

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JULY 11, 2005**

President Fran Green called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, Lila Marek, John Altar and Fran Green.

Trustees Bill Cronch and Arlene Jaguszewski were absent.

Also present were Director Jane Schoen and Attorney Safaa Zarzour.

Prior to the approval of the agenda President Green stated that she would propose a revision of the Board's agenda according to the *Trustee Facts File*, 3rd Edition, page 11. She also read the following paragraph and requested the recording secretary to include it in the minutes as a matter of record.

We are in a critical time of our construction which requires each of the board members, the Director, Assistant Director and Staff to put every effort into being Team oriented. We need to put aside personal differences and pull together. There will be no further discrimination remarks made in this library without recrimination being pursued. Board members are elected and since the constituents of the village voted and approved, please refrain from comments. There is an ADA law.

- 2005 – 112** Motion by Trustee Marek and seconded by Trustee Bradley to approve the agenda.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguszewski.
Motion carried.
- 2005 – 113** Motion by Trustee Altar and seconded by Trustee Marek to approve the Minutes of the June 13, 2005 regular meeting with the correction of Trustee Marek to Trustee Bradley on page two, second paragraph under Motion 2005-102.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.
- 2005 – 114** Motion by Trustee Altar and seconded by Trustee Marek to approve the Minutes of the Special Meeting of June 28, 2005.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguszewski.
Motion carried.

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There was discussion regarding the July, 2005 Treasurer's report.

2005 – 115 Motion by Trustee Marek and seconded by Trustee Bradley to accept the Treasurer's report of July , 2005.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.

Nays: 0

Absent: 2 Trustees Cronch and Jaguszewski.

Motion carried.

2005 – 116 Motion by Trustee Altar and seconded by Trustee Marek to transfer \$65,000 to the Illinois Funds Account at Bridgeview Bank to cover checks numbered 30046-30089 and the July 15, 2005 payroll.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.

Nays: 0

Absent: 2

Motion carried.

The Director's report was distributed and discussed.

2005 – 117 Motion by Trustee Altar and seconded by Trustee Bradley to place the Director's report on file.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.

Nays: 0

Absent: 2

Motion carried.

The Building expansion report was distributed and discussed.

2005 – 118 Motion by Trustee Marek and seconded by Trustee Bradley to place the building expansion committee report on file.

Upon voice vote:

Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.

Nays: 0

Absent: 2

Motion carried.

Mr. Steven Morcos of J. N. Morcos Insurance Agency, Ltd. made a presentation of the proposed insurance policy which would be policy period September 22, 2005 to September 22, 2006. There were discussions regarding the increase in line items due to the expansion of the building.

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2005 – 119 Motion by Trustee Altar and Trustee Marek to approve the annual ordinance non-resident card policy with the correct date and stating that two trustees were absent.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguszewski.
Motion carried.

2005 – 120 Motion by Trustee Bradley and seconded by Trustee Marek to approve the Library Director and Assistant Director/Head of Youth Services job descriptions.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.

Therese Kourim of Frega Associates and the Board discussed the dedication plaque for the new addition.

Therese Kourim also stated that under Agenda #11, item H, the original documents for Poulos Construction payment request #14 are not available for this evening's meeting and she will present the originals prior to the next meeting. Perhaps a special meeting will have to be scheduled to approve this payment prior to the next regular meeting.

2005 – 121 Motion by Trustee Altar and seconded by Trustee Alawad to approve ABS construction payment request #9 in the amount of \$21,760.00.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.

The installation dinner plans were discussed. It was agreed that the dinner will be held at Whitney's Restaurant in Oak Lawn on August 6, 2005 at 5:00 p.m.

2005 – 122 Motion by Trustee Marek and seconded by Trustee Altar to table the by-law amendment until its return from the policy committee.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.

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The key for the Closed Session minutes box has been turned over to Trustee Alawad from Trustee Altar.

The dedication plaque was discussed again regarding the wording and placement of the plaque. The decisions so far have been to list the The Bridgeview Public Library, dedicated the month, day and year. Expansion and Renovation Project made possible by Mayor Steven M. Landek, Village Trustees and Bridgeview residents. The Board of Trustees, including their titles would then be listed.

President Green made the following committee appointments for 2005-2006:

Executive Committee: Fran Green, Chair, Lila Marek, Antoinette Alawad, and Violet Bradley.

Finance Committee: Lila Marek, Chair, Violet Bradley, and John Altar.

Building Expansion: Fran Green, Chair, Lila Marek, and William Cronch.

Policy Committee: Arlene Jaguszewski, Chair, Violet Bradley, and Antoinette Alawad.

Special Committee: Lila Marek, Chair, Violet Bradley, Antoinette Alawad, Arlene Jaguszewski, Fran Green, Jane Schoen (possibly 1 from staff) and Mayoral selections (3) designated later for planning Grand Opening.

The President and Director must be notified 48 hours before each committee meeting (for their possible attendance.) Appointments are subject to change and all committee decisions are brought to the Board for approval.

The fencing around the library was discussed. Attorney Zarzour discussed the conversation with the neighbors on the North side and the certified letters sent to the 5 neighbors that have fencing. Attorney Zarzour was directed to do one more follow up letter regarding the fencing issues.

Director Schoen stated there were no bids yet regarding the security system. ADT has been very responsive. It was stated the board would need their bid prior to the next meeting.

Director Schoen discussed non-interest bearing bank accounts for grant money. She would like to have the board open a separate account in anticipation of receipt of their grant money.

2005 – 123 Motion by Trustee Bradley and seconded by Trustee Marek to open a separate non-interest bearing bank account for grant money and it should be opened as soon as the next grant money is available.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.

Nays: 0

Absent: 2

Motion carried.

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Director Schoen discussed the borrowing and internet policy to collect more fines. The policy is very lenient at this time and a suggestion to have a zero tolerance policy would be the same as with many other libraries.

- 2005 – 124** Motion by Trustee Altar and seconded by Trustee Marek to disallow patrons use of library privileges if any library fines or fees are due and owing.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.

This policy will become effective as soon as it is posted. It will also be written in the *Bridgeviews*.

The ILA conference will be held in Peoria, IL., October 11 – 14, 2005.

- 2005 – 125** Motion by Trustee Bradley and seconded by Trustee Marek to approve any trustee that wants to attend the ILA conference, October 11 – 14th.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Alawad, Marek, and Green.
Nays: 1 Trustee Altar
Absent: 2
Motion carried.

Trustee Green presented a recommendation to change the Agenda format. Attorney Zarzour discussed the proper language of the agenda. It was stated that the agenda is listed in the by-laws and the introduction of a by-law amendment must be presented 5 days prior to a meeting and therefore this will be placed on the next meetings agenda for the first reading.

Trustee Ethics Statements was distributed.

The library closing was discussed. Wednesday's meeting should provide a more definite date for closing. The closing will be printed in the *Bridgeviews* and perhaps other newspapers. Key people and salary employees will still be coming into the library during it's closing. The issue of the hourly employees during the closing was discussed. There was discussion regarding the return dates of books. Director Schoen stated after a certain date a 10 week check out would be proper. Attorney Zarzour will research hourly pay for employees during the library closing vs. unemployment and the information will be provided prior to the next meeting.

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2005 – 126 Motion by Trustee Altar and seconded by Trustee Alawad to adjourn the meeting.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.


The meeting adjourned at 9:37 p.m.

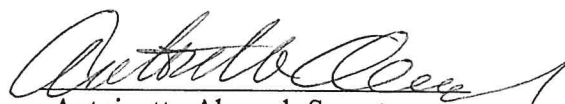
Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

8-8-2005
Date


Fran Green, President


Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
July 20, 2005**

President Fran Green called the meeting to order at 9:00 a.m.

Upon roll call the following Trustees were present: Antoinette Alawad, John Altar, Arlene Jaguszewski, Fran Green and Lila Marek.

Trustees Bill Cronch and Violet Bradley were absent.

2005 - 127 Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve Poulos Construction payment request #14 in the amount of \$142,480.05.

Upon roll call vote:

Ayes: 5 Trustees Alawad, Altar, Jaguszewski, Green and Marek.

Nays: 0

Absent: 2 Trustees Cronch and Bradley.

Motion carried.

2005 - 128 Motion by Trustee Altar and seconded by Trustee Jaguszewski to adjourn the meeting.

Upon voice vote:

Ayes: 5 Trustees Alawad, Altar, Jaguszewski, Green and Marek.

Nays: 0

Absent: 2 Trustees Cronch and Bradley.

Motion carried.

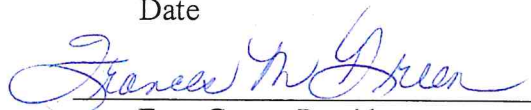
The meeting adjourned at 9:03 a.m.


Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

8-8-05
Date


Fran Green, President


Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
July 27, 2005**

President Fran Green called the meeting to order at 10:12 a.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Lila Marek, and Fran Green.

Trustees Bill Cronch and Arlene Jaguzsewski were absent.

- 2005 - 129** Motion by Trustee Marek and seconded by Trustee Bradley to approve the agenda.
Upon voice vote:
Ayes: 5 Trustees Alawad, Bradley, Alawad, Altar, Marek, and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguzsewski.
Motion carried.

There was a presentation by Barbara Lontoc and Fred Lontoc, of Frega and Associates, regarding the vendors for furniture and shelving for the building expansion pertinent to the bids presented.

- 2005 - 130** Motion by Trustee Altar and seconded by Trustee Bradley to award the bid to OEC Business Interiors at a cost of \$214,649.29.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek, and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguzsewski.
Motion carried.

- 2005 - 131** Motion by Trustee Altar and seconded by Trustee Marek to adjourn the meeting.
Upon voice vote:
Ayes: 5 Trustees Alawad, Bradley, Alawad, Altar, Marek, and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguzsewski.
Motion carried.

The meeting adjourned at 10:55 a.m.


Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

8-8-2005

Date


Fran Green, President


Antoinette Alawad, Secretary

**2005 ANNUAL ORDINANCE AUTHORIZING
PUBLIC NON-RESIDENT CARDS**

WHEREAS, the Bridgeview Public Library is a tax-supported public library;
and

WHEREAS, people residing within the jurisdictional boundaries of the Bridgeview Public Library pay taxes to support the library, and so need pay no additional fee to be eligible to receive a library card; and

WHEREAS, PA 92-0166 stipulates that "A person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person's principal residence"; and

WHEREAS, the Board of Library Trustees of the Bridgeview Public Library has determined for its 2005-2006 fiscal year, commencing May 1, 2005 and ending April 30, 2006 to participate in the non-resident reciprocal borrowing program of its regional library system and to issue non-resident library cards;

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE BRIDGEVIEW PUBLIC LIBRARY as follows:

Section 1: Individuals residing beyond the jurisdictional boundaries of the Bridgeview Public Library whose closest public library is the Bridgeview Public Library, and not residing within the boundaries of another public library, and owning no taxable property within the jurisdictional boundaries of the Bridgeview Public Library, may purchase a non-resident fee card for the price of \$100.00.

Section 2: Individuals residing beyond the jurisdictional boundaries of the Bridgeview Public Library, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the Bridgeview Public Library, or serving as a Senior Administrative Officer of a firm, business or other corporation owning taxable property within the jurisdictional boundaries of the Bridgeview Public Library, notwithstanding anything to the contrary in this Ordinance, may obtain one (1) non-resident library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided however, that in no event shall the privileges and use of the Library be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-resident library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

Section 3: The President of the Board of Library Trustees shall notify the regional library system in writing within 30 days of the adoption of this Ordinance, stating (a) the effective date of this Ordinance, (b) the beginning and ending dates of the 12-month period of validity for non-resident library cards issued pursuant to this Ordinance, and (c) the fee formula as set forth herein.

Section 4: The Bridgeview Public Library shall continue to honor all non-resident library cards heretofore issued by the Library, for the full term of purchase.

Section 5: The Bridgeview Public Library shall cooperate with other participating area public libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident service areas, as stated in 23 Ad. Code 3050.25.

Section 6: The Policy of the Bridgeview Public Library for service to non-residents, including a description of the Library's service areas and the methods of calculating fees, shall be available for public inspection at the Library.

Section 7: A valid non-resident library card issued by the Bridgeview Public Library pursuant to this Ordinance shall accord a non-resident library cardholder all the services which this Library provides to its residents, including reciprocal borrowing privileges.

Section 8: No non-resident is eligible to receive a "local use" library card from the Bridgeview Public Library.

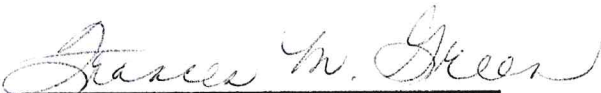
ADOPTED this 11th day of July, 2005 by a roll call vote as follows:

AYES: Altar, Bradley, Green, Marek, Alawad

NAYS:

ABSENT: Cronch, Jaguszewski

APPROVED by the President and Board of Library Trustees of the Bridgeview Public Library.


President, Board of Library Trustees

ATTEST:


Secretary, Board of Library Trustees

BRIDGEVIEW PUBLIC LIBRARY
COOK COUNTY, ILLINOIS

RESOLUTION
NUMBER 2005-01

**A RESOLUTION REQUESTING AN ORDINANCE
BE ENACTED BY THE MAYOR AND BOARD OF TRUSTEES
OF THE VILLAGE OF BRIDGEVIEW
LEVYING TAXES UPON ALL PROPERTY IN THE
VILLAGE OF BRIDGEVIEW FOR THE YEAR 2005-2006 ON
BEHALF OF THE BRIDGEVIEW PUBLIC LIBRARY**

**FRANCES GREEN, President
LILA MAREK, Vice President
ANTOINETTE ALAWAD, Secretary
VIOLET BRADLEY, Treasurer
ARLENE JAGUSZEWSKI
WILLIAM CRONCH
JOHN ALTAR**

RESOLUTION NO. _____

**A RESOLUTION REQUESTING AN ORDINANCE
BE ENACTED BY THE MAYOR AND BOARD OF TRUSTEES
OF THE VILLAGE OF BRIDGEVIEW
LEVYING TAXES UPON ALL PROPERTY IN THE
VILLAGE OF BRIDGEVIEW FOR THE YEAR 2005-2006 ON
BEHALF OF THE BRIDGEVIEW PUBLIC LIBRARY**

WHEREAS, the Bridgeview Public Library expansion project will be completed by November, 2005, and will nearly double the size of the library.

WHEREAS, the size increase will require additional staffing, library material and maintenance, among other added expenses.

WHEREAS, the Bridgeview Public Library is in need of additional funds to cover the ongoing expenses resulting from the expansion.

WHEREAS, the Bridgeview Public Library has held its taxing rate to below average among public libraries in its region.

WHEREAS, the Village of Bridgeview Mayor and Board of Trustees levy taxes on behalf of the Bridgeview Public Library.

NOW, THEREFORE, be it resolved by the Bridgeview Library Board of Trustees, Cook County, Illinois in the exercise of its powers under Illinois law as follows:

SECTION 1: The Bridgeview Public Library requests that the Mayor and trustees of the Village of Bridgeview enact an ordinance levying taxes upon all taxable property within the corporate limits of the Village of Bridgeview in the amount of \$979,568 for the fiscal year beginning May 1, 2005, and ending April 30, 2006, for and on behalf of the Bridgeview Public Library for library purposes.

SECTION 2: The president of the Bridgeview Public Library is hereby authorized and directed to execute any documents and carry out any communications necessary to carry out the mandates of this resolution.

SECTION 3: If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity thereof shall not effect any of the other provisions of this resolution.

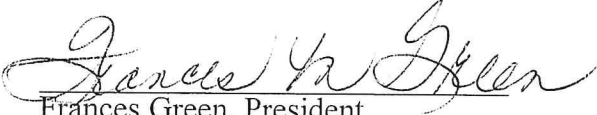
SECTION 4: All resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This resolution shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED this 12th day of September, 2005 pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Alawad	✓			
Altar		✓		
Bradley	✓			
Cronch	✓			
Jaguszewski			✓	
Marek	✓			
(President Green)	✓			
TOTAL	5	1	1	

SIGNED by the President on September 12, 2005


Frances Green, President

**RESOLUTION OF THE BRIDGEVIEW PUBLIC LIBRARY
TRANSFERRING \$106,142.04 FROM THE GENERAL
CORPORATE FUND TO THE CAPITAL IMPROVEMENT FUND
FOR ACCUMULATION FOR THE 21ST CENTURY PLAN**

WHEREAS, the Board of Library Trustees of the Village of Bridgeview has approved the 21st Century Plan in order to acquire property to construct a new parking lot, to construct a new parking lot, to construct an expansion of the existing library building and to acquire library materials in connection with such expansion, the estimated cost thereof is not less than \$1,200,000; and

WHEREAS, there are inadequate funds to proceed with the 21st Century Plan and monies should be accumulated until needed for any or all of the purposes enumerated aforesaid; and

WHEREAS, there is a surplus of \$106,142.04 in the General Corporate Fund which can be transferred to the Capital Improvement Fund for purposes of the 21st Century Plan.

NOW THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Village of Bridgeview, Cook County, Illinois, as follows:

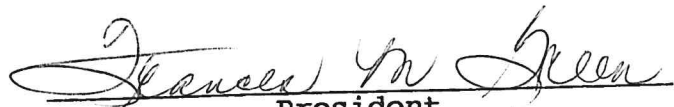
Section 1

That \$106,142.04 be transferred from the General Corporate Fund to the Capital Improvement Fund for accumulation for purposes of the 21st Century Plan.

Section 2

This resolution shall be immediately in full force and effect from and after adoption and approval.

Adopted July 13, 1998.



President

Attest:



Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
August 8, 2005**

President Fran Green called the meeting to order at 7:02 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Bill Cronch, Arlene Jaguszewski, Lila Marek and Fran Green.

Also present were Director Jane Schoen and Attorney Safaa Zarzour.

Prior to the approval of the agenda President Green stated that there was an item omitted from the agenda and that she would like to add the library fence issues to this evenings agenda.

- 2005 – 132** Motion by Trustee Marek and seconded by Trustee Altar to approve the agenda with the fence issue being added.
Upon voice vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.
- 2005 – 133** Motion by Trustee Altar and seconded by Trustee Marek to approve the Minutes of the July 11, 2005 regular meeting.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 0
Abstain: 2 Trustees Cronch and Jaguszewski
Motion carried.
- 2005 – 134** Motion by Trustee Altar and seconded by Trustee Marek to approve the Minutes of the Special Meeting of July 20, 2005.
Upon voice vote:
Ayes: 5 Trustees Alawad, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Abstain: 2 Trustees Bradley and Cronch.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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- 2005 – 135** Motion by Trustee Marek and seconded by Trustee Altar to approve the Minutes of the Special Meeting of July 27, 2005.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 0
Abstain: 2 Trustees Cronch and Jaguszewski.
Motion carried.
- 2005 – 136** Motion by Trustee Altar and seconded by Trustee Cronch to approve the treasurer's report of July, 2005.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.
- 2005 – 137** Motion by Trustee Altar and seconded by Trustee Bradley to transfer \$45,000 to the Illinois Funds Account at Bridgeview Bank to cover checks numbered 30127 - 30171 and the August 15, 2005 payroll.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.
- 2005 – 138** Motion by Trustee Altar and seconded by Trustee Bradley to require a breakdown of all bills from Hoeffler & Butler Engineering, Frega & Associates, and Odelson & Sterk, with distribution to all trustees.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.

Mr. Frega and Mr. Cusay were in attendance to discuss the library fence issues. Members from the condo associations, Attorney Zarzour, and the board discussed the fence issues in detail using the drawings. Mr. Bill Green also participated in this portion of the meeting.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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- 2005 – 139** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the revised fence plans with the condo association and homeowners area according to the revised drawings as shown on the map at the August 8, 2005 meeting.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.

Nays: 0

Absent: 0

Motion carried.

The Director's report was discussed. Including a thank you to Theresa Hildebrand for her suggestion of a zero tolerance fine policy.

The ILA conference was discussed. The conference will be from October 11 – October 14, 2005 in Peoria, Illinois.

- 2005 – 140** Motion by Trustee Marek and seconded by Trustee Bradley to remove the by-laws amendment from the table.

There was a discussion regarding sending the by-laws amendment to the policy committee or the by-laws committee. The President will appoint a by-laws committee.

Trustee Marek withdrew her motion.

The revised agenda format was presented for second reading. The vote for the revised agenda format will be at the next regular board meeting.

The insurance proposal from Morcos insurance was discussed. His prior presentation included the new library being opened before the September 22, 2005 expiration date. He will be present at the September board meeting to discuss the new proposal.

Director Schoen discussed the use of signature stamps for checks. The Board was not in favor of that suggestion and asked for more information.

- 2005 – 141** Motion by Trustee Altar and seconded by Trustee Jaguszewski to purchase up to 20 new computers.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.

Nays: 0

Absent: 0

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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- 2005 – 142** Motion by Trustee Altar and seconded by Trustee Marek to approve Poulos construction payment #15 in the amount of \$149,824.00.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.

There was discussion regarding a letter from Poulos regarding the final completion schedule. Mr. Frega stated he had missed some items that had also caused a delay. There was also discussion regarding the employees scheduling and compensation during the library closing.

- 2005 – 143** Motion by Trustee Green and seconded by Trustee Marek to retain all staff without any lay-offs during the library closing. All employees shall be on call.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.

President Green discussed the procedure of Trustees calling the President if they are not going to attend a meeting in accordance with the by-laws.

There was clarification regarding Illinois law regarding open meetings. A quorum at a committee meeting is considered an open meeting and must be posted prior to the meeting. The expansion committee meetings have been posted at the library in accordance with Illinois law therefore, if a quorum is present it is still within the open meetings act.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

August 8, 2005

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- 2005 – 144** Motion by Trustee Altar and seconded by Trustee Cronch to adjourn the meeting.
Upon voice vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.

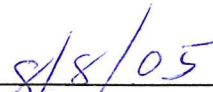
The meeting adjourned at 8:15 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:


8/8/05
Date

Fran Green, President

Antoinette Alawad, Secretary

June

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 12, 2005**

President Fran Green called the meeting to order at 7:02 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Bill Cronch, Lila Marek and Fran Green.

Trustee Arlene Jaguszewski was absent.

Also present were Director Jane Schoen and Attorney Safaa Zarzour.

Prior to the approval of the agenda President Green stated that there were several items that needed to be added to the agenda. The Tax Ordinance, the ALA registration, the phone system and additions to the ADT security system.

- 2005 – 145** Motion by Trustee Marek and seconded by Trustee Bradley to approve the agenda with the added items.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.
- 2005 – 146** Motion by Trustee Altar and seconded by Trustee Marek to approve the Minutes of the August 8, 2005 Regular meeting with the correction to page four adding 'in accordance with the by-laws' in the fourth paragraph.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.
- 2005 – 147** Motion by Trustee Altar and seconded by Trustee Marek to approve the Closed Session Minutes of June 13, 2005.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
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Page Two**

- 2005 – 148** Motion by Trustee Altar and seconded by Trustee Cronch to approve the Treasurer's Report of August, 2005.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

There were questions and discussion regarding the bills to be approved. It was stated that Bill Green is to audit the bills, approve the bills and verify the bills to prevent paying duplicate bills.

- 2005 – 149** Motion by Trustee Altar and seconded by Trustee Cronch to transfer \$65,000 to the Illinois Funds Account at Bridgeview Bank to cover checks numbered 30214 – 30265, with the exception of checks 30277 and 30263, and to pay the September 15, 2005 payroll.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

- 2005 – 150** Motion by Trustee Altar and seconded by Trustee Cronch to place the Director's Report on file.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

The Building Expansion report was distributed along with a fabric swatch for the chairs; discussion regarding the lettering for the outside which will be a bronze finish.

- 2005 – 151** Motion by Trustee Marek and seconded by Trustee Bradley to place the Building Expansion report on file.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2005 – 152** Motion by Trustee Bradley and seconded by Trustee Marek to approve the revised agenda per the Trustee Facts File.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

There are revised committee appointments for 2005-2006 as follows:

Executive Committee: Fran Green, Chair, Lila Marek, Antoinette Alawad and Violet Bradley.

Finance Committee: Violet Bradley, Chair, Lila Marek and John Altar.

Building Expansion: Fran Green, Chair, Lila Marek and William Cronch.

Policy Committee: Violet Bradley, Chair, Arlene Jaguszewski and Antoinette Alawad.

By-Laws Committee: Antoinette Alawad, Chair, Fran Green and Lila Marek.

Special Committee: Lila Marek, Chair, Violet Bradley, Fran Green, Jane Schoen, Lori Knobbe, Mindi Wuest, Dan Green, and Jennie Grochola.

Attorney Zarzour discussed the importance of posting of any committee meetings as a meeting with three trustees is a quorum and any discussion of library business must be posted.

There was discussion regarding the proposal from Morcos Insurance's renewal on liability insurance on the current building and the insurance needed when the building is complete.

- 2005 – 153** Motion by Trustee Altar and seconded by Trustee Bradley to approve the J.N. Morcos liability insurance proposal for \$7,966.83, the annual premium for the period of September 22, 2005 to September 22, 2006.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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2005 – 154 Motion by Trustee Green and seconded by Trustee Bradley to send the amendment regarding election of officers to the by-laws committee.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

2005 – 155 Motion by Trustee Altar and seconded by Trustee Marek to approve Poulos Construction payment #16 in the amount of \$103,418.00.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 1 Trustee Cronch
Absent: 1 Trustee Jaguszewski.
Motion carried.

2005 – 156 Motion by Trustee Altar and seconded by Trustee Bradley to approve Abbey Paving payment #1 in the amount of \$90,386.96.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 1 Trustee Cronch
Absent: 1 Trustee Jaguszewski.
Motion carried.

There was discussion regarding snow removal, the 79th Street sign and the Expansion Commemoration plaque.

2005 – 157 Motion by Trustee Bradley and seconded by Trustee Marek to approve the plaque design as presented for Stephanie Cichowski with \$360.00 from Stephanie's Account and the balance from the board account.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Cronch, Marek and Green.
Nays: 1 Trustee Altar.
Absent: 1 Trustee Jaguszewski.
Motion carried.

The October and November meetings for the Library Board will be held at the Village of Bridgeview board room. The agenda must be posted at the Village Hall 48 hours prior to the meeting and anyone that received a listing of the annual meeting dates and times must be notified of the change.

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Trustee Marek will set the time for the Grand Opening Committee to meet. There was discussion that there is no elevator maintenance contract in place at this time, but that Superior Elevator will provide a warranty period on the elevator.

Discussion regarding increased maintenance/cleaning will be needed when the new library is open. Extending the cleaning service or hiring a part-time person to assist in maintenance were suggestions.

There was discussion regarding a volunteer group to maintain the indoor landscaping and the insurance issue of having volunteers work in the library.

2005 – 158 Motion by Trustee Altar to table the tax levy of 2005 – 2006 until the next board meeting.
For lack of a second the motion failed.

2005 – 159 Motion by Trustee Green and seconded by Trustee Marek to pass Resolution 2005 – 01 regarding the tax levy.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Cronch, Marek and Green.
Nays: 1 Trustee Altar.
Absent: 1 Trustee Jaguszewski.
Motion carried.

2005 – 160 Motion by Trustee Bradley and seconded by Trustee Alawad to approve anyone that wants to go to the ALA midwinter conference in January.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Cronch, Marek and Green.
Nays: 1 Trustee Altar.
Absent: 1 Trustee Jaguszewski.
Motion carried.

It was brought to the board's attention that a patch panel is needed for the phone and computer systems. Telecom Innovations did not provide the panel being under the assumption that Poulos Construction would provide the panel, and Poulos Construction feels that Telecom would provide the panel. It was recommended that the architect firm should be notified and this item discussed as to why this item was missed. Director Schoen will request bids from Ranger Electric and Telecom. Attorney Zarzour recommended that board's position should be that Poulos Construction is responsible for this patch panel and it would be up to Poulos to prove otherwise by showing industry standards and if not they will be responsible, under contract, to provide the patch panel.

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Director Schoen discussed the request to provide more cameras to the security system, especially the downstairs hallway. Jackie from ADT Security will provide more information to be presented to the board at the next meeting.

2005 – 161 Motion by Trustee Cronch and seconded by Trustee Altar to table ADT Security System.
No vote was taken.
Motion failed.

2205 – 162 Motion by Trustee Marek and seconded by Trustee Cronch to adjourn the meeting.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.


The meeting adjourned at 8:43 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date

Fran Green, President

Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
September 26, 2005**

President Fran Green called the meeting to order at 10:13 a.m..

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, Arlene Jaguszewski, Lila Marek and Fran Green.

Trustees John Altar and Bill Cronch were absent. Also present was Director Jane Schoen.

The burglar alarm proposal #1 and the card access system proposal #2 as presented by ADT Security Services, Inc. were discussed. Services, equipment, cost and payment options were discussed.

2005 – 163 Motion by Trustee Marek and seconded by Trustee Jaguszewski to accept Proposal #1 for burglar alarm and Proposal #2 for entry access system as presented by ADT Security Services, Inc.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Alawad, Jaguszewski, Marek and Green.

Nays: 0

Absent: 2 Trustees Altar and Cronch.

Motion carried.

2005 – 164 Motion by Trustee Jaguszewski and seconded by Trustee Marek to adjourn the meeting.

Upon voice vote:

Ayes: 5 Trustees Bradley, Alawad, Jaguszewski, Marek and Green.

Nays: 0

Absent: 2 Trustees Altar and Cronch.

Motion carried.

The meeting adjourned at 10:30 a.m.

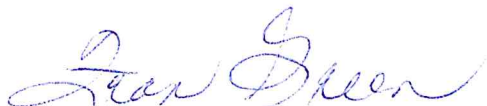
Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

Date



Fran Green, President

Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 10, 2005**

President Fran Green called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Bill Cronch, Lila Marek and Fran Green.

Trustee Arlene Jaguszewski was absent.

Also present were Director Jane Schoen and Attorney Safaa Zarzour.

2005 – 165 Motion by Trustee Cronch and seconded by Trustee Marek to approve the agenda.

Upon voice vote:

Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.

Nays: 0

Absent: 1 Trustee Jaguszewski.

Motion carried.

2005 – 166 Motion by Trustee Altar and seconded by Trustee Cronch to approve the Minutes of September 12, 2005 with a correction on Page Five changing Trustee Bradley to Trustee Marek.

Upon voice vote:

Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.

Nays: 0

Absent: 1 Trustee Jaguszewski.

Motion carried.

2005 – 167 Motion by Trustee Marek and seconded by Trustee Bradley to approve the Special Meeting minutes of September 26, 2005.

Upon roll call vote:

Ayes: 4 Trustees Bradley, Alawad, Marek and Green.

Nays: 0

Abstain: 2 Trustees Altar and Cronch.

Absent: 1 Trustee Jaguszewski.

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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Page Two**

There was discussion regarding pages four/five and sixteen of the October treasurer's report.

2005 – 168 Motion by Trustee Altar and seconded by Trustee Cronch to table the Treasurer's Report of October, 2005.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

2005 – 169 Motion by Trustee Altar and seconded by Trustee Marek to transfer \$50,000 to the Illinois Funds Account at Bridgeview Bank for bills numbered 30301 – 30340 and to pay the October 15, 2005 payroll.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

2005 – 170 Motion by Trustee Altar and seconded by Trustee Bradley to place the Director's Report on file.
Upon voice vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

President Fran Green asked that it be noted that Trustee Jaguszewski did not call in that she would not attend the meeting.

2005 – 171 Motion by Trustee Marek and seconded by Trustee Bradley to place the President's Report on file.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Cronch, Marek and Green.
Nays: 1 Trustee Altar
Absent: 1 Trustee Jaguszewski.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2005 – 172** Motion by Trustee Marek and seconded by Trustee Bradley to place the expansion report on file.
Upon voice vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

Attorney Zarzour addressed the items that were acted upon but not stated on the agenda at time of posting. He suggested that the board take a reaffirming vote.

- 2005 – 173** Motion by Trustee Marek and seconded by Trustee Bradley to reaffirm on items not posted on the September 12, 2005 agenda; 2205-159 and 2005-160.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Cronch, Marek and Green.
Nays: 1 Trustee Altar
Absent: 1 Trustee Jaguszewski.
Motion carried.

Stanton Plowing has sent in a proposal to plow both lots with 2" or more of snow by 9:00 a.m., with salting as needed, for \$215.00 per trip. Salting would be billed separate. If snow removal and salting is required the total cost would be \$430.00.

- 2005 – 174** Motion by Trustee Altar and seconded by Trustee Cronch to accept the Stanton Plowing proposal for the 2005 – 06 season.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.

Trustee Jaguszewski arrived at 7:20 p.m. after motion 2005-174 but prior to the vote.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2005 – 175** Motion by Trustee Altar and seconded by Trustee Jaguszewski to table Poulos Construction payment #17 in the amount of \$151,422.00 and Abbey Paving payment #2 in the amount of \$94,529.01.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.

Nays: 0

Absent: 0

Motion carried.

Trustee Cronch questioned if this would be Abbey Paving's final payment, stating that Abbey Paving hit a fire hydrant and did some damage that the village needed to repair.

Director Schoen described the Checkpoint Book Security system.

- 2005 – 176** Motion by Trustee Altar and seconded by Trustee Marek to approve the purchase of the checkpoint security system in the amount of \$15,605.00.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Jaguszewski.

Nays: 1 Trustee Green.

Absent: 0

Motion carried.

There has been an interest in a drive up book drop.

- 2005 – 177** Motion by Trustee Altar and seconded by Trustee Jaguszewski to table the purchase of the book drop.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski Marek and Green.

Nays: 0

Absent: 0

Motion carried.

- 2005 – 178** Motion by Trustee Altar and seconded by Trustee Bradley to purchase employee lockers as per the director's request; a total of 18 lockers.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski Marek and Green.

Nays: 0

Absent: 0

Motion carried.

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Director Schoen discussed having an in-service day for the staff prior to opening to be presented by Gail Johnson who works with MLS.

- 2005 – 179** Motion by Trustee Altar and seconded by Trustee Marek to approve the contract with Face to Face Communications for \$1,500.00 to provide a full day in-service training for the staff.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Marek, Jaguszewski and Green.
Nays: 0
Absent: 0
Motion carried.

Director Schoen discussed the borrowing policy and a problem with a patron that was unhappy with the policy requiring a picture ID.

President Green addressed appointing a Special Events committee for 2005-06. Violet Bradley will be Chairman.

President Green opened discussion regarding individual trustees contacting the board attorney at a cost to the board. The attorney stated that this issue would be a board decision and board policy.

- 2005 – 180** Motion by Trustee Green and seconded by Trustee Marek to only have the Director call the attorney.
Upon roll call vote:
Ayes: 3 Trustees Bradley, Marek and Green.
Nays: 3 Trustees Altar, Cronch and Jaguszewski.
Abstain: 1 Trustee Alawad
Absent: 0
Motion failed.

The lettering on the entrance of the building was discussed. The lettering will be done by Slack of Justice.

Appliances for the building were discussed. Director Schoen will research prices and grants for 2 refrigerators, 2 microwaves and one electric stove and present this to the board at a future date.

Closed sessions will be stated on all future agendas.

There were no items for the next agenda.

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President Green had several announcements:

Ramadan invitations were distributed.

George and Mike Seton will be putting the plants in the atrium.

Jane will call and question the one month time frame of the plants.

Stephanie's plaque has arrived and will be dedicated at the grand opening celebration.

2205 – 181 Motion by Trustee Altar and seconded by Trustee Cronch to adjourn the meeting.

Upon voice vote:

Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.

Nays: 0

Absent:

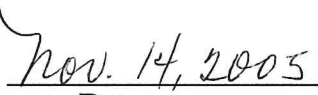
Motion carried.

The meeting adjourned at 8:02 p.m.

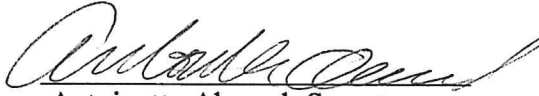
Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:


Date


Fran Green, President


Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
October 18, 2005**

President Fran Green called the meeting to order at 11:04 a.m..

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green.

Trustee Bill Cronch was absent. President Green, for the record, stated that Trustee Cronch did not call in.

Also present was Director Jane Schoen.

2005 – 182 Motion by Trustee Altar and seconded by Trustee Jaguszewski to remove from table Poulos Construction payment request #17 in the amount of \$151,422.00.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Alawad, Altar, Jaguszewski, Marek and Green.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2005 – 183 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos Construction payment request #17 in the amount of \$151,422.00.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Alawad, Altar, Jaguszewski, Marek and Green.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2005 – 184 Motion by Trustee Altar and seconded by Trustee Bradley to remove from table Abbey Paving payment request #2 in the amount of \$114,250.18.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Alawad, Altar, Jaguszewski, Marek and Green.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2005 – 185 Motion by Trustee Marek and seconded by Trustee Altar to approve Abbey Paving payment request #2 in the amount of \$114,250.18.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Alawad, Altar, Jaguszewski, Marek and Green.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

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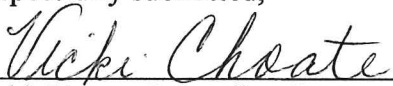
- 2005 – 186** Motion by Trustee Marek and Seconded by Trustee Altar to approve Poulos Construction change order request #14 in the amount of \$3,783.50.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

Director Schoen discussed the purchase of additional shelving for the Children's Department. It has been determined that there will be sufficient shelving at this time and will research cost and what additional shelving would be needed and present it to the board at a future meeting.

- 2005 – 187** Motion by Trustee Marek and seconded by Trustee Altar to adjourn the meeting.


The meeting adjourned at 11:10 a.m.

Respectfully submitted,



Vicki Choate, Recording Secretary


APPROVED:



Date



Fran Green, President



Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 14, 2005**

President Fran Green called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Arlene Jaguszewski, Bill Cronch, Lila Marek and Fran Green.

Also present was Director Jane Schoen.

2005 – 188 Motion by Trustee Cronch and seconded by Trustee Jaguszewski to approve the agenda.
Upon voice vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Jaguszewski, Cronch, Marek and Green.
Nays: 0
Motion carried.

2005 – 189 Motion by Trustee Altar and seconded by Trustee Marek to approve the regular meeting minutes of October 10, 2005.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Cronch, Marek and Green.
Nays: 0
Abstain: 1 Trustee Jaguszewski.
Motion carried.

2005 – 190 Motion by Trustee Marek and seconded by Trustee Bradley to approve the special meeting minutes of October 18, 2005.

Director Schoen stated, for the record, that Trustee Cronch was not informed of the October 18, 2005 special meeting and that was why he did not call in as stated in the October 18th minutes, as requested.

Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Marek and Green.
Nays: 0
Abstain: 1 Trustee Cronch.
Motion carried.

There was discussion regarding the October 31, 2005 treasurer's report. It was stated that the September treasurer's report was tabled and that report should precede the October report.

2005 – 191 Motion by Trustee Altar and seconded by Trustee Cronch to remove from table the September Treasurer's report.

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There was further discussion regarding the September report in regards to the loan amount stated and the discussion with Mr. Jeff Bishop and President Green. The explanation was not clear to the board and it was stated that Mr. Bishop would be required to attend the next regular board meeting to explain to the full board the amounts stated.

No vote was taken.

Motion failed.

2005 – 192 Motion by Trustee Altar and seconded by Trustee Bradley to table the October Treasurer's report.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Alawad, Altar, Jaguszewski, Cronch and Marek.

Nays: 1 Trustee Green

Motion carried.

2005 – 193 Motion by Trustee Jaguszewski and seconded by Trustee Altar to accept the bills for October 2005, and transfer \$90,000 from the Illinois Funds account to the Bridgeview Bank checking account for bills numbered 30376 – 30430 and the November 15, 2005 payroll.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Alawad, Altar, Jaguszewski, Cronch and Marek and Green.

Nays: 0

Motion carried.

There was discussion regarding the handicapped parking and the window coverings for certain areas for the library from the Director's Report.

2005 – 194 Motion by Trustee Altar and seconded by Trustee Cronch to place the Director's report on file.

Upon voice vote:

Ayes: 7 Trustees Bradley, Alawad, Altar, Jaguszewski, Cronch, Marek and Green.

Nays: 0

Motion carried.

2005 – 195 Motion by Trustee Bradley and seconded by Trustee Marek to place the President's report on file.

Upon voice vote:

Ayes: 6 Trustees Bradley, Alawad, Jaguszewski, Cronch, Marek and Green.

Nays: 1 Trustee Altar.

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2005 – 196** Motion by Trustee Marek and seconded by Trustee Bradley to place the Building Expansion report on file.
Upon voice vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Jaguszewski, Cronch, Marek and Green.
Nays: 0
Motion carried.

Trustee Marek discussed the ribbon cutting ceremony to be held on Sunday, December 4, 2005 at 2:30 p.m. 250 invitations have been sent; the newspapers have been notified; Cathy Mazarka is preparing the program; and she thanked everyone for their team effort.

The liability insurance will change after all construction is complete.

There was discussion regarding calls to the board attorney.

- 2005 – 197** Motion by Trustee Bradley and seconded by Trustee Marek that phone calls to the attorney will be limited to the library director and/or the president of the board.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Alawad, Marek and Green.
Nays: 3 Trustees Altar, Cronch and Jaguszewski.
Motion carried.

- 2005 – 198** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos payment #18 in the amount of \$203,260.40.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski Marek and Green.
Nays: 0
Motion carried.

- 2005 – 199** Motion by Trustee Marek and seconded by Trustee Bradley to approve Poulos change orders #12, 13, 15 & 16 in the amount of \$61,309.68.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski Marek and Green.
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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2005 – 200 Motion by Trustee Altar and seconded by Trustee Marek to approve ABS roofing payment #10 in the amount of \$35,208.00.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski Marek and Green.
Nays: 0
Motion carried.

2005 – 201 Motion by Trustee Altar and seconded by Trustee Marek to approve ABS change order in the amount of \$5,528.00.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.

Trustee Marek gave a report on the ILA conference in Peoria. The ILA Spring Trustee conference will be held on Saturday, February 25, 2006 at Hickory Ridge in Lisle.

The plaques for the library were discussed. Mr. Steve Kozerowitz has donated a plaque to honor Mayor Landek. The board room will be named the The Landek Board Room.

2005 – 202 Motion by Trustee Jaguszewski and seconded by Trustee Marek to purchase an outdoor maintenance tractor in the amount of \$2,643.00.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski Marek and Green.
Nays: 0
Motion carried.

The closed meeting box and credit cards were returned to Director Jane Schoen.

There was discussion of the by-laws regarding press releases. Only the President does public press releases.

The Christmas decorations for the building were discussed. Director Schoen will check as to what supplies are needed. December 1st the tree will go up and Lori will purchase the additional supplies needed.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 14, 2005
Page Five**

Discussion regarding the completion of the fence. Theresa Kourim from Frega and Associates had no information as to why the fence was not completed as yet. Attorney Zarzour reported on a letter he had received from Ms. Biel. Bill Green will speak to Ms. Biel. The lights have arrived.

The PLA meeting will be held in Boston, March 21 – 25. Early registration will be January 11, 2006. Further information will be provided at the next board meeting.

Additional staff will be needed now that the library has expanded. Director Schoen stated a reference assistant and an assistant to youth services would be needed. Director Schoen will provide additional information at the next board meeting.

Director Schoen discussed joining SWAN. A membership in SWAN gives access to 71 additional libraries. There may be a yearly fee and Director Schoen will report on this at the next meeting.

It was directed that the next agenda should include the two treasurer's reports that were tabled. Additionally, Jeff Bishop will be required to attend the next meeting to explain certain line items on these reports.

- 2005 – 203** Motion by Trustee Altar and seconded by Trustee Cronch to adjourn the meeting.
Upon voice vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Jaguszewski, Cronch, Marek and Green.
Nays: 0
Motion carried.

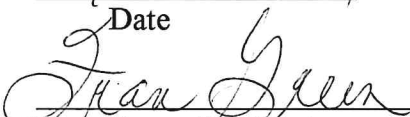
The meeting adjourned at 8:15 p.m.

Respectfully submitted,




Vicki Choate, Recording Secretary

APPROVED:

1-9-2006
Date


Fran Green, President



Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 12, 2005**

President Fran Green called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Bill Cronch, Arlene Jaguszewski, Lila Marek and Fran Green.

Also present: Director Jane Schoen and Jeff Bishop.

2005 – 204 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the agenda.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

2005 – 205 Motion by Trustee Altar and seconded by Trustee Marek to approve the regular meeting minutes of November 14, 2005 with the correction to page one title from Special Meeting to Regular Meeting.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.

2005 – 206 Motion by Trustee Altar and seconded by Trustee Cronch to remove from table September and October treasurer's reports.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.

Jeff Bishop, the library board accountant, discussed and gave a thorough explanation of the September and October treasurer's reports. Revenue line items, loan proceeds, financial statements and the audit from last fiscal year and the current fiscal year was explained in detail following all reports and financial statements that were already distributed to all board members.

2005 – 207 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the September, October and November treasurer's report.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 12, 2005
Page Two**

- 2005 – 208** Motion by Trustee Jaguszewski and seconded by Trustee Marek to transfer \$350,000 from the Illinois funds account to the Bridgeview Bank checking account for November bills numbered 30455 – 30518 and for the December 15, 2005 payroll.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.
- 2005 – 209** Motion by Trustee Altar and seconded by Trustee Bradley to place the Director's report on file.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.
- 2005 – 210** Motion by Trustee Marek and seconded by Trustee Bradley to place the President's report on file.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.
- 2005 – 211** Motion by Trustee Marek and seconded by Trustee Bradley to place the expansion report on file.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.
- 2005 – 212** Motion by Trustee Altar and seconded by Trustee Bradley to approve Poulos Construction payment #19 in the amount of \$100,587.43.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.

There was discussion regarding the new lights in the East parking lot and the Tippett family complaints.

There was discussion regarding the draft letter prepared to be sent to the condo owners.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 12, 2005
Page Three**

- 2005 – 213** Motion by Trustee Marek and seconded by Trustee Altar to accept the draft letter as prepared by Bill Green to be sent to the condo owners from the library board.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

Employee evaluations must be scheduled and the Executive Committee is requested to set up meetings prior to the end of the year.

- 2005 –214** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the purchase of a floor buffer at a cost of \$1,400.00.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.

There was a discussion regarding requests and questions about use of the meeting room.

- 2005 – 215** Motion by Trustee Altar and seconded by Trustee Cronch to send the meeting room policy back to the policy committee for review and recommendations.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.

Director Schoen will provide sample policies from other libraries.

There was discussion regarding the ALA mid-winter conference.

Budget items will be discussed after the first of the year.

With so many changes with the expansion of the library there was a discussion regarding the need for a part-time custodian.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 12, 2005
Page Four**

2005 – 216 Motion by Trustee Cronch and seconded by Trustees Marek and Altar to create a position of part-time custodian for building maintenance.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Alawad, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Motion carried.

A discussion regarding sending appreciation letters for all those that made donations or helped with the grand opening of the library.

2005 – 217 Motion by Trustee Marek and seconded by Trustee Green to go into a closed session meeting for a matter of compensation.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

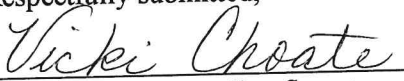
2005 – 218 Motion by Trustee Bradley and seconded by Trustee Altar to reconvene the regular meeting.
No vote was taken.

Items for the next agenda would be additional electric outlets and getting bids from Ranger Electric; window coverings bid; snow plowing contract; ALA book grants and the water bill.


2005 – 219 Motion by Trustee Altar and seconded by Trustee Cronch to adjourn the meeting.
Upon voice vote:
Ayes: 7
Nays: 0
Motion carried.

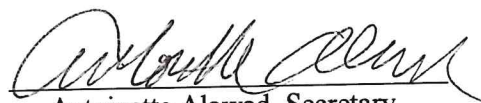
The meeting adjourned at 8:55 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

1-9-2006
Date

Fran Green, President


Antoinette Alawad, Secretary

*Yes
mv*

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
December 12, 2005**

President Fran Green called the meeting to order at 10:00 a.m.

*Date reviewed
4/10/06*

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Bill Cronch, Arlene Jaguszewski, Lila Marek and Fran Green.

Trustee Marek discussed paying George Mitchell a week's salary for the work he did during the period the library was closed.

Trustee Cronch discussed that although the other staff was off during the closing and getting paid, George's position required him to be working during the closing of the library.

Trustee Green discussed her reasons for wanting to give George additional money for the work he did. Trustee Altar suggested he be paid for his overtime. Trustee Cronch questioned if all his time at the library was on his time card.

A bonus check was suggested and further discussion regarding other employees saying they worked hard and didn't get a bonus.

Trustee Cronch suggested an evening for him and his wife. That idea was vetoed immediately.

It was suggested a bonus check for "above and beyond custodial duties during the building expansion".

\$350.00 would be a week's pay.

The board agreed that a payment of \$350.00 to George Mitchell would be made and this would be placed on the next agenda.

2005 – 220 Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the closed session meeting.

Upon voice vote:

Ayes: 7

Nays: 0

Motion carried.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

2-13-2006

Date

Fran Green
Fran Green, President

Antoinette Alawad
Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
December 27, 2005**

President Fran Green called the meeting to order at 10:00 a.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green.

Trustee Altar asked that two items be placed on the agenda. The Tippet concerns and the employee entrance issue. There was discussion not wanting to add these items to the agenda that they had already been discussed but it was stated that these were new items that needed to be addressed.

2005 – 221 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the agenda with the two additional items.

Upon voice vote:

Ayes: 5 Trustee Bradley, Alawad Altar, Jaguszewski, and Green.

Nays: 1 Trustee Marek

Absent: 1 Trustee Cronch

Motion carried.

There was discussion regarding the evaluations and distributing the evaluation forms prior to the scheduled evaluations. It was also stated that there may be collusion if the forms were distributed prior to the evaluations. The committee was in agreement that the forms be distributed at this meeting.

2005 – 222 Motion by Trustee Marek and seconded by Trustee Alawad that we extend the verbal contract of the Director and Assistant Director not to exceed beyond January 31, 2006 to complete evaluations.

Upon roll call vote:

Ayes: 6 Trustee Bradley, Alawad Altar, Jaguszewski, Marek and Green.

Nays: 0

Absent: 1 Trustee Cronch

Motion carried.

Trustee Altar reported on being approached by Mr. and Mrs. Tippet regarding their request to have light shields installed on the light poles because the lights shine into their house and also their request to have the mulch removed from their property that was left on their property after the fence was installed.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
December 27, 2005**

Trustee Altar also reported on an ice and snow coming from the roof by the employee entrance. Trustee Marek suggested the employees use another entrance. Trustee Green suggested researching the use of a special mat to be placed by the entrance.


- 2005 – 223** Motion by Trustee Altar and seconded by Trustee Marek to adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustee Bradley, Alawad, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

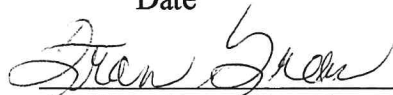
The meeting adjourned at 10:25 a.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:


Date


Fran Green, President


Antoinette Alawad, Secretary