

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
January 12, 2009

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Trustee Violet Bradley was absent.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

- 2009 - 1** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda. Upon voice vote with all Ayes and no Nays the **Motion Carried.**
- 2009 - 2** Motion by Trustee Vilimek and seconded by Trustee Kasten to approve the Regular meeting minutes of December 8, 2008.
Upon roll call vote:
Ayes: 6 Trustees Carben, Kasten, Jaguszewski, Marek, Vilimek and Lewis.
Nays: 0
Absent: 1 Trustee Bradley
Motion Carried.
- 2009 - 3** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the Special meeting minutes of November 12, 2008.
Upon roll call vote:
Ayes: 6 Trustees Kasten, Jaguszewski, Marek, Vilimek, Carben and Lewis.
Nays: 0
Absent: 1 Trustee Bradley
Motion Carried.
- 2009 - 4** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the Closed Session meeting minutes of November 12, 2008.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Marek, Vilimek, Carben, Kasten and Lewis.
Nays: 0
Absent: 1 Trustee Bradley
Motion Carried.
- 2009 - 5** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the four consent agenda items as presented.
Upon roll call vote:
Ayes: 6 Trustees Marek, Vilimek, Carben, Kasten, Jaguszewski and Lewis.
Nays: 0
Absent: 1 Trustee Bradley
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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January 12, 2009

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The Director's report was given by Director Taylor which included reports on increased circulation and program; OSHA visit; spring repairs by employee door; no action of the roof report yet; WEB conference; computer filters; and increase in check preparation fees.

Under attorney report Mr. Zarzour discussed the contacts regarding a roof leak meeting.

Under finance committee Trustee Lewis stated that during a previous discussion of the board it was decided to try and pay down some of the debt at Bridgeview bank but with the current financial state it might be a better decision to hold off until the end of the year.

The Policy/By-Laws committee is in the process of scheduling another meeting.

Director Taylor discussed the Hickory Ridge Conference to be held Saturday, February 23, 2009 in Lisle, IL.

2009 - 6 Motion by Trustee Carben and seconded by Trustee Vilimek to go into Closed Session for matters of personnel.

Upon roll call vote:

Ayes: 6 Trustees Vilimek, Carben, Kasten, Jaguszewski, Marek and Lewis.

Nays: 0

Absent: 1 Trustee Bradley

Motion Carried.

7:30 p.m.

President Gary Lewis reconvened the regular meeting at 9:12 p.m.

Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis. Trustee Violet Bradley was absent. Also present were Director Rose Taylor and Attorney Safaa Zarzour.

2009 - 7 Motion by Trustee Jaguszewski and seconded by Trustee Carben to adjourn.
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:12 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

2-9-09

Date



Gary Lewis, President



Lila Marek, Secretary

RELEASE
3/10/10

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
January 12, 2009

President Gary Lewis called the meeting to order at 7:31 p.m.

Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis. Trustee Violet Bradley was absent.
Also present: Attorney Safaa Zarzour.

President Lewis opened the meeting of Director Taylor's evaluation by reading the votes for each category from each individual Trustee's evaluation form. Following the vote tally President Lewis read the individual comments and/or concerns that were stated on each evaluation form. President Lewis then opened a full discussion of the Board to discuss the evaluation form results and comments.

After the Board fully discussed all items, Director Taylor was asked to join the meeting where the individual items of concern were discussed with her and the Board.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

2-9-2009
Date

Gary Lewis
Gary Lewis, President

Lila L Marek
Lila Marek, Secretary

Bridgeview Public Library
Policy and Bylaws Committee Meeting
January 21, 2009

Chairman Vilimek called the meeting to order at 6:55 p.m. Present Alice Vilimek, Arlene Jaguszewski, and Rose Taylor, Library Director. Absent Sue Kasten.

The Committee went over the sick day policy and leave policy. Some sentences in the policy were eliminated and some were revised.

On the vacation policy fifteen years of employment and up to 30 day s vacation was eliminated. Salaried and full time employees would get the same amount of vacation with the new policy. We are looking at professional vacation time.

Funeral leave was discussed 5 days leave for immediate family members (spouse, significant other, and child); 3 days leave for grandparents, siblings and in-laws. 1 day leave for Aunts, Uncles, and cousins. This will be voted on at our next Policy and Bylaws meeting.

The internet policy was discussed, but not in detail. The committee looked at other internet policies from surrounding libraries, most of them are similar. The internet policy will be discussed at our next meeting on February 3, 2009. This way everyone on the committee has a chance to read the internet policies from the surrounding towns. We made some changes in the internet policy. One is computers will be shut down 15 minutes before closing.

Meeting adjourned at 8:23 p.m.

The next meeting is scheduled for February 3, 2009.

Alice Vilimek
Chairperson of the Policy and Bylaws Committee

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Bridgeview Public Library
Policy and Bylaws Committee Meeting
February 3, 2009

Chairman Vilimek called the meeting to order at 6:45 p.m. Present were Alice Vilimek, Sue Kasten and Director Taylor.

The Committee went over the Personal and Funeral Leave Policies. The Personal Policy had an addition added to the original policy. The Funeral Leave Policy was discussed. A few changes were made. This will be presented to the Board at the February Board Meeting for approval. The next meeting will be February 12, 2009 at 6:30 p.m.

The meeting adjourned at 8:35 p.m.

Alice Vilimek
Chairperson of the Policy and Bylaws Committee

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BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
February 9, 2009

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Lila Marek, Alice Vilimek and Gary Lewis.

Trustee Violet Bradley and Arlene Jaguszewski were absent.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

2009 - 8 Motion by Trustee Lewis and seconded by Trustee Carben to approve the agenda. Upon voice vote with all Ayes and no Nays the **Motion Carried.**

2009 - 9 Motion by Trustee Carben and seconded by Trustee Kasten to approve the Regular meeting minutes of January 12, 2009.

Upon roll call vote:

Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Jaguszewski

Motion Carried.

2009 - 10 Motion by Trustee Carben and seconded by Trustee Marek to approve the Closed Session meeting minutes of January 12, 2009.

Upon roll call vote:

Ayes: 5 Trustees Kasten, Marek, Vilimek, Carben, and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Jaguszewski

Motion Carried.

2009 - 11 Motion by Trustee Carben and seconded by Trustee Marek to acknowledge, accept and place on record the By-Laws Committee minutes of August 20, 2008, August 28, 2008, September 10, 2008, September 25, 2008 and January 21, 2009.

Upon roll call vote:

Ayes: 5 Trustees Marek, Vilimek, Carben, Kasten and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Jaguszewski.

Motion Carried.

2009 - 12 Motion by Trustee Marek and seconded by Trustee Carben to approve the four consent agenda items as presented.

Upon roll call vote:

Ayes: 5 Trustees Marek, Vilimek, Carben, Kasten and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Jaguszewski.

Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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The Director's report was given by Director Taylor which included reports on partnering with Bridgeview Bank for adult programs; Department Heads to attend Board meetings; Patron Book Club; tax preparer's at the library; and Best of Bridgeview plaque.

Under attorney report Mr. Zarzour discussed the meetings to be set up regarding the roof leaks; water testing; warranties; and still in need of library construction drawings.

Under New Business: There was in-depth discussion regarding employee definitions; personal leave policy; and funeral leave policy. Director Taylor discussed the Life insurance changes and the insurance representative will be invited to attend the next Board meeting. There was discussion regarding Director Taylor attending the On the Front Lines Conference on March 16, 17 & 18, 2009.

President Gary Lewis appointed Director Rose Taylor as the Library Ethics Officer.

2009 - 13 Motion by Trustee Carben and seconded by Trustee Vilimek to go into Closed Session for matters of personnel.

Upon roll call vote:

Ayes: 5 Trustees Vilimek, Carben, Kasten, Marek and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Jaguszewski.

Motion Carried.

8:22 p.m.

President Gary Lewis reconvened the regular meeting at 8:41 p.m.

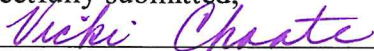
Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Lila Marek, Alice Vilimek and Gary Lewis. Trustees Violet Bradley and Arlene Jaguszewski were absent. Also present were Director Rose Taylor and Attorney Safaa Zarzour.

2009 - 14 Motion by Trustee Kasten and seconded by Trustee Marek to adjourn.

Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 8:43 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

3/9/09

Date



Gary Lewis, President



Lila Marek, Secretary

RECEIVED
3/20/10

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
February 9, 2009

President Gary Lewis called the meeting to order at 8:23 p.m.

Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Lila Marek, Alice Vilimek and Gary Lewis. Trustees Violet Bradley and Arlene Jaguszewski were absent.
Also present: Attorney Safaa Zarzour.

President Lewis opened the meeting with discussion regarding the evaluation forms the Board is using for employee reviews. It was agreed by the Board that there needs to be more room on the form for individual comments under each section on the form and that there is a need for more in depth categories under each section.

Also discussed was Rose Taylor's contract and Lori Wiser's contract.

Evaluations should be completed prior to the budget being presented.

A letter was read from Fran Green, a previous board trustee, regarding being asked for library construction drawings.

The meeting adjourned at 8:40 p.m.

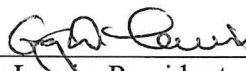
Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

3/9/09
Date



Gary Lewis, President



Lila Marek, Secretary

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 9, 2009

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Arlene Jaguszewski, Alice Vilimek and Gary Lewis.

Trustees Violet Bradley and Lila Marek were absent.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

- 2009 - 15** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda including the change of #10, D transfer of funds in the amount of \$150,000.00.
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

Mr. Greg Ech of Beneficial Solutions, the insurance broker for the Bridgeview Public Library for the past 10 years, gave a presentation on the medical, life, and dental insurance plans available.

President Gary Lewis made the presentation, in the absence of Mr. Barrows, the findings of Mac Brady Associates, Inc. regarding the roof leaks. Each photo was explained and discussed by the board. All parties involved in the matter of the roof construction are to be contacted for a meeting to discuss the findings and potential remedy to these problems.

Director Taylor discussed the issue of finding the areas of mold in the library due to the leaks in the roof. It is imperative to determine the type of mold and removal of the mold. She is to contact and receive 3 estimates for the mold removal.

- 2009 - 16** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the Regular meeting minutes of February 9, 2009.
Upon roll call vote:
Ayes: 5 Trustees Carben, Kasten, Jaguszewski, Vilimek and Lewis.
Nays: 0
Absent: 2 Trustees Bradley and Marek.
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
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- 2009 - 17** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the Closed Session meeting minutes of February 9, 2009.
Upon roll call vote:
Ayes: 5 Trustees Kasten, Jaguszewski, Vilimek, Carben, and Lewis.
Nays: 0
Absent: 2 Trustees Bradley and Marek.
Motion Carried.
- 2009 - 18** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to accept and place on file the By-Laws Committee minutes of February 3, 2009.
Upon voice vote with all Ayes and no Nays the **Motion Carried.**
- 2009 - 19** Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the four consent agenda items as presented.
Upon roll call vote:
Ayes: 5 Trustees Vilimek, Carben, Kasten, Jaguszewski and Lewis.
Nays: 0
Absent: 2 Trustees Bradley and Marek.
Motion Carried.

The Director's report was given by Director Taylor which included reports on the copier maintenance contract; per capita grant; IL funds account; tentative SWAN conversion date; and updating the library policies.

Under attorney report Mr. Zarzour discussed the meeting to be set up regarding the roof leaks.

Under Unfinished Business: There was discussion regarding employee definitions; personal leave policy; and funeral leave policy.

- 2009 - 20** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve Employee Definitions.
Upon roll call vote:
Ayes: 5 Trustees Vilimek, Carben, Kasten, Jaguszewski, and Lewis.
Nays: 0
Absent: 2 Trustees Bradley and Marek.
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
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2009 - 21 Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the Personal Leave Policy.

Upon roll call vote:

Ayes: 5 Trustees Vilimek, Carben, Kasten, Jaguszewski, and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Marek.

Motion Carried.

2009 - 22 Motion by Trustee Carben and seconded by trustee Jaguszewski to approve to Funeral Leave Policy.

Upon roll call vote:

Ayes: 5 Trustees Vilimek, Carben, Kasten, Jaguszewski, and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Marek.

Motion Carried.

2009 - 23 Motion by Trustee Carben and seconded by Trustee Vilimek to approve the Life Insurance change from Humana to Blue Cross/Blue Shield, from \$15,000.00 to \$25,000.00 per current individual.

Upon roll call vote:

Ayes: 5 Trustees Kasten, Jaguszewski, Vilimek, Carben and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Marek.

Motion Carried.

Director Taylor discussed the Zakat Foundation, a charitable organization, that has provided a grant to the library and is requesting approval to place a scrolling recognition on the computer network stating the wireless connection is brought to you by the generosity of the Zakat Foundation.

2009 - 24 Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to approve the Zakat Recognition for the grant to be placed on the computers.

Upon roll call vote:

Ayes: 5 Trustees Jaguszewski, Vilimek, Carben, Kasten and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Marek.

Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
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- 2009 - 25** Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to approve IPLAR (IL Public Library Annual Report).

Upon roll call vote:

Ayes: 5 Trustees Vilimek, Carben, Kasten, Jaguszewski and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Marek.

Motion Carried.

There was discussion regarding the sick leave policy. This item will be placed on the next meeting's agenda.

- 2009 - 26** Motion by Trustee Carben and seconded by Trustee Kasten to approve the IMRF pension service credits.

Upon roll call vote:

Ayes: 5 Trustees Vilimek, Carben, Kasten, Jaguszewski and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Marek.

Motion Carried.

- 2009 - 27** Motion by Trustee Vilimek and seconded by Trustee Carben to approve the Jury Duty, Court Leave Policy.

Upon roll call vote:

Ayes: 5 Trustees Carben, Kasten, Jaguszewski, Vilimek, and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Marek.

Motion Carried.

- 2009 - 28** Motion by Trustee Lewis and seconded by Trustee Kasten to approve Military Leave Policy as presented.

Upon roll call vote:

Ayes: 5 Trustees Carben, Kasten, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 2 Trustees Bradley and Marek.

Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
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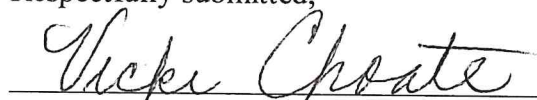
March 9, 2009

Page Five

- 2009 - 29 Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to adjourn.
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

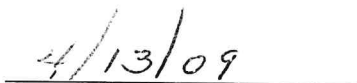
The meeting adjourned at 8:52 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date



Gary Lewis, President



Lila Marek, Secretary

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
April 13, 2009

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Randy Carben, Sue Kasten, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Trustee Violet Bradley was absent.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the board and audience in the Pledge of Allegiance.

2009 - 30 Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda including the changes of removing items #6 and #7 as they were passed at the previous meeting.

Upon voice vote with all Ayes and no Nays the **Motion Carried.**

2009 - 31 Motion by Trustee Carben and seconded by Trustee Vilimek to approve the Regular meeting minutes of March 9, 2009.

Upon roll call vote:

Ayes: 5 Trustees Carben, Kasten, Jaguszewski, Vilimek and Lewis.

Nays: 0

Abstain: 1 Trustee Marek.

Absent: 1 Trustees Bradley.

Motion Carried.

2009 - 32 Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the four consent agenda items as presented.

Upon roll call vote:

Ayes: 6 Trustees Vilimek, Carben, Kasten, Jaguszewski, Marek and Lewis.

Nays: 0

Absent: 1 Trustees Bradley.

Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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The Director's report was given by Director Taylor which included reports on the copier; the Springfield conference; circulation is up 10%; container gardening program; Employee recognition items will be flash drives; and SWAN.

Under the Attorney report Mr. Zarzour stated he would discuss the roof leaks under Unfinished Business.

Under Committee reports Trustee Vilimek stated the next two meetings are set for April 23rd and May 4th.

Under Unfinished Business: President Lewis discussed the meeting of contractors held two weeks prior regarding the roof leaks and the improper installation of the roof. There will be a water test on April 21st and April 22nd. Director Taylor also discussed the report on the mold which has been detected in the library due to the leaks in the roof.

The Board discussed the Sick Leave Policy and made two changes to the policy as presented by the Committee.

2009 -33 Motion by Trustee Marek and seconded by Trustee Carben to approve the Sick Leave Policy with the two changes as noted.

Upon roll call vote:

Ayes: 6 Trustees Vilimek, Carben, Kasten, Jaguszewski, Marek and Lewis.

Nays: 0

Absent: 1 Trustees Bradley.

Motion Carried.

The Board discussed the Staff Recognition Policy and the Staff Retirement Recognition policy.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
April 13, 2009
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- 2009 - 34** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the Service Recognition Policy as outlined and the Staff Retirement Recognition Policy as presented.
Upon roll call vote:
Ayes: 6 Trustees Vilimek, Carben, Kasten, Jaguszewski, Marek and Lewis.
Nays: 0
Absent: 1 Trustees Bradley.
Motion Carried.

Also under New Business the Board discussed the Budget and Finance Policy; the Vacation Policy; Board Recognition Policy; the LACONI Trustee Dinner on May 15, 2009 and the Bridgeview Chamber's Administrative Professional Day Luncheon.

Items for the next agenda included the reorganization of the Board at the next meeting.

- 2009 -35** Motion by Trustee Jaguszewski and seconded by Trustee Carben to adjourn.
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 8:50 p.m.


Respectfully submitted,



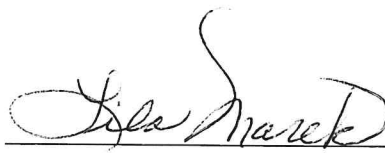
Vicki Choate, Recording Secretary

APPROVED:

5-11-2009
Date



Gary Lewis, President



Lila Marek, Secretary

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
MAY 11, 2009

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Arlene Jaguszewski, Lila Marek, Alice Vilimek and Gary Lewis.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Lewis led the Board and audience in the Pledge of Allegiance.

2009 - 36 Motion by President Lewis and seconded by Trustee Jaguszewski to approve the agenda.

Upon voice vote with all ayes and no nays. **Motion Carried.**

2009 - 37 Motion by Trustee Carben and seconded by Trustee Kasten to approve the Regular Meeting Minutes of April 13, 2009.

Upon roll call vote:

Ayes: 6 Trustees Carben, Kasten, Jaguszewski, Marek, Vilimek and Lewis.

Nays: 0

Abstain: 1 Trustee Bradley

Motion Carried.

2009 - 38 Motion by Trustee Jaguszewski and seconded by Trustee Carben to approve the four consent agenda items.

Upon roll call vote:

Ayes: 7 Trustees Kasten, Jaguszewski, Marek, Vilimek, Bradley, Carben and Lewis.

Nays: 0

Motion Carried.

Under Director's Report: Director Taylor reported on the Zakat Foundation donation and a decision on what was going on the website regarding their donation; Reading Program donations; We The People grant; Macy's Museum grant; American Action Association; roof testing and roof leaks; applications of two grants, a \$15,000 literacy for a children's grant; a \$50,000 grant for lap top computers; and SWAN was fully operational on April 27, 2009.

There was no Attorney's report.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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MAY 11, 2009
Page Two

Under Committee Reports: The Policy and By-Laws presented the new vacation policy.

Under Unfinished Business: The roof leaks; mold removal and re-installing the insulation was discussed per Brian Barrows of MacBrady Association, Inc. discussion with Director Taylor.

- 2009 - 39** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the Budget and Finance Policy.
Upon roll call vote:
Ayes: 7 Trustees Jaguszewski, Marek, Vilimek, Bradley, Carben, Kasten and Lewis.
Nays: 0
Motion Carried.

The vacation leave policy was discussed and a change to paragraph 5 was noted.

- 2009 - 40** Motion by President Lewis and seconded by Trustee Kasten to approve the Vacation Leave Policy with the noted correction on vacation accrual in paragraph #5.
Upon roll call vote:
Ayes: 7 Trustees Marek, Vilimek, Bradley, Carben, Kasten, Jaguszewski, and Lewis.
Nays: 0
Motion Carried.

The removal of Board Recognition Policy will be revisited at a future meeting.

President Lewis, under Agenda Item #12, Reorganization of Officers, explained the election process and opened nominations for the following positions: President, Vice-President, Secretary and Treasurer.

Trustee Carben nominated Arlene Jaguszewski for President. President Lewis seconded the nomination. Arlene Jaguszewski accepted the nomination for President.

Trustee Bradley nominated Lila Marek for President. Trustee Vilimek seconded the nomination. Lila Marek declined the nomination for President.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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After three requests for further nominations for President and there being none, nominations for President were closed. There being no opposition, Arlene Jaguszewski was declared President.

President Lewis opened nominations for the position of Vice-President.

President Lewis nominated Randy Carben for Vice-President. Trustee Jaguszewski seconded the nomination. Randy Carben accepted the nomination for Vice-President.

After three requests for further nominations for Vice-President and there being none, nominations for Vice-President were closed. There being no opposition, Randy Carben was declared Vice-President.

President Lewis opened nominations for the position of Secretary.

Trustee Jaguszewski nominated Alice Vilimek for Secretary. President Lewis seconded the nomination. Alice Vilimek accepted the nomination for Secretary.

After three requests for further nominations for Secretary and there being none, nominations for Secretary were closed. There being no opposition, Alice Vilimek was declared Secretary.

President Lewis opened nominations for the position of Treasurer.

Trustee Kasten nominated Lila Marek for Treasurer. President Lewis seconded the nomination. Lila Marek accepted the nomination for Treasurer.

After three requests for further nominations for Treasurer and there being none, nominations for Treasurer were closed. There being no opposition, Lila Marek was declared Treasurer.

Items for the next agenda will include reorganization of committees and Board Recognition Policy.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
MAY 11, 2009
Page Four

2009 - 41 Motion by Trustee Marek and seconded by President Jaguszewski to adjourn.
Upon voice vote with all ayes and no nays. **Motion Carried.**

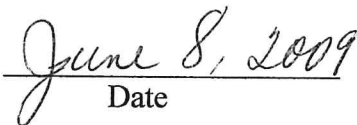
The meeting adjourned at 7:50 p.m.

Respectfully submitted,




Vicki Choate, Recording Secretary

APPROVED:


Date


Arlene Jaguszewski, President


Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 8, 2009

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski.
Also present: Director Rose Taylor and Attorney Y. Yaser Tabarra.

President Jaguszewski led the Board and audience in the Pledge of Allegiance.

- 2009 - 42** Motion by Trustee Lewis and seconded by Trustee Carben to approve the agenda.
Upon voice vote with all ayes and no nays.
Motion Carried.

Mr. Brian Barrows of MacBrady & Associates, Inc. gave a progress report on the leaking roof issues. His report included a power point presentation with pictures of the problems in question including, but not limited to, design and application problems; building code issues; pop rivets that were installed; areas that had insulation problems including mold; and skylight testing that still needed to be conducted.

- 2009 - 43** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Regular Meeting Minutes of May 11, 2009.
Upon roll call vote:
Ayes: 7 Trustees Carben, Kasten, Lewis, Marek, Vilimek, Bradley and Jaguszewski.
Nays: 0
Motion Carried.

- 2009 - 44** Motion by Trustee Lewis and seconded by Trustee Marek to approve the four consent agenda items as listed.
Upon roll call vote:
Ayes: 7 Trustees Kasten, Lewis, Marek, Vilimek, Bradley, Carben and Jaguszewski.
Nays: 0
Motion Carried.

Under Director's Report: Director Taylor reported on the MLS Chicago seminar; consortium database costs; Zakat Foundation dinner; and the Summer Reading program.

There was no Attorney's report.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 8, 2009
Page Two

Under Committee Reports: The Policy and By-Laws committee met on June 2, 2009 to discuss the Board Recognition Policy, the Staff Retirement Policy and the Interlibrary Loan Policy. There was discussion regarding the wording in the Board Recognition Policy as presented.

- 2009 - 45** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the Board Recognition Policy with the change to include 5 full terms.
Upon roll call vote:
Ayes: 7 Trustees Lewis, Marek, Vilimek, Bradley, Carben, Kasten and Jaguszewski.
Nays: 0
Motion Carried.

- 2009 - 46** Motion by Trustee Marek and seconded by Trustee Kasten to approve the Staff Retirement Recognition Policy.
Upon roll call vote:
Ayes: 7 Trustees Marek, Vilimek, Bradley, Carben, Kasten, Lewis, and Jaguszewski.
Nays: 0
Motion Carried.

Under New Business: President Jagsuzewski made the following committee appointments:

Roof Repair Committee: Chairman, Trustee Gary Lewis.

Finance Committee: Chairman, Treasurer Lila Marek, Trustee Randy Carben and Trustee Gary Lewis.

Policy and By-Laws Committee: Chairman, Trustee Alice Vilimek, Trustee Sue Kasten and Trustee Violet Bradley.

Director Taylor discussed the ILLINET Interlibrary Loan Code.

- 2009 - 47** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the Budget and Finance Policy to reflect the change of wording of Board involvement from Finance Committee to Board of Trustees including the Finance Committee.
Upon roll call vote:
Ayes: 7 Trustees Vilimek, Bradley, Carben, Kasten, Lewis, Marek, and Jaguszewski.
Nays: 0
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 8, 2009
Page Three

2009 – 48 Motion by Trustee Lewis and seconded by Trustee Bradley to approve the Interlibrary Loan Policy.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek, and Jaguszewski.

Nays: 0

Motion Carried.

There Board discussed the ILA conference in Peoria, October 6 – 9 2009 and the ALA conference in Chicago.

2009 - 49 Motion by Trustee Bradley to approve travel to Peoria, IL for October 6 – 9, 2009.

The motion failed for lack of a second.

2009 – 50 Motion by Trustee Lewis and seconded by Trustee Bradley to table the approval of travel to Peoria for the ILA conference from Oct. 6 – 9, 2009.

Upon roll call vote:

Ayes: 7 Trustees Lewis, Marek, Vilimek, Bradley, Carben, Kasten and Jaguszewski.

Nays: 0

Motion Carried.

2009 – 51 Motion by Trustee Marek and seconded by Trustee Lewis to adjourn. Upon voice vote with all ayes and no nays. **Motion Carried.**

The meeting adjourned at 9:17 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

July 13, 2009
Date



Arlene Jaguszewski, President



Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JULY 13, 2009

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Trustee Sue Kasten was absent.
Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Jaguszewski led the Board and audience in the Pledge of Allegiance.

- 2009 - 52** Motion by Trustee Lewis and seconded by Trustee Carben to approve the agenda.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Carben, Lewis, Marek, Vilimek and Jaguszewski.
Nays: 0
Absent: 1 Trustee Kasten.
Motion Carried.

Trustee Gary Lewis discussed the meeting with Mr. Brian Barrows of MacBrady & Associates, Inc. and gave a report of the water test done on June 24, 2009. Trustee Lewis distributed and discussed the photos of the water testing; they were hoping to have a resolution to this problem by September 1, 2009.

- 2009 - 53** Motion by Trustee Carben and seconded by Trustee Marek to approve the Regular Meeting Minutes of June 8, 2009.
Upon roll call vote:
Ayes: 6 Trustees Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.
Nays: 0
Absent: 1 Trustee Kasten
Motion Carried.

- 2009 - 54** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four consent agenda items with the correction of the amount to Item 7C from \$34,197.67 to \$36,059.22.
Upon roll call vote:
Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Carben and Jaguszewski.
Nays: 0
Absent: 1 Trustee Kasten
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
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MINUTES OF THE REGULAR MEETING
JULY 13, 2009
Page Two

Under Director's Report: Director Taylor discussed the fire alarm problems and the meeting with ADT; new copier contract; SWAN status; circulation report; theft of DVD's; American Arabic networking; and roof issues including needing ceiling tile replacements.

There was no Attorney's report.

There were no Committee Reports.

Under New Business: There was an explanation of the new ADT security system including costs for the new fire alarm.

- 2009 – 55** Motion by Trustee Carben and seconded by Trustee Bradley to accept the installation of Central Station Connection from ADT Security Services, Inc.
Upon roll call vote:
Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Carben, and Jaguszewski.
Nays: 0
Absent: 1 Trustee Kasten
Motion Carried.

Director Taylor explained the need to increase the treasurer's bond to \$700,000.00. At this time Trustee Marek requested that President Jaguszewski read the letter she presented to her prior to this evening's meeting. The letter stated that Trustee Marek was resigning her position as Treasurer, as of today's date, due to the procedures employed by the Library in regards to the position of treasurer. Questions were asked of her as to what specifically about the procedures she is questioning. Attorney Zarzour stated that it is the fiduciary obligation of each board member to bring to the attention of the board any concerns or any possible improprieties the member is aware of. He stated he is not aware of any improprieties. Trustee Marek said that our procedures are contrary to the Illinois Library Association and Metropolitan Library System. Director Taylor stated that our procedures were common practice by many libraries including LaGrange Library of which she is very familiar. The Board agreed that this item will be discussed at a future meeting when the full board is present and looking further into this matter.

President Jaguszewski accepted Trustee Marek's resignation as Treasurer. There will be an appointment of a new Treasurer at the next meeting.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JULY 13, 2009
Page Three

2009 - 56 Motion by Trustee Carben and seconded by Trustee Lewis to approve the Treasurer's Bond increase to \$700,000.00.

Upon roll call vote:

Ayes: 6 Trustees Marek, Vilimek, Bradley, Carben, Lewis, and Jaguszewski.

Nays: 0

Absent: 1 Trustee Kasten.

Motion Carried.

2009 - 57 Motion by Trustee Carben and seconded by Trustee Bradley to approve the Legislative Luncheon sponsored by the Bridgeview Chamber of Commerce on August 20, 2009 at \$20.00 per person.

Upon roll call vote:

Ayes: 6 Trustees Vilimek, Bradley, Carben, Lewis, Marek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Kasten.

Motion Carried.

Director Taylor discussed and reviewed the Administrative Ready Reference which is a requirement for the per capita grant.

2009 - 58 Motion by Trustee Lewis and seconded by Trustee Vilimek to adjourn.

Upon voice vote with all ayes and no nays. **Motion Carried.**

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Vicki Choate

Vicki Choate, Recording Secretary

APPROVED:

Aug. 10, 2009

Date

Arlene Jaguszewski

Arlene Jaguszewski, President

Alice L. Vilimek

Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 10, 2009

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Trustee Sue Kasten was absent.
Also present: Director Rose Taylor and Attorney M. Yaser Tabbara.

President Jaguszewski led the Board and audience in the Pledge of Allegiance.

2009 - 59 Motion by Trustee Lewis and seconded by Trustee Carben to approve the agenda.
Upon voice vote with all ayes and no nays **MOTION CARRIED.**

2009 - 60 Motion by Trustee Carben and seconded by Trustee Bradley to approve the Regular Meeting Minutes of July 13, 2009.
Upon roll call vote:
Ayes: 6 Trustees Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.
Nays: 0
Absent: 1 Trustee Kasten
Motion Carried.

2009 - 61 Motion by Trustee Lewis and seconded by Trustee Carben to approve the four consent agenda items.
Upon roll call vote:
Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Carben and Jaguszewski.
Nays: 0
Absent: 1 Trustee Kasten
Motion Carried.

Under Director's Report: Director Taylor reported on the part time employees that have left and the new hires; the fire alarm with ADT; the success of Titanic program presented at the library; the fire alarm light above the staff entrance that was not wired; the need of lights in the parking lot; the Young Adult program.

Under Attorney's Report: Attorney Tabbara gave a short report on the discussion with John Frega and enlisting his cooperation in getting the contractors on board regarding the testing issues. They were hoping for an answer by Monday.

Under Committee Reports: There was no Finance Committee Report. The Policy/By-Laws Committee is scheduled to meet on August 18, 2009 at 1:30 p.m.

Under Unfinished Business: 10A – The library is waiting for the last test to be completed.
10B – Trustee Marek was asked to explain her comments of the last meeting regarding the Library Board's financial procedures. Trustee Marek stated her position. Attorney Tabbara stated, as a matter of record, that the Library Board is not doing anything illegal in regards to the

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 10, 2009
Page Two

procedures of approval and payments of bills, and that stamped signatures on the approved checks is standard practice and not illegal. 10C – the re-typed director's review forms were distributed to each board member.

Under New Business: 11A - President Jaguszewski appointed Trustee Sue Kasten as Treasurer. 11B – Director Taylor reviewed the Public Services: Reference and Reader's Advisory Services per the Capita Grant. 11C – the Library's wish list was discussed including prices and priorities.

2009 – 62 Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session for a matter of personnel.
Upon roll call vote:
Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Carben, and Jaguszewski.
Nays: 0
Absent: 1 Trustee Kasten
Motion Carried.
8:05 p.m.

President Jaguszewski reconvened the meeting at 8:52 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Trustee Sue Kasten was absent.
Also present: Director Rose Taylor and Attorney m. Yaser Tabbara.

2009 – 63 Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.
Upon voice vote with all ayes and no nays. **Motion Carried.**

The meeting adjourned at 8:53 p.m.

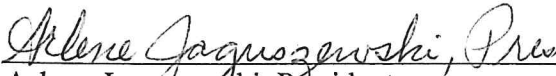
Respectfully submitted,



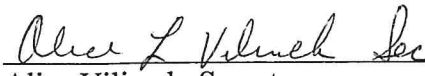
Vicki Choate, Recording Secretary

APPROVED:

9-14-09
Date



Arlene Jaguszewski, President



Alice Vilimek, Secretary

REMOVED
3/10/12
STAY CLOSED

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
August 10, 2009

opened
3/12/12

President Jagszewski called the meeting to order at 8:10 p.m.

Upon roll call the following Trustees were present: Arlene Jagszewski, Randy Carben, Lila Marek, Alice Vilimek, Gary Lewis and Violet Bradley. Trustee Sue Kasten was absent.
Also present: Attorney M. Yaser Tabbara.

Director Taylor opened discussion with the Board regarding Julie of Youth Services will be leaving the library for employment at Prairie Trails and there is a need to replace her.

The was discussion regarding her rate of pay; minimum wage; starting hourly rate at other libraries; IMRF positions; possibility of offering more money to keep her at Bridgeview; MLS hourly rates and a needed replacement.

A motion was made by Trustee Lewis and seconded by Trustee Carben to adjourn the closed session meeting.

Upon voice vote with all ayes and no nays the Motion Carried.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

9-14-09
Date

Arlene Jagszewski, Pres.
Arlene Jagszewski, President

Alice Vilimek Sec.
Alice Vilimek, Secretary

REMOVED 1/10/11

OPEN

MINUTES

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 14, 2009

President Arlene Jaguszewski called the meeting to order at 7:15 p.m.

Upon roll call the following Trustees were present: Gary Lewis, Violet Bradley, Randy Carben, Sue Kasten, , Lila Marek, Alice Vilimek and Arlene Jaguszewski.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

- 2009 - 64** Motion by Trustee Carben and seconded by Trustee Marek to approve the agenda including the changes of removing item #5, presentation by Brian Barrows and adding 13C under Unfinished Business, Early Voting Site.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek and Jaguszewski.
Nays: 0
Motion Carried.
- 2009 - 65** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the Regular meeting minutes of August 10, 2009.
Upon roll call vote:
Ayes: 7 Trustees Carben, Kasten, Lewis, Marek, Vilimek, Bradley and Jaguszewski.
Nays: 0
Motion Carried.
- 2009 - 66** Motion by Trustee Carben and seconded by Trustee Lewis to approve the Closed Session minutes of August 10, 2009.
Upon roll call vote:
Ayes: 7 Trustees Kasten, Lewis, Marek, Vilimek, Bradley, Kasten and Jaguszewski.
Nays: 0
Motion Carried.
- 2009 - 67** Motion by Trustee Lewis and seconded by Trustee Carben to approve the four consent agenda items as presented.
Upon roll call vote:
Ayes: 7 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, Lewis and Jaguszewski.
Nays: 0
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 14, 2009
Page Two

Julie Soto, Head of Youth Services, gave a presentation to the Board which included distribution of the September/October calendar and a review of the new programs added since 2008, outreach and community support and increased services of the Youth Services Department.

The Director's report was given by Director Taylor which included reports on the 2nd annual book sale; the completion of the grant for SWAN; meeting room policy; Leone, Inc. raised their check fees again; and the Zagat Foundation is sending books overseas and the library offered children's books and other books to other organizations that did not sell in the book sale.

Under the Attorney report Mr. Zarzour stated he was working with Brian Barrows regarding the roof leaks.

Under Committee reports Trustee Vilimek reported that the meeting room policy is the next policy to be reviewed and revised.

Under Unfinished Business: Trustee Lewis discussed the meeting with Brian Barrows and provided the Board with information from the meeting including the correction of the roof leaks; discussion of the front entrance glass problem; the problems with the design and shop drawings.

Director Taylor discussed the financial procedures and explained in detail how the bills are sorted, coded per the line item the bill will be paid from and the further process of those that prepare the checks, the report to the board for approval of all bills and the audit process.

Trustee Lewis discussed the Early Voting location for the February 2, 2010 primary election. This item had already been voted on and approved by the Board at an earlier meeting.

Under New Business: Director Taylor discussed the changes in the building insurance policy and related fees. Director Taylor was requested to get comparable quotes with the changes regarding automobile liability.

- 2009 -68** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the renewal of the building insurance from Hiel and Hiel, or a comparable vendor not to exceed \$12,700.00.
Upon roll call vote:
Ayes: 7 Trustees Marek, Vilimek, Bradley, Kasten, Lewis, Marek and Jaguszewski.
Nays: 0
Motion Carried.

The Board discussed the Photo/Video Release Policy.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 14, 2009
Page Three

2009 - 69 Motion by Trustee Lewis and seconded by Trustee Carben to table the approval of the Photo/Video Release Policy.

Upon roll call vote:

Ayes: 7 Trustees Vilimek, Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.

Nays: 0

Motion Carried.

Director Taylor reviewed the Illinois Library Laws & Rules, Jan.2008, 75ILCS5, per the per capita grant.

2009 - 70 Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session for a matter of personnel.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek and Jaguszewski.

Nays: 0

Motion Carried.

8:45 p.m.

Upon roll call, at 9:26 p.m., the following Trustees were present: Gary Lewis, Violet Bradley, Randy Carben, Sue Kasten, , Lila Marek, Alice Vilimek and Arlene Jaguszewski.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

2009 - 71 Motion by Trustee Marek and seconded by Trustee Kasten to adjourn.

Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:27 p.m.

Respectfully submitted,

Vicki Choate

Vicki Choate, Recording Secretary

APPROVED:

Oct 19, 2009

Date

Arlene M Jaguszewski

Arlene Jaguszewski, President

Alice Vilimek, Secretary

RELEASED
3/10/10

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
September 14, 2009

President Arlene Jaguszewski called the meeting to order at 8:45 p.m.

Upon roll call the following Trustees were present: Gary Lewis, Violet Bradley, Randy Carben, Sue Kasten, Lila Marek, Alice Vilimek and Arlene Jaguszewski.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Jaguszewski opened the discussion of personnel regarding the Director's evaluation process with Director Taylor. Director Taylor had distributed information to the Board that included some of the 2009 Achievements of the Library and her 2010 Goals.

There was discussion among the Board of the 17 bulleted items listed under Achievements and the 6 bulleted items listed under Goals.

Motion by Trustee Lewis and seconded by Trustee Carben to adjourn the closed session. Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

Vicki Choate

Vicki Choate, Recording Secretary

APPROVED:

Oct. 19, 2009

Date

Arlene M Jaguszewski

Arlene Jaguszewski, President

Alice L Vilimek

Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 19, 2009

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Gary Lewis, Violet Bradley, Randy Carben, Sue Kasten, , Lila Marek, Alice Vilimek and Arlene Jaguszewski.

Also present: Director Rose Taylor, Assistant Director Lori Kinzel and Attorney Safaa Zarzour.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

2009 - 72 Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda including the change of removing item #5, presentation by Tina Bibro from Bridgeview Bank.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek and Jaguszewski.

Nays: 0

Motion Carried.

2009 - 73 Motion by Trustee Lewis and seconded by Trustee Kasten to approve the Regular meeting minutes of September 14, 2009.

Upon roll call vote:

Ayes: 7 Trustees Carben, Kasten, Lewis, Marek, Vilimek, Bradley and Jaguszewski.

Nays: 0

Motion Carried.

2009 - 74 Motion by Trustee Bradley and seconded by Trustee Vilimek to approve the Closed Session minutes of September 14, 2009.

Upon roll call vote:

Ayes: 7 Trustees Kasten, Lewis, Marek, Vilimek, Bradley, Kasten and Jaguszewski.

Nays: 0

Motion Carried.

2009 - 75 Motion by Trustee Kasten and seconded by Trustee Bradley to approve the four consent agenda items as presented.

Upon roll call vote:

Ayes: 7 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, Lewis and Jaguszewski.

Nays: 0

Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 19, 2009
Page Two

Lori Kinzel, Assistant Director and Head of Circulation Services, gave a presentation to the Board which included her responsibilities within the Library and the increase of circulation and services within the Library for patrons, the increase in the number of patrons using the website, the outreach and support within the Children's Department and participation in Go Green at the library which is also a part of the per capita grant.

The Director's report was given by Director Taylor which included reports on the Senegy conference; attendance at the MLS session on evaluating Directors, attendance at the Ramadan dinner, attendance at the MLS & SWAN quarterly meeting, and the ILA conference

Under the Attorney report Mr. Zarzour gave an update on the progress of resolving the roof leaks with Poulos Construction and discussions with Brian Barrows regarding the proposals for repairs at this time.

Under Committee reports: Finance - Trustee Lewis discussed the budget review and Trustee Marek requested a breakdown of salaries. Policy-By-Laws - Trustee Vilimek stated there is another meeting scheduled for Monday, October 26, 2009 at 3:30 p.m.

Under Unfinished Business: Trustee Lewis discussed the e-mail received from Brian Barrows and provided the Board with information that repair work on the roof panels will begin on October 20, 2009.

The discussion and approval of the Photo/Video Release Policy was held for next month's meeting.

Under New Business: Director Taylor discussed the health insurance policy and current charges including the percentage of raises that would occur if another company would be selected.

- 2009 -76** Motion by Trustee Lewis and seconded by Trustee Carben to keep Blue Cross/Blue Shield as our medical insurance carrier.
Upon roll call vote:
Ayes: 7 Trustees Marek, Vilimek, Bradley, Kasten, Lewis, Marek and Jaguszewski.
Nays: 0
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 19, 2009
Page Three

Also under New Business the Board discussed the proposed 2010 Budget, the PLA travel to Oregon for Director Taylor and the approval of the Amendments to the LIMRICC by-laws and intergovernmental agreements.

2009 - 77 Motion by Trustee Lewis and seconded by Trustee Carben to approve the Resolution Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination. LIMRICC.

Upon roll call vote:

Ayes: 7 Trustees Vilimek, Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.

Nays: 0

Motion Carried.

2009 - 78 Motion by Trustee Vilimek and seconded by Trustee Carben to go into closed session for a matter of personnel.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek and Jaguszewski.

Nays: 0

Motion Carried.

8:42 p.m.

Upon roll call, at 9:22 p.m., the following Trustees were present: Gary Lewis, Violet Bradley, Randy Carben, Sue Kasten, Lila Marek, Alice Vilimek and Arlene Jaguszewski.


Also present: Director Rose Taylor and Attorney Safaa Zarzour.

2009 - 79 Motion by Trustee Carben and seconded by Trustee Marek to adjourn.

Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:25 p.m.

Respectfully submitted,




Vicki Choate, Recording Secretary

APPROVED:

Date

Arlene Jaguszewski, President



Alice Vilimek, Secretary

RELEASE
3/20/10

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
October 19, 2009

President Arlene Jaguszewski called the meeting to order at 8:51 p.m.

Upon roll call the following Trustees were present: Gary Lewis, Violet Bradley, Randy Carben, Sue Kasten, Lila Marek, Alice Vilimek and Arlene Jaguszewski.

Also present: Attorney Safaa Zarzour.

President Jaguszewski opened the discussion of personnel regarding the Director's evaluation process. Two of the trustees had not provided President Jaguszewski with their evaluations prior to this meeting so no compilation of the evaluations were available. President Jaguszewski will not be available at the next meeting and requested the Trustee Lewis compile the information for the following meeting. Trustee Lewis will distribute the information to President Jaguszewski and Vice-President Carben upon completion.

Director Taylor was asked to join the meeting at 9:02 p.m. to discuss the reorganization of staff positions within the library.

Motion by Trustee Lewis and seconded by Trustee Carben to adjourn the closed session.

Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:21 p.m.

Respectfully submitted,

Vicki Choate

Vicki Choate, Recording Secretary

APPROVED:

12-14-09

Date

Arlene Jaguszewski, President *Alice R Vilimek Secretary*
Arlene Jaguszewski, President Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 9, 2009

Vice-President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Lila Marek, and Alice Vilimek. Trustee Gary Lewis and President Arlene Jaguszewski were absent. Also present: Director Rose Taylor and Attorney Safaa Zarzour.

Vice-President Carben led the board and audience in the Pledge of Allegiance.

- 2009 - 80** Motion by Trustee Marek and seconded by Trustee Kasten to approve the agenda .
Upon voice vote with all ayes and no nays the **Motion Carried.**
- 2009 - 81** Motion by Trustee Bradley and seconded by Trustee Marek to approve the Regular meeting minutes of October 19, 2009.
Upon roll call vote:
Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.
Nays: 0
Absent: 2 Trustees Jaguszewski and Lewis.
Motion Carried.
- 2009 - 82** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Closed Session minutes of October 19, 2009.
Upon roll call vote:
Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.
Nays: 0
Absent: 2 Trustees Jaguszewski and Lewis.
Motion Carried.
- 2009 - 83** Motion by Trustee Bradley and seconded by Trustee Kasten to approve the four consent agenda items as presented.
Upon roll call vote:
Ayes: 4 Trustees Carben, Kasten, Vilimek, and Bradley.
Nays: 0
Abstain: 1 Trustee Marek
Absent: 2 Trustees Jaguszewski and Lewis.
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING

November 9, 2009

Page Two

The Director's report was given by Director Taylor which included reports on the ILA conference in Peoria, IL; the MLS meeting in Tinley Park; the LSTA grant and the meeting with the ADT company regarding the fire alarms.

There was no attorney's report but Director Taylor stated that Mr. Brian Barrows requested a meeting regarding the roof leaks..

Under Committee reports: Policy-By-Laws - Trustee Vilimek stated there is another meeting scheduled for Tuesday, November 10 and they have completed the Photo/Video policy.

2009 -84 Motion by Trustee Marek and seconded by Trustee Kasten to approve the Photo/Video Release Policy with the addition of the wording, in writing.

Upon roll call vote:

Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.

Nays: 0

Absent: 2 Trustees Jaguszewski and Lewis.

Motion Carried.

There was a discussion regarding a date for a special board meeting when the whole board could meet regarding discussing the budget. Director Taylor will notify the Board and place the agenda when the special meeting will take place.

2009 - 85 Motion by Trustee Vilimek and seconded by Trustee Kasten to approve the Director to attend to PLA conference in Portland, Oregon.

Upon roll call vote:

Ayes: 4 Trustees Carben, Kasten, Vilimek, and Bradley.

Nays: 1 Trustee Marek

Absent: 2 Trustees Jaguszewski and Lewis.

Motion Carried.

There was discussion regarding the Intergovernmental Agreement which involves collection agencies collecting past due fees and fines.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 9, 2009
Page Three

- 2009 - 86** Motion by Trustee Bradley and seconded by Trustee Vilimek to approve the Intergovernmental Agreement with Metropolitan Library System, Reciprocal Borrowing Services, level 4.
Upon roll call vote:
Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.
Nays: 0
Absent: 2 Trustees Jaguszewski and Lewis.
Motion Carried.
- 2009 - 87** Motion by Trustee Kasten and seconded by Trustee Marek to approve Resolution 2009-01 , a Resolution approving Intergovernmental Agreement with Metropolitan Library System.
Upon roll call vote:
Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.
Nays: 0
Absent: 2 Trustees Jaguszewski and Lewis.
Motion Carried.
- 2009 - 88** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the MLS Public Library membership.
Upon roll call vote:
Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.
Nays: 0
Absent: 2 Trustees Jaguszewski and Lewis.
Motion Carried.
- 2009 - 89** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the regular meeting dates for 2010. (A copy of the dates is attached and made a part of the minutes.)
Upon roll call vote:
Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.
Nays: 0
Absent: 2 Trustees Jaguszewski and Lewis.
Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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November 9, 2009
Page Four

2009 - 90 Motion by Trustee Marek and seconded by Trustee Vilimek to approve the holiday dates for 2010. (A copy of the dates is attached and made a part of the minutes.)

Upon roll call vote:

Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.

Nays: 0

Absent: 2 Trustees Jaguszewski and Lewis.

Motion Carried.

2009 - 91 Motion by Trustee Vilimek and seconded by Trustee Bradley to go into closed session for a matter of personnel.

Upon roll call vote:

Ayes: 5 Trustees Carben, Kasten, Marek, Vilimek, and Bradley.

Nays: 0

Absent: 2 Trustees Jaguszewski and Lewis.

Motion Carried.

7:50 p.m.

Upon roll call, at 8:28 p.m., the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Lila Marek, and Alice Vilimek.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

2009 - 92 Motion by Trustee Kasten and seconded by Trustee Vilimek to adjourn.

Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

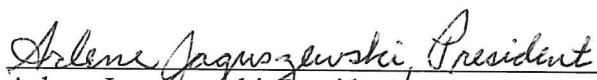


Vicki Choate, Recording Secretary

APPROVED:

12-14-09

Date


Arlene Jaguszewski, President


Alice Vilimek, Secretary

**Holidays
For 2010**

New Years Day –Jan 1, 2010
Presidents' Day – February 15, 2010
Easter Sunday – April 4, 2010
Mother's Day – May 9, 2010
Memorial Day – May 31, 2010
Independence Day – July 5, 2010
Labor Day –September 6, 2010
Columbus Day – October 11, 2010
Thanksgiving Day- November 25, 2010
Day after Thanksgiving – November 26, 2010
Christmas Eve –December 24, 2010
Christmas Day – December 25, 2010
New Years Eve – December 31 2010

**Bridgeview Public Library
Board of Trustees Regular Meetings**

**January 11, 2010
February 8, 2010
March 8, 2010
April 12, 2010
May 10, 2010
June 14, 2010
July 12, 2010
August 9, 2010
September 13, 2010
*October 18, 2010
November 8, 2010
December 13, 2010**

***Third Monday**

**7:00 p.m.
Landek Room
Lower Level of the Library**

REVIEWED
3/8/10

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
November 9, 2009

closed
3/12/12

Vice-President Randy Carben called the meeting to order at 8:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Lila Marek, and Alice Vilimek. Trustees Arlene Jaguszewski and Gary Lewis were absent.

Also present: Attorney Safaa Zarzour and Director Rose Taylor.

Vice-President Randy Carben opened the discussion of personnel regarding the Director's evaluation process. With two of the trustees absent it was decided that the evaluation will take place when all trustees were present.

Vice-President Randy Carben opened discussion regarding the budget and cutting the hours of an employee. Director Taylor explained that there is a need of a part time employee in the young adult section and Margaret is not capable of taking that position due to her fear of teen agers. It was also stated that Margaret has gone to her immediate supervisor and has expressed that she is not capable of doing all of her duties at this time.

There was further discussion regarding her personnel records and when she has been spoken to regarding her performance. Director Taylor stated she has spoken to Margaret and is awaiting Margaret's response to the discussion.

Motion by Trustee Marek and seconded by Trustee Vilimek to adjourn the closed session.

Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 8:29 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

12-14-09
Date

Arlene Jaguszewski, President
Arlene Jaguszewski, President

Alice L. Vilimek Secretary
Alice Vilimek, Secretary

stay closed
renewed: 6/10/13

REVIEWED 1/10/11

STAY CLOSED

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
December 14, 2009

President Arlene Jaguszewski called the meeting to order at 6:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

2009 - 93 Motion by Trustee Carben and seconded by Trustee Marek to approve the agenda .
Upon voice vote with all ayes and no nays the **Motion Carried.**

Trustee Lewis as Chairman of the Finance Committee started the discussion with a review of the budget line items. The was discussion regarding the potential cost of a generator; roof repairs and negotiations; debt service payments; heating ventilation and air conditioning expenses; utility bills;; building remodeling fees; staff and board development and audit costs. It was suggested that Mr. Bishop, the library's accountant, would be sent a letter from the Board regarding the audit bill.

2009 - 94 Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session to discuss matters of personnel.
Upon roll call vote:
Ayes: 7 Trustees Kasten, Lewis, Marek, Vilimek, Bradley, Carben and Jaguszewski. Nays: 0
Motion Carried.
6:55 p.m.


Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

2009 - 95 Motion by Trustee Lewis and seconded by Trustee Carben to adjourn the meeting.
Upon voice vote with all ayes and no nays the **Motion Carried.**

The meeting adjourned at 7:24 p.m.

Respectfully submitted,

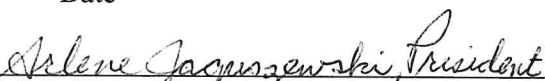


Vicki Choate, Recording Secretary

APPROVED:

1-11-10


Date



Arlene Jaguszewski, President



Alice Vilimek, Secretary



VICE PRESIDENT

REMAN
CLOSED
3/9/10
RENEWED

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION SPECIAL MEETING
December 14, 2009

Closed
3/12/12

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Lila Marek, Gary Lewis, Alice Vilimek and Arlene Jaguszewski.

Also present: Attorney Safaa Zarzour, Director Taylor and employee Margaret Freil.

President Jaguszewski stated that although the procedure for an employee to address the board was not followed, permission was granted to Margaret Freil to address the board and this meeting.

Margaret Freil spoke to the board regarding the meeting with Director Taylor regarding the cut in her hours and repositioning of library employees. Attorney Zarzour asked questions for clarification of statements made by Margaret.

Motion by Trustee Lewis and seconded by Trustee Marek to adjourn the closed session meeting. With all ayes and no nays, **Motion Carried.**

The meeting adjourned at 7:22 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

Feb 9, 2010
Date

Arlene Jaguszewski, President
Arlene Jaguszewski, President

Alice Vilimek, Secretary
Alice Vilimek, Secretary

Randy Carben
VICE PRESIDENT

RENEWED 1/10/11

STAY CLOSED

stay closed
renewed 6/10/13

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 14, 2009

President Arlene Jaguszewski called the meeting to order at 7:29 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski.

Also present: Director Rose Taylor and Attorney Safaa Zorzour.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

- 2009 - 96** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the agenda.
Upon roll call vote:
Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek, and Jaguszewski. Nays: 0
Motion Carried.
- 2009 - 97** Motion by Trustee Marek and seconded by Trustee Kasten to approve the regular meeting minutes of November 9, 2009.
Upon roll call vote:
Ayes: 6 Trustees Kasten, Marek, Vilimek, Bradley, Carben and Jaguszewski.
Nays: 0
Abstain: 1 Trustee Lewis.
Motion Carried.
- 2009 - 98** Motion by Trustee Marek and seconded by Trustee Bradley to approve the closed session minutes of November 9, 2009.
Upon roll call vote:
Ayes: 6 Trustees Kasten, Marek, Vilimek, Bradley, Carben and Jaguszewski.
Nays: 0
Abstain: 1 Trustee Lewis.
Motion Carried.
- 2009 - 99** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the 4 consent agenda items with the change in 7D from \$165,000.00 to \$190,000.00.
Upon roll call vote:
Ayes: 6 Trustees Kasten, Marek, Vilimek, Bradley, Lewis and Jaguszewski.
Nays: 1 Trustee Carben.
Motion Carried.

Director Taylor gave her report discussing the Unique Collection Agency; Budget items; and Dept. Head meetings. Trustee Lewis stated that any help he could provide to Julie Soto regarding the school districts he would be happy to help. Director Taylor also stated what a wonderful job Julie Soto did at the Elfin Library at the Village's Winter Wonderland. It was recommended by the Board that a letter be placed in Julie's file.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 14, 2009
Page Two

There was no Attorney's Report.

Under Unfinished Business: Trustee Lewis and Attorney Zarzour discussed the presentation made by Brian Burrows to Frega & Associates. Another meeting will be scheduled next week and another water test will be most likely be done in the Spring.

2009 - 100 Motion by Trustee Lewis and seconded by Trustee Bradley to table the meeting room policy until the January meeting.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek, and Jaguszewski. Nays: 0

Motion Carried.

2009 - 101 Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session for matters of personnel and possible litigation.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek, and Jaguszewski. Nays: 0

Motion Carried.

7:50 p.m.

2009 - 102 Motion by Trustee Lewis and seconded by Trustee Bradley to hold a Special Meeting on Monday, January 4, 2010 at 6:00 p.m. to address/approve the 2010 budget.

Upon voice vote with all ayes and no nays the **Motion Carried.**

2009 - 103 Motion by Trustee Lewis and seconded by Trustee Bradley to adjourn the meeting.

Upon voice vote with all ayes and no nays the **Motion Carried.**

The meeting adjourned at 10:27 p.m.

Respectfully submitted,

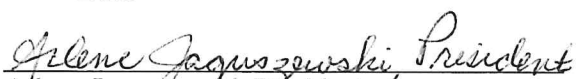


Vicki Choate, Recording Secretary

APPROVED:

1-11-10

Date



Arlene Jaguszewski, President



Alice Vilimek, Secretary



VICE PRESIDENT

REMAIN
CLOSED
3/2/10
REMOVED

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION REGULAR MEETING
December 14, 2009

closed
3/12/12

President Arlene Jaguszewski called the meeting to order at 8:05 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Lila Marek, Gary Lewis, Alice Vilimek and Arlene Jaguszewski.
Also present: Attorney Safaa Zarzour and Director Taylor.

The completed evaluation forms for Director Taylor were distributed to the Board members.

The evaluation was discussed with Director Taylor and upon completion Director Taylor left the meeting at 8:20 p.m.

Further personnel issues were discussed including grievance policy; employee Margaret Freil's issues addressed to the Board at the earlier closed session meeting; the budget issues on raises were discussed including the Director's request for insurance coverage. Board attorney, Safaa Zarzour discussed the grievance issue of Margaret Freil including possible litigation, the budget issue, and the reorganization of employees within the library.

Motion by Trustee Carben and seconded by Trustee Lewis to adjourn the closed session meeting. With all ayes and no nays, **Motion Carried.**

The meeting adjourned at 10:25 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

Feb 9, 2010
Date

Arlene Jaguszewski, President
Arlene Jaguszewski, President

Alice L. Vilimek
Alice Vilimek, Secretary

Randal J. Carl

VICE PRESIDENT

REMOVED 1/10/11

STAY CLOSED

stay closed
reviewed 6/10/13