Mayor and Board of Trustees. Assignments shall be for such length of time as determined by the Mayor and Board of Trustees; and there shall be no right created in any assignment.

- (c) The assignment of the Deputy Chief of Police, Commanders and Corporals shall be made by the Mayor with the approval of the Board of Trustees.
- (d) The assignment of the Youth Officers, Detectives, Tactical Officers, Gang Crimes Officers, Motorcycle Officers, Traffic Enforcement Officers, Evidence Technicians, D.A.R.E. Officers, Bicycle Officers, Canine Officers, and Field Training Officers shall be made by the Chief of Police subject to the approval of the Mayor and Board of Trustees..

4-2-4: EMPLOYEES OF THE VILLAGE: The members of the Police Department shall be considered employees of the Village for salary, workmen's compensation and employment benefit purposes.

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4-2-5: AUTHORITY OF POLICE CHIEF; RULES AND REGULATIONS: The Police Chief shall make such rules and regulations for the conduct and guidance of the Police Department personnel as he shall deem advisable and such rules and regulations, when approved by the Village President and the Board of Trustees, shall be binding on such members.

4-2-6: EDUCATIONAL AND TRAINING PROGRAMS REQUIRED: Members of the Police Department are required to attend and successfully complete such schools, institutes, and training programs that have been recommended by the Chief of Police and approved by the corporate authorities.

Any police officer who does not serve, except in the case of involuntary discharge instituted by the Village, at least one (1) year after the termination of probation as a Village police officer shall, at the time of termination or within sixty (60) days thereafter, repay to the Village actual costs incurred by the Village in education and training for the officer.

4-2-7: Repealed

4-2-8: RETIREMENT: Retirement for members of the Police Department shall be mandatory upon attainment of age 65.

4-2-9: DUTIES OF POLICE CHIEF: The Police Chief shall be responsible for the performance of the Police Department, of all its functions, and all persons who are members of the Department shall serve subject to the orders of the Chief of Police. He shall perform those duties prescribed by the rules and regulations governing the Police Department, as approved by the Village President and the Board of Trustees, and shall in addition perform the following duties:

- a. He shall be the keeper of the Village Jail, and shall have custody of all persons incarcerated therein.
- d. Keep such books and records and make such reports concerning the activities of his Department as may be required by statute or by the President and Board of Trustees.
- c. Provide for the custody, care and control of the public property of the Department of Police, including all vehicles, firearms and other equipment of the department, and have custody and control of all lost, abandoned or stolen property within the Village.
- d. Preserve the peace, order and safety of the Village.

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e. Execute and enforce the state and federal laws, all Village ordinances, police regulations and orders of the corporate authorities.

f. Protect the rights of persons and property within the Village.

g. Aid the Fire Department by giving alarms in case of fire and in clearing the streets or grounds in the immediate vicinity of all fires so that the members of the Fire Department shall not be hindered or obstructed in the performance of their duties.

h. Study police problems in matters of public welfare and administration as related to crime and law enforcement and make recommendations thereon to the corporate authorities.

i.. Investigate, study and recommend to the corporate authorities, upon such request, traffic regulations, routines and changes therein for improvements of traffic and safety conditions within the Village.

4-2-10: DUTIES OF MEMBERS: It shall be the duty of the members of the Police Department to see the enforcement of all ordinances of the Village and all statutes applicable therein, and to preserve order and prevent infractions of the law and arrest violators thereof. Each member shall obey the orders and directions of his superior and shall perform the duties as prescribed by the rules and regulations governing the Police Department.

4-2-11 : WITNESS FEES: Every member of the Police Department shall appear as witness whenever this is necessary in a prosecution for a violation of an ordinance or of any state or federal law. No such member shall retain any witness fee for service as witness in any action or suit to which the Village is a party; any fees paid for such services shall be turned over to the Police Chief, who shall deposit the same with the Village Treasurer.

4-2-12:: SERVING PROCESSES: The Chief of Police shall be authorized to serve writs, summons and other processes, but no officer or patrolman shall serve such summons or process except on the order of the Chief of Police.

4-2-13: DISPOSITION OF ABANDONED AND /OR UNCLAIMED PROPERTY: All abandoned or unclaimed property, including bicycles, which have come into the possession of the Police Department and the identity or location of the owner or other person entitled to possession of the property has not been ascertained within six (6) months after the Police Department obtains such possession, shall be sold by the Police Department for cash to the highest bidder at public auction. Any abandoned or unclaimed property, the disposal of which is otherwise provided by statute, shall be sold in accordance with such statute.

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Property offered but not sold at such public auction may be offered and sold at a subsequent public auction without such notice.

The proceeds of the sale of any abandoned or unclaimed property, less reimbursement to the Police Department of the reasonable expenses incurred, shall be paid into the Village treasury.

The owner or other person entitled to possession of such property may claim and recover possession of the property at any time before its sale at public auction, upon providing reasonable and satisfactory proof of ownership or right to possession and reimbursing the Police Department for all reasonable expenses incurred with the custody thereof.

4-2-14: **REWARDS:** The Chief of Police, for meritorious service rendered by any member of the police force in the due discharge of his duty, may permit such member to retain for his own benefit, so far as he may be permitted by law, any reward or present tendered him therefor, and it shall be cause for removal for any member of the force to receive any such reward or present without notice thereof to the Chief of Police and without his permission.

4-2-15: **PART-TIME POLICE OFFICERS:**

- a. **Appointment.** The Mayor, with the advice and consent of the Board of Trustees may appoint part-time police officers pursuant to the provisions of this Section. Part-time police officers serve at the discretion of the Mayor and Board of Trustees and shall not have any property rights in said employment.
- b. **Duties.** Part-time police officers shall have all the responsibilities of full-time police officers as limited by the general orders issued by the Chief of Police and by Illinois law. Part-time police officers shall not be assigned to supervise or direct full-time police officers. Part-time officers shall be trained in accordance with the provisions of the Illinois Police Training Act (50 ILCS 705/1 et seq.) and the rules and regulations promulgated by the Illinois Law Enforcement Training and Standards Board. Part-time police officers shall not work more than 1,560 hours per calendar year.
- c. **Discipline.** All part-time police officers are under the command of the Chief of Police and are governed by the Rules and Regulations of the Bridgeview Police Department. The Chief of Police shall have the authority to discipline, suspend, or terminate a part-time police officer with or without cause. Part-time police officers may be disciplined, suspended or terminated without notice, without the filing of charges, and without a hearing.

- d. Requirements. All part-time police officers must be of good moral character, physically able to perform assigned duties, mentally able to perform assigned duties, be not less than 21 years of age, possess a high school diploma or GED Certificate, possess a valid Illinois driver's license, submit to a fingerprint and criminal record check, have no prior felony convictions, be honorably discharged from the U. S. military if having served in the military, and pass medical and other examinations mandated by the Village.

4-2-16 **TRAFFIC CONTROL OFFICER** The Village President, with the advice and consent of the Board of Trustees, may appoint traffic control officers as may be necessary from time to time. The duties and qualifications for the position shall be established by the Police Department, subject to the approval of the Board of Trustees. Traffic control officers shall be under the jurisdiction of the Chief of Police, who shall have the authority to discipline, suspend or terminate a traffic control officer with or without cause. Traffic control officers shall serve in an "at will" capacity and may be suspended or terminated without notice, without the filing of charges or without a hearing.

CHAPTER 4

FIRE AND POLICE DEPARTMENTS

ARTICLE 3 AUXILIARY POLICE OFFICERS

SECTION

- 4-3-1: Appointments
- 4-3-2: Auxiliary Policemen Defined
- 4-3-3: Qualifications and Requirements
- 4-3-4: Powers and Duties
- 4-3-5: Restrictions
- 4-3-6: Training Required
- 4-3-7: Residency
- 4-3-8: Line of Duty Deaths

4-3-1: APPOINTMENTS; The Village President may, with the advice and consent of the Board of Trustees, appoint auxiliary police officers in such numbers as the corporate authorities shall, from time to time, deem necessary.

4-3-2: AUXILIARY POLICE OFFICERS DEFINED: Auxiliary police officers shall not be members of the regular Police Department of the municipality, nor shall they supplement members of the regular Police Department in the performance of their assigned and normal duties, except as otherwise provided herein.

4-3-3: QUALIFICATIONS AND REQUIREMENTS: Prior to the appointment of any auxiliary police officers, their fingerprints shall be taken, and no person shall be appointed as such auxiliary police officers if he has been convicted of a felony or other crime involving moral turpitude.

Identification symbols worn by such auxiliary police officers shall be different and distinct from those used by members of the regular Police Department.

Auxiliary police officers shall at all times during the performance of their duties be subject to the direction and control of the Chief of Police of the municipality.

Auxiliary police officers shall not be conservators of the peace.

4-3-4: POWERS AND DUTIES: Auxiliary police officers shall only be assigned to perform the following duties:

1. To aid or direct traffic.
2. To aid in control of natural or man-made disasters.
3. To aid in case of civil disorder.
4. To aid in crowd control.
5. To assist in the observation and detention of prisoners.
6. To patrol and guard public facilities and grounds.

4-3-5: RESTRICTIONS: Auxiliary police officers shall not carry firearms, except with the permission of the Chief of Police and while in uniform and in the performance of their duties. Before being permitted to carry a firearm, however, all auxiliary police officers must have the same course of training as required of peace officers under Section 2 of the Peace Officer Firearm Training Act.

4-3-6: TRAINING REQUIRED: Auxiliary police officers, prior to entering upon any of their duties, shall receive a course of training in the use of weapons and other police procedures as shall be appropriate in the exercise of the powers conferred upon them under this Article. Such training and course of study shall be determined and provided by the corporate authorities.

4-3-7: RESIDENCY: Notwithstanding any other provisions of the Municipal Code, auxiliary police officers are not required to reside in the Village. However, the maximum number of non-resident auxiliary officers shall not exceed sixty (60).

4-3-8: LINE OF DUTY DEATHS: The Line of Duty Compensation Act shall be applicable to auxiliary police officers.

CHAPTER 4

FIRE AND POLICE DEPARTMENTS

ARTICLE 4 VILLAGE JAIL

SECTION

- 4-4-1: Establishment
- 4-4-2: Custodian
- 4-4-3: Prisoners
- 4-4-4: Escape
- 4-4-5: Communication with Prisoners
- 4-4-6: Prisoner's Personal Property

4-4-1: ESTABLISHMENT: The place in the Village heretofore established and used as the jail, and the County Jail of Cook County, Illinois, are declared to be the Village Jail.

4-4-2: CUSTODIAN: The Chief of Police shall be the keeper of the jail located within the Village and have custody over all persons confined therein and of all property pertaining thereto. The duly authorized officer of the Cook County Jail shall have custody over persons who are arrested in the Village of Bridgeview and incarcerated in the County Jail.

4-4-3: PRISONERS: The jail shall be used for incarceration of all persons arrested for violating any laws of the State of Illinois, the United States, or for violating any Village ordinance until such person is transferred to some other place of incarceration or released according to law.

4-4-4: ESCAPE: It shall be unlawful for any person to escape, attempt to escape, or to assist any prisoner to escape or attempt to escape from the Village Jail.

4-4-5: COMMUNICATIONS WITH PRISONERS: It shall be unlawful for any person to communicate with any prisoner held in jail without the permission of the Chief of Police or other officer assigned such duty.

4-4-6: PRISONER'S PERSONAL PROPERTY: The Chief of Police shall collect and safeguard all personal property in the possession of a prisoners at the time of his arrest, except for the prisoner's wearing apparel and such other items of personality as it shall be appropriate for the prisoner to retain. All personal property not required for use as evidence or possessed illegally by the prisoner shall be returned at the time of release or transferred to the prisoner's next place of incarceration.

CHAPTER 4

FIRE AND POLICE DEPARTMENTS

ARTICLE 5 FIRE INSURANCE BOARD

SECTION

- 4-5-1: Offices
- 4-5-2: Election
- 4-5-3: Full-Time Firefighter Employment Status Required
- 4-5-4: Duties and Powers
- 4-5-5: Terms of Office
- 4-5-6: Rules and Regulations
- 4-5-7: Payment of Funds
- 4-5-8: Budget
- 4-5-9: Annual Audit

4-5-1: OFFICES: There shall be elected by the regular full-time members of the Bridgeview Fire Department certain officers of that Department. These officers shall include the following:

- a. President;
- b. Vice President;
- c. Secretary;
- d. Treasurer;
- e. Member-at-large

The Fire Insurance Board (the 'Board') shall consist of the President, Vice President, Secretary, Treasurer, member-at-large and two ex officio members. The ex officio members shall be the Chief of the Fire Department and a Trustee of the Village of Bridgeview, who shall be appointed by the Village President. The ex officio members shall be non-voting members of the Board.

4-5-2: ELECTION: The election for said officers shall take place annually during the final quarter of each calendar year. Any officer elected after the adoption of this Section of the Code shall serve up to and including December 1993. The term of each officer, thereafter, shall be from January 1 through December 31 of the calendar year following the election.

4-5-3: FULL-TIME FIREFIGHTER EMPLOYMENT STATUS REQUIRED:
All full-time members of the Fire Department shall be eligible to be elected as officers of the Fire Insurance Board.

DUTIES AND POWER.

- a. President. The President shall preside at all meetings of the officers. The President shall have such other powers as he may be given from time to time by action of the Bridgeview Village Board of Trustees, consistent with the Illinois Municipal Code.
- b. Vice President. The Vice President shall carry out the duties of the President during the absence or inability of the President to perform such duties and shall carry out the duties of the President during the absence or inability of the President to perform such duties and shall carry out such other functions as are assigned from time to time by the Fire Department President or the Bridgeview Village Board of Trustees.
- c. Secretary. The Secretary shall take Minutes at any and all meetings of the officers. The Secretary shall keep these Minutes in a manner identical to the manner in which Village Board Minutes are kept. The Secretary shall also perform any other such duties and functions as are assigned from time to time by the President of the Bridgeview Village Board of Trustees.
- d. Treasurer. The Treasurer shall:
- (1) Have charge and custody of and be responsible for all funds collected by the Village from the Foreign Fire Insurance Company fees as described in Ill. Rev. Stat. Ch. 24, S11-10-1;
 - (2) Deposit all such monies in the name of the Village of Bridgeview Fire Department in such banks, savings and loan associations or other depositories as shall be selected by the Bridgeview Village Board of Trustees;
 - (3) Invest said funds as are not immediately required in such securities as the Bridgeview Village Board of Trustees shall specifically or generally select from time to time.
 - (4) Maintain the financial books and records of the Department. Provided, however, that all investments of the Foreign Fire Insurance Company's fees shall be made only in those securities which may be purchased by Illinois non-home rule municipalities under the provisions of the Illinois Revised Statutes.

(5) In general, perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the Fire Department President or the Bridgeview Village Board of Trustees;

(6) The Treasurer of the Fire Department shall give a sufficient bond to the Village of Bridgeview. This bond shall be approved by the Village President, conditioned upon the faithful performance by the Treasurer of his duties or her duties under this Code and the rules and regulations provided herein; said bond shall be paid for from the funds collected from the Foreign Fire Insurance Company fees;

(7) The Treasurer of the Fire Department shall receive the Foreign Fire Insurance Company fees so paid and shall pay out the money upon the order of the Fire Department officers for the maintenance, use and benefit of the Department. No money received or paid out under this Article shall be used for salaries and/or stipends for members of the Board.

4-5-5: TERMS OF OFFICE: The President, Vice President, Secretary and Treasurer shall serve for one (1) year terms, and shall be elected by the regular, full-time members of the Bridgeview Fire Department. The first election for said officers shall take place within 30 days of the adoption of this Section of the Code. No officer shall serve in the same office for more than two (2) consecutive full year terms.

4-5-6: RULES AND REGULATIONS: The officers shall make all needful rules and regulations with respect to the management of the Foreign Fire Insurance Company fees to be paid to the Treasurer. All such rules and regulations promulgated by the Fire Department officers must be passed by the affirmative vote of at least three (3) of the five (5) officers. All rules and regulations promulgated by the Fire Department officers must be approved by the Bridgeview Village Board of Trustees in the same manner as a Village ordinance must be passed.

4-5-7: PAYMENT OF FUNDS: The Village Treasurer shall pay the sums received from the insurance company specified in Ill. Rev. Stat. Ch. 24 S11-10-1 to the Treasurer of the Fire Department of the Village of Bridgeview.

4-5-8: BUDGET:

a. Preliminary Budget. The Fire Department officers shall approve a preliminary budget for the expenditure of the Foreign Fire Insurance Company fees collected by March of each year.

b. Final Budget. The Fire Department officers shall, by December of each year prior to the start of each fiscal year adopt a final budget for the collection and payment of the Foreign Fire Insurance Company fees. The final budget shall be approved by the Village Board of Trustees in the same fashion as any other regular Village ordinance.

c. Budget Amendments. The Fire Department budget referred to in subsection above may be amended at any time by the unanimous vote of the Fire Department officers and a majority vote of the Village Board of Trustees.

4-5-9: ANNUAL AUDIT: The Fire Department officers shall provide to the Bridgeview Village Board an annual audit of the financial affairs of the Fire Department to be made by a certified public accountant at the end of each fiscal year in accordance with the generally-accepted auditing principals. The annual report shall be delivered to the Village President and Village Trustees. Said audit shall be paid for from the funds collected from the Foreign Fire Insurance company fees.