

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 9, 2023**

President Alice Porfirio called the meeting to order at 7:06p.m.

Upon roll call the following Trustees were present: Alice Porfirio, Betty Martinez, Nick Lamnatos, Marwan Al Safadi and Randy Carben

Absent: Alice Vilimek

Attendees: Director Chris Sebeck, Attorney Safaa Zazour, Mayor Steven Landek, Village Clerk John Altar and Village HR Director Ken J. Pannaralla

President Alice Porfirio led the Board and audience in the Pledge of Allegiance.

Bridgeview Clerk John Altar swore Anna Ziaja-Castillo as the newly appointed Bridgeview Library Trustee.

Jeff Bishop from CDK Accounting provided an overview 2022 Library Audit Financials. A few audit highlights of 2022 is the Library ended up in surplus of \$110,137. The Library had committed to maintenance reserve resolution in the amount of \$350,000 for capital investments. In 2022 the Library dedicated approximately \$180,000 in building improvements. Overall 2022 was a reputable year.

2023-114 Motion by Trustee Al Safadi and seconded by Trustee Carben to approve the Agenda.

Upon roll call vote:

Ayes: 6 Porfirio, Castillo, Martinez, Lamnatos, Al Safadi, Carben

Nay:

Absent: 1 Vilimek

Motion Carried

2023-115 Motion by Trustee Al Safadi and seconded by Trustee Carben to approve Open Session meeting minutes from September 11, 2023.

Upon roll call vote:

Ayes: 6 Porfirio, Castillo, Martinez, Lamnatos, Al Safadi, Carben

Nay:

Absent: 1 Vilimek

Motion Carried

2023- 116 Motion by Trustee Carben and seconded by Trustee Al Safadi to approve the three consent Agenda Items as Listed:

- a. Approval of Treasurer's September 2023
- b. Prepaid Bills in the Amount of \$31,488.38
- c. Bills in the Amount of \$53,927.81

Upon roll call vote:

Ayes: 6 Porfirio, Castillo, Martinez, Lamnatos, Al Safadi, Carben

Nay:

Absent: 1 Vilimek

Motion Carried

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- **Directors Report:** A few highlights from Director Sebuck's report:
 - Reesha Printing & Signs update thus far brick and electrical are now completed. Director sent an email Reesha Printing seeking directions on how to operate the sign.
 - Director Sebuck followed up with Domain maintenance agreement. It was a onetime occurrence.
 - New part-time employee started in the children's section.
 - Trustee request to assess L&K itemized invoices and maintenance agreement.
 - Boiler project is wrapping up in the next day or so.
- **Attorney Report:**
 - Attorney Zarzour summarized LIMRiCC resolution(s) agreements. Both Administrative Resolution and Substantial Resolution are basic jargon clean up and updates.
- **Committee Report:**
 - Finance – Finance committee to meet prior to next Board of Trustees meetings
 - Policy/By-Laws – Trustees discussed Employee Handbook Revision for the 2nd consecutive month.
- **Unfinished Business**
 - LIMRiCC Resolution 2023 – Admin Changes Updated
 - LIMRiCC Resolution 2023 – Substantive Changes Updated
 - Employee Handbook Revision Discussion and Action
- **New Business**
 - 2024 Salary Budget Discussion and Action
 - 2024 Operating Budget Discussion and Action
- **Items for Next Agenda**
 - Employee Handbook Revision 3rd Discussion and Action
 - Maintenance Reserve Resolution Discussion and Action
 - House resident Discussion
 - 2024 Salary Budget Discussion and Action
 - 2024 Operating Budget Discussion and Action

2023- 117 Motion by Trustee Carben and seconded by Trustee Lamnatos to approve LIMRiCC Resolution 2023-02 admin changes updated.
Upon roll call vote:
Ayes: 6 Porfirio, Castillo, Martinez, Lamnatos, Al Safadi, Carben
Nay:
Absent: 1 Vilimek
Motion Carried

2023- 118 Motion by Trustee Safadi and seconded by Trustee Carben to approve the LIMRiCC Resolution 2023-03 substantive changes.
Upon roll call vote:
Ayes: 6 Porfirio, Castillo, Martinez, Lamnatos, Al Safadi, Carben
Nay:
Absent: 1 Vilimek
Motion Carried

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2023- 119 Motion by President Porfirio to adjourn.
Upon voice vote with all Trustees ayes and no nays:
Motion Carried.
Meeting adjourned at 8:47p.m.


Respectfully Submitted,



Jalilah N. Ahmad, Recording Secretary

Approved:

11/13/2023
Date:



Alice Porfirio, President

Alice Vilimek, Secretary (Absent)