

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
January 14, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Fran Green, Arlene Jaguszewski, Lila Marek and Gary Lewis.

Absent: Trustee: Alice Vilimek.

Also present: Director Rose Taylor, Assistant Director Wisner and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance followed by a moment of silence for the passing of the Village Clerk, Mr. Daniel Green.

- 2008 – 1**      Motion by Trustee Lewis and seconded by Trustee Bradley to approve the agenda.  
Upon voice vote:  
Ayes: 6 Trustees Bradley, Carben, Green, Jaguszewski, Marek and Lewis.  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion carried.**

Frega and Associates, represented by Mr. John Frega and two other representatives, Rudy and Theresa, discussed with the Board the concerns listed on the punch list dated 1/08/2008 prepared by George Mitchell. Items discussed: the leaking roof; the air conditioning problem; flooding problems; the design presented and the responsibility of the contractors to follow the design; and the performance bond.

Attorney Zarzour will check the performance bond. Rudy will contact the representative of CalWal, the roofing company. The roof should be re-caulked and another leak test performed. The Carrier representative is coming in to the library to address the cooling/ventilation problems. It was recommended that the downspouts be cleaned and have heating coils installed. The leaking downspouts should be caulked. Rudy will contact ABS regarding the downspouts and leaking gutters. Attorney Zarzour will also review the contracts of Poulos and ABS.

- 2008 – 2**      Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the Closed Session Minutes of October 15, 2007.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Green, Jaguszewski, Marek, Bradley and Lewis  
Nays: 0  
Absent: 1 Trustee Vilimek  
**Motion carried.**

- 2008 – 3**      Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the Closed Session Minutes of November 12, 2007.  
Upon roll call vote:  
Ayes: 6 Trustees Green, Jaguszewski, Marek, Bradley, Carben and Lewis.  
Nays: 0  
Absent: 1 Trustee Vilimek  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
January 14, 2008  
Page Two**

- 2008 - 4** Motion by Trustee Carben and seconded by Trustee Marek to approve the Closed Session Minutes of November 26, 2007.  
Upon roll call vote:  
Ayes: 6 Trustees Jaguszewski, Marek, Bradley, Carben, Green and Lewis.  
Nays: 0  
Absent: 1 Trustee Vilimek  
**Motion carried.**
- 2008 - 5** Motion by Trustee Carben and seconded by Trustee Marek to approve the Regular Meeting Minutes of December 10, 2007.  
Upon roll call vote:  
Ayes: 5 Trustees Marek, Bradley, Carben, Jaguszewski and Lewis.  
Nays: 0  
Abstain: 1 Trustee Green  
Absent: 1 Trustee Vilimek  
**Motion carried.**
- Trustee Alice Vilimek arrived at 7:11 p.m.
- 2008 - 6** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the Policy and By-Laws Committee Meeting Minutes of October 15, 2007.  
Upon roll call vote:  
Ayes: 6 Trustees Vilimek, Bradley, Carben, Jaguszewski, Marek and Lewis  
Nays: 1 Trustee Green  
Absent: 0.  
**Motion carried.**
- 2008 - 7** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the Treasurer's Report dated December 31, 2007.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Green, Jaguszewski, Marek, Vilimek and Lewis.  
Nays: 0  
Absent: 0  
**Motion carried.**
- 2008 - 8** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the prepaid bills in the amount of \$4,982.05.  
Upon roll call vote:  
Ayes: 7 Trustees Carben, Green, Jaguszewski, Marek, Vilimek, Bradley and Lewis.  
Nays: 0  
Absent: 0  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**January 14, 2008**  
**Page Three**

**2008 – 9** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve bills in the amount of \$173,576.46 for checks 32332 – 32368.  
Upon roll call vote:  
Ayes: 7 Trustees Green, Jaguszewski, Marek, Vilimek, Bradley, Carben, and Lewis.  
Nays: 0  
Absent: 0  
**Motion carried.**

**2008 - 10** Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to transfer \$173,576.46 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks 32332 – 32368 and the January 15<sup>th</sup> and February 1<sup>st</sup> payrolls..  
Upon roll call vote:  
Ayes: 7 Trustees Jaguszewski, Marek, Vilimek, Bradley, Carben, Green and Lewis.  
Nays: 0  
Absent: 0  
**Motion carried.**

The Director's report was given by Director Taylor.

There was no Attorney's report.

Director Taylor explained the current surplus from one year will not be added into the next year's budget per Mr. Jeff Bishop's explanation. There is not enough surplus to establish a separate fund..

**2008 – 11** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the change in By-Laws.  
Upon voice vote:  
Ayes: 7 Trustees Marek, Vilimek, Bradley, Carben, Green, Jaguszewski, and Lewis  
Nays: 0  
Absent: 0  
**Motion carried.**

**2008 - 12** Motion by Trustee Marek and seconded by Trustee Bradley to approve the Trustees attending the conference at Hickory Ridge.  
Upon roll call vote:  
Ayes: 7 Trustees Vilimek, Bradley, Carben, Green, Jaguszewski, Marek and Lewis.  
Nays: 0  
Absent: 0  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING**

**January 14, 2008**

**Page Four**

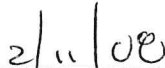
- 2008 - 13** Motion by Trustee Lewis and seconded by Trustee Carben to approve Director Taylor attend the PLA conference in Minnesota, March 25 – 29, 2008, not to exceed \$2,000.00.  
Upon roll call vote:  
Ayes: 5 Trustees Bradley, Carben, Jaguszewski, Vilimek and Lewis.  
Nays: 0  
Abstain: 2 Trustees Green and Marek.  
Absent: 0  
**Motion carried.**
- 2008 – 14** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to accept the Current Technologies Corporation contract..  
Upon roll call vote:  
Ayes: 7 Trustees Carben, Green, Jaguszewski, Marek, Vilimek, Bradley and Lewis.  
Nays: 0  
Absent: 0  
**Motion carried.**
- 2008 – 15** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the 2008 meeting dates.  
Upon roll call vote:  
Ayes: 7 Trustees Green, Jaguszewski, Marek, Vilimek, Bradley, Carben and Lewis.  
Nays: 0  
Absent: 0  
**Motion carried.**
- 2008 – 16** Motion by Trustee Jaguszewski and seconded by Trustee Carben to adjourn.  
Upon voice vote:  
Ayes: 7 Trustees Vilimek, Bradley, Carben, Green, Jaguszewski, Marek, and Lewis.  
Nays: 0  
Absent: 0  
**Motion carried.**


The meeting adjourned at 8:24 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Randy Carben, Secretary

Bridgeview Public Library  
Policy and Bylaws Committee Meeting  
February 5, 2008

Chairman Vilimek called the meeting to order at 4:05 p.m. Present were Alice Vilimek, Arlene Jaguszewski, and Violet Bradley. Also present was Director Taylor.

The Committee was given a new set of Bylaws along with the old Bylaws to take home and review. They will call if there are any changes they want made. The Committee approved Bylaws will be discussed with the Board as a whole at the March Board Meeting.

The meeting adjourned at 5:00 p.m.

Alice Vilimek  
Chairperson of the Policy and Bylaws Committee

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
February 11, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Randy Carben, Fran Green, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Absent: Trustee Violet Bradley

Also present: Director Rose Taylor, Assistant Director Kinzel and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

- 2008 – 17** Motion by Trustee Lewis and seconded by Trustee Green to approve the agenda.  
Upon voice vote:  
Ayes: 6 Trustees Carben, Green, Jaguszewski, Marek, Green and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley.  
**Motion carried.**
- 2008 – 18** Motion by Trustee Carben and seconded by Trustee Marek to approve the Regular Meeting Minutes of January 14, 2008.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Green, Jaguszewski, Marek, Vilimek, and Lewis  
Nays: 0  
Absent: 1 Trustee Bradley.  
**Motion carried.**
- 2008 – 19** Motion by Trustee Jaguszewski and seconded by Trustee Marek to accept Treasurer's Report dated January 31, 2008.  
Upon roll call vote:  
Ayes: 6 Trustees Green, Jaguszewski, Marek, Vilimek, Carben and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley.  
**Motion carried.**
- 2008 - 20** Motion by Trustee Marek and seconded by Trustee Carben to approve the prepaid bills in the amount of \$8,064.61.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Green, Jaguszewski, Marek, Vilimek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley.
- 2008 - 21** Motion by Trustee Jaguszewski, and seconded by Trustee Vilimek to approve bills in the amount of \$63,150.26 for checks 32374 – 32432..  
Upon roll call vote:  
Ayes: 6 Trustees Marek, Vilimek, Carben, Green, Jaguszewski, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley.  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
February 11, 2008  
Page Two**

- 2008 - 22** Motion by Trustee Green and seconded by Trustee Marek to transfer \$90,000.00 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks 32369 – 32422 and the February 15<sup>th</sup> and March 1<sup>st</sup> payrolls.  
Upon roll call vote:  
Ayes: 6 Trustees Vilimek, Carben, Green, Jaguszewski, Marek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley.  
**Motion carried.**

The Director's report was given by Director Taylor.

There was no Attorney's report.

- 2008 – 23** Motion by Trustee Lewis and seconded by Trustee Carben to approve the donation of books in memory of Dan Green and Jimmy Wiser.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Green, Jaguszewski, Marek, Vilimek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley.  
**Motion carried.**

Mr. Dean Bryan gave a presentation of SWAN.

- 2008 – 24** Motion by Trustee Carben and seconded by Trustee Jaguszewski to go into Closed Session for a matter of personnel.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Green, Jaguszewski, Marek, Vilimek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley.  
**Motion carried.**  
8:14 p.m.

Upon roll call the following Trustees were present: Randy Carben, Fran Green, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Absent: Trustee Violet Bradley

Meeting resumed at 8:22 p.m.

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
February 11, 2008  
Page Three**

**2008 – 25** Motion by Trustee Marek and seconded by Trustee Green to adjourn.  
Upon voice vote:  
Ayes: 6 Trustees Vilimek, Carben, Green, Jaguszewski, Marek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley.  
**Motion carried.**


The meeting adjourned at 8:25 p.m.


Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

3-10-2008  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Randy Carben, Secretary



**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
February 11, 2008**

*Reviewed 10/20/08 JM*  
*opened 3/12/12*

President Gary Lewis called the meeting to order at 8:14 p.m.

Upon roll call the following Trustees were present: Randy Carben, Fran Green, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Absent: Trustee Violet Bradley

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

Director Taylor presented a letter from past employee, Theresa Hildrebrand, regarding a problem with her insurance.

Per the terms of her severance agreement insurance benefits would be provided for a period of time and her insurance had been cancelled.

Director Taylor reported that this had been an insurance company error and that the situation was resolved. A letter would be sent to Ms. Hildrebrand explaining the error and that the problem had been resolved with insurance being reinstated.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

*Vicki Choate*  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

*3/10/08*  
\_\_\_\_\_  
Date

*Gary Lewis*  
\_\_\_\_\_  
Gary Lewis, President

*Randy Carben*  
\_\_\_\_\_  
Randy Carben, Secretary

*REMOVED  
11/10/11  
OPEN*

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
March 10, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Fran Green, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Absent: Trustee Randy Carben

Also present: Director Rose Taylor, Assistant Director Kinzel and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

- 2008 – 25** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**
- 2008 – 26** Motion by Trustee Marek and seconded by Trustee Green to approve the Regular Meeting Minutes of February 11, 2008.  
Upon roll call vote:  
Ayes: 5 Trustees Green, Jaguszewski, Marek, Vilimek, and Lewis  
Nays: 0  
Absent: 1 Trustee Carben  
Abstain: 1 Trustee Bradley  
**Motion carried.**
- 2008 – 27** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the Closed Session minutes of February 11, 2008 with correction as noted.  
Upon roll call vote:  
Ayes: 6 Trustees Green, Jaguszewski, Marek, Vilimek, Bradley and Lewis  
Nays: 0  
Absent: 1 Trustee Carben  
**Motion carried.**
- 2008 – 28** Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to approve the minutes of the Policy and By-Laws committee.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**  
  
Trustee Carben arrived at 7:15 p.m.
- 2008 – 29** Motion by Trustee Jaguszewski and seconded by Trustee Lewis to accept Treasurer's Report dated February 29, 2008.  
Upon roll call vote:  
Ayes: 6 Trustees Marek, Vilimek, Bradley, Carben, Jaguszewski and Lewis.  
Nays: 1 Trustee Green  
**Motion carried.**
- 2008 -30** Motion by Trustee Marek and seconded by Trustee Green to approve the prepaid bills in the amount of \$7,617.26.  
Upon roll call vote:  
Ayes: 7 Trustees Vilimek, Bradley, Carben, Green, Jaguszewski, Marek, and Lewis.  
Nays: 0  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
March 10, 2008  
Page Two**

- 2008 - 31** Motion by Trustee Green and seconded by Trustee Marek to approve bills in the amount of \$60,494.66 for checks 32427 – 32469.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Green, Jaguszewski, Marek, Vilimek and Lewis.  
Nays: 0  
**Motion carried.**
- 2008 - 32** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to transfer \$110,000.00 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks 32423 - 32469 and the March 15<sup>th</sup> and April 1<sup>st</sup> payrolls.  
Upon roll call vote:  
Ayes: 7 Trustees Carben, Green, Jaguszewski, Marek, Vilimek, Bradley and Lewis.  
Nays: 0  
**Motion carried.**

The Director's report was given by Director Taylor.

There was no Attorney's report.

The Policy/By-Laws committee reported that they would need another meeting before presenting any changes to the Board.

There was discussion regarding Legislative Day in Springfield.

There was discussion regarding the ALA conference in California.

- 2008 – 33** Motion by Trustee Lewis to table the vote on the ALA conference until the next meeting.  
**Motion failed for lack of second.**

There was further discussion about the ALA conference in California regarding length of conference, per diem costs, plane fare, etc.

- 2008 – 34** Motion by Trustee Green and seconded by Trustee Bradley to approve one trustee to attend the ALA conference.  
Upon roll call vote:  
Ayes: 3 Trustees Bradley, Green and Marek.  
Nays: 4 Trustees Carben, Jaguszewski, Vilimek and Lewis.  
**Motion failed.**

Trustee Fran Green, with deep regret, tendered her resignation from the Library Board. Each Board member, with respect and regret for her resignation, thanked Fran for all her years of service.

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
March 10, 2008  
Page Three**

George Mitchell gave a report on the discussions with Frega & Associates regarding the status of repairs on the roof, and air conditioning. Trustee Lewis stated he has e-mailed Mr. Steve Kozerowitz regarding repairs.

**2008 – 35** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to adjourn. Upon voice vote with all Ayes and no Nays the **Motion carried.**

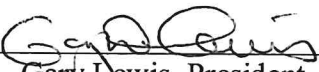
The meeting adjourned at 8:35 p.m.


Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Randy Carben, Secretary

Bridgeview Public Library  
Policy and Bylaws Committee Meeting  
March 24, 2008

Chairman Vilimek called the meeting to order at 4:05 p.m. Present were Alice Vilimek, Arlene Jaguszewski, and Violet Bradley. Also present was Director Taylor.

The Committee went over the Bylaws and made some changes that will be presented at the next Board Meeting.

The meeting adjourned at 5:00 p.m.

Alice Vilimek  
Chairperson of the Policy and Bylaws Committee

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 14, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Absent: Trustee Randy Carben

Also present: Director Rose Taylor, Assistant Director Kinzel and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

- 2008 – 36** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**
- 2008 – 37** Motion by Trustee Marek and seconded by Trustee Bradley to approve the Regular Meeting Minutes of March 10, 2008.  
Upon roll call vote:  
Ayes: 5 Trustees Jaguszewski, Marek, Vilimek, Bradley and Lewis  
Nays: 0  
Absent: 1 Trustee Carben  
**Motion carried.**
- 2008 – 38** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to accept Treasurer's Report dated March 31, 2008.  
Upon roll call vote:  
Ayes:5 Trustees Marek, Vilimek, Bradley, Jaguszewski and Lewis.  
Nays:0  
Absent: 1 Trustee Carben  
**Motion carried.**
- 2008 -39** Motion by Trustee Marek and seconded by Trustee Bradley to approve the prepaid bills in the amount of \$4,266.41..  
Upon roll call vote:  
Ayes:5 Trustees Marek, Vilimek, Bradley, Jaguszewski and Lewis.  
Nays:0  
Absent: 1 Trustee Carben  
**Motion carried.**
- 2008 - 40** Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to approve bills in the amount of \$64,935.66 for checks 32475 – 32528.  
Upon roll call vote:  
Ayes:5 Trustees Marek, Vilimek, Bradley, Jaguszewski and Lewis.  
Nays:0  
Absent: 1 Trustee Carben  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**April 14, 2008**  
**Page Two**

- 2008 - 41** Motion by Trustee Jaguszewski and seconded by Trustee Marek to transfer \$90,000.00 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks 32470 - 32528 and the May 1, 2008 payroll.  
Upon roll call vote:  
Ayes: 5 Trustees Vilimek, Bradley, Jaguszewski, Marek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Carben  
**Motion Carried.**

The Director's report was given by Director Taylor. She discussed the PLA conference she attended; the letter received from CDK Accounting regarding his services

Under the Attorney's report, Attorney Safaa Zarzour reported on the Illinois First Fund payments; payments being made to the Village and the Bank.

Under Committee Reports President Lewis stated that there is a need for a replacement for Trustee Green and there is a reorganization meeting in May and the Treasurer will be filled at that meeting.

Under Unfinished Business President Lewis stated the plaque will be presented to past Trustee Mrs. Fran Green, including cake and coffee, at the May meeting.

Under New Business there was discussion regarding the May 16, 2008 Laconi Dinner; Administrative Professional luncheon on Wednesday, April 23, 2008; the air conditioning repairs; roof repairs and downspouts/drainage problems.

Mr. Jeff Bishop of CDK Accounting; the Board reorganization; and the presentation to Mrs. Green will be placed on the next meeting's agenda.

- 2008 - 42** Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to go into Closed Session to review Closed Session minutes.  
Upon roll call vote:  
Ayes: 5 Trustees Bradley, Jaguszewski, Marek, Vilimek and Lewis.  
Nays: 0  
Absent: 1 Trustee Carben  
**Motion Carried.**  
8:15 p.m.

President Gary Lewis reconvened the regular meeting at 8:50 p.m.  
Upon roll call the following Trustees were present: Violet Bradley, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.  
Absent: Trustee Randy Carben

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 14, 2008  
Page Three**

- 2008 – 43** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve to open the Closed Session minutes of July 12, 2004; August 9, 2004; June 13, 2005; January 31, 2006; February 13, 2006; December 11, 2006; June 11, 2007; July 9, 2007; August 13, 2007; and November 12, 2007; and to approve to have the Closed Session minutes of March 13, 2006; November 13, 2006; September 10, 2007; October 15, 2007 and November 26, 2007 remain closed.  
Upon roll call vote:  
Ayes: 5 Trustees Jaguszewski, Marek, Vilimek, Bradley and Lewis.  
Nays: 0  
Absent: 1 Trustee Carben  
**Motion Carried.**

President Lewis read correspondence from Mrs. Fran Green.

- 2008 – 44** Motion by Trustee Jaguszewski and seconded by Trustee Marek to adjourn. Upon voice vote with all Ayes and no Nays the **Motion carried.**

The meeting adjourned at 8:57 p.m.

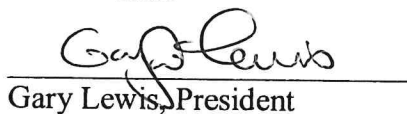
Respectfully submitted,

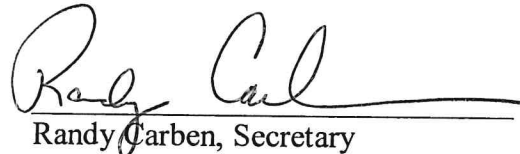


Vicki Choate, Recording Secretary

APPROVED:

  
Date

  
Gary Lewis, President

  
Randy Carben, Secretary



**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
CLOSED SESSION  
April 14, 2008**

President Gary Lewis called the meeting to order at 8:17 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Absent: Trustee Randy Carben

The Board reviewed the Closed Session minutes.

The closed session meeting adjourned at 8:49 p.m.


Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

  
Date

  
Gary Lewis, President

  
Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
May 12, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Also present: Director Rose Taylor, Assistant Director Kinzel and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

- 2008 – 45** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda, including the postponing of Item #5, presentation to Fran Green and moving Item 16A to 16D.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**
- 2008 – 46** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Regular Meeting Minutes of April 14, 2008.  
Upon roll call vote:  
Ayes: 5 Trustees Jaguszewski, Marek, Vilimek, Bradley and Lewis  
Nays: 0  
Abstain: 1 Trustee Carben  
**Motion carried.**
- 2008 – 47** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to accept the Policy/By-Laws Committee minutes of March 24, 2008.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**
- 2008 - 48** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the Treasurer's Report dated April, 2008.  
Upon roll call vote:  
Ayes: 6 Trustees Jaguszewski, Marek, Vilimek, Bradley, Carben and Lewis.  
Nays: 0  
**Motion carried.**
- 2008 - 49** Motion by Trustee Bradley and seconded by Trustee Marek to approve prepaid bills in the amount of \$4,279.73.  
Upon roll call vote:  
Ayes: 6 Trustees Marek, Vilimek, Bradley, Carben, Jaguszewski and Lewis.  
Nays: 0  
**Motion carried.**
- 2008 - 50** Motion by Trustee Marek and seconded by Trustee Bradley to approve bills in the amount of \$57,283.82 for checks 32529 – 32579.  
Upon roll call vote:  
Ayes: 6 Trustees Vilimek, Bradley, Carben, Jaguszewski, Marek and Lewis.  
Nays: 0  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**May 12, 2008**  
**Page Two**

- 2008 - 51** Motion by Trustee Jaguszewski and seconded by Trustee Carben to transfer \$120,000.00 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks 32529 - 32579 and the May 15<sup>th</sup> and June 1<sup>st</sup>, 2008 payrolls.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Carben, Jaguszewski, Marek, Vilimek and Lewis.  
Nays: 0  
**Motion Carried.**

The Director's report was given by Director Taylor including the proposed summer program Reading to the Dogs; web-site update; insurance cost research.; SWAN update; and per capita Grant.

There was no attorney's report.

Under Committee Reports the Policy/By-Laws committee distributed the new Policy/By-Laws to the Board for review.

Under unfinished business the Board discussed the proposed CDK Accounting contract.

- 2008 - 52** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the CDK Accounting contract.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Jaguszewski, Marek, Vilimek, Bradley and Lewis.  
Nays: 0  
**Motion Carried.**

Also under unfinished business were discussions regarding the air conditioner repairs, air conditioning repairs and the roof leaks. There was a meeting with Rudy from Frega & Associates and also with Steve Kozerowitz and Mr. Frega.

Lyons Township has requested the use of a library room for early voting in October.

- 2008 - 53** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the use of the Landek Room for early voting in October.  
Upon roll call vote:  
Ayes: 6 Trustees Jaguszewski, Marek, Vilimek, Bradley, Carben, and Lewis.  
Nays: 0  
**Motion Carried.**

Nominations and Election of Officers followed.

- 2008 - 54** Motion by Trustee Carben and seconded by Trustee Jaguszewski to nominate Gary Lewis as President. There being no other nominations the nomination for President closed.  
Upon voice vote with all Ayes and no Nays the **Motion carried**

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
May 12, 2008  
Page Three**

- 2008 -55** Motion by Trustee Lewis and seconded by Trustee Carben to nominate Arlene Jaguszewski as Vice-President. There being no other nominations the nominations for Vice-President were closed.  
Upon voice vote with all Ayes and no Nays the **Motion carried**
- 2008 – 56** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to nominate Lila Marek as Secretary. There being no other nominations the nominations for Secretary were closed.  
Upon voice vote with all Ayes and no Nays the **Motion carried**
- 2008 – 57** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to nominate Randy Carben as Treasurer. There being no other nominations the nominations for Treasurer were closed.  
Upon voice vote with all Ayes and no Nays the **Motion carried**

Items for the next agenda: resumes from applicants to fill the vacancy on the board and closed session meeting minutes of April 14, 2008.

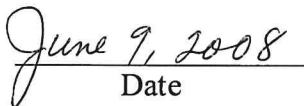
- 2008 – 58** Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**


The meeting adjourned at 8:04 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
June 9, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Also present: Director Rose Taylor, Assistant Director Kinzel and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

- 2008 – 59** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the agenda.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**
- 2008 – 60** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the Regular Meeting Minutes of May 12, 2008.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Jaguszewski, Marek, Vilimek, Bradley and Lewis  
Nays: 0  
**Motion carried.**
- 2008 – 61** Motion by trustee Lewis and seconded by trustee Vilimek to approve the Closed Session Minutes of April 14, 2008.  
Upon roll call vote:  
Ayes: 6 Trustees Jaguszewski, Marek, Vilimek, Bradley, Carben, and Lewis  
Nays: 0  
**Motion carried.**
- 2008 - 62** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the Treasurer's Report dated May, 2008.  
Upon roll call vote:  
Ayes: 6 Trustees Jaguszewski, Marek, Vilimek, Bradley, Carben and Lewis.  
Nays: 0  
**Motion carried.**
- 2008 - 63** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve bills in the amount of \$55,875.34 for checks 32580 – 32626.  
Upon roll call vote:  
Ayes: 6 Trustees Marek, Vilimek, Bradley, Carben, Jaguszewski, and Lewis.  
Nays: 0  
**Motion carried.**
- 2008 - 64** Motion by Trustee Marek and seconded by Trustee Bradley to transfer \$115,875.00 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks 32580 - 32626 and the June 15<sup>th</sup>, July 1<sup>st</sup> and July 15<sup>th</sup> payrolls.  
Upon roll call vote:  
Ayes: 6 Trustees Vilimek, Bradley, Carben, Jaguszewski, Marek, and Lewis.  
Nays: 0  
**Motion Carried.**

**BRIDGEVIEW PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**June 9, 2008**  
**Page Two**

The Director's report was given by Director Taylor which included donations received; scheduled summer programs for children and adults; and department reports.

Under Attorney's Report: Information was provided regarding the proposed TIF area at 79<sup>th</sup> & Harlem for the Board's review.

There were no Committee Reports.

Under Unfinished Business: There were continued discussions regarding the air conditioner repairs; the roof leaks; the drainage system and bylaws. Attorney Zarzour is to review the bond for the roof leaks. The Board discussed and made recommendations for additions and/or changes to the proposed by-laws.

Under New Business: President Lewis discussed adding an omnibus vote for all financial matters on the next agenda.

President Lewis welcomed and introduced the guests in the audience and then made a plaque presentation to past board member, Mrs. Fran Green, for her 18 years of dedicated service to the Bridgeview Public Library. Cake and coffee will be served after the meeting.

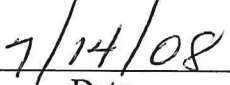
**2008 - 65** Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn. Upon voice vote with all Ayes and no Nays the **Motion carried.**


The meeting adjourned at 7:50 p.m.


Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
July 14, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Arlene Jaguszewski, Lila Marek, and Gary Lewis.

Trustee Alice Vilimek was absent.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

**2008 – 66** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda with the following changes; Item 14D under Unfinished Business will be moved to 15D under New Business and the ILA Conference will be added to New Business under 15E.

Upon voice vote with all Ayes and no Nays the **Motion carried.**

**2008 – 67** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the Regular Meeting Minutes of June 9, 2008.

Upon roll call vote:

Ayes: 5 Trustees Carben, Jaguszewski, Marek, Bradley and Lewis

Nays: 0

Absent: 1 Trustee Vilimek.

**Motion carried.**

**2008 – 68** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the Treasurer's Report dated June, 2008.

Upon roll call vote:

Ayes: 5 Trustees Jaguszewski, Marek, Bradley, Carben and Lewis.

Nays: 0

Absent: 1 Trustee Vilimek

**Motion carried.**

**2008 - 69** Motion by Trustee Marek and seconded by Trustee Bradley to approve prepaid bills in the amount of \$4,775.64 for checks 32627 – 32635.

Ayes: 5 Trustees Jaguszewski, Marek, Bradley, Carben and Lewis.

Nays: 0

Absent: 1 Trustee Vilimek

**Motion carried.**

**2008 - 70** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve bills in the amount of \$74,378.25 for checks numbered 32637 – 32687.

Upon roll call vote:

Ayes: 5 Trustees Marek, Bradley, Carben, Jaguszewski, and Lewis.

Nays: 0

Absent: 1 Trustee Vilimek

**Motion Carried.**

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
July 14, 2008  
Page Two**

- 2008 - 71** Motion by Trustee Jaguszewski and seconded by Trustee Carben to transfer \$100,000.00 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks 32627 - 32687 and the August 1<sup>st</sup> and August 15<sup>th</sup> payrolls.  
Upon roll call vote:  
Ayes: 5 Trustees Bradley, Carben, Jaguszewski, Marek and Lewis.  
Nays: 0  
Absent: 1 Trustee Vilimek  
**Motion Carried.**

The Director's report was given by Director Taylor which included reports on the mold in the building; Grants; SWAN conversion; and 2 year loan roll over at Bridgeview Bank.

Mr. Tom Purl of Purco reported and discussed on the air conditioner problems and solutions for the library.

Under Attorney's Report: Attorney Zarzour reported on the performance bonds which ended in November, 2007; the roof leaks; the air conditioner problems; and potential legal action. The Board requested that George Mitchell give Attorney Zarzour all the numbers available for Carrier and Poulos and have the attorney call and report to the Board.

There were no committee reports.

Under New Business: President Lewis stated that George will call Carrier regarding the air conditioner; and Attorney Zarzour will contact Poulos regarding the roof leaks

- 2008 - 72** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the By-Laws as presented.  
Upon roll call vote:  
Ayes: 5 Trustees Bradley, Carben, Jaguszewski, Marek and Lewis.  
Nays: 0  
Absent: 1 Trustee Vilimek  
**Motion Carried.**

President Lewis explained the consent agenda that will be placed on the next agenda.

- 2008 - 73** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the fence replacement around the air conditioning unit not to exceed \$4,000.00.  
Upon roll call vote:  
Ayes: 5 Trustees Carben, Jaguszewski, Marek, Bradley, and Lewis.  
Nays: 0  
Absent: 1 Trustee Vilimek  
**Motion Carried.**

- 2008 - 74** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve a \$250,000.00, 2 year roll over on the loan at Bridgeview Bank at prime plus 1%.  
Upon roll call vote:  
Ayes: 5 Trustees Jaguszewski, Marek, Bradley, Carben and Lewis.  
Nays: 0  
Absent: 1 Trustee Vilimek  
**Motion Carried.**



**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
July 14, 2008  
Page Three**

The ILA Conference, September 24, 25, and 26, 2008 was discussed. The full conference is \$150.00 and participation in Trustee Day only is \$125.00.

President Lewis introduced board applicant Sue Kasten. The Board reviewed her resume and Mrs. Kasten discussed her interest in the library board.

- 2008 - 75** Motion by Trustee Carben and seconded by Trustee Jaguszewski to accept the application of Sue Kasten to fill the Board vacancy.  
Upon roll call vote:  
Ayes: 5 Trustees Jaguszewski, Carben, Bradley, Marek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Vilimek  
**Motion Carried.**

Mrs. Sue Kasten will be sworn in at the next regular meeting.

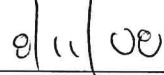
- 2008 - 76** Motion by Trustee Marek and seconded by Trustee Bradley to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**


The meeting adjourned at 8:25 p.m.

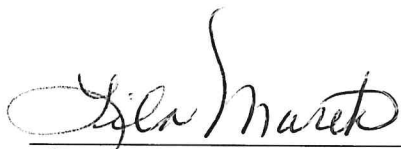
Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
August 11, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Arlene Jaguszewski, Alice Vilimek, Lila Marek, and Gary Lewis.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

President Lewis administered the oath of office to the new Trustee, Mrs. Sue Kasten.

President Lewis followed the swearing in of the new Trustee with introductions of dignitaries that were present in the audience.

**2008 – 77** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**

**2008 – 78** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the Regular Meeting Minutes of July 14, 2008 with the correction of the ILA conference being held in September and not August as written..  
Upon roll call vote:  
Ayes: 7 Trustees Carben, Kasten, Jaguszewski, Marek, Vilimek, Bradley and Lewis  
Nays: 0  
**Motion carried.**

**2008 – 79** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the four consent agenda items as listed: Treasurer's Report dated July, 2008; Prepaid bills in the amount of \$4,267.03; bills in the amount of \$52,647.46 and the transfer of fund in the amount of \$55,000.00 from the Illinois Funds account to the Bridgeview Bank checking account.  
Upon roll call vote:  
Ayes: 7 Trustees Kasten, Jaguszewski, Marek, Vilimek, Bradley, Carben and Lewis.  
Nays: 0  
**Motion carried.**

Under Director Taylor's report she discussed the blood drive; Roving Readers at Culver's; Per Capita Grant; SWAN conversion, Book Sale, and Volunteer Appreciation day.

Under new business: Items discussed were non-resident cards; Freedom of Information Act; Open Meetings Act.

**2008 - 80** Motion by Trustee Lewis and seconded by Trustee Carben to approve Resolution 08-01 charging \$250.00 for Public Library non-resident library cards.  
Ayes: 7 Trustees Jaguszewski, Marek, Vilimek, Bradley, Carben, Kasten and Lewis.  
Nays: 0  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
August 11, 2008  
Page Two**

Director Taylor discussed the need to update the Library's Mission Statement; and EMA training for severe weather, fire extinguisher training; ADA inspections.

Other items discussed under new business were fence estimates by Beverly Fence, \$1,533.00 and D & M fence, \$2,000.00 and Carrier updated software costs at \$1,500.00.

Secretary Marek read a thank you letter from past Trustee Fran Green, for the plaque that was presented to her at a previous meeting. Secretary Marek also requested that Director Taylor contact Slack and Company to update the names on the front door.

- 2008 - 81** Motion by Trustee Carben and seconded by Trustee Marek to go into closed session regarding a matter of personnel and possible litigation.  
Upon roll call vote:  
Ayes: 7 Trustees Marek, Vilimek, Bradley, Carben, Kasten, Jaguszewski, and Lewis.  
Nays: 0  
**Motion Carried. 8:04 p.m.**

President Lewis reconvened the regular meeting at 8:23 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Arlene Jaguszewski, Alice Vilimek, Lila Marek, Sue Kasten and Gary Lewis.  
Also present: Director Rose Taylor and Attorney Safaa Zarzour.

- 2008 - 82** Motion by Trustee Marek and seconded by Trustee Vilimek to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**


The meeting adjourned at 8:25 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Lila Marek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
August 11, 2008

*Reviewed*  
*10/20/08*

President Gary Lewis called the closed session meeting to order at 8:05 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Arlene Jaguszewski, Alice Vilimek, Lila Marek, Sue Kasten and Gary Lewis.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

The board discussed past employee, Celeste Hornung's request for additional sick days, personal days and vacation days through the State of Illinois Department of Labor Wage Payment and Collection Act.

The closed session meeting adjourned at 8:21 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

APPROVED:

*9/8/08*  
Date

*Gary Lewis*  
Gary Lewis, President

*Lila Marek*  
Lila Marek, Secretary

Bridgeview Public Library  
Policy and Bylaws Committee Meeting  
August 20, 2008

Chairman Vilimek called the meeting to order at 3:45 p.m. Present were Alice Vilimek, Arlene Jaguszewski, and Violet Bradley.

The Committee spent time sorting through the policies and checking to see which policies are updated.

The meeting adjourned at 4:30 p.m.

The next meeting is scheduled for August 28, 2008 at 3:30 p.m.

Alice Vilimek  
Chairperson of the Policy and Bylaws Committee

Bridgeview Public Library  
Policy and Bylaws Committee Meeting  
August 28, 2008

Chairman Vilimek called the meeting to order at 3:30 p.m. Present were Alice Vilimek, Arlene Jaguszewski, and Violet Bradley.

The Committee went through their Policy Manual making sure everyone had the correct pages and dates on the policy sheets. Copies were made so everyone had the exact copies in their Manuel.

The meeting adjourned at 5:00 p.m.

The next meeting is scheduled for September 10, 2008 at 3:30 p.m.

Alice Vilimek  
Chairperson of the Policy and Bylaws Committee

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
September 8, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Arlene Jaguszewski, Alice Vilimek, Lila Marek, Sue Kasten and Gary Lewis.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

#4 on the Agenda, Volunteer Appreciation was postponed to next month's meeting.

**2008 – 83** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda as corrected.

Upon voice vote with all Ayes and no Nays the **Motion carried.**

**2008 – 84** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the Regular Meeting Minutes of August 11, 2008 with the two typographical corrections as stated.

Upon roll call vote:

Ayes: 7 Trustees Carben, Kasten, Jaguszewski, Marek, Vilimek, Bradley and Lewis

Nays: 0

**Motion carried.**

**2008 – 85** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the closed session minutes of August 11, 2008.

Upon roll call vote:

Ayes: 7 Trustees Kasten, Jaguszewski, Marek, Vilimek, Bradley, Carben and Lewis.

Nays: 0

**Motion carried.**

**2008 - 86** Motion by Trustee Jaguszewski and seconded by Trustee Kasten to approve the the four (4) consent agenda items as listed.

Upon roll call vote:

Ayes: 7 Trustees Jaguszewski, Marek, Vilimek, Bradley, Carben, Kasten and Lewis.

Nays: 0

**Motion carried.**

The Director's report was given by Director Taylor which included reports on the LSTA matching grant; 16 new computers, Annual Ramadan dinner, Health insurance is due in November, roof leaks, and the book sale.

Under the Attorney's report Mr. Zarzour discussed the roof leaks warranty, performance bond and litigation including the insurance company and ABS.

Under Committee reports the Policy/By-Laws committee stated they have had 2 meetings and another meeting is scheduled.

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
September 8, 2008  
Page Two**

Under New business the Board discussed IPLAR.

- 2008 - 87** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve IPLAR.  
Upon roll call vote:  
Ayes: 7 Trustees Marek, Vilimek, Bradley, Carben, Kasten, Jaguszewski, and Lewis.  
Nays: 0  
**Motion Carried.**

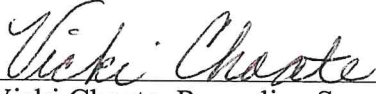
Director Taylor discussed Weight Watchers implementing a program at the Library.

Items for the next agenda are Volunteer Appreciation; Health insurance; Building insurance and review of closed session minutes.

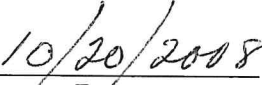
- 2008 - 88** Motion by Trustee Marek and seconded by Trustee Bradley to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Lila Marek, Secretary



Bridgeview Public Library  
Policy and Bylaws Committee Meeting  
September 10, 2008

Chairman Vilimek called the meeting to order at 3:30 p.m. Present were Alice Vilimek, Arlene Jaguszewski, and Violet Bradley.

The Committee spent time going over certain sections in the Policy Manual that needed changes. We put the policies in order the way we would like to work on them.

The meeting adjourned at 5:15 p.m.

The next meeting is scheduled for September 25, 2008 at 3:30 p.m.

Alice Vilimek  
Chairperson of the Policy and Bylaws Committee

Bridgeview Public Library  
Policy and Bylaws Committee Meeting  
September 25, 2008

Chairman Vilimek called the meeting to order at 3:45 p.m. Present were Alice Vilimek, Arlene Jaguszewski, and Violet Bradley.

The Committee spent time going over the policies and checking to see which ones have to be done first.

The meeting adjourned at 4:30 p.m.

The next meeting will be decided on in October.

Alice Vilimek  
Chairperson of the Policy and Bylaws Committee

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
October 20, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Lila Marek, Sue Kasten and Gary Lewis.

Trustees Violet Bradley, Randy Carben, and Arlene Jaguszewski were absent.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

**2008 – 89** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda adding Ms. Bilek to address the Board prior to the consent agenda items. Upon voice vote with all Ayes and no Nays the **Motion carried.**

**2008 – 90** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Regular Meeting Minutes of September 8, 2008 with the correction of adding Trustee Sue Kasten's name to the Trustees in attendance.

Upon roll call vote:

Ayes: 4 Trustees Kasten, Marek, Vilimek, and Lewis

Nays: 0

Absent: 3 Trustees Bradley, Carben and Jaguszewski.

**Motion carried.**

Mary Bilek of 8417 S. 78<sup>th</sup> Avenue, Bridgeview, IL was called to address the Board. Ms. Bilek explained to the Board the problems that have been occurring at the library and outside the library with a certain group of children harassing her children. She stated that the library staff has addressed the problems within the library, asking the group of children to leave the premises, but that the problem is continuing outside the library and continues off the library premises. Attorney Zarzour will research the options, within the law, for the actions that the library can take to correct this situation.

**2008 – 91** Motion by Trustee Vilimek and seconded by Trustee Kasten to approve the four (4) consent agenda items as listed.

Upon roll call vote:

Ayes: 4 Trustees Kasten, Marek, Vilimek, and Lewis

Nays: 0

Absent: 3 Trustees Bradley, Carben and Jaguszewski.

**Motion carried.**

The Director's report was given by Director Taylor which included reports on the Premier Showcase; Bridgeview Bank Piggy bank; Department of Labor claim results; the new staff member; roof quotes; air conditioning status; and the water bill.

Under the Attorney's report: Due to the content of his report it would be given in closed session.

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
October 20, 2008  
Page Two**

Under Committee reports the Policy/By-Laws committee stated they have had 2 meetings.

Under Finance Committee: there was discussion regarding presenting the budget at the next regular meeting and calling a special meeting to present any questions and issues regarding the budget.

Director Taylor discussed the proposed health insurance contract.

**2008 - 92** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the health insurance contract as presented.

Upon roll call vote:

Ayes: 4 Trustees Marek, Vilimek, Kasten, and Lewis

Nays: 0

Absent: 3 Trustees Bradley, Carben and Jaguszewski.

**Motion carried.**

Under New Business: The Board discussed the maintenance contracts for the air conditioning that were presented from Purco and Inland; moving the air conditioners and the air conditioning noise levels.

Items for the next agenda: budget; maintenance contracts; and Director evaluation.

**2008 - 93** Motion by Trustee Vilimek and seconded by Trustee Kasten to go into closed session for a matter of possible litigation and review of closed session minutes.

Upon roll call vote:

Ayes: 4 Trustees Marek, Vilimek, Kasten and Lewis

Nays: 0

Absent: 3 Trustees Bradley, Carben and Jaguszewski.

**Motion carried.** 8:00 p.m.

President Gary Lewis reconvened the meeting at 8:37 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Lila Marek, Sue Kasten and Gary Lewis. Trustees Violet Bradley, Randy Carben, and Arlene Jaguszewski were absent.

**2008 - 94** Motion by Trustee Marek and seconded by Trustee Vilimek to adjourn.

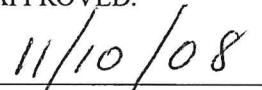
Upon voice vote with all Ayes and no Nays the **Motion carried.**

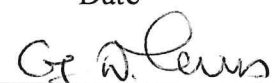
The meeting adjourned at 8:40 p.m.

Respectfully submitted,

  
Vicki Choate, Recording Secretary

APPROVED:

  
Date

  
Gary Lewis, President

  
Lila Marek, Secretary

X open

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
CLOSED SESSION  
October 20, 2008

REMOVED  
3/12/10  
STAY CLOSED

President Gary Lewis called the meeting to order at 8:02 p.m.

Upon roll call the following Trustees were present: Sue Kasten, Lila Marek, Alice Vilimek and Gary Lewis.

Absent: Trustees Violet Bradley, Arlene Jaguszewski, and Randy Carben.

Also present Attorney Safaa Zarzour and Director Rose Taylor.

Attorney Zarzour discussed the roof leak issues including statute of limitations; who to include in the law suit; receiving complete estimates on cost of total repairs; letter preparation of proposal prior to law suit; time frame for law suit filing.

The Board reviewed the Closed Session minutes and decided to release the closed session minutes of March 13, 2006; April 9, 2007 and August 11, 2008. The closed session minutes of September 10, 2007; October 15, 2007; November 26, 2007 and February 11, 2008 will not be released at this time.

The closed session meeting adjourned at 8:35 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

closed  
3/12/10

APPROVED:

11/10/08  
Date

Gary Lewis  
Gary Lewis, President

Lila Marek  
Lila Marek, Secretary

remain closed  
reviewed: 6/10/13  
at 10.2018  
ALK  
closed

Reviewed  
stay closed  
4/11/16  
ALV

REMOVED 1/10/11  
STAY CLOSED

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
November 10, 2008

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.  
Trustee Violet Bradley was absent.

Also present: Attorney Safaa Zarzour and Director Rose Taylor.

- 2008 - 95** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda. Upon voice vote with all ayes and no nays. **Motion Carried**

President Lewis led the Board in the Pledge of Allegiance.

Director Rose Taylor introduced Mr. Brian Barrows, Senior Consultant of Mac Brady Associates, Inc. a profession roof consultant. Mr. Barrows gave a presentation of their credentials and their proposal for the library in regards to the roof problems.

- 2008 - 96** Motion by Trustee Carben and seconded by Trustee Marek to retain Mac Brady Associates, Inc. to assess the roof problems.  
Upon roll vote:  
Ayes: 6 Trustees Carben, Kasten, Jaguszewski, Marek, Vilimek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley  
**Motion Carried.**

- 2008 - 97** Motion by Trustee Marek and seconded by Trustee Kasten to approve the Regular Meeting Minutes of October 20, 2008.  
Upon roll vote:  
Ayes: 5 Trustees Kasten, Jaguszewski, Marek, Vilimek, and Lewis.  
Nays: 0  
Abstain: 1 Trustee Carben.  
Absent: 1 Trustee Bradley  
**Motion Carried.**

- 2008 - 98** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Closed Session Meeting Minutes of October 20, 2008.  
Upon roll vote:  
Ayes: 4 Trustees Kasten, Marek, Vilimek, and Lewis.  
Nays: 0  
Abstain: 2 Trustees Carben and Jaguszewski.  
Absent: 1 Trustee Bradley  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
November 10, 2008  
Page Two

- 2008 - 99** Motion by Trustee Jaguszewski and seconded by Trustee Kasten to approve the 4 consent agenda items as listed.  
Upon roll vote:  
Ayes: 6 Trustees Marek, Vilimek, Carben, Kasten, Jaguszewski, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley  
**Motion Carried.**

Director Taylor gave her report which included the new phone services; the library web site; Bill Gates grant eligibility; SWAN start up and training.

Attorney Zarzour discussed the letter to be prepared regarding the roof problems.

Under unfinished business: Mr. George Mitchell discussed the letter presented by Waukegan Roofing.

Director Taylor discussed the comparison of the proposals from Inland and Purco regarding the heating and air-conditioning maintenance.

- 2008 - 100** Motion by Trustee Carben and seconded by Trustee Jaguszewski to accept the Purco maintenance contract in the amount of \$3,456.00 per year.  
Upon roll vote:  
Ayes: 6 Trustees Vilimek, Carben, Kasten, Jaguszewski, Marek, and Lewis.  
Nays: 0  
Absent: 1 Trustee Bradley  
**Motion Carried.**

Under new business: Trustee Marek read her report on the ILA conference. Director Taylor discussed Corporate and School library cards and presented the proposed 2009 budget.

President Lewis discussed the need for a special meeting to further discuss the budget. A special meeting will be held Wednesday, November 12, 2008 at 7:00 p.m.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
November 10, 2008  
Page Three

**2008 - 101** Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to adjourn the meeting.  
Upon voice vote with all ayes and no nays. **Motion Carried**

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

APPROVED:

*Dec. 8, 2008*  
Date

*Gary Lewis*  
Gary Lewis, President

*Lila Marek*  
Lila Marek, Secretary



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING  
November 12, 2008

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Sue Kasten, Arlene Jaguszewski, Lila Marek, and Gary Lewis.

Trustees Violet Bradley, Randy Carben and Alice Vilimek were absent.

Also present: Accountant Jeff Bishop and Director Rose Taylor.

President Lewis led the Board in the Pledge of Allegiance.

- 2008 - 101** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda. Upon voice vote with all ayes and no nays. **Motion Carried.**

Trustee Randy Carben arrived at 7:04 p.m.

Accountant Jeff Bishop gave a detailed report of the library financials. The Board reviewed and discussed each line item of the proposed budget.

Trustee Alice Vilimek arrived at 8:15 p.m.

- 2008 - 102** Motion by Trustee Carben and seconded by Trustee Jaguszewski to go into closed session for matters of personnel.

Upon roll call vote:

Ayes: 6 Trustees Carben, Kasten, Jaguszewski, Marek, Vilimek and Lewis.

Nays: 0

Absent: 1 Trustee Bradley

**Motion Carried.**

8:34 p.m.

President Lewis reconvened the meeting at 9:06 p.m.

Upon roll call the following Trustees were present: Sue Kasten, Arlene Jaguszewski, Lila Marek, Randy Carben, Alice Vilimek and Gary Lewis. Trustee Violet Bradley was absent.

- 2008 - 103** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the 2009 budget as presented.

Upon roll call vote:

Ayes: 6 Trustees Carben, Kasten, Jaguszewski, Marek, Vilimek and Lewis.

Nays: 0

Absent: 1 Trustee Bradley

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING  
November 12, 2008  
Page Two

**2008 - 104** Motion by Trustee Marek and seconded by Trustee Carben to adjourn the meeting.  
Upon voice vote with all ayes and no nays. **Motion Carried**

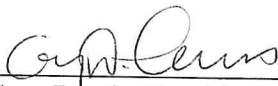
The meeting adjourned at 9:09 p.m.


Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

1-12-2009  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Lila Marek, Secretary

RELEASE  
3/10/10

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF CLOSED SESSION  
November 12, 2008

President Gary Lewis called the meeting to order at 8:18 p.m.

Upon roll call the following Trustees were present: Sue Kasten, Arlene Jaguszewski, Lila Marek, Randy Carben, Alice Vilimek and Gary Lewis.  
Trustee Violet Bradley was absent.

Also present Director Rose Taylor.

President Lewis opened discussion regarding the proposed salaries of personnel. Director Taylor discussed the differences in the proposed increases of salaries of certain personnel. Discussion followed regarding the responsibilities of the personnel and the differences in employees that go above and beyond their duties.

Motion by Trustee Carben and seconded by Trustee Jaguszewski to adjourn.  
Upon voice vote with all ayes and no nays. **Motion Carried.**

The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

APPROVED:

1-12-2009  
Date

Gary Lewis  
Gary Lewis, President

Lila Marek  
Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 8, 2008**

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Lila Marek, Sue Kasten, Arlene Jaguszewski and Gary Lewis.

Trustees Violet Bradley and Randy Carben were absent.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

- 2008 – 105** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda with the correction of the wording from approval of closed session minutes to release of closed session minutes and the dates on Agenda #7.  
Upon voice vote with all Ayes and no Nays the **Motion carried.**

Mr. Brian Barrows, Senior Consultant, with Mac Brady Associates, Inc., professional roof consultants, gave a power point presentation of their photos of the library roof inspection and explained the findings of their inspection.

- 2008 – 106** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the Regular Meeting Minutes of November 10, 2008.  
Upon roll call vote:  
Ayes: 5 Trustees Kasten, Marek, Vilimek, Jaguszewski and Lewis  
Nays: 0  
Absent: 2 Trustees Bradley and Carben.  
**Motion carried.**

- 2008 – 107** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the release of the closed session meetings dated March 13, 2006; April 9, 2007 and August 11, 2008.  
Upon roll call vote:  
Ayes: 5 Trustees Kasten, Marek, Vilimek, Jaguszewski and Lewis  
Nays: 0  
Absent: 2 Trustees Bradley and Carben.  
**Motion carried.**

- 2008 - 108** Motion by Trustee Jaguszewski and seconded by Trustee Kasten to approve the four consent agenda items as listed.  
Upon roll call vote:  
Ayes: 5 Trustees Marek, Vilimek, Kasten, Jaguszewski and Lewis  
Nays: 0  
Absent: 2 Trustees Bradley and Carben..  
**Motion carried.**

The Director's report was given by Director Taylor which included reports on terminating the outside cleaning service; the staff Christmas party; the audit report; the quarterly MLS meeting; and records retention.

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 8, 2008  
Page Two**

There was no Attorney's report.

Under Committee reports the Policy/By-Laws committee stated they will be meeting again after the holidays.

Under Unfinished business: The Director's evaluation packet was distributed and President Lewis requested that all evaluations be returned to him prior to the January meeting and the evaluations will be discussed in a closed session meeting in January.

Items for the next agenda: budget and Director evaluation.

- 2008 – 109** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the Board meeting dates for 2009.  
Upon roll call vote:  
Ayes: 5 Trustees Kasten, Jaguszewski, Marek, Vilimek, and Lewis  
Nays: 0  
Absent: 2 Trustees Bradley and Carben.  
**Motion carried.**

The Board meeting dates for 2009 are as follows:

January 12, 2009  
February 9, 2009  
March 9, 2009  
April 13, 2009  
May 11, 2009  
June 8, 2009  
July 13, 2009  
August 10, 2009  
September 14, 2009  
\*October 19, 2009 – 3<sup>rd</sup> Monday  
*\*The October meeting will be the 3<sup>rd</sup> Monday of October due to the Columbus Day federal holiday.*  
November 9, 2009  
December 14, 2009

Meetings are held the second Monday of each month at 7:00 p.m. in the Landek Room, lower level of the Library.

- 2008 – 110** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Library holidays for 2009.  
Upon roll call vote:  
Ayes: 5 Trustees Kasten, Jaguszewski, Marek, Vilimek, and Lewis  
Nays: 0  
Absent: 2 Trustees Bradley and Carben.  
**Motion carried.**

**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 8, 2008  
Page Three**

The Library holidays for 2009 are as follows:

New Years Day – January 1, 2009  
Presidents' Day – February 16, 2009  
Easter Sunday – April 12, 2009  
Mother's Day – May 10, 2009  
Memorial Day – May 25, 2009  
Independence Day – July 4, 2009  
Labor Day – September 7, 2009  
Columbus Day – October 12, 2009  
Thanksgiving Day – November 26, 2009  
Day after Thanksgiving – November 27, 2009  
Christmas Eve – December 24, 2009  
Christmas Day – December 25, 2009  
New Year's Eve – December 31, 2009

**2008 – 111** Motion by Trustee Jaguszewski and seconded by Trustee Marek to adjourn. Upon voice vote with all Ayes and no Nays the Motion carried.


The meeting adjourned at 8:25 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

1-12-09  
Date

  
\_\_\_\_\_  
Gary Lewis, President

  
\_\_\_\_\_  
Lila Marek, Secretary