

**Board Meeting Agenda
January 8, 2018**

1. Call to Order at 7:00 by President Al Safadi
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.
6. Rich Struzick regarding Carrier Control System Replacement
7. Randy from Mitel regarding phone system upgrade
8. Jonathan Butkus regarding phone system upgrade & technology purchasing schedule
9. Approval of Meeting Minutes of December 11, 2017
10. Approval of Closed Session Meeting Minutes of December 11, 2017
11. Motion to Approve the 3 consent Agenda Items as Listed:
 - A. Approval of Treasurer's Report... December 2017
 - B. Prepaid Bills in the Amount of \$8691.06
 - C. Bills in the Amount of \$11632.39
12. Acting Directors Report
13. Attorney Report
14. Committee Report
 - A. Finance – Chairperson
 - B. Policy/By-Laws- Chairperson
15. Unfinished Business:
 - A. Carrier Control System Replacement Proposal Discussion and Action
 - B. Phone System Server Refresh/Hardware Update Proposal Discussion and Action
16. New Business:
 - A. All-Types Elevators Replacement of Hydraulic Packing Proposal Discussion and Action
 - B. Southwest Side Attic Repairs Proposal Discussion and Action
 - C. Patch and Repair Atrium Windows Proposal Discussion and Action
 - D. Glass Replacement Windows Proposal Discussion and Action
 - E. Astoria 5 Day Cleaning Proposal Discussion and Action
 - F. F.E. Moran Hot Deck Heating Coil Pump Replacement Discussion and Action
 - G. Voter Registration Booth Request & Meeting Room Policy Review Discussion and Action
 - H. Fund Balance Commitment Resolution Discussion and Action
17. Items for Next Agenda
18. Closed Session and Action If Necessary

Special Board Meeting

Agenda

January 22, 2018

- 1. Call to Order at 7:00 P.M. by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. HVAC Discussion and Action**
- 6. Closed Session and Action if necessary**

**Board Meeting Agenda
February 12, 2018**

1. Call to Order at 7:00 by President Al Safadi
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.
6. Rich Struzik regarding the Carrier VAV valve inspection and calibration
7. Jonathan Butkus regarding phone system upgrade
8. Approval of Meeting Minutes of December 11, 2017
9. Approval of Closed Session Meeting Minutes of December 11, 2017
10. Approval of Meeting Minutes of January 8, 2018
11. Approval of Closed Session Meeting Minutes of January 8, 2018
12. Approval of Special Meeting Minutes of January 22, 2018
13. Approval of Special Meeting Closed Session Minutes of January 22, 2018
14. Motion to Approve the 3 consent Agenda Items as Listed:
 - A. Approval of Treasurer's Report... January 2018
 - B. Prepaid Bills in the Amount of \$38690.80
 - C. Bills in the Amount of \$26073.67
15. Acting Directors Report
16. Attorney Report
17. Committee Report
 - A. Finance – Chairperson
 - B. Policy/By-Laws- Chairperson
18. Unfinished Business:
 - A. Carrier Control System Replacement Proposal Discussion and Action
 - B. Phone System Server Refresh/Hardware Update Proposal Discussion and Action
 - C. Southwest Side Attic Repairs Proposal Discussion and Action
 - D. Astoria 5 Day Cleaning Proposal Discussion and Action
 - E. Voter Registration Booth Request & Meeting Room Policy Review Discussion and Action
19. New Business:
 - A. Carrier Service Agreement Discussion and Action
 - B. Acting Director Spending Limit Discussion and Action
20. Items for Next Agenda
21. Closed Session and Action If Necessary

**Board Meeting Agenda
March 12, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Approval of Meeting Minutes of February 12, 2018**
- 7. Approval of Closed Session Meeting Minutes of February 12, 2018**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report - February 2018**
 - b. Prepaid Bills in the Amount of \$14,548.05**
 - c. Bills in the Amount of \$15,977.53**
- 9. Acting Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Phone System Server Refresh/Hardware Update Proposal Discussion & Action**
 - b. Southwest Side Attic Repairs Proposal Discussion and Action**
 - c. Voter Registration Booth Request & Meeting Room Policy Review Discussion & Action**
 - d. HVAC Service Agreement Discussion and Action**
 - e. Acting Director Spending Limit Discussion and Action**
- 13. New Business:**
 - a. Carrier VAV Box #7 Repair Proposal Discussion and Action**
 - b. Hours of Operation Discussion and Action**
 - c. Charging Non-Residents for Services Discussion and Action**
- 14. Items for Next Agenda**
- 15. Closed Session and Action If Necessary**

**Board Meeting Agenda
April 9, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Jonathan Butkus regarding phone system upgrade & technology purchasing schedule**
- 7. Approval of Meeting Minutes of March 12, 2018**
- 8. Approval of Closed Session Meeting Minutes of March 12, 2018**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report - March 2018**
 - b. Prepaid Bills in the Amount of \$20,221.87**
 - c. Bills in the Amount of \$**
- 10. Acting Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. Phone System Server Refresh/Hardware Update Proposal Discussion & Action**
 - b. Southwest Side Attic Repairs Proposal Discussion and Action**
 - c. HVAC Service Agreement Discussion and Action**
- 14. New Business:**
 - a. Study Room Policy Discussion and Action**
 - b. Computer Use Policy Discussion and Action**
 - c. Parking Lot Concrete Repairs Proposal Discussion and Action**
 - d. Parking Lot Sealcoating & Striping Proposal Discussion and Action**
- 15. Items for Next Agenda**
- 16. Closed Session and Action If Necessary**

**Board Meeting Agenda
May 14, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Rich Struzik via conference call regarding HVAC Maintenance**
- 7. Kelsie Kliner from Greater Chicago Food Depository regarding Summer Meal Program**
- 8. Approval of Closed Session Meeting Minutes of February 12, 2018**
- 9. Approval of Meeting Minutes of April 9, 2018**
- 10. Approval of Closed Session Meeting Minutes of April 9, 2018**
- 11. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – April 2018**
 - b. Prepaid Bills in the Amount of \$31,586.37**
 - c. Bills in the Amount of \$20,505.58**
- 12. Acting Directors Report**
- 13. Attorney Report**
- 14. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 15. Unfinished Business**
 - a. HVAC Service Agreement Discussion and Action**
- 16. New Business:**
 - a. Review Closed Session Minutes Discussion and Action**
 - b. Chicago Food Depository Summer Meal Program Discussion and Action**
 - c. Annual Non-Resident Card Fee Program Policy Discussion and Action**
- 17. Items for Next Agenda**
- 18. Closed Session and Action If Necessary**

**Board Meeting Agenda
June 11, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Approval of Closed Session Meeting Minutes of April 9, 2018**
- 7. Approval of Meeting Minutes of May 14, 2018**
- 8. Approval of Closed Session Meeting Minutes of May 14, 2018**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – May 2018**
 - b. Prepaid Bills in the Amount of \$16,021.07**
 - c. Bills in the Amount of \$42,150.14**
- 10. Acting Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. HVAC Service Agreement Discussion and Action**
 - b. Review Closed Session Minutes Discussion and Action**
- 14. New Business:**
 - a. Carrier Proposal to add the west air handling unit to iVue Discussion and Action**
- 15. Items for Next Agenda**
- 16. Closed Session and Action If Necessary**

**Board Meeting Agenda
July 9, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Jeff Bishop from CDK Accounting regarding Library Financials**
- 7. Approval of Closed Session Meeting Minutes of April 9, 2018**
- 8. Approval of Meeting Minutes of June 11, 2018**
- 9. Approval of Closed Session Meeting Minutes of June 11, 2018**
- 10. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – June 2018**
 - b. Prepaid Bills in the Amount of \$10,024.00**
 - c. Bills in the Amount of \$**
- 11. Acting Directors Report**
- 12. Attorney Report**
- 13. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 14. Unfinished Business**
 - a. HVAC Service Agreement Discussion and Action**
 - b. Review Closed Session Minutes Discussion and Action**
 - c. Carrier Proposal to add West air handling unit to iVue Discussion and Action**
- 15. New Business:**
 - a. Rich Struzik Consulting Agreement Discussion and Action**
 - b. Study Room Policy Revision Discussion and Action**
- 16. Items for Next Agenda**
- 17. Closed Session and Action If Necessary**

**Board Meeting Agenda
August 13, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Rich Struzik Regarding Carrier Maintenance Proposal**
- 7. Approval of Meeting Minutes of July 9, 2018**
- 8. Approval of Closed Session Meeting Minutes of July 9, 2018**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – July 2018**
 - b. Prepaid Bills in the Amount of \$26,600.18**
 - c. Bills in the Amount of \$13,355.12**
- 10. Acting Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. HVAC Service Agreement Discussion and Action**
 - b. Review Closed Session Minutes Discussion and Action**
 - c. Carrier Proposal to add West air handling unit to iVue Discussion and Action**
 - d. Rich Struzik Consulting Agreement Discussion and Action**
- 14. New Business:**
 - a. None**
- 15. Items for Next Agenda**
- 16. Closed Session and Action If Necessary**

Bridgeview Public Library

Board of Trustees

Policy Committee Meeting

August 21, 2018 5:30 PM

1. Welcome and Call to Order

2. Approval of Agenda

3. Public Introduction/Comment

4. 2018 Program Policy Committee Officers and Members

Chairperson Nick Lamnatos

Member Alice Vilimek

Member Vicki Choate

5. New Business

Revise and update policies and bylaws

6. Items for and Scheduling of next Policy Committee Meeting

7. Adjournment

**Board Meeting Agenda
September 10, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Approval of Meeting Minutes of August 13, 2018**
- 7. Approval of Closed Session Meeting Minutes of August 13, 2018**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – August 2018**
 - b. Prepaid Bills in the Amount of \$19,137.17**
 - c. Bills in the Amount of \$17,362.07**
- 9. Acting Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Review Closed Session Minutes Discussion and Action**
- 13. New Business:**
 - a. Insurance Renewal Discussion and Action**
 - b. Trustee Handbook Revision Discussion and Action**
 - c. Review of non-signed Minutes Discussion and Action**
- 14. Items for Next Agenda**
- 15. Closed Session and Action If Necessary**

**Board Meeting Agenda
October 8, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Greg Eck from Beneficial Solutions to discuss Health Insurance Renewal**
- 7. Approval of Meeting Minutes of September 10, 2018**
- 8. Approval of Closed Session Meeting Minutes of September 10, 2018**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – September 2018**
 - b. Prepaid Bills in the Amount of \$20267.73**
 - c. Bills in the Amount of \$29040.09**
- 10. Acting Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. Trustee Handbook Revision Discussion and Action**
- 14. New Business:**
 - a. Computer purchase discussion and action**
 - b. 2019 Salary Budget discussion and action**
 - c. 2019 Operating Budget discussion and action**
 - d. 2019 Health Insurance Renewal discussion and action**
- 15. Items for Next Agenda**
- 16. Closed Session and Action If Necessary**

**Board Meeting Agenda
November 12, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Approval of Meeting Minutes of September 10, 2018**
- 7. Approval of Meeting Minutes of October 8, 2018**
- 8. Approval of Closed Session Meeting Minutes of October 8, 2018**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – October 2018**
 - b. Prepaid Bills in the Amount of \$34,751.51**
 - c. Bills in the Amount of \$21,571.49**
- 10. Acting Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. Trustee Handbook Revision Discussion and Action**
 - b. 2019 Salary Budget Discussion and Action**
 - c. 2019 Operating Budget Discussion and Action**
 - d. Board Meeting Minutes Discussion and Action**
- 14. New Business:**
 - a. None**
- 15. Items for Next Agenda**
- 16. Closed Session and Action If Necessary**

Bridgeview Public Library
Board of Trustees
Finance Committee Meeting
December 3, 2018 6:00 pm

1. Welcome and Call to Order by Chairman Lewis
2. Roll Call

2018 Finance Policy Committee Officers and Members

Chairperson	Gary Lewis
Member	Randy Carben
Member	Lila Marek

3. Approval of Agenda
4. Public Introduction/Comment
5. Closed Session
6. 2019 Budget Discussion
7. Return to open session.
8. Adjourn.

**Board Meeting Agenda
December 10, 2018**

- 1. Call to Order at 7:00 by President Al Safadi**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- 6. Approval of Meeting Minutes of November 12, 2018, 2018**
- 7. Approval of Closed Session Meeting Minutes of November 12, 2018**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – November 2018**
 - b. Prepaid Bills in the Amount of \$18,080.97**
 - c. Bills in the Amount of \$6942.66**
- 9. Acting Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Trustee Handbook Revision Discussion and Action**
 - b. 2019 Salary Budget Discussion and Action**
 - c. 2019 Operating Budget Discussion and Action**
 - d. Board Meeting Minutes Discussion and Action**
- 13. New Business:**
 - a. None**
- 14. Items for Next Agenda**
- 15. Closed Session and Action If Necessary**