

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
July 12, 2004

Trustees Present: John Altar, Frances Green, Lila Marek, Violet Bradley, Safaa Zarzour
Arlene Jaguszewski, William Cronch

Assistant Director Present: Jane Schoen

Guest: Ms. Alice Calabrese, Metropolitan (SLS) Library System
Ms. Donna McDonald, Attorney arrived at 7:10 p.m.

With a quorum being present, President Altar opened the meeting at 7:01 p.m. with a roll call.

2004-69

A motion was made by Trustee Green, seconded by Trustee Bradley to approve the agenda, with the approval of moving our guest speaker listed as number 10A up to number 4, and adding the closed minutes of June 14, 2004 and also adding the minutes of May 10, 2004.

All in favor: Aye

Motion carried.

Guest speaker, Ms. Alice Calabrese from Metropolitan Library System began by stating that one of the most difficult decisions of the library board is that of hiring a new director. It is one of our fiduciary responsibilities. The system is offering to help us through the selection process. They would meet with a committee or the full board to help review and revise a job description for the library director, help write ads and place in the right places, help to go through the job applications and criteria to facilitate and help speed that process, draft questions for the interview so as to make things more proficient. It has to be a full board decision on hiring a new acting/interim director and also a library director. The board as a whole needs to take time to meet and express their individual opinions. MLS will also work with us after hiring a new director. They also have additional training programs for the new director.

We thanked Ms. Alice Calabrese for attending.

2004-70

A motion was made by Trustee Altar and seconded by Trustee Zarzour to approve the minutes of the regular meeting of June 14, 2004.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar
Nays: None

Motion carried.

2004-71

A motion was made by Trustee Cronch and seconded by Trustee Jaguszewski to accept the minutes of the closed session of June 14, 2004.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski

Nays: None

Motion carried.

2004-72

A motion was made by Trustee Altar and seconded by Trustee Jaguszewski to approve the minutes of the special meeting of June 21, 2004.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar

Nays: None

Motion carried.

2004-73

A motion was made by Trustee Zarzour and seconded by Trustee Bradley to approve the financial statement of June 30, 2004.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar

Nays: None

Motion carried.

2004-74

A motion was made by Trustee Cronch and seconded by Trustee Jaguszewski to approve the bills of June 2004 to also include the July 15, 2004 payroll.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar

Nays: None

Motion carried.

Assistant Director's Report:

Each trustee received a copy. With regards to Jennifer Johnson being absent for the summer, the Assistant Director stated that she would like to wait until September for her return before replacing her. No other questions.

Committee Report:

Trustee Green passed out several papers and gave a report on the building expansion and weekly construction update.

Unfinished Business:

A. Recording secretary

The board received two applications and they will be reviewed in closed session.

B. By-Law Amendment

Needs to be read at two meetings and then voted on.

C. Committee Assignments

Appointment sheets were passed out to the trustees

D. Long Range Plan

2004-75

A motion was made by Trustee Zarzour and seconded by Trustee Cronch to remove our Long Range Plan from the table.

All in favor: Aye

Motion carried.

2004-76

A motion was made by Trustee Cronch and seconded by Trustee Marek to accept our Long Range Plan compiled by Executive Service Corps.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar
Nays: None

Motion carried.

New Business:

A. Guest Ms. Alice Calabrese was moved to the beginning of the agenda.

B. ILA

Marketing survey passed out to all trustees.

C. Insurance

Marcos Insurance Company needs to be contacted regarding the bond for the new treasurer and our upcoming policy due in September 2004.

D. Attorney

Charge is \$165.00 per hour. Some trustees thought it advisable to have an attorney present at all of our meetings. Some trustees thought it was not advisable to have an attorney present at all of our meetings and contacted when necessary. A vote was not taken nor was there a motion made of a decision.

E. Payment request:

2004-77

A motion was made by Trustee Cronch and seconded by Trustee Marek to make payment No. 2 as recommended by Frega and Associates.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar
Nays: None

Motion carried.

F. New tape recorder
2004-78

A motion was made by Trustee Cronch and seconded by Trustee Bradley that the board needs to purchase a new tape recorder.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar
Nays: None

Motion carried.

G. American Express Card

2004-79

A motion was made by Trustee Cronch and seconded by Trustee Zarzour to remove Kari Hanson's name on the American Express Card for the Bridgeview Public Library and replace with Trustee Lila Marek's name.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar
Nays: None

Motion carried.

H. Resolution between Bridgeview and the Library

2004-80

A motion was made by Trustee Zarzour and seconded by Trustee Marek to accept Resolution 2004-01 between the Village of Bridgeview and the Bridgeview Library with the cover sheet reflecting the new officers for 2004-05. Attorney McDonald agreed to send this into the village.

All in favor: Aye

Motion carried.

I. Personnel

2004-81

A motion was made by Trustee Cronch and seconded by Trustee Zarzour to adjourn to closed session.

All in favor: Aye

Motion carried.

2004-82

A motion was made by Trustee Altar and seconded by Trustee Cronch to open the regular meeting at 9:10 p.m.

All in favor: Aye

Motion carried.

2004-83

A motion was made by Trustee Zarzour and seconded by Trustee Cronch to appoint Lori Knobbe as Head of Children's Department and upgrading her status to full time starting in September 2004 with the stipulation that she will continue to work towards her LTA degree, which should be finished in spring of 2005.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar
Nays: None

Motion carried.

2004-84

A motion was made by Trustee Altar, seconded by Trustee Jaguszewski to retain Vicki Choate as recording secretary with the salary for each meeting of \$100.

Ayes: F. Green, V. Bradley, S. Zarzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar
Nays: None

Motion carried.

2004-85

A motion was made by Trustee Cronch and seconded by Trustee Zarzour to appoint Assistant Director Schoen to Acting Director until the time when a permanent director is hired. Her increased salary of \$47,000 will commence immediately.

Ayes: F. Green, V. Bradley, S. Carzour, W. Cronch, L. Marek, A. Jaguszewski, J. Altar
Nays: None

Motion carried.

2004-86

A motion was made by Trustee Zarzour and seconded by Trustee Jaguszewski to seek MLS(SLS) services in search for a permanent director.

All in favor: Aye

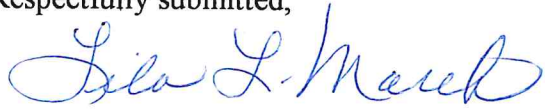
Motion carried.

President Altar made the announcement that there will be a hearing at the Village Hall regarding TIF District of 103rd and 76th Avenue on 7/15 at 7:30 p.m. and 71st and Harlem Avenue on 8/25 at 2:00 p.m.

2004-87

A motion was made by Trustee Cronch and seconded by Trustee Jaguszewski to adjourn the meeting at 9:17 p.m.

Respectfully submitted,



Lila L. Marek, Secretary
Board of Trustees

Accepted:



John Altar



Lila Marek, Secretary

Opened 4/14/2008

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
CLOSED EXECUTIVE MEETING
July 12, 2004

*revised 4/10/08
no name*

Trustees Present: Frances Green, Violet Bradley, Safaa Zarzour, William Cronch,
Lila Marek, Arlene Jaguszewski, John Altar

Assistant Director Present: Jane Schoen

Attorney Present: Donna McDonald

A motion was made to open the closed meeting by Trustee Marek and seconded by Trustee Green in order to discuss personnel issues.

Roll call.

Upon discussion held, the board was in agreement to allow Trustee Green to tape the closed meeting due to her handicapping situation. She has agreed to keep this tape confidential and for her use only.

Assistant Director Schoen addressed Lori Knobbe's request regarding requirements for the job of Head of the Children's Department. Assistant Director Schoen said she is capable. The head of a department does not have to have an MLS degree. This is decided at the local level according to population of the village. Right now Lori is salaried and will earn her LTA degree in the spring of 2005. She earns \$14.90/hr. and works a 29-hour week. She would like to go full time in September 2004.

Assistant Director Schoen left at 8:47 p.m.

After discussion held regarding Lori Knobbe's request, the board agreed to her request as stated above.

Discussion held regarding recording secretary applications and salary. It was the consensus to hire Vicki Choate at a salary for each meeting of \$100.

Acting directorship and salary were discussed. It was agreed that Assistant Director Schoen be made Acting Director and we will increase her present salary from \$40,916. up to \$47,000., starting immediately and continuing until a permanent director is hired.

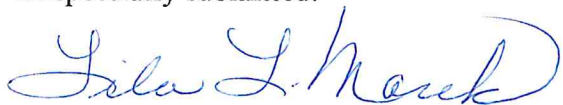
Assistant Director Schoen to set up meetings with Ms. Alice Calabrese, MLS (SLS).

A motion was made by Trustee Cronch and seconded by Trustee Zarzour to adjourn and return to the regular meeting.

All in favor: Aye

Motion carried.

Respectfully submitted:



Lila L. Marek
Trustee Board Secretary

Date Reviewed:

Accepted: 8/19/04
W. Jagnow
V. Bradley

Dear
Honorable
resignation
board and

Director of

We return

Respectfully



Lila L.
Trustee

Date: 8/19/04

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2004

President John Altar called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Safaa Zarzour, Arlene Jaguszewski, and Lila Marek.

Absent Trustee William Cronch.

Also present were Library Acting Director Jane Schoen and Attorney Donna McDonald.

The meeting opened with a discussion regarding a change to the order of the agenda.

2004-88 Motion by Trustee Zarzour and seconded by Trustee Bradley to move Architects Rudy Cuasay and John Frega to the beginning of the agenda followed by Insurance Agent Steven Morcos.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.

Nays: 0

Absent: 1 Trustee Cronch

Motion carried.

Mr. Rudy Cuasay and Mr. John Frega discussed the library expansion project including the need for a change order for additional water drainage, an extension of 22 days due to rain delay and the approval of ComEd for the transformer relocation.

2004-89 Motion by Trustee Altar and seconded by Trustee Jaguszewski to accept Change Order #1 to increase additional drainage on the interior side of the foundation and to approve the extension of 22 days.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.

Nays: 0

Absent: 1

Motion carried.

Mr. Steven Morcos of J. N. Morcos Insurance Agency, Ltd. Aurora, Il, reviewed and discussed the proposed insurance policy item by item including all costs and changes. The total cost of the renewal policy is \$6,720.00. The Treasurer's bond and term was discussed deciding to leave the Treasurer's bond term stay from May to May.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2004
Page Two

2004-90 Motion by Trustee Jaguszewski and seconded by Trustee Green to accept renewal proposal underwritten by Marcos Insurance Company for the policy period September 22, 2004 through September 22, 2005.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.

Nays: 0

Absent: 1

Motion carried.

2004-91 Motion by Trustee Marek and seconded by Trustee Bradley to approve the minutes of the regular meeting of July 12, 2004.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

2004-92 Motion by Trustee Green and seconded by Trustee Jaguszewski to accept the treasurer's report for the month of July, 2004.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.

Nays: 0

Absent: 1

Motion carried.

2004-93 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the Closed Session Minutes of July 12, 2004.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2004
Page Three

2004-94 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to accept the bills 28034-28078 and transfer \$81,000.00 to cover a payout to Poulos, monthly bills and payroll.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.

Nays: 0

Absent: 1

Motion carried.

Director's Report:

Information regarding the Open House/Street Party scheduled for Saturday, September 4th was presented including a request for volunteers from the Library staff and board; anyone able to help should inform Trustee Altar.

Trustee Zarzour commended the Children's Department staff on their programs and participation.

Trustee Jaguszewski commended the teen program commenting on the excellent turn out for that age group.

Committee Reports:

Library Expansion: Trustee Green distributed reports and revised sketches from Com Ed in regards to the transformer. Tentative schedule is for October, 2004. There is a request that there be a 1 person liaison in regards to the transformer. Ranger Electric will install the transformer and Walter Lis, Senior Project Manager will be the liaison.

Mr. Frega has requested to meet with the Executive Board regarding his contract. After discussion it was decided that this request may be premature and Attorney McDonald will review the entire contract and advise the board.

The roofing materials have arrived; some of the walls for concrete have been framed; cement testing reports are back and police order signs have been placed.

Discussion regarding the excellent job George Mitchell has done with precautionary duties regarding the drilling of the roof and his photo history of the construction.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2004
Page Four

2004-95 Motion by Trustee Marek and seconded by Trustee Bradley that Fran Green as Chairperson of the expansion committee submit all bills and receipts for reimbursement for photographic expenses.

Upon roll call vote:

Ayes: 5 Trustees Altar, Bradley, Zarzour, Jaguszewski, Marek.

Abstain: 1 Trustee Green

Nays: 0

Absent: 1

Motion carried.

Trustee Altar distributed the July 28, 2004 construction update from Poulos to all members.

Unfinished Business:

Revised Internet Policy:

Attorney Donna McDonald discussed the current Internet policy in relation to CIPA, filtering and prior board policy. Distributed proposed additions to the policy. The complete Internet policy should be completed and distributed to the board before the September 13th meeting.

By-Law Amendment:

2004-96 Motion by Trustee Green and seconded by Trustee Bradley to approve the amendment to the by-laws starting at Be It Resolved:

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

Library Director Search Update:

Trustee Altar distributed information from Alice Calabrese from the MLS including a summary on how to proceed, sample ad, job description and free placement on the MLS career website. Discussion followed regarding forming a search committee to approve ads, interview questions, review resumes and submit applications to the board. The committee will report to the board on a monthly basis. The search committee will help streamline the process.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2004
Page Five

2004-97 Motion by Trustee Zarzour and seconded by Trustee Bradley to create a search committee with Trustee Zarzour as Chair and Trustees Green and Jaguszewski.

Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

2004-98 Motion by Trustee Green and seconded by Trustee Jaguszewski to accept the draft job description submitted by the MLS. Discussion followed.

Motion withdrawn by Trustee Green.

2004-99 Motion by Trustee Green and seconded by Trustee Bradley to send the job description to the search committee for review.

Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

American Express Card:

2004-100 Motion by Trustee Green directing Jane Schoen to call American Express. Acting Director Schoen reported the information supplied by American Express.

For lack of a second, the motion failed.

2004-101 Motion by Trustee Altar and seconded by Trustee Green to approve Poulos payment #3 in the amount of \$167,761.00.

Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.
Nays: 0
Absent: 1
Motion carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2004
Page Six

- 2004-102** Motion by Trustee Altar and seconded by Trustee Bradley to approve American Building Systems payment #1 in the amount of \$120,960.00.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.

Nays: 0

Absent: 1

Motion carried.

- 2004-103** Motion by Trustee Altar and seconded by Trustee Bradley to go into closed session to discuss a matter of personnel.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

President John Altar reconvened the meeting at 9:01 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Safaa Zarzour, Arlene Jaguszewski, and Lila Marek. Trustee William Cronch was absent. Also present were Library Acting Director Jane Schoen and Attorney Donna McDonald.

- 2004-104** Motion by Trustee Altar and seconded by Trustee Green to hire George Mitchell as a full time salaried employee at \$21,000 and regular full time benefits and to remove him from Step increases and his salary to be reviewed at the beginning of the fiscal year.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Marek, Jaguszewski.

Nays: 0

Absent: 1

Motion carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2004
Page Seven

2004-105 Motion by Trustee Zarzour and seconded by Trustee Bradley to adjourn the meeting.

Upon voice vote:

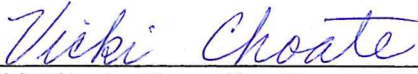
Ayes: 6

Nays: 0

Motion carried.

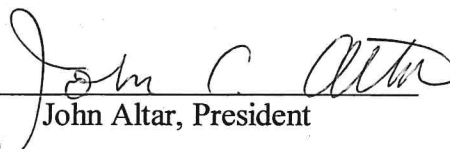
The meeting adjourned at 9:06 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:


Date


John Altar, President


Lila Marek, Secretary

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Absent: 1

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Nays: 0

Absent: 1

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Nays: 0

Absent: 1

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2004-103 Motion by Trustee Altar and seconded by Trustee Bradley to go into closed session to discuss a matter of personnel.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

President John Altar reconvened the meeting at 9:01 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Safaa Zarzour, Arlene Jaguszewski, and Lila Marek. Trustee William Cronch was absent. Also present were Library Acting Director Jane Schoen and Attorney Donna McDonald.

2004-104 Motion by Trustee Altar and seconded by Trustee Green to hire George Mitchell as a full time salaried employee at \$21,000 and regular full time benefits and to remove him from Step increases and his salary to be reviewed at the beginning of the fiscal year.

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Nays: 0

Absent: 1

Motion carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2004
Page Seven

2004-105 Motion by Trustee Zarzour and seconded by Trustee Bradley to adjourn the meeting.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

The meeting adjourned at 9:06 p.m.

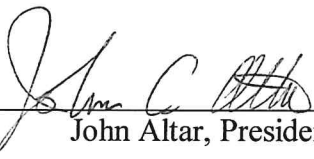
Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

9/13/05
Date



John Altar, President



Lila Marek, Secretary

Opened 4/14/2008

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF CLOSED SESSION MEETING
AUGUST 9, 2004

*reviewed
4/10/04
no release*

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley , Safaa Zarzour, Arlene Jaguszewski, and Lila Marek.

Absent: Trustee William Cronch.

Also present was Attorney Donna McDonald.

Motion by President Altar to open the closed session meeting.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.

Nays: 0

Absent: 1

Motion carried.

Two issues of personnel are to be discussed. Employee, George Mitchell and employee, Lori Knobbe.

Trustee Green opened discussion regarding the cleaning service cost and contract and hiring George Mitchell as a full time employee. Questions, answers and discussion followed regarding salary, benefits, duties, step increases, vacation time, and hourly vs. salary pay. It was recommended and agreed that George Mitchell be hired as a full time salaried employee at \$21,000 with standard full time benefits. He would be removed from the step increases and his salary would be reviewed each fiscal year. He would be provided with the alarm code for access to the library.

Trustee Altar requested a review of employee Lori Knobbe's status in regard to becoming a full time salaried employee at \$22,500.00 with benefits. Her status to full time employee will become effective September 1, 2004. Her salary will remain the same until she receives her degree. Her increase in salary is only due to her going from 29 hours a week to 40 hours a week.

Trustee Green discussed the attorney's billing procedures discussing that the board has not received a bill from her yet.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF CLOSED SESSION MEETING
AUGUST 9, 2004
Page Two

Motion by Trustee Altar seconded by Trustee Zarzour to adjourn the closed session meeting.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Jaguszewski, Marek.

Nays: 0

Absent: 1

Motion carried.

The closed session meeting adjourned at 9:00 p.m.

Respectfully submitted,

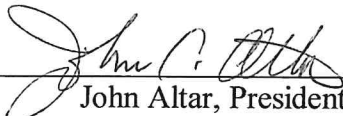


Vicki Choate, Recording Secretary

APPROVED:



Date



John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
SEPTEMBER 7, 2004**

President John Altar called the meeting to order at 7:01 p.m.

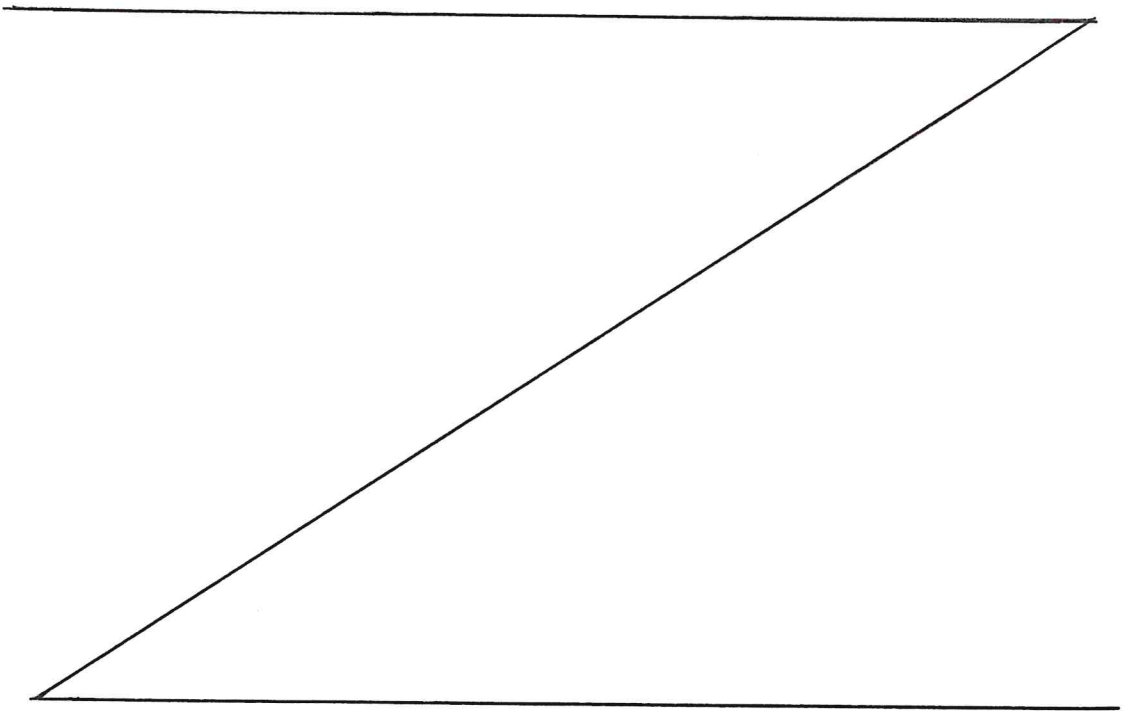
Upon roll call the following Trustees were present: John Altar, Frances Green, Safaa Zarzour, Arlene Jaguszewski and Lila Marek.

Absent: Trustees William Cronch and Violet Bradley.

Also present were Library Acting Director Jane Schoen and Attorney Donna McDonald.

FREGA & ASSOCIATES:

1.) Zahra Makki of Frega Associates, Ltd. presented all selections of carpet, paint, and tile samples to the board for selection. Attached to and made a part of these minutes is the listing and drawings provided from Ms. Makki which were unanimously selected by the board.



ENTRY VESTIBULE 100, STAIR VESTIBULE 130, LOBBY 001

FLOOR TILE	GRANITI FIANDRE ANTIQUE STONES COTTONWOOD
FLOOR TILE ACCENT	GRANITI FIANDRE ANTIQUE STONES MESQUITE
FLOOR BASE	GRANITI FIANDRE ANTIQUE STONES COTTONWOOD
WALL PAINT	SHERWIN WILLIAM SW 6036 ANGORA

ADULT SERVICES 110, STUDY ROOMS 112, 113, 114 MEETING ROOM 002, CLOSET 002A & 002B

CARPET A	J&J CARPET STYLE EMOTION 6254 COLOR 1930 JUMP FOR JOY
CARPET B	J&J CARPET STYLE LINK 2665 COLOR 8637 E-MAIL
CARPET C	PATCRAFT CARPET CLOISONNE 10065-65821 RUBICOND
VINYL WALL BASE	JOHNSONITE 15 CABERNET
WALL PAINT	SHERWIN WILLIAM SW 6036 ANGORA
DOOR FRAMES	SHERWIN WILLIAM SW 6307 FINE WINE

STUDY ROOMS 112, 113, 114 MEETING ROOM 002, CLOSET 002A & 002B

CARPET	J&J CARPET STYLE EMOTION 6254 COLOR 1930 JUMP FOR JOY
VINYL WALL BASE	JOHNSONITE 15 CABERNET
WALL PAINT	SHERWIN WILLIAM SW 6036 ANGORA
DOOR FRAMES	SHERWIN WILLIAM SW 6307 FINE WINE

DIRECTOR'S OFFICE

CARPET	J&J CARPET STYLE EMOTION 6254 COLOR 1930 JUMP FOR JOY
VINYL WALL BASE	JOHNSONITE 15 CABERNET
VINYL WALL COVERING	MDC PALLAS (BOLTA) A12329 PALLAS ANTIQUE WHITE

STAIRS 109 AND 129

STAIR TREADS RISERS & LANDING	JOHNSONITE 05 STONE
HANDRAIL	SHERWIN WILLIAM SW 6307 FINE WINE

PUBLIC MEETING ROOM 003

VCT FLOORING	AZROCK V-985 EARTHENWARE
VCT FLOORING BORDER	AZROCK V-780 SUNBURST
VINYL WALL BASE	JOHNSONITE 126 MOCHA
WALL PAINT	SHERWIN WILLIAM SW 7021 SIMPLE WHITE
VINYL WALL COVERING	MDC PALLAS ANTIQUE WHITE A1-2329
	OAK CHAIR RAIL

BRIDGEVIEW LIBRARY- COLOR SELECTION

7840 W. 79TH Street, BridgeView IL

Job No. C2510

September 7th, 2004

CHILDREN SERVICES 104

CARPET ATLAS CARPET STYLE ARROWMONT COLOR AW06 CRIMSON FLAME
VINYL WALL BASE JOHNSONITE 15 CABERNET
WALL PAINT SHERWIN WILLIAM SW 7021 SIMPLE WHITE

ENTRY - CHILDRENS AREAS

COLOR 1 SHERWIN WILLIAM SW 6866 HEARTTHROB
COLOR 2 SHERWIN WILLIAM SW 6693 LILY
COLOR 3 SHERWIN WILLIAM SW 6754 IONIAN
FRAME SHERWIN WILLIAM SW 6509 GEORGIAN BAY

ACTIVITY ROOM 106,

VCT FLOORING MAIN AZROCK V-780 SUNBURST
VCT FLOORING ACCENT 1 AZROCK V-951 RED PEPPER
VCT FLOORING ACCENT 2 AZROCK V-885 HONEY
VCT FLOORING ACCENT 3 AZROCK V-927 TRUE BLUE
VINYL WALL BASE JOHNSONITE 15 CABERNET
WALL PAINT SHERWIN WILLIAM SW 7021 SIMPLE WHITE

TOILETS 127, 011, 010 and 008

CERAMIC FLOOR TILE AMERICAN OLEAN R09 IMPERIAL PURPLE
CERAMIC WALL MAIN TILE & BASE AMERICAN OLEAN 07 BRIGHT LINEN
CERAMIC WALL TILE ACCENT AMERICAN OLEAN 123 IMPERIAL PURPLE
WALL PAINT SHERWIN WILLIAM SW 1025 ORIGAMI WHITE
GROUT WALL & FLOOR POLYBLEND GROUTS (CUTOM BLDG. PRODUCTS) #385 DRIFT WOOD

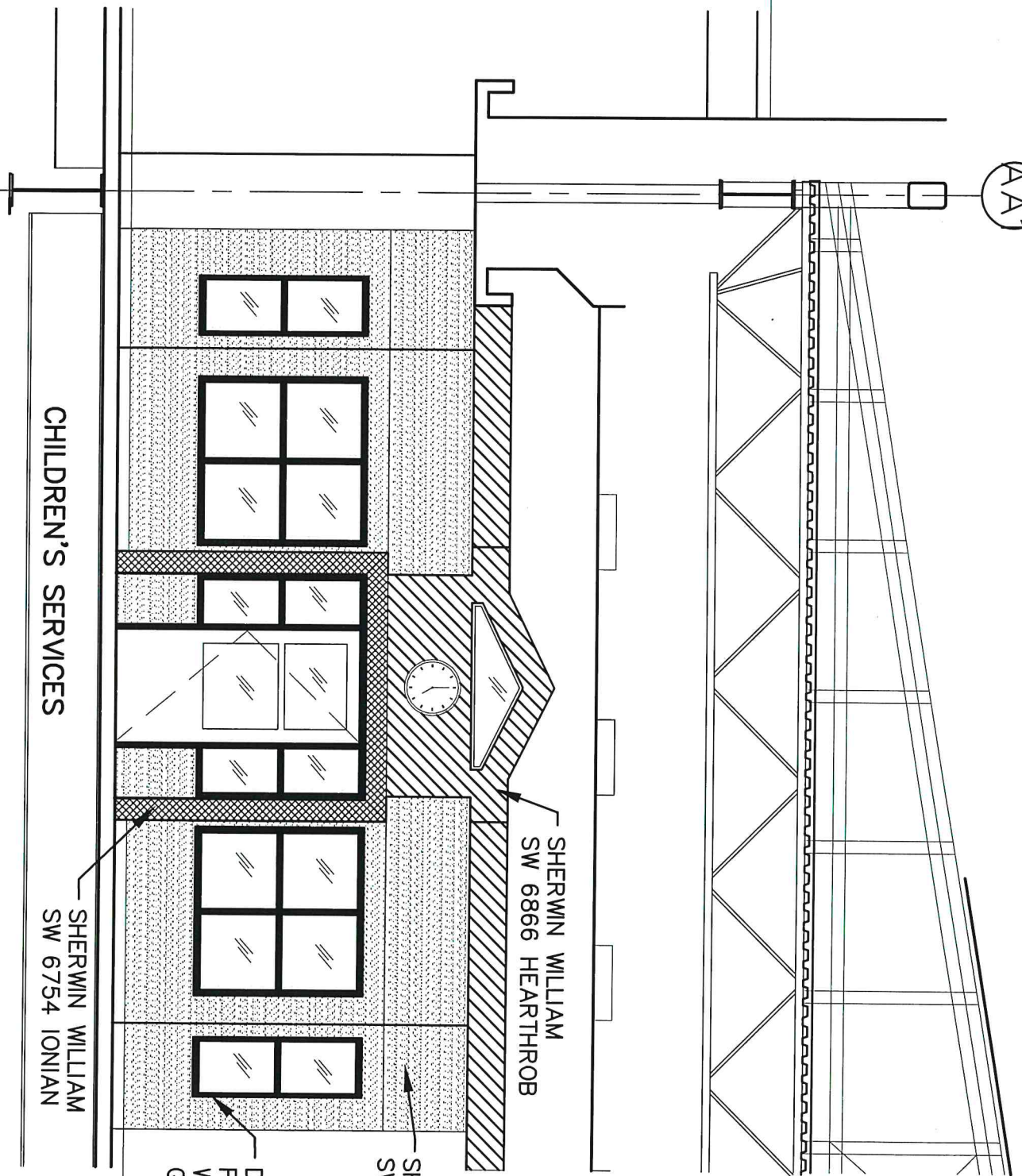
CHILDREN'S TOILETS 108

CERAMIC FLOOR TILE AMERICAN OLEAN A-34 RAVEN
CERAMIC WALL TILE MAIN & BASE AMERICAN OLEAN 25 ICE WHITE
ACCENT 1 A.O. 121 RUBY RED **ACCENT 2** A.O. 0008 THUNDERBOLT BLUE
ACCENT 3 24 BRIGHT MAIZE **ACCENT 4** A.O. 103 HUNTER GREEN
ACCENT 5 A.O. 123 IMPERIAL PURPLE
WALL PAINT SHERWIN WILLIAM SW 1025 ORIGAMI WHITE
GROUT WALL POLYBLEND GROUTS (CUTOM BLDG. PRODUCTS) #11 SNOW WHITE
GROUT FLOOR POLYBLEND GROUTS (CUTOM BLDG. PRODUCTS) # 420 LIPSTICK

WORK ROOM 102 PREP. ROOM 012 LOUNGE 128 CORRIDOR 005 & 016

VCT FLOORING AZROCK V-780 SUNBURST
VINYL WALL BASE JOHNSONITE 15 CABERNET
WALL PAINT SHERWIN WILLIAM SW 7021 SIMPLE WHITE
P. LAMINATE CABINETS NEVAMAR SAND'N'SHELLS TEXTURED NSN001T
P. LAMINATE COUNTER NEVAMAR RHYTHM'N'HUES TEXTURED RHT001T

AA



SHERWIN WILLIAM
SW 6866 HEARTHROB

SHERWIN WILLIAM
SW 6693 LILY

DOOR AND WINDOW
FRAMES SHERWIN
WILLIAM SW 6509
GEORGIAN BAY

CHILDREN'S SERVICES

SHERWIN WILLIAM
SW 6754 IONIAN

BRIDGEVIEW PUBLIC LIBRARY
7840 W. 79th Street, Bridgeview IL
Accent Colors at Children's Services



DATE :
9/7/04

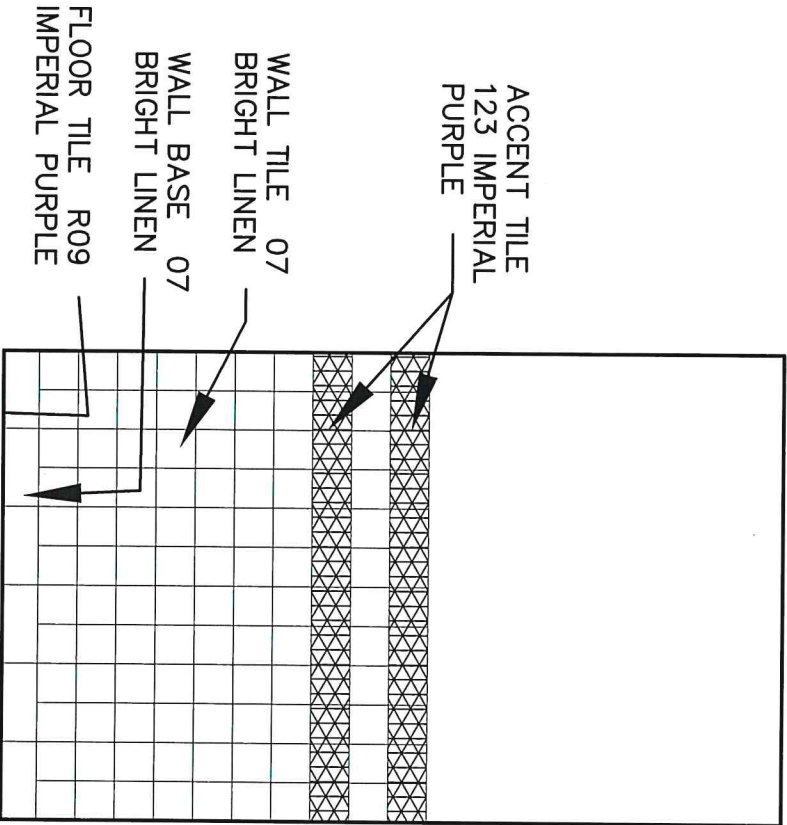
PRJCT. NO.
C2510

REFERENCE SHEET :
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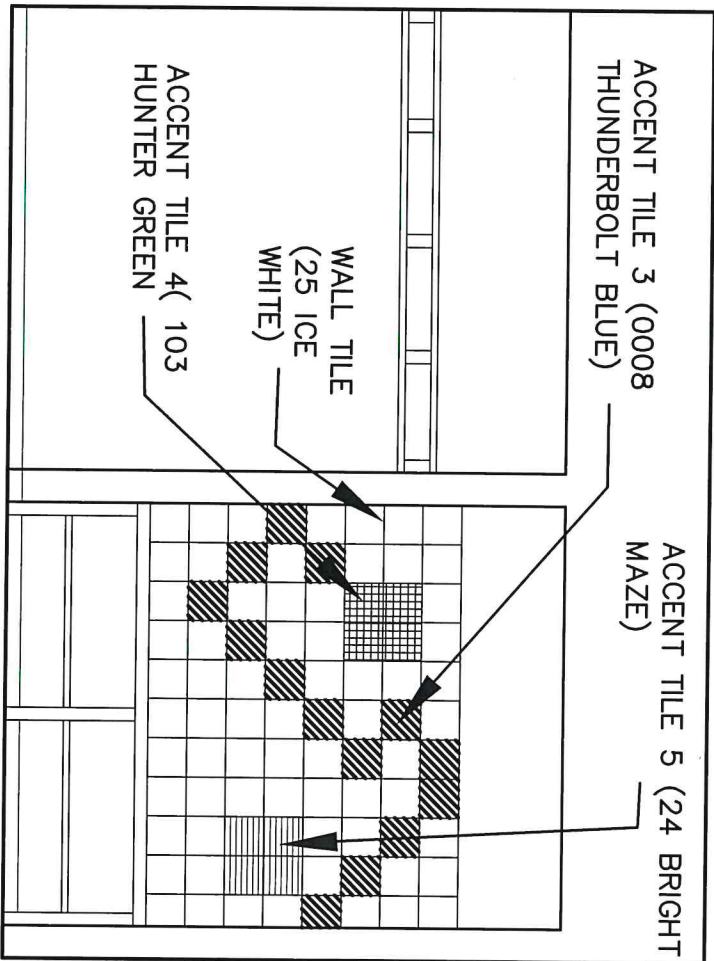


411 South Wells Street
Chicago, Illinois 60607
312.563.0640 Fax 663.0834
Architects Engineers Planners

SK. NO. :
SKA-1



ADULT'S TOILET
(TYP.)



COATS ROOM 103

BRIDGEVIEW PUBLIC LIBRARY
7840 W. 79th Street, Bridgeview IL
Ceramic Tile Accent Colors



PRJCT. NO.
C2510

DATE :
9/7/04

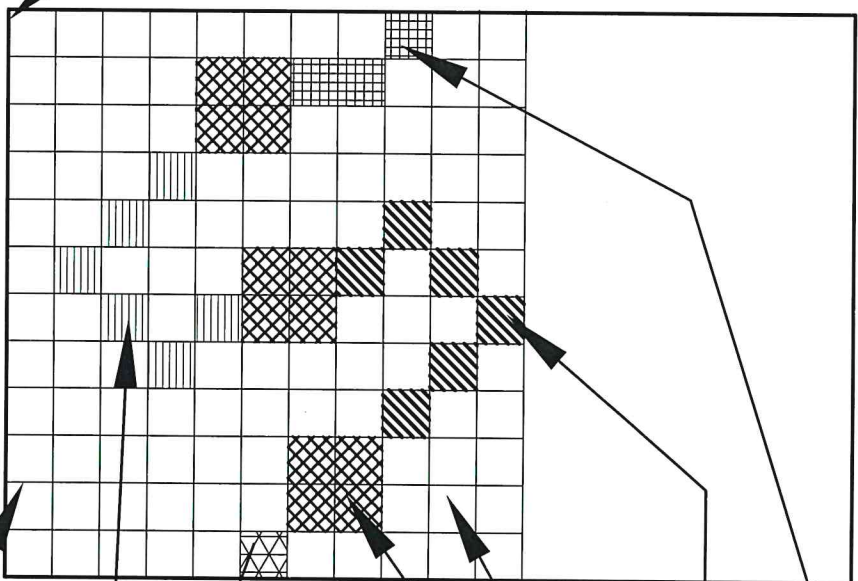
REFERENCE SHEET :
A



411 South Wells Street
Chicago, Illinois 60607
312.653.0640 Fax:653.0834
Architects Engineers Planners

SK. NO. :
SKA-3

CHILDREN'S TOILET



FLOOR TILE A-34 RAVEN
(FLOOR GROUT 420
LIPSTICK)

ACCENT TILE 4 (103
HUNTER GREEN)

ACCENT TILE 3 (0008
THUNDERBOLT BLUE)

WALL TILE (25 ICE WHITE)

ACCENT TILE 1 (121 RUBY RED)

ACCENT TILE 2
(123 IMPERIAL
PURPLE)

ACCENT TILE 5 (24 BRIGHT
MAZE)

TILE BASE (25 ICE
WHITE)

BRIDGEVIEW PUBLIC LIBRARY
7840 W. 79th Street, Bridgeview IL
Ceramic Tile Accent Colors



DATE :
9/7/04

PRJCT. NO.
C2510

REFERENCE SHEET :
A



411 South Wells Street
Chicago, Illinois 60607
312.563.0640 Fax:563.0834
Architects Engineers Planners

SK. NO. :
SKA-2

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
SEPTEMBER 7, 2004
Page Seven**

2.) Mr. John Frega discussed the original contract that was signed November 7, 2002. Items brought before the board for discussion included:

- the contract price based on construction of \$4.5 million;
- 6 month period of delay, changes and redesigns;
- scope of duties in the contract and items that were not done by Frega;
- difficulty in presenting what work was done and not done with corresponding costs;
- items that were completed by others;
- splitting the cost of redesign; and
- a time card billing after the May contract date if the project is not completed.

Trustee Zarzour addressed these issues stating that the board must show accountability to the voters. The proposed split of the \$68,000.00 for costs incurred by Frega, Inc. for changes and redesigns during the 6 month delay, are understandable, however, without also including the difference in the contract price of \$4.5 million and building costs of \$3.9 million is an issue to be addressed further.

Attorney McDonald questioned the inability for Frega, Inc. to produce an accounting of cost of the work not done by their company after stating they only completed perhaps 35% of the original scheduled work. The work not done included engineering drawings, construction documents, administration of construction, underground work, and acquisition of property. If the board is to consider the split of the \$68,000.00 then they should also consider the split of the \$60,000, the difference between the \$4.5 and \$3.9 million figure.

Attorney McDonald suggested the Mr. Frega present a written proposal for the board to consider and/or negotiate regarding the costs of what work was done and costs of the work not done. Mr. Frega stated he would have his proposal for the board prior to the September 13, 2004 meeting.

Discussion followed regarding the parking lot design, engineering of the parking lot, landscaping and parking lot bid process. It was requested that Trustee Green verify from the Mayor that the design will be done by Frega, Inc., the engineering by Hoefflerle & Butler, bid process by Frega, Inc. and that the library will pay for the contractor to do the work on the parking lot.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
SEPTEMBER 7, 2004
Page Eight**

Trustee Zarzour opened discussion regarding putting a cap of \$10,000.00 per month on the monthly billing for work done past the May contract. Mr. Frega will put that proposal in writing.

3.) Mr. Frega discussed the ComEd contract regarding the transformer. ComEd wrote a service contract which reviews the type of transformer being used, cost to run service to building, and the need of a 5 day shut down at a cost of \$12,470.00. Mr. Frega reviewed the contract and reported that it looks acceptable but will present it to Ranger Electric and Poulos Construction for review. Attorney McDonald requested a copy of the contract for review.

POULOS CONSTRUCTION:

2004-106 Motion by Trustee Zarzour and seconded by Trustee Green to approve Change Order #1 for alternatives G1, G3, G4 and G5 for a total \$71,000 to Poulos.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Zarzour, Marek, Jaguszewski

Nays: 0

Absent: 2

Motion carried.

2004-107 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Change Order #2 to provide and install drain tile on the exterior of foundation for \$8,661.80.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Zarzour, Marek, Jaguszewski

Nays: 0

Absent: 2

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
SEPTEMBER 7, 2004
Page Nine**

2004-108 Motion by Trustee Jaguszewski and seconded by Trustee Altar to accept Change Order #3 for an extension of 22 days.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Zarzour, Marek, Jaguszewski

Nays: 0

Absent: 2

Motion carried.

AMERICAN BUILDING SYSTEMS:

2004-109 Motion by Trustee Zarzour and seconded by Trustee Marek to approve Change Order #1 for American Building Systems for the utility building roof for a total of \$5,300.00.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Zarzour, Marek, Jaguszewski

Nays: 0

Absent: 2

Motion carried.

2004-110 Motion by Trustee Marek and seconded by Trustee Green to approve Change Order #2 from American Building Systems for an additional 2" of rigid insulation on the metal deck at a cost of \$12,650.00.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Zarzour, Marek, Jaguszewski

Nays: 0

Absent: 2

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
SEPTEMBER 7, 2004
Page Ten**

CUSTODIAL JOB STATUS:

Discussion regarding employee George Mitchell and whether his status should be changed from full time salary employee to a full time employee. Attorney McDonald discussed The Fair Labor Standards Act.

2004-111 Motion by Trustee Altar and seconded by Trustee Zarzour to amend the motion of the previous meeting to make George Mitchell, our custodian, a full time employee and the restrictions as previously indicated are withdrawn.

Upon voice vote:
Ayes: 5
Nays: 0
Absent: 2

2004-112 Motion by Trustee Jaguszewski and seconded by Trustee Zarzour to adjourn the meeting.

Upon voice vote:
Ayes: 5
Nays: 0
Absent: 2


The meeting adjourned at 8:55 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

9/13/04
Date


John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
SEPTEMBER 13, 2004**

President John Altar called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Safaa Zarzour, William Cronch, Lila Marek and Arlene Jaguszewski.

Also present were Library Acting Director Jane Schoen and Attorney Donna McDonald.

- 2004-113** Motion by Trustee Altar and seconded by Trustee Bradley to approve the agenda.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.
- 2004-114** Motion by Trustee Bradley and seconded by Trustee Zarzour to approve the minutes of August 9, 2004.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.
- 2004-115** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the minutes of the closed session meeting of August 9, 2004.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.
- 2004-116** Motion by Trustee Zarzour and seconded by Trustee Green to approve the minutes of the special meeting of September 7, 2004.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
SEPTEMBER 13, 2004**

Page Two

- 2004-117** Motion by Trustee Jaguszewski and seconded by Trustee Bradley that the financial statement of the Bridgeview Public Library for the month of August, 2004 be accepted.
Upon roll call vote:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.
- 2004-118** Motion by Trustee Zarzour and seconded by Trustee Cronch to transfer \$45,000.00 from the Illinois funds account to Bridgeview Bank checking account for the bills numbered 28121 – 28156, the payroll for 9/15 and \$8,854.68 for payment to ComEd.
Upon roll call vote:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

DIRECTOR'S REPORT:

Discussion regarding the library web site and posting of the minutes.

COMMITTEE REPORTS:

Trustee Green gave a construction update which included discussion regarding the generator rental, phone system, parking lot design and landscaping. The parking lot and landscaping will be paid with library money.

Trustee Zarzour gave a director search report and distributed copies of the changes made to the job description. The committee changed 3 items in the job description, Item 4, Item 5 and Item 12 had changes and all changes were explained. A sample ad that will be posted on the library web site, ILA, ALA, and Career Central was presented and the deadline for applications will be November 1, 2004.

UNFINISHED BUSINESS:

Attorney McDonald stated she will present the revised internet policy before the next meeting.

Trustee Marek discussed the American Express Card and how uncooperative the company has been regarding getting the signatures changed on the account. Attorney McDonald will call American Express.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
SEPTEMBER 13, 2004
Page Three**

NEW BUSINESS:

- 2004-119** Motion by Trustee Altar and seconded by Trustee Cronch to move up the Telcom Innovations Group presentation.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

Presentation by Tom Kenna of Telcom Innovations Group regarding the proposed phone system. This included explanation of phones, service, capabilities of the new system, and costs. Discussed the possibility of someone purchasing the old phones; requesting a lead time of 6 weeks; and that his proposal would be good for 6 months. Two options were discussed. One option replacing all phones at the same time and option two changing phones in the current library first and then installing the phones in the addition when it is completed.

- 2004-120** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos Construction payment #4 in the amount of \$96,722.00.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

- 2004-121** Motion by Trustee Altar and seconded by Trustee Zarzour to approve American Building Systems payment #2 in the amount of \$126,000.00.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
SEPTEMBER 13, 2004**

Page Four

Discussion regarding the rental of a generator versus closing the library during the installation of the transformer. The discussion included time and cost factors.

- 2004-122** Motion by Trustee Cronch and seconded by Trustee Zarzour to close the library for the period of transformer installation and push the installation date back in November.

Upon voice vote:

Ayes: 7

Nays: 0

Motion carried.

- 2004-123** Motion by Trustee Cronch and seconded by Trustee Bradley to approve Trustees Green and Marek's attendance at the ALA Midwinter meeting from January 14 – 19th, 2005 in Boston.

Upon roll call:

Ayes: 6 Trustees Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski

Nays: 1 Trustee Altar

Motion carried.

- 2004-124** Motion by Trustee Cronch and seconded by Trustee Zarzour to adjourn the meeting.

Upon voice vote:

Ayes: 7

Nays: 0

Motion carried.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

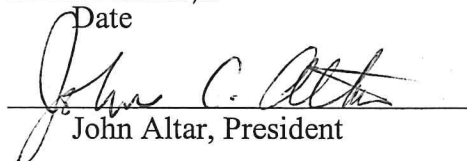


Vicki Choate, Recording Secretary

APPROVED:

10/12/04

Date


John Altar, President


Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
OCTOBER 11, 2004**

President John Altar called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Safaa Zarzour, William Cronch, Lila Marek and Arlene Jaguszewski.

Also present were Library Acting Director Jane Schoen and Attorney Donna McDonald.

- 2004-125** Motion by Trustee Green and seconded by Trustee Jaguszewski to approve the agenda.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.
- 2004-126** Motion by Trustee Marek and seconded by Trustee Bradley to approve the minutes of the Regular Meeting of September 13, 2004.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.
- 2004-127** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to accept the financial statement of the Bridgeview Public Library for the month ended September 30, 2004.
Upon roll call vote:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.
- 2004-128** Motion by Trustee Zarzour and seconded by Trustee Marek to transfer \$60,000.00 from the Illinois funds account to Bridgeview Bank checking account for the bills numbered 28224 – 28265, and the October 15, 2004 payroll.
Upon roll call vote:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 11, 2004
Page Two**

DIRECTOR'S REPORT:

Acting Director Jane Schoen discussed the marketing report. The Board discussed the \$4,000.00 grant that was received; the insurance premium; and the Children's library.

COMMITTEE REPORTS:

Construction Update:

Trustee Green gave a construction update which included discussion regarding the concrete flooring being poured, the plumbing work needed, the roof design and panels.

Discussion followed regarding the generator rental that will cost an additional \$70.00 and that will only provide minimum usage. Trustee Cronch stated he has secured a diesel generator, free of charge, from ESDA. This generator will provide the minimum usage to the library.

Trustee Green discussed the Telcom bid for the telephones and the extension of the Frega contract.

Director Search:

Trustee Zarzour reported that there have been 5 applications submitted. Discussion to extend the deadline to December 31st with interviews in January.

2004-129 Motion by Trustee Zarzour and seconded by Trustee Marek to extend the ad deadline to December 31, 2004.

Discussion followed that the action was not stated on the agenda therefore should not be motioned at this time.

2004-130 Motion by Trustee Zarzour and seconded by Trustee Marek to withdraw the previous motion.
Motion Withdrawn.

UNFINISHED BUSINESS:

Attorney McDonald discussed the revised internet policy as presented.

2004-131 Motion by Trustee Jaguszewski and seconded by Trustee Cronch to accept the revised Internet Policy as presented by Attorney Donna McDonald.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 11, 2004
Page Three**

Attorney McDonald discussed the American Express Card and how uncooperative the company has been regarding getting the signatures changed on the account. Attorney McDonald suggested the card be canceled and a new account opened.

- 2004-132** Motion by Trustee Zarzour and seconded by Trustee Marek to direct Acting Director Jane Schoen to contact Kari Hansen regarding canceling the American Express card and account and opening a Visa or Mastercard account under the Bridgeview Library with two names listed for purchases.
Upon roll call vote:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

Trustee Green gave an update on the ALA Winter meeting scheduled in January.

- 2004-133** Motion by Trustee Marek and seconded by Trustee Bradley that the Library reimburse Trustee Green for hotel and airline expenses for the Winter ALA meeting in January.
Upon roll call vote:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

NEW BUSINESS:

- 2004-134** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos Construction payment application #5 in the amount of \$114,759.60.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 11, 2004
Page Four**

- 2004-135** Motion by Trustee Bradley and seconded by Trustee Jaguszewski to approve American Building Systems payment #3 in the amount of \$115,866.00.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

Acting Director Schoen gave a report regarding the research done on DVD and CD repairs and the equipment needed for these repairs.

- 2004-136** Motion by Trustee Zarzour and seconded by Trustee Bradley to purchase DVD repair equipment for \$1,499.00.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

Discussion regarding the request for the Poulos Construction change order #4 at a cost of \$7,757.00 with a 15% overhead at a total cost of \$8,920.55. Concerns as to why this change was not a part of the original contract and bid. Attorney McDonald will review and discuss this change order with Mr. John Frega.

- 2004-137** Motion by Trustee Cronch and seconded by Trustee Bradley to table Poulos Construction change order #4.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

- 2004-138** Motion by Trustee Zarzour and seconded by Trustee Cronch to approve Stanton Services, Inc. for snow plowing at \$70.00 per occurrence.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 11, 2004
Page Five**

- 2004-139** Motion by Trustee Cronch and seconded by Trustee Marek to accept the offer from ESDA for the use of their generator.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

Discussion regarding the proposed contract from Telcom for the telephone system; that Frega has already done the specifications and that there is a need for the phone system to go out for bid.

- 2004-140** Motion by Trustee Zarzour and seconded by Trustee Jaguszewski to direct Frega & Associates to go out for bid on the phone system for the old and new building.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

Attorney McDonald discussed the annual audit opinion letter and the attorney opinion letter reply.

- 2004-141** Motion by Trustee Marek and seconded by Trustee Green that the Library Board have a holiday dinner.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Zarzour, Cronch, Marek, Jaguszewski
Nays: 0
Motion carried.

It was agreed that the holiday dinner will be held at Niko's Restaurant on Sunday, November 21, 2004 at 5:00 p.m.

Discussion regarding the extension of the architect's contract. This included man hours and the actual costs of work done and cost of work that wasn't done. Further discussion regarding the difference in elevator costs and whether the elevator issue was part of the original bid. It was directed that Attorney McDonald will speak with Mr. Frega regarding these issues, including writing a letter in response to his letter of explanation. Trustee Green will provide the total figures of the work the Village has provided.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 11, 2004
Page Six**

Trustee Cronch requested that Trustee Green discuss the time frame for the sewer work needed to be done by Public Works. The sewer work needs to be tied in to the library and the library closure would be the opportune time to complete this work. Trustee Green will talk to Poulos Construction regarding the sewer work and time frame of this work to be done.

Trustee Marek distributed information from the Illinois Library Trustee Workshop. The Hickory Ridge Trustee Workshop will be held March 5, 2005.

2004-142 Motion by Trustee Zarzour and seconded by Trustee Cronch to adjourn the meeting.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

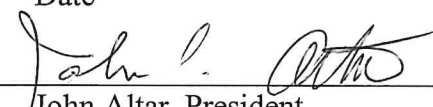
The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

10/11/04
Date


John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
OCTOBER 15, 2004**

President John Altar called the meeting to order at 11:02 a.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, William Cronch and Arlene Jaguszewski.

Absent: Trustees Violet Bradley, Safaa Zarzour and Lila Marek.

Also present was Therese Kourim of John Frega's office.

The only item on the agenda for discussion was Poulos Construction change order #4 in the amount of \$8,920.55.

Discussion and questions to Therese Kourim were why was this change order necessary. The electric project should have been in the original bid package.

Therese Kourim explained that Com Ed had seen the plans for this project and had given their approval to what was designed and where the electric would be. The bid package was prepared. After the project went out for bid and the project began Com Ed changed their decision stating the position of the pad and transformer had to be moved.

Questions followed as to how far the pad needed to be moved. Therese stated the move was under 20 feet. Discussion followed that Com Ed should have realized that move prior to their first approval. Therese stated that due to the move of the pad and transformer the route of the pipes and the electrical also have to be changed.

Therese stated she does not know why it was approved and then moved at an additional cost. John Frega, Rudy and Bill Green of the Village of Bridgeview all tried to talk to Com Ed and Com Ed will not say why they changed the original spot. All Com Ed would state is that the transformer had to be a certain distance from the building. Again all Trustees stated the plans showed where the building would be and that Com Ed should have made that determination when they first saw the plans, not after the bid went out with Com Ed's approval of the first transformer site.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
OCTOBER 15, 2004
Page Two**

Therese questioned the board in regards to her attending the monthly meetings in case there are questions regarding the construction and/or change orders. It was discussed that if there were change orders she should attend. Therese was to find out if her attendance was to be billed under the hourly rate for Frega Associates. Therese would get that information and report back to the board. President Altar will contact Therese if there is a change order and if she should attend the monthly meeting.

Trustee Safaa Zarzour arrived at 11:17.

Therese stated that Bill Green was dealing with Com Ed and hitting a brick wall. Walter Lis, of Ranger Electric was appointed to be the one contact person with Com Ed. No matter what was discussed Com Ed would never admit that it was their error in stating the position of the pad was good and after the bid was out Com Ed changed the position of the pad and transformer resulting in this change order and additional cost.

2004-143 Motion by Trustee Cronch and seconded by Trustee Zarzour to remove from the table Poulos Change order #4.

Upon voice vote:
Ayes: 5
Nays: 0
Absent: 2

2004-144 Motion by Trustee Zarzour and seconded by Trustee Green to approve Poulos Change order #4 in the amount of \$8,920.55

Upon roll call:
Ayes: Trustees Altar, Green, Zarzour, Cronch and Jaguszewski.
Nays: 0
Absent: Trustees Bradley and Marek

Discussion regarding future change orders. It was stated that additional explanation on the change orders would be appropriate for the board to better understand why the change order was necessary.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
OCTOBER 15, 2004
Page Three**

2004-145 Motion by Trustee Green and seconded by Trustee Cronch to adjourn the meeting.

Upon voice vote:
Ayes: 5
Nays: 0
Absent: 2

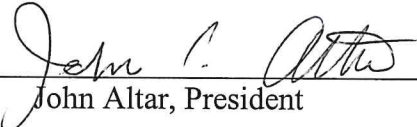
The meeting adjourned at 11:26 a.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

10/15/04
Date


John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
November 11, 2004**

President John Altar called the meeting to order at 5:01 p.m.
Upon roll call the following Trustees were present: John Altar, Frances Green,
William Cronch and Lila Marek.
Trustees Arlene Jaguszewski, Violet Bradley and Safaa Zarzour were absent.

2004-157 Motion by Trustee Marek and seconded by Trustee Green to
approve the agenda for the special meeting November 11, 2004.
Upon voice vote:
Ayes: 4
Nays: 0
Absent: 3
Motion carried.

Discussion regarding extending the date for accepting resumes for the Director position
to December 31, 2004.


2004-158 Motion by Trustee Altar and seconded by Trustee Cronch to
not extend the date for accepting resumes.
Upon roll call vote:
Ayes: 2
Nays: 2
Absent: 3
Motion failed for lack of a majority.

Number 5 on the agenda does not require action due to failure of Item #4.

2004-159 Motion by Trustee Marek and seconded by Trustee Cronch
to adjourn the meeting.
Upon voice vote:
Ayes: 4
Nays: 0
Absent: 3
Motion carried.


The meeting adjourned at 5:12 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary
APPROVED:

12-13-04
Date



John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
November 18, 2004**

President John Altar called the meeting to order at 2:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Lila Marek and Trustee Zarzour arrived at 2:02 p.m.

Trustees Arlene Jaguszewski and William Cronch were absent.

2004-160 Motion by Trustee Marek and seconded by Trustee Bradley to approve the agenda for the special meeting November 18, 2004.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 2
Motion carried.

2004-161 Motion by Trustee Zarzour and seconded by Trustee Bradley to extend the date for accepting resumes for the Director position to December 31, 2004.
Upon roll call vote:
Ayes: 4 Trustee Green, Bradley, Zarzour and Marek
Nays: 1 Trustee Altar
Absent: 2
Motion carried.

Discussion regarding the notification letter to applicants.


2004-162 Motion by Trustee Marek and seconded by Trustee Bradley to approve the notification letter for applicants for the Director position, noting the extension of the deadline.
Upon roll call vote:
Ayes: 4 Trustee Green, Bradley, Zarzour and Marek
Nays: 1 Trustee Altar
Absent: 2
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
November 18, 2004
Page Two**

2004-163 Motion by Trustee Altar and seconded by Trustee Zarzour
to adjourn the meeting.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 2
Motion carried.

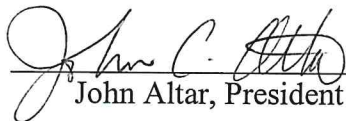
The meeting adjourned at 2:05 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary
APPROVED:

12-13-04
Date



John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 8, 2004**

President John Altar called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Safaa Zarzour, and Lila Marek.

Trustees William Cronch and Arlene Jaguszewski are absent.

Also present were Library Acting Director Jane Schoen, Attorney Donna McDonald and Therese Kourim of Frega and Associates.

Trustee Green requested an amendment to the agenda to discuss sponsorship of a program for the Historical Commission of the Belk house.

2004-146 Motion by Trustee Green and seconded by Trustee Marek to approve the agenda with the amendment of adding item F to #10 under new business to discuss a sponsorship program.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 2

Motion carried.

2004-147 Motion by Trustee Marek and seconded by Trustee Bradley to approve the minutes of the Regular Meeting of October 11, 2004.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 2

Motion carried.

2004-148 Motion by Trustee Green and seconded by Trustee Altar to approve the minutes of the Special Meeting of October 15, 2004.

Upon roll call vote:

Ayes: 3 Trustees Altar, Green, Zarzour

Nays: 0

Abstain: Trustees Bradley, Marek

Absent: 2

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 8, 2004
Page Two**

- 2004-149** Motion by Trustee Marek and seconded by Trustee Bradley to accept the financial report as presented for the Bridgeview Public Library for the month ended October 31, 2004.
Upon roll call vote:
Ayes: 5
Nays: 0
Absent: 2
Motion carried.

Prior to the motion to approve monthly bills Trustee Green raised questions regarding the attorney's bill as submitted stating it was quite excessive. Items were discussed and charges explained stating this was a six month bill.

- 2004-150** Motion by Trustee Altar and seconded by Trustee Bradley to transfer \$38,000.00 from the Illinois funds account to Bridgeview Bank checking account for the bills numbered 28309 – 28362, and the November 15, 2004 payroll.
Upon roll call vote:
Ayes: 4 Trustee Altar, Green, Bradley, Marek.
Nays: 0
Abstain: 1 Trustee Zarzour
Absent: 2
Motion carried.

DIRECTOR'S REPORT:

Director Jane Schoen distributed the Director's report. The Arabic books received under a grant have now all been catalogued.

COMMITTEE REPORTS:

Construction Update:

Trustee Green gave a construction update which included discussion regarding ComEd and the installation of the electric service. Poulos construction is to set a sign that states Danger over the underground service until the area is backfilled. It is recommended that the light fixtures be purchased now as the price is going up as of December 1st. The Board need to authorize Hoefflerle-Butler Engineering to approve street routing and have the bids prepared.

Trustee Altar stated that Hoefflerle-Butler has been contacted and will update the original proposal for the street and parking lot.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 8, 2004
Page Three**

Director Search:

Trustee Zarzour reported that there have been 8 applications submitted. Discussion to extend the deadline to December 31st and set a date for interviews.

- 2004-151** Motion by Trustee Zarzour to extend the deadline to December 31st.
Motion failed for lack of second.

The item to extend the deadline was not stated on the agenda for action therefore no motion or vote can be taken at this time.

A special meeting date and time was discussed. A Special Meeting was called for Thursday, November 11, 2004 at 5:00 p.m. to include two items. Extended the date for accepting resumes and approval of letter for applicants.

UNFINISHED BUSINESS:

Director Jane Schoen discussed the credit card/debit card applications and presented a solution to apply for a debit card through Bridgeview Bank.

The Board directed Lila Marek to research and talk to Bridgeview Bank regarding the debit card.

Therese Kourim of Frega's office discussed the upcoming change orders:

1. Changes from pvc pipe to metal elbows as requested by the Village Electrical inspector.
2. Changes due to a re-route of the path of electrical service due to an underground blockage.
3. There will be a change order presented in the future for extending the rigid insulation.

Attorney McDonald discussed in detail the conversation she had with Mr. Frega regarding Therese Kourim attending the meetings to explain change orders; the original contract; cost savings to the library and no reduction to the contract percentage; the split of the \$60,000.00; man hours and cost per man hour and the extension of the architect's contract. Attorney McDonald recommended that the board direct her to negotiate the items discussed and report to the board for action at a future meeting. Discussion also included the bid for the Telcom phone system. Mr. Frega does not want to do a bid package for the phones.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 11, 2004
Page Four**

The board directed President Altar to call Telcom regarding a price increase and the time frame of the quote, accepting the new building only and rejecting the old building. These items will be addressed again at the December meeting.

NEW BUSINESS:

2004-152 Motion by Trustee Zarzour and seconded by Trustee Marek to purchase employee gift certificates from Dominick's \$25.00 each.
Upon roll call vote:
Ayes: 5
Nays: 0
Absent: 2
Motion carried.

2004-153 Motion by Trustee Altar and seconded by Trustee Green to approve Poulos Construction payment request #6 in the amount of \$138,024.64.
Upon roll call:
Ayes: 5
Nays: 0
Absent: 2
Motion carried.

2004-154 Motion by Trustee Zarzour and seconded by Trustee Marek to approve American Building Systems payment request #4 in the amount of \$51,458.00.
Upon roll call:
Ayes: 5
Nays: 0
Absent: 2
Motion carried.

Director Schoen discussed a request from employees to amend the holiday policy regarding Thanksgiving weekend.

2004-155 Motion by Trustee Altar and seconded by Trustee Zarzour to amend the staff member holiday policy for Thanksgiving, closing at 8:00 p.m. on Wednesday and re-opening on Saturday at 9:00 a.m.
Upon roll call:
Ayes: 5
Nays: 0
Absent: 2
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 8, 2004
Page Five**

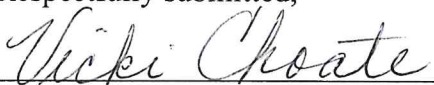
Ken Dushek, of the Historical Commission opened discussion regarding sponsoring a lecture on the historical Belke house which is a Sears home. A noted author on Sears' homes and a member of The Illinois Humanities Council would present a lecture in the Village of Bridgeview. This item is to be put on the December agenda for action.

Trustee Marek discussed receiving the Library Trustee workshop information and that the information is not mailed to Bridgeview Library on a timely basis.

2004-156 Motion by Trustee Zarzour and seconded by Trustee Altar to adjourn the meeting.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 2
Motion carried.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

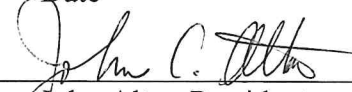


Vicki Choate, Recording Secretary

APPROVED:

12-13-04

Date



John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 13, 2004**

President John Altar called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, William Cronch and Arlene Jaguszewski.

Trustees Lila Marek and Safaa Zarzour were absent.

Also present were Attorney Donna McDonald and Acting Library Director Jane Schoen.

Due to errors on the agenda there were additions and corrections made. Item J was a duplicate item and changed to American Building Systems change order #3. Item K Christmas Decorations was added and Item L ALA/PLA was added.

2004 - 164 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the minutes of the regular meeting of November 8, 2004.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 2

Motion carried.

2004 - 165 Motion by Trustee Bradley and seconded by Trustee Altar to approve the minutes of the special meeting of November 11, 2004.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 2

Motion carried.

2004 - 166 Motion by Trustee Bradley and seconded by Trustee Altar to approve the minutes of the special meeting of November 18, 2004.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 2

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 13, 2004
Page Two**

2004 - 167 Motion by Trustee Jaguszewski and seconded by Trustee Green to accept the financial report dated November 30, 2004.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Bradley, Cronch, Jaguszewski.

Nays: 0

Absent: 2

Motion carried.

2004 - 168 Motion by Trustee Jaguszewski and seconded by Trustee Altar to transfer \$38,000.00 from the Illinois funds account to Bridgeview Bank checking account for the bills numbered 29411 – 29457 with the exception of #29446 to the Desplaines Valley News in the amount of \$762.00.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Bradley, Cronch, Jaguszewski.

Nays: 0

Absent: 2

Motion carried.

The Director's report was discussed including the payment of \$30,000 impact fee from the TIF area of Concord Homes.

Trustee Green read and discussed the building expansion report of December 13, 2004.

Mr. John Coleman of Hoefflerle & Butler presented and discussed the landscaping, perimeter fencing, parking, IDOT permits and lighting. Mr. Cusay and Mr. Frega of Frega Associates joined in the discussion of the whole landscaping plans. This total package will be prepared and will need to go out for bids.

Frega and Associates and Hoefflerle & Butler will discuss the landscaping project. Hoefflerle and Butler will attend the meeting of January 10, 2005 and will provide a written presentation prior to that meeting.

The extension of the architect's contract will be discussed at the January meeting.

Trustee Zarzour arrived at 7:40 p.m.

There was discussion of the Telcom phone system for the new section of the library with a 2 year warranty on parts, 1 year on labor at a cost of \$9,968.00.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 13, 2004
Page Three**

- 2004 - 169** Motion by Trustee Altar and seconded by Trustee Jaguszewski to accept the proposal of Telcom Phone Systems for the installation of phones in the new section at a cost of \$9,968.00.
Upon roll call vote:
Ayes: 5 Trustees Altar, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 1 Trustee Green
Absent: 1 Trustee Marek
Motion carried.

Trustee Zarzour reported he has received 13 total resumes for the position of Library Director. The deadline for accepting applications is December 31, 2004.

Mr. Ken Dushek of the Historical Commission made a presentation requesting the a joint effort of the Commission and the Library in sponsoring speaker Rebecca Hunter to speak on Sears homes.

- 2004 - 170** Motion by Trustee Zarzour and seconded by Trustee Cronch to join with the Historical Commission and the Village of Bridgeview to provide Rebecca Hunter as a speaker on Sears homes at a date to be determined.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.

The Search committee will meet on Monday, December 20, 2004 between 12:00 p.m. and 1:00 p.m. to review applications for the position of Library Director.

Mr. Rudy Cusay discussed construction change orders 5, 6, 7 and 8.

- 2004 - 171** Motion by Trustee Altar and seconded by Trustee Bradley to approve change order #5 in the amount of \$2,373.60.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 13, 2004
Page Four**

- 2004 - 172 Motion by Trustee Jaguszewski and seconded by Trustee Green to approve change order #6 in the amount of \$6,273.27.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.
- 2004 - 173 Motion by Trustee Zarzour and seconded by Trustee Bradley to approve change order #7 in the amount of \$3,392.50.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.
- 2004 - 174 Motion by Trustee Altar and seconded by Trustee Bradley to approve change order #8 in the credit amount of (\$3,348.00).
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.

Mr. Don Shankel of Cable-Concepts made a presentation offering to do all voice, data, alarm and camera wiring. Mr. Frega inquired as to their union status. Trustee Green requested to have their proposal in writing. Attorney McDonald discussed the bid process and explained there are very strict rules and regulations regarding providing free services. Requests were made for background information. Attorney McDonald will do research if this gift can be accepted and will report back to the board.

Mr. Cusay explained the problem with the fascia needing to provide a closure partition or build a temporary partition inside the library. Trustee Altar and Acting Library Director discussed the storage of books and shelving for 40 weeks.

- 2004 - 175 Motion by Trustee Green and seconded by Trustee Bradley to approve the permanent closure partition not to exceed \$10,000.00.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 13, 2004
Page Five**

- 2004 - 176** Motion by Trustee Altar and seconded by Trustee Jaguszewski to hire Hallett Movers for removal and storage of shelving and books in the amount of \$7,360.00.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.

Jane Schoen reported on the tech plan of 2004-2007 in regards to the network server.

- 2004 - 177** Motion by Trustee Green and seconded by Trustee Jaguszewski to purchase a net work server from CDW not to exceed \$5,000.00.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.

- 2004 - 178** Motion by Trustee Altar and seconded by Trustee Zarzour to approve Poulos Payment #7 in the amount of \$224,025.01.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.

- 2004 - 179** Motion by Trustee Altar and seconded by Trustee Bradley to approve ABS change order #3 in the amount of \$1,015.00.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.

Discussed that snow removal is a housekeeping matter and the Library Director should have the responsibility of researching the company for snow removal and present her recommendations to the board.

Mr. George Mitchell will stay at the library during the nights while the sprinkler system is not working to be on fire watch per the fire department.

Trustee Green discussed the need to replace some of the broken decorations and the need to acquire more to decorate the library after its expansion.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 13, 2004
Page Six**

2004 - 180 Motion by Trustee Green and seconded by Trustee Jaguszewski to purchase Christmas decorations not to exceed \$500.00.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 1
Motion carried.

2004 - 181 Motion by Trustee Green and seconded by Trustee Bradley to direct Acting Director Jane Schoen to accept the names of staff members who would like to attend the PLA conference in Chicago at the Palmer House from March 7th – 9th.
Upon roll call vote:
Ayes: 5 Trustees Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 1 Trustee Altar
Absent: 1
Motion carried.

Trustee Green expressed her concerns regarding the affects of the insurance policy without a sprinkler system. It was stated that the library is in compliance with the express instructions of the Fire Department to provide a fire watch person in lieu of a sprinkler system.

2004 - 182 Motion by Trustee Altar and seconded by Trustee Green to adjourn the meeting.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.


The meeting adjourned at 9:00 p.m.
Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

1-10-05
Date



John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
December 20, 2004**

President John Altar called the meeting to order at 12:14 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, and Arlene Jaguszewski.

Trustee William Cronch, Lila Marek and Safaa Zarzour were absent.

Also present was Attorney Donna McDonald.

A discussion regarding the request for additional days from Poulos Construction to extend the completion date.

2004 - 183 Motion by Trustee Altar and seconded by Trustee Green to accept change order #9 from Poulos Construction Company to extend the completion date to August 30, 2005.

Upon voice vote:

Ayes: 4

Nays: 0

Absent: 3

Motion carried.

A discussion followed regarding the additional work on the west wall.

Trustee Zarzour arrived at 12:33 p.m.

The Board reviewed the current applications for the position of Bridgeview Library Director.

2004 - 184 Motion by Trustee Zarzour and seconded by Trustee Jaguszewski to set the dates for interviews for qualified candidates for Wednesday, December 29, 2004 and Thursday, December 30, 2004, starting at 6:30 p.m. on both days.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 2

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
December 20, 2004
Page Two**

2004 - 185 Motion by Trustee Jaguszewski and seconded by Trustee Green to adjourn the meeting.
Upon voice vote:
Ayes: 4
Nays: 0
Absent: 3
Motion carried.

The meeting adjourned at 2:14 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

1-10-05
Date

John C. Altar
John Altar, President

Lila Marek
Lila Marek, Secretary