

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
January 9, 2017

President Carben called the meeting to order at 7:09 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Marwan Al Safadi, Randy Carben and Gary Lewis. Trustees Lila Marek, Alice Vilimek and Arlene Jaguszewski were absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Katherine Ellis.

President Carben led the Board and audience in the Pledge of Allegiance.

**2017 - 1** Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the agenda.

Upon roll call vote:

Ayes: 4 Lamnatos, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 3 Marek, Jaguszewski and Vilimek.

**Motion Carried.**

Trustee Vilimek arrived at 7:03 p.m.

Mr. Jonathan Butkus, from J. Butkus consulting gave a presentation regarding upgrading the Library computers and server.

**2017 -2** Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the Regular Meeting minutes of December 12, 2016.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

**Motion Carried.**

**2017 - 3** Motion by Trustee Vilimek and seconded by Trustee Al Safadi to approve the Closed Session Meeting minutes of December 12, 2016.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

**Motion Carried.**

**2017 - 4** Motion by Trustee Lewis and seconded by Trustee Al Safadi to approve the 3 Consent Agenda items as listed and read: 9A Approve the Treasurer's Report dated December 2016; 9B Prepaid bills in the amount of \$12,036.98; and 9C Bills in the amount of \$43,515.88.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
January 9, 2017  
Page two

Acting Director's Report: Acting Director Kinzel gave her report which had been previously presented, in written report form, to the Board.

Attorney Report: Attorney Ellis discussed the affidavit for property taxes on the house owned by the library.

Committee Reports: There were no reports.

Unfinished Business: 13A 2017 Salary Budget; 13B 2017 Line Item Budget will be added to next month's agenda. 13C. 2017 Holiday Closing was discussed.

- 2017 –5** Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the closing of the library on Saturday December 23, 2017 and Saturday December 30, 2017 to observe Christmas Eve and New Year's Eve.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

**Motion Carried.**

New Business: 14A. 2017 Board of Trustees Meeting Dates were reviewed. 14B 2017 Holiday Closings will be discussed at next month's meeting.

New Business: 14A 2017 Per Capita Grant was discussed. 14B. Hours of Operation will be placed on next month's agenda; 14C Purchase of Computer and Server.

- 2017 – 6** Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the purchase of a server not to exceed \$7245.20.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

**Motion Carried.**

- 2017 – 7** Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the purchase of 10 new Dell computers at \$878.00 per unit not to exceed \$8,780.00.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

**Motion Carried.**

New Business, cont'd: 14D Roof Repairs will be discussed at a future meeting.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
January 9, 2017  
Page three

**2017 - 8** Motion by Trustee Lewis and seconded by Trustee Al Safadi to go into closed session for matters of personnel and budget.  
Upon roll call vote:  
Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.  
Nays: 0  
Absent: 2 Marek and Jaguszewski.  
**Motion Carried.**

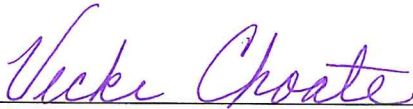
**8:00 p.m.**

President Carben reconvened the meeting at **9:46 p.m.**

**2017 - 9** Motion by Trustee Lewis and seconded by Trustee Lamnatos to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:48 p.m.**

Respectfully submitted,



\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

2-13-17

Date



\_\_\_\_\_  
Randy Carben, President



\_\_\_\_\_  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF CLOSED SESSION  
January 9, 2017

open ~~closed~~  
A RV  
5/14/18

President Carben called the meeting to order at 8:05 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Marwan Al Safadi, Alice Vilimek, Randy Carben and Gary Lewis. Trustees Lila Marek and Arlene Jaguszewski were absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Katherine Ellis.

President Carben opened discussion regarding Trustee Arlene Jaguszewski. It was stated that there had been a series of serious health issues recently that had prompted the move to another state for rehabilitation and closeness to other family members. The Board will reach out to the family for further updates on her condition. The Board will also request proclamations from the Village and the Senate for her numerous years of service to the library.

President Carben requested that Ms. Kinzel and Ms. Sebuck leave the closed session meeting.

The Board opened discussion regarding the Director's position. The first questions were regarding the two employees that had been terminated by Acting Director Kinzel. Both employees were reinstated with 1 day unpaid suspension. Both employees did return to work.

The Board discussed the Director Position and the options of moving employee position within the library or going to the outside and posting the position. Salary ranges for the position were discussed.

Assistant Director Sebuck was asked to join the meeting. The Board questioned Ms. Sebuck regarding the reported situations within the library and the staff duties, hours and salaries Ms. Sebuck left the meeting and the Board continued to discuss employees, hours and the impact on the budget.

Motion by Trustee Lewis and seconded by Trustee Al Safadi to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**


The meeting adjourned at **9:51 p.m.**

Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

2-13-17  
Date

  
\_\_\_\_\_  
Randy Carben, President

  
\_\_\_\_\_  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
February 13, 2017

President Carben called the meeting to order at 7:09 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Marwan Al Safadi, Lila Marek, Alice Vilimek, Gary Lewis and Randy Carben. Trustee Arlene Jaguszewski was absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Katherine Ellis.

President Carben led the Board and audience in the Pledge of Allegiance.

**2017 - 10** Motion by Trustee Lewis and seconded by Trustee Marek approve the agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Al Safadi, Lewis, Marek, Vilimek and Carben.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

Mr. Richard Arnold, of F.E.Moran Mechanical Services, presented and discussed the requirements regarding the installation of the new HVAC system.

Mr. Paul Mitoraj, of NSS Exteriors, presented and discussed the water test results performed on the library roof.

Mr. Foli Allin and Mr. Akoete J.P. Balikpo, of the US Diaspora Council of Togo, gave a presentation and requested the use of the library for their 3 day national conference, Consensus of Chicago. The library parking would not accommodate the number of people they were expecting to attend and their request for security and protection of the people expected to attend made it impossible for the library to grant approval for the use of the library meeting rooms for this event.

**2017 -11** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the Regular Meeting minutes of January 9, 2017.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Lewis, Vilimek and Carben.

Nays: 0

Abstain: 1 Marek.

Absent: 1 Jaguszewski.

**Motion Carried.**

**2017 - 12** Motion by Trustee Al Safadi and seconded by Trustee Lamnatos to approve the Closed Session Meeting minutes of January 9, 2017.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Lewis, Vilimek and Carben.

Nays: 0

Abstain: 1 Marek.

Absent: 1 Jaguszewski.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
February 13, 2017  
Page two

**2017 - 13** Motion by Trustee Al Safadi and seconded by Trustee Lamnatos to approve the 3 Consent Agenda items as listed and read: 10A Approve the Treasurer's Report dated January 2017; 10B Prepaid bills in the amount of \$30,860.76; and 10C Bills in the amount of \$46,535.05.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 1 Marek

Absent: 1 Jaguszewski.

**Motion Carried.**

Acting Director's Report: Acting Director Kinzel gave her report which had been previously presented, in written report form, to the Board.

Attorney Report: There was no attorney's report.

Committee Reports: There were no reports.

Unfinished Business: 14A 2017 Salary Budget; 14B 2017 Line Item Budget and. 14C. Hours of Operation will be discussed in closed session.

New Business: 15A NSS Water Test Results; 15B New HVAC was discussed during the presentations under Agenda items #6 and #7. 15C Job descriptions were distributed to the trustees; and 15D ILA Library Trustee Forum was discussed.

**2017 - 14** Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session for matters of personnel and litigation.

Upon roll call vote:

Ayes: 6 Lamnatos, Al Safadi, Vilimek, Marek, Lewis and Carben.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

**8:00 p.m.**

President Carben reconvened the meeting at **9:22 p.m.**

A special meeting will be held on Monday, February 20, 2017 at 7:00 p.m.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
February 13, 2017  
Page three

17B Fence for HVAC unit Proposal will be held until FE Moran can be contacted and address this issue.

**2017 - 28** Motion by Trustee Lewis and seconded by Trustee Marek to go into closed session for matters of personnel.

Upon roll call vote:

Ayes: 4 Lamnatos, Lewis, Marek and Vilimek,

Nays: 0

Absent: 3 Jaguszewski, Al Safadi and Carben.

**Motion Carried.**

**8:06 p.m.**

Trustee Lamnatos reconvened the meeting at **9:05 p.m.**

**2017 - 29** Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.

Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:07 p.m.**



Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

APRIL 10, 2017  
Date

  
Randy Carben, President  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
February 13, 2017  
Page three

2017 - 15 Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:25 p.m.**

Respectfully submitted,

*Vicki Choate*

\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

*3-13-17*

\_\_\_\_\_  
Date

*Nick Carben*

\_\_\_\_\_  
Randy Carben, President

*NICK LAMAS*

*Alice Vilimek*

\_\_\_\_\_  
Alice Vilimek, Secretary



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE SPECIAL MEETING  
February 20, 2017

President Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Marwan Al Safadi, Lila Marek, Alice Vilimek, Gary Lewis and Randy Carben. Trustee Arlene Jaguszewski was absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Katherine Ellis.

President Carben led the Board and audience in the Pledge of Allegiance.

**2017 - 16** Motion by Trustee Lewis and seconded by Trustee Lamnatos approve the agenda.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Al Safadi, Lewis, Marek, Vilimek and Carben.  
Nays: 0  
Absent: 1 Jaguszewski.  
**Motion Carried.**

**2017 - 17** Motion by Trustee Lewis and seconded by Trustee Vilimek to go into closed session for matters of personnel and budget items.  
Upon voice vote with all ayes and no nays, **Motion Carried.**  
**7:10 p.m.**

President Carben reconvened the meeting at **8:40 p.m.**

**2017 - 18** Motion by Trustee Lewis and seconded by Trustee Vilimek to name Chris Sebuck as Acting Director with the stipend that was discussed in closed session.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Al Safadi, Lewis, Marek, Vilimek and Carben.  
Nays: 0  
Absent: 1 Jaguszewski.  
**Motion Carried.**

**2017 - 19** Motion by Trustee Lewis and seconded by Trustee Marek to offer the position of Circulation Director and Manager of Building and Grounds to Lori Kinzel with the salary as discussed in closed session.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Al Safadi, Lewis, Marek, Vilimek and Carben.  
Nays: 0  
Absent: 1 Jaguszewski.  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE SPECIAL MEETING  
February 20, 2017  
Page Two

2017 -20 Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at 8:40 **p.m.**

Respectfully submitted,

*Vicki Choate*

\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

*3-13-17*

\_\_\_\_\_  
Date

*Nick Lamatos*

\_\_\_\_\_  
~~Randy Carben~~, President  
NICK LAMATOS

*Alice Vilimek*

\_\_\_\_\_  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
March 13, 2017

Trustee Nick Lamnatos called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Lila Marek, Alice Vilimek and Gary Lewis. Trustees Arlene Jaguszewski, Marwan Al Safadi and Randy Carben were absent. Also present Acting Director Sebuck and Attorney Katherine Ellis.

Trustee Nick Lamnatos led the Board and audience in the Pledge of Allegiance.

**2017 - 21** Motion by Trustee Lewis and seconded by Trustee Marek approve the agenda with the following change. To move #7 Paul Mitoraj presentation to #6 and move #6 Jeff Bishop financials discussion to #7.

Upon roll call vote:

Ayes: 4 Lamnatos, Lewis, Marek and Vilimek,

Nays: 0

Absent: 3 Jaguszewski, Al Safadi and Carben.

**Motion Carried.**

Mr. Paul Mitoraj, of NSS Exteriors, and Bob Moretti, of Tremco, presented and discussed the library roof repair proposal from Tremco.

Mr. Jeff Bishop, of CDK Accounting Group, discussed and explained library financial statements from 2016 through February 2017. He also discussed the audit adjustment, settlement amounts received, the committed funds for repairs, Personal Property Replacement Tax payments and the 2017 proposed budget.

**2017 -22** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Regular Meeting minutes of February 13, 2017.

Upon roll call vote:

Ayes: 4 Lamnatos, Lewis, Marek and Vilimek,

Nays: 0

Absent: 3 Jaguszewski, Al Safadi and Carben.

**Motion Carried.**

**2017 -23** Motion by Trustee Mark and seconded by Trustee Vilimek to approve the Special Meeting minutes of February 20, 2017.

Upon roll call vote:

Ayes: 4 Lamnatos, Lewis, Marek and Vilimek,

Nays: 0

Absent: 3 Jaguszewski, Al Safadi and Carben.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
March 13, 2017  
Page two

- 2017 – 24** Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Closed Session Meeting minutes of February 13, 2017.  
Upon roll call vote:  
Ayes: 4 Lamnatos, Lewis, Marek and Vilimek,  
Nays: 0  
Absent: 3 Jaguszewski, Al Safadi and Carben.  
**Motion Carried.**
- 2017 – 25** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Closed Session Meeting minutes of February 20, 2017.  
Upon roll call vote:  
Ayes: 4 Lamnatos, Lewis, Marek and Vilimek,  
Nays: 0  
Absent: 3 Jaguszewski, Al Safadi and Carben.  
**Motion Carried.**
- 2017 - 26** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the 3 Consent Agenda items as listed and read: 12A Approve the Treasurer's Report dated February 2017; 12B Prepaid bills in the amount of \$10,655.13; and 12C Bills in the amount of \$33,609.34.  
Upon roll call vote:  
Ayes: 4 Lamnatos, Lewis, Marek and Vilimek,  
Nays: 0  
Absent: 3 Jaguszewski, Al Safadi and Carben.  
**Motion Carried.**
- Acting Director's Report: Acting Director Sebuck gave her report which had been previously presented, in written report form, to the Board.
- Attorney Report: There was no attorney's report.
- Committee Reports: There were no reports.
- Unfinished Business: 16A 2017 Salary Budget, will be discussed at the next meeting; 16B 2017 Line Item Budget will be discussed at the next meeting.
- New Business: 17A Tremco Roof Proposal discussion and Action;
- 2017 - 27** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Tremco Patch and Repair Proposal not to exceed \$3,850.00 for investigative research, minor preliminary repairs and detailed report.  
Upon roll call vote:  
Ayes: 4 Lamnatos, Lewis, Marek and Vilimek,  
Nays: 0  
Absent: 3 Jaguszewski, Al Safadi and Carben.  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 10, 2017

President Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Lila Marek, Alice Vilimek, Gary Lewis and Randy Carben. Trustees Arlene Jaguszewski and Marwan Al Safadi were absent. Also present Acting Director Sebuck and Attorney Katherine Ellis.

President Carben led the Board and audience in the Pledge of Allegiance.

**2017 - 30** Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the agenda.

Upon roll call vote:

Ayes: 5 Lamnatos, Lewis, Marek, Vilimek and Carben.

Nays: 0

Absent: 2 Jaguszewski and Al Safadi.

**Motion Carried.**

Trustee Marwan Al Safadi arrived at 7:04 p.m.

Mr. Paul Mitoraj, of NSS Exteriors, and John Momper, of Tremco, presented and discussed the library roof patch and repair proposal from Tremco.

**2017 -31** Motion by Trustee Marek and seconded by Trustee Al Safadi to approve the Regular Meeting minutes of March 13, 2017.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

**2017 -32** Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Closed Session Meeting minutes of March 13, 2017.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

**2017 - 33** Motion by Trustee Al Safadi and seconded by Trustee Lamnatos to approve the 3 Consent Agenda items as listed and read: 10A Approve the Treasurer's Report dated March 2017; 10B Prepaid bills in the amount of \$11,762.72; and 10C Bills in the amount of \$34,157.70.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 10, 2017  
Page two

Acting Director's Report: Acting Director Sebuck gave her report which had been previously presented, in written report form, to the Board.

Attorney Report: There was no attorney's report.

Committee Reports: There were no reports.

Unfinished Business: 14A Hours of Operation, will be placed on next month's agenda; 14B 2017 Salary Budget, and 14C 2017 Line Item Budget will be discussed in closed session; 14D Fence for HVAC Unit proposal and discussion. After the Board reviewed and discussed the 3 proposals;

- 2017 - 34** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the Ridge Fence proposal not to exceed \$2,830.00 for work outlined in the proposal, subject to the approval of FE Moran, in writing, of the plans, materials and installation and Village approval of the Bond.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

New Business: 15A Tremco Roof Proposal Discussion and Action;

- 2017 - 35** Motion by Trustee Lewis and seconded by Trustee Marek to accept the initial bid from Tremco not to exceed \$18,965.00 for repair of one side of the library roof and a no cost evaluation of repairs needed for the second side of the roof. Accept the second bid not to exceed \$18,965.00.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

New Business, cont'd: 15B Blackout Sealcoating Proposal Discussion and Action;

- 2017 - 36** Motion by Trustee Lewis and seconded by Trustee Vilimek to accept the Proposal/Contract from Blackout Sealcoating not to exceed \$3,750.00 for the work outlined in the proposal.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 10, 2017  
Page three

New business, cont'd: 15 C Lower level repairs; 15D Front Entrance & Hallway repairs and 15E Children's Area Repairs Proposal;

- 2017 - 37** Motion by Trustee Lewis and seconded by Trustee Lamnatos to table 15C, D and E.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.  
Nays: 0  
Absent: 1 Jaguszewski.  
**Motion Carried.**

New Business, cont'd: 15 F Trustee Vacancy Discussion and Action;

- 2017 - 38** Motion by Trustee Lewis and seconded by Trustee Marek to accept the resignation letter of Trustee Arlene Jaguszewski.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.  
Nays: 0  
Absent: 1 Jaguszewski.  
**Motion Carried.**

- 2017 - 39** Motion by Trustee Lewis and seconded by Trustee Marek to go into closed session for matters of personnel.  
Upon voice vote with all ayes and no nays, **Motion Carried.**  
**7:55 p.m.**

President Carben reconvened the meeting at **9:20 p.m.**

New Business, cont'd: 15 F Trustee Vacancy Discussion and Action; there will be a Special Meeting held on May 1, 2017 at 7:00 p.m. for the purpose of interviewing Trustee applicants. The regular meeting scheduled for May 8<sup>th</sup> will have a SKYPE presentation for Arlene Jaguszewski for her years of service to the library. A request for Village Clerk John Altar to attend the meeting also for the swearing in of the newly selected Trustee.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 10, 2017  
Page three

2017 - 40 Motion by Trustee Lewis and seconded by Trustee Lamnatos to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

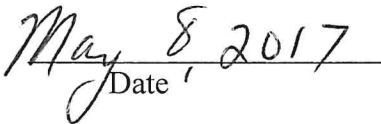
The meeting adjourned at **9:25 p.m.**

Respectfully submitted,




\_\_\_\_\_  
Vicki Choate, Recording Secretary

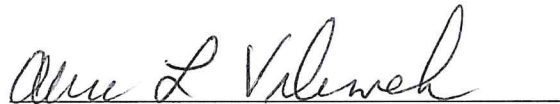
APPROVED:



\_\_\_\_\_  
Date



\_\_\_\_\_  
Randy Carben, President



\_\_\_\_\_  
Alice Vilimek, Secretary



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF CLOSED SESSION  
April 10, 2017

Open  
A 2V  
5/14/18

Trustee Carben called the meeting to order at 8:02 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Alice Vilimek, Lila Marek, Marwan Al Safadi, Gary Lewis and Randy Carben. Also present Acting Director Sebuck and Attorney Katherine Ellis.

Ms. Kinzel reported on the discussions with Tremco regarding the air conditioner placement and fencing around the unit. She also reported that the air conditioning unit needs to be installed by crane and there had been a problem with the apartment building owner in the past when a crane needed to be used. She then asked if she could address the Board regarding the transition of staff.

Ms. Sebuck left the meeting at 8:08 p.m.

Ms. Kinzel gave a day by day accounting of each and every issue in the library from the end of February to the end of March. Ms. Kinzel left the meeting at 8:32 p.m.

Ms. Sebuck rejoined the meeting at 8:33 p.m. Ms. Sebuck discussed the transition phase of staff and the changes she feels needs to be changed within the library.

The Board discussed the resignation of Arlene Jaguszewski and requested a Special Meeting to be held on Monday, May 1, 2017 at 7:00 p.m. to review and go through the interview process with the 4 candidates that had sent in resumes.

Motion by Trustee Lewis and seconded by Trustee Vilimek to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:24 p.m.**

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

APPROVED:

May 8, 2017  
Date

Randy Carben  
Randy Carben, President

Alice F. Vilimek  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE SPECIAL MEETING  
MAY 1, 2017

President Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Lila Marek, Alice Vilimek, Gary Lewis, Marwan Al Safadi and Randy Carben. Also present Acting Director Sebuck and Attorney Katherine Ellis.

President Carben led the Board and audience in the Pledge of Allegiance.

**2017 - 41** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.

Nays: 0

Absent: 0

**Motion Carried.**

President Carben informed board about a grant the library will be receiving from the Secretary of State Jesse White's office.

**2017 - 42** Motion by Trustee Lewis and seconded by Trustee Vilimek to go into closed session for matters of personnel.

Upon voice vote with all ayes and no nays, **Motion Carried.**

**7:10 p.m.**

President Carben reconvened the meeting at **9:00 p.m.**

**2017 - 43** Motion by Trustee Lewis and seconded by Trustee Vilimek to name Vicki Choate as new Trustee.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Vilimek and Carben.

Nays: 0

Absent: 0

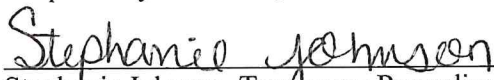
**Motion Carried.**

**2017 - 44** Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.

Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:15 p.m.**

Respectfully submitted,

  
Stephanie Johnson, Temporary Recording Secretary

APPROVED:

6-12-17  
Date

\_\_\_\_\_  
Randy Carben, President

  
Alice Vilimek, Secretary



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
MAY 8, 2017

President Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Lila Marek, Gary Lewis, Marwan Al Safadi and Randy Carben. Trustee Vilimek was absent. Also present Acting Director Sebuck and Attorney Katherine Ellis.

President Carben led the Board and audience in the Pledge of Allegiance.

**2017 - 45** Motion by Trustee Lewis and seconded by Trustee Al Safadi to approve the agenda with a couple sequence changes.

Upon roll call vote:

Ayes: 5 Lamnatos, Lewis, Marek, Al Safadi, and Carben.

Nays: 0

Absent: 1 Vilimek

**Motion Carried.**

Clerk Altar swore in re-elected Trustee Al Safadi and Trustee Lamnatos.

Clerk Altar then swore in newly elected Trustee Choate.

The board skyped with former Trustee Jaguszewski.

Trustee Lewis introduced Clerk Altar, who then presented Trustee Jaguszewski with a resolution from the Village of Bridgeview.

Trustee Lewis presented former Trustee Jaguszewski with a proclamation from Senator Landek.

President Carben presented former Trustee Jaguszewski with a plaque from the board for her years of service.

Tom Rogers from F.E. Moran was supposed to present the board with a Carrier control system replacement proposal was absent, tabled to next meeting.

Bob Moretti from Tremco spoke regarding the roof repair report and the new proposal. The board already approved the bid for \$18,965. The board asked Tremco to submit a separate proposal for the rest of the repairs and a preventative maintenance proposal.

**2017 - 46** Motion by Trustee Al Safadi and seconded by Trustee Lamnatos to approve the Regular Meeting minutes for April 10, 2017

Upon roll call vote:

Ayes: 5 Lamnatos, Lewis, Marek, Al Safadi, and Carben.

Nays: 0

Abstain: 1 Choate

Absent: 1 Vilimek

**Motion Carried.**

**2017 - 47** Motion by Trustee Marek and seconded by Trustee Lamnatos to approve the Closed Session Meeting minutes for April 10, 2017  
Upon roll call vote:  
Ayes: 5 Lamnatos, Lewis, Marek, Al Safadi, and Carben.  
Nays: 0  
Abstain: 1 Choate  
Absent: 1 Vilimek  
**Motion Carried.**

**2017 - 48** Motion by Trustee Lewis and seconded by Trustee Marek approve the 3 Consent Agenda items as listed and read: 11A Treasurer's Report dated April 2017; 11B Prepaid bills in the amount of \$28,550.83; and 11C Bills in the amount of \$40,226.74.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Carben.  
Nays: 0  
Absent: 1 Vilimek  
**Motion Carried.**

Acting Director's Report: Acting Director Sebuck gave her report which had been previously presented, in written form, to the board.

Attorney Report: There was no attorney's report.

Committee Reports: There were no reports.

Unfinished Business: 15A Hours of operation discussion/action tabled to next meeting.

**2017 - 49** Motion by Trustee Lewis and seconded by Trustee Marek approve 15B 2017 Salary Budget Discussion.  
Upon roll call vote:  
Ayes: 5 Lamnatos, Lewis, Marek, Al Safadi, and Carben.  
Nays: 0  
Abstain: 1 Choate  
Absent: 1 Vilimek  
**Motion Carried.**

**2017 - 50** Motion by Trustee Lewis and seconded by Trustee Marek approve 15C 2017 Line Item Budget.  
Upon roll call vote:  
Ayes: 5 Lamnatos, Lewis, Marek, Al Safadi, and Carben.  
Nays: 0  
Abstain: 1 Choate  
Absent: 1 Vilimek  
**Motion Carried.**

15D Lower level repairs, 15E Front Entrance and Hallway Repairs and 15F Children's Area repairs will be places on next month's agenda.

Short break requested at 8:06 p.m.

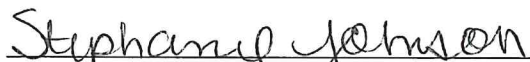
Meeting reconvened at 8:13 p.m.

New Business: Nomination and Election of Officers;

- 2017 – 51** Motion by Trustee Lewis and seconded by Trustee Lamnatos to nominate and elect Trustee Al Safadi for President.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Carben.  
Nays: 0  
Absent: 1 Vilimek  
**Motion Carried.**
- 2017 – 52** Motion by Trustee Lewis and seconded by Trustee Choate to nominate and elect Trustee Lamnatos for Vice President.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Carben.  
Nays: 0  
Absent: 1 Vilimek  
**Motion Carried.**
- 2017 – 53** Motion by Trustee Carben and seconded by Trustee Lamnatos to nominate and elect Trustee Lewis for Treasurer.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Carben.  
Nays: 0  
Absent: 1 Vilimek  
**Motion Carried.**
- 2017 – 54** Motion by Trustee Lewis and seconded by Trustee Carben to nominate and elect Trustee Vilimek for Secretary.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Carben.  
Nays: 0  
Absent: 1 Vilimek  
**Motion Carried.**
- 2017 - 55** Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

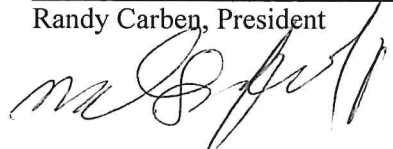
The meeting adjourned at **8:29 p.m.**

Respectfully submitted,

  
Stephanie Johnson, Temporary Recording Secretary

APPROVED:

10-12-17  
Date

  
Randy Carben, President

  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
JUNE 12, 2017

President Al Safadi called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Vicki Choate, Lila Marek, Gary Lewis, Marwan Al Safadi and Alice Vilimek. Trustee Carben was absent. Also present Acting Director Sebuck and Attorney Katherine Ellis.

President Al Safadi led the Board and audience in the Pledge of Allegiance.

**2017 - 56** Motion by Trustee Lewis and seconded by Choate to approve the agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate, and Vilimek

Nays: 0

Absent: 1 Carben

**Motion Carried.**

Tom Rogers from F.E. Moran presented the board with a Carrier control system replacement proposal.

Bob Moretti & Paul Mitoraj from Tremco spoke regarding the roof repair report and the new proposal

**2017 - 57** Motion by Trustee Marek and seconded by Trustee Choate to approve the Special Meeting minutes for May 1, 2017

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate, and Vilimek.

Nays: 0

Absent: 1 Carben

**Motion Carried.**

**2017 - 58** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Regular Meeting minutes for May 8, 2017

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate, and Vilimek.

Nays: 0

Absent: 1 Carben

**Motion Carried.**

**2017 - 59** Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Closed Session Meeting minutes for May 1, 2017

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, and Vilimek

Nays: 0

Abstain: 1 Choate

Absent: 1 Carben

**Motion Carried.**

**2017 – 60** Motion by Trustee Choate and seconded by Trustee Lamnatos approve the 3 Consent Agenda items as listed and read: 12A Treasurer's Report dated May 2017; 12B Prepaid bills in the amount of \$36,314.57; and 12C Bills in the amount of \$16,436.56.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Vilimek.  
Nays: 0  
Absent: 1 Carben  
**Motion Carried.**

Acting Director's Report: Acting Director Sebuck gave her report which had been previously presented, in written form, to the board.

Attorney Report: There was no attorney's report.

Committee Reports: There were no reports.

Unfinished Business: 16A Hours of operation discussion/action tabled to next meeting. 16B Lower level repairs proposals discussion/action tabled to next meeting. 16C Front entrance & hallway repairs proposals discussion/action tabled to next meeting. 16D Children's area repairs proposals discussion/action tabled to next meeting. 16E Carrier control system replacement proposal discussion/action need more details; prices, board also requested opinion from Village of Bridgeview HVAC inspector Rich Struzik and Tom Purhl regarding proposal.

New Business:

**2017 – 61** Motion by Trustee Lewis and seconded by Trustee Marek to accept Tremco phase 3 roof patch and repair proposal dated May 12, 2017 not to exceed the amount of \$9,985.00.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Vilimek.  
Nays: 0  
Absent: 1 Carben  
**Motion Carried.**

**2017 – 62** Motion by Trustee Lewis and seconded by Trustee Choate to nominate and elect Trustee Lamnatos for Vice President.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Carben.  
Nays: 0  
Absent: 1 Vilimek  
**Motion Carried.**

**2017 – 63** Motion by Trustee Marek and seconded by Trustee Vilimek to keep the non-resident fee program form as is (tax bill method).  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Vilimek.  
Nays: 0  
Absent: 1 Carben  
**Motion Carried.**

17C Employee manual discussion/action: Trustee Lewis suggested a change in Chain of Command for notifying the Supervisor and Director, not one or the other.

- 2017 – 64** Motion by Trustee Lewis and seconded by Trustee Choate to authorize Acting Director Sebuck to get more information on adding drug testing to the policy at Concentra.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Vilimek.  
Nays: 0  
Absent: 1 Carben  
**Motion Carried.**

17F Presidential appointment of committee members was tabled to next meeting.

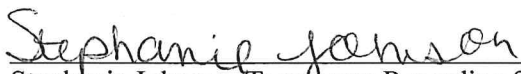
- 2017 – 65** Motion by Trustee Lewis and seconded by Trustee Lamnatos to go into closed session for matters of personnel.  
Upon roll call vote:  
Ayes: 6 Lamnatos, Lewis, Marek, Al Safadi, Choate and Vilimek.  
Nays: 0  
Absent: 1 Carben  
**Motion Carried.**  
**8:05 p.m.**

President Al Safadi reconvened meeting at **8:36 p.m.**


- 2017 - 66** Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**


The meeting adjourned at **8:38 p.m.**

Respectfully submitted,

  
Stephanie Johnson, Temporary Recording Secretary

APPROVED:

  
Date

  
Marwan Al Safadi, President

  
Alice Vilimek, Secretary



Open  
ARV  
5/14/17

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF CLOSED SESSION  
JUNE 12, 2017

Trustee Al Safadi called the meeting to order at 8:05 p.m.

Upon roll call the following trustees were present: Nick Lamnatos, Alice Vilimek, Lila Marek, Marwan Al Safadi, Gary Lewis and Vicki Choate. Also present Acting Director Sebuck and Attorney Katherine Ellis.

Acting Director Sebuck updated the Board on Workman's Compensation issue with Guy DiGrazia that was injured on May 22, 2017.

Also discussed was the changing of hours/shifts and setting up a meeting with Guy DiGrazia and Attorney Ellis.

Motion by Trustee Lewis and seconded by Trustee Choate to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **8:36 p.m.**

Respectfully submitted,

Stephanie Johnson  
Stephanie Johnson, Temporary Recording Secretary

APPROVED:

7/10/17  
Date  
Marwan Al Safadi  
Marwan Al Safadi, President

Alice Vilimek  
Alice Vilimek, Secretary

## **2017 ANNUAL ORDINANCE AUTHORIZING PUBLIC LIBRARY NON-RESIDENT CARDS**

WHEREAS, the Bridgeview Public Library is a tax-supported public library; and

WHEREAS, people residing within the jurisdiction boundaries of the Bridgeview Public Library pay taxes to support the library, and so need pay no additional fee to be eligible to receive a library card; and

WHEREAS, PA 92-0166 stipulates that "A person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person's principal residence", and

WHEREAS, the Office of the Illinois Secretary of State has issued regulations regarding the "closest public library" and also providing three formulae which public libraries can use to determine the non-resident fee; and

WHEREAS, the Board of Library Trustees of the Bridgeview Public Library has determined for it's 2017 fiscal year, commencing January 1, 2017, and ending December 31, 2017, to participate in the non-resident reciprocal borrowing program of it's regional library system and to issue non-resident library cards;

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE BRIDGEVIEW PUBLIC LIBRARY as follows:

Section 1: Individuals residing beyond the jurisdictional boundaries of the Bridgeview Public Library whose closest public library is the Bridgeview Public Library and not residing within the boundaries of another public library, and owning no taxable property within the jurisdictional boundaries of the Bridgeview Public Library, may purchase a non-resident fee card for the price of \$x, calculated according to the box which is checked off below:

- General Mathematical Formula (23 Ad. Code 3050.60(a));
- Tax Bill Method (23 Ad. Code 3050.60 (b)); or
- Average Non-Resident Fee (23 Ad. Code 3050.60 (c)), if authorized by the director of the Illinois State Library

Section 2: Individuals residing beyond the jurisdictional boundaries of the Bridgeview Public Library, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the Bridgeview Public Library, or serving as a senior Administrative Officer of a firm, business or other corporation owning taxable property within the jurisdictional boundaries of the Bridgeview Public Library, notwithstanding anything to the contrary in this Ordinance, may obtain one (1) non-resident library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided however, that in no event shall privileges and use of the Library be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-resident library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

Section 3: The President of the Board of Library Trustees shall notify the regional library system in writing within 30 days of the adoption of this ordinance stating that (a) the effective date of this Ordinance, (b) the beginning and ending dates of the 12-month period of validity for non-resident library cards issued pursuant to this Ordinance, and (c) the fee formula as set forth herein.

Section 4: The Bridgeview Public Library shall continue to honor all non-resident library cards heretofore issued by the Library, for the full term of purchase.

Section 5: The Bridgeview Public Library shall cooperate with other participating area public libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident service areas, as stated in 23 Ad. Code 3050.25.

Section 6: The Policy of the Bridgeview Public Library for service to non-residents including a description of the Library's service areas and the methods of calculating fees shall be available for public inspection at the Library.

Section 7: a valid non-resident library card issued by the Bridgeview Public Library pursuant to this Ordinance shall accord a non-resident library cardholder all the services which this Library provides to its residents including reciprocal borrowing privileges.

Section 8: No non-resident is eligible to receive a "local use" library card from the Bridgeview Public Library.

ADOPTED this 12 day of June, 2017, by a roll call vote as follows:

AYES: 6


NAYS: 0

ABSENT: 1

APPROVED by the President and Board of Library Trustees of the Bridgeview Public Library.

  
\_\_\_\_\_  
President, Bridgeview Public Library Board of Trustees

ATTEST:

  
\_\_\_\_\_  
Secretary, Bridgeview Public Library Board of Trustees

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
JULY 10, 2017

President Al Safadi called the meeting to order at 7:17 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Vicki Choate, Marwan Al Safadi, Alice Vilimek and Randy Carben. Trustees Lila Marek and Gary Lewis were absent. Also present Acting Director Chris Sebuck and Attorney Katherine Ellis.

President Al Safadi led the Board and audience in the Pledge of Allegiance.

**2017 - 67** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the agenda.

Upon roll call vote:

Ayes: 5 Lamnatos, Carben, Al Safadi, Choate and Vilimek

Nays: 0

Absent: 2 Lewis and Marek

**Motion Carried.**

There were no visitors present.

**2017 - 68** Motion by Trustee Vilimek and seconded by Trustee Choate to approve the Regular Meeting minutes for June 12, 2017

Upon roll call vote:

Ayes: 4 Lamnatos, Al Safadi, Choate and Vilimek

Nays: 0

Abstains: 1 Carben

Absent: 2 Lewis and Marek

**Motion Carried.**

**2017 - 69** Motion by Trustee Choate and seconded by Trustee Vilimek to approve the Closed Session Meeting minutes for June 12, 2017

Upon roll call vote:

Ayes: 4 Lamnatos, Al Safadi, Choate and Vilimek

Nays: 0

Abstains: 1 Carben

Absent: 2 Lewis and Marek

**Motion Carried.**

**2017 - 70** Motion by Trustee Choate and seconded by Trustee Vilimek to approve the 3 Consent Agenda items as listed and read: 9A Treasurer's Report dated June 2017; 12B Prepaid bills in the amount of \$18,777.44; and 12C Bills in the amount of \$18,426.02.

Upon roll call vote:

Ayes: 5 Lamnatos, Carben, Al Safadi, Choate and Vilimek

Nays: 0

Absent: 2 Lewis and Marek

**Motion Carried.**

Acting Director's Report: Acting Director Sebuck gave her report which had been previously presented, in written form, to the board.

Attorney Report: Attorney Ellis updated the Board of the Village's resolution and approved motion to opt out of the Cook County minimum wage law and paid sick leave law. She then presented the Board with a recommended revision to the employee handbook sick leave policy to update the language to match the Library's current practices and Illinois state law.

Committee Reports: There were no reports.

Unfinished Business: 13A Hours of operation discussion/action presented by Acting Director Sebuck and discussed by the Board; discussion on extending hours further; tabled to next meeting. 13B Lower level repairs proposals discussion/action tabled to next meeting. 13C Front entrance & hallway repairs proposals discussion/action tabled to next meeting. 13D Children's area repairs proposals discussion/action tabled to next meeting. 13E Carrier control system replacement proposal discussion/action Village of Bridgeview HVAC inspector Rich Struzik and Tom Purhl not present to discuss prices and necessity; tabled to next meeting. 13F Employee Manual Discussion/Action presented by Attorney Ellis with recommended changes to the employee handbook to clarify and properly reflect the required procedure in reporting hierarchy for all employees; tabled to next meeting. 13G Presidential Appointment of Committee Members tabled to next meeting.

New Business: 14A Tremco Preventative Maintenance Proposal Discussion/Action tabled to next meeting.

**2017 - 71** Motion by Trustee Choate and seconded by Trustee Vilimek to go into closed session for matters of personnel.

Upon roll call vote:

Ayes: 5 Lamnatos, Carben, Al Safadi, Choate and Vilimek

Nays: 0

Absent: 2 Lewis and Marek

**Motion Carried.**

**8:45 p.m.**


President Al Safadi reconvened meeting at **9:03 p.m.**

**2017 - 72** Motion by Trustee Carben and seconded by Trustee Choate to adjourn.

Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:04 p.m.**

Respectfully submitted,



Katherine Ellis, Attorney and Temporary Recording Secretary

APPROVED:

Aug 14, 2017

Date

  
Marwan Al Safadi, President

  
Alice Vilimek, Secretary

Open  
ARV  
5/14/18

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF CLOSED SESSION  
JULY 10, 2017

Trustee Al Safadi called the meeting to order at 8:46 p.m.

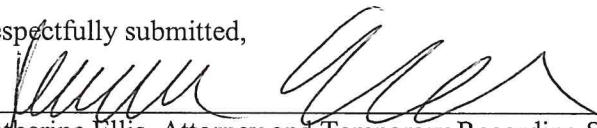
Upon roll call the following trustees were present: Nick Lamnatos, Alice Vilimek, Marwan Al Safadi, Randy Carben and Vicki Choate. Also present were Acting Director Sebuck and Attorney Katherine Ellis.

Attorney Ellis updated the Board and Acting Director on the meeting had with Guy DiGrazia regarding the change in work schedule to accommodate the Library.

Motion by Trustee Carben and seconded by Trustee Vilimek to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:02 p.m.**

Respectfully submitted,

  
\_\_\_\_\_  
Katherine Ellis, Attorney and Temporary Recording Secretary

APPROVED:

8/14/17  
Date

  
\_\_\_\_\_  
Marwan Al Safadi, President

  
\_\_\_\_\_  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
AUGUST 14, 2017

President Al Safadi called the meeting to order at 7:06 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Vicki Choate, Marwan Al Safadi, Alice Vilimek, Randy Carben, Lila Marek and Gary Lewis. Also present Acting Director Chris Sebuck and Attorney Katherine Ellis.

President Al Safadi led the Board and audience in the Pledge of Allegiance.

**2017 - 73** Motion by Trustee Lewis and seconded by Trustee Carben to approve the agenda.

Upon roll call vote:

Ayes: 7 Lamnatos, Carben, Al Safadi, Choate, Vilimek, Lewis, Marek

Nays: 0

**Motion Carried.**

Bob Moretti from Tremco presented the board with a report on the roof repair and new proposal for repairs

Mike Carter from Microclimate Ice & Snow presented the board on a snow & ice mitigation proposal.

Tom Rogers and tom Purl from F.E. Moran presented the board with a Carrier control system replacement proposal.

Rich Struzik from the Village of Bridgeview spoke regarding the Carrier control system replacement.

Lori Kinzel was on the agenda to speak, was present, but had nothing to present.

**2017 - 74** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the Regular Meeting minutes for July 10, 2017

Upon roll call vote:

Ayes: 6 Lamnatos, Carben, Al Safadi, Choate, Vilimek, Lewis

Nays: 0

Abstains: 1 Marek

**Motion Carried.**

Trustee Lewis briefly left the meeting at 8:07 pm.

**2017 - 75** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the Closed Session Meeting minutes for July 10, 2017

Upon roll call vote:

Ayes: 5 Lamnatos, Carben, Al Safadi, Choate, Vilimek

Nays: 0

Abstains: 1 Marek

Absent: 1 Lewis

**Motion Carried.**

Trustee Lewis returned to the meeting at 8:09



**2017 – 76** Motion by Trustee Lewis and seconded by Trustee Carben to approve the 3 Consent Agenda items as listed and read: 14A Treasurer's Report dated July 2017; 14B Prepaid bills in the amount of \$29,692.28; and 14C Bills in the amount of \$17,715.25.

Upon roll call vote:

Ayes: 7 Lamnatos, Carben, Al Safadi, Choate, Vilimek, Lewis, Marek

Nays: 0

**Motion Carried.**

Acting Director's Report: Acting Director Sebuck gave her report which had been previously presented, in written form, to the board.

Attorney Report: Attorney Ellis had no report for the open session.

President Al Safadi appointed the following trustees for the finance committee effective immediately: Lewis, Carben, Marek. Trustee Lewis shall act as the chairman of the finance committee.

President Al Safadi appointed the following trustees for the policy committee effective immediately: Choate, Vilimek, Lamnatos. Trustee Lamnatos shall act as the chairman of the policy committee.

Committee Reports: There were no reports.

**2017 – 77** Motion by Trustee Lewis and seconded by Trustee Carben to approve the new hours effective September 1, 2017 as follows: Monday-Thursday 10 am-8 pm; Friday-Saturday 10 am-6 pm; and closed Sunday.

Upon roll call vote:

Ayes: 7 Lamnatos, Carben, Al Safadi, Choate, Vilimek, Lewis, Marek

Nays: 0

**Motion Carried.**

**2017 – 78** Motion by Trustee Lewis and seconded by Trustee Marek to approve the proposal by LK Properties to repair the lower level of the building, not to exceed \$15,300.00, AND pending additional language in writing by LK Properties confirming that the entire lower level repairs were included in the bid along with treatment for mold and mildew.

Upon roll call vote:

Ayes: 7 Lamnatos, Carben, Al Safadi, Choate, Vilimek, Lewis, Marek

Nays: 0

**Motion Carried.**

Unfinished Business: 18C Front entrance & hallway repairs proposals discussion/action tabled to next meeting; 18D Children's area repairs proposals discussion/action; 18E Carrier control system replacement proposal discussion/action tabled to next meeting. 18F Employee Manual Discussion/Action presented by Attorney Ellis with recommended changes to the employee handbook to clarify and properly reflect the required procedure in reporting hierarchy for all employees; discussed and tabled to next meeting pending meeting by the new policy committee to discuss. 18G Presidential Appointment of Committee Members completed earlier in the evening.

**2017 – 79** Motion by Trustee Carben and seconded by Trustee Choate to accept the preventative maintenance proposal by Tremco not to exceed \$5,985.00/year.

Upon roll call vote:

Ayes: 7 Lamnatos, Carben, Al Safadi, Choate, Vilimek, Lewis, Marek  
Nays: 0

**Motion Carried.**

New Business: 19A Insurance Renewal Proposal discussion/action discussed by the Board, along with discussion regarding House bill 179. 19B Microclimate Snow and Ice Mitigation Proposal Discussion/action discussed by Board.

**2017 – 80** Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session for matters of personnel.

Upon roll call vote:

Ayes: 7 Lamnatos, Carben, Al Safadi, Choate, Vilimek, Lewis, Marek

Nays: 0

**Motion Carried.**

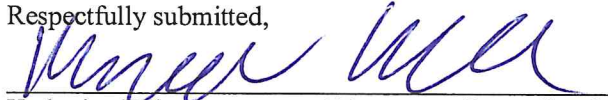
**9:05 p.m.**

President Al Safadi reconvened meeting at **9:30 p.m.**

**2017 - 81** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:32 p.m.**

Respectfully submitted,



Katherine Ellis, Attorney and Temporary Recording Secretary

APPROVED:

9/11/17

Date

  
Marwan Al Safadi, President  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF CLOSED SESSION  
AUGUST 14, 2017

Open  
A LV  
8/14/18

Trustee Al Safadi called the meeting to order at 9:06 p.m.

Upon roll call the following trustees were present: Nick Lamnatos, Alice Vilimek, Marwan Al Safadi, Randy Carben, Vicki Choate, Gary Lewis, and Lila Marek. Also present were Acting Director Sebuck and Attorney Katherine Ellis.

Trustee Lewis updated the Board and Acting Director on the meeting had with Guy DiGrazia regarding the change in work schedule to accommodate the Library.

Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**


The meeting adjourned at **9:30 p.m.**

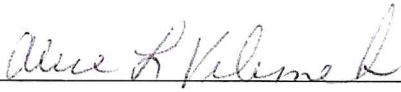
Respectfully submitted,

  
\_\_\_\_\_  
Katherine Ellis, Attorney and Temporary Recording Secretary

APPROVED:

9/11/17  
Date

  
\_\_\_\_\_  
Marwan Al Safadi, President

  
\_\_\_\_\_  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
SEPTEMBER 11, 2017

President Al Safadi called the meeting to order at 7:06p.m.

Upon roll call the following Trustees were present. Nick Lamnatos, Vicki Choate, Marwan Al Safadi, Alice Vilimek, Lila Marek and Gary Lewis. Also present Acting Director Chris Sebuck and Attorney Katherine Ellis.

President Al Safadi led the Board and audience in the Pledge of Allegiance.

**2017-82** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Vilimek, Marek, Al Safadi and Choate

Nay: 0

**Motion Carried.**

Presentation from Estelle Markham, Kamm Insurance Group, regarding Insurance Renewal.

John Mompèr from Tremco and Paul Mitoraj from NSS regarding new Façade Arch proposal and Snow System proposal from Tremco

Julie Soto requested to address the Board. This will be addressed in closed session.

**2017-83** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Regular Meeting minutes for August 14, 2017

Upon roll call vote:

Ayes 6 Lamnatos, Vilimek, Lewis, Marek, Choate and Alsafadi

Nays:0

**Motion Carried**

**2017-84** Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Closed Session Meeting minutes of August 14, 2017

Upon roll call vote:

Ayes: 6 Lamnatos, Al Safadi, Choate, Vilimek, Marek and Lewis

Nays: 0

**Motion Carried**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
SEPTEMBER 11, 2017

Page Two

**2017-85** Motion by Trustee Lewis and seconded by Trustee Marek to approve Proposed Insurance Renewal by Estelle Markham holding off on Treasurer amendment to special coverage of board treasurer.

Upon roll call vote:

Ayes: 6 Lamnatos , Vilimek, Lewis, Marek, Choate, Alsafadi

Nays: 0

**Motion Carried**

**2017-86** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Arch Roof Repairs by Tremco not to exceed \$ 6,460.00.

Upon roll call vote:

Ayes: 6 Lamnatos, Vilimek, Lewis, Marek, Choate, Alsafadi

Nays: 0

**Motion Carried**

**2017-87** Motion by Trustee Choate and seconded by Trustee Lamnatos to approve Tremco Snow System Proposal not to exceed \$ 19,435.00, Pending on approval of warranty.

Upon roll call vote:

Ayes: 6 Lamnatos, Vilimek, Lewis, Marek, Choate, Alsafadi

Nays: 0

**Motion Carried**

Chris Sebuck advised the board of an issue of Illegal Internet activities. A discussion of how to block the activity was advised by the Board.

Unfinished Business: employee manual Discussion/action with recommended Changes to employee handbook to clarify and properly reflect the required Procedure in reporting hierarchy for all employees: Attorney Katherine Ellis as Advisory, tabled the issue for next meeting.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
SEPTEMBER 11, 2017  
Page Three

**2017-88** Motion by Trustee Choate and seconded by Trustee Lewis to go to closed session for matters of personnel.

Upon roll call vote:

Ayes: 6 Lamnatos, Vilimek, Lewis, Marek, Choate, Alsafadi

Nays: 0

**Motion Carried**

**9:33p.m.**

President Alsafadi reconvened meeting at 10:33 p.m.

**2017-89** Motion by Trustee Alsafadi and seconded by Trustee Lewis to adjourn.

Upon voice vote with all ayes and no nays. **Motion Carried.**

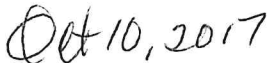
The meeting adjourned at 10:35p.m.

Respectfully submitted,

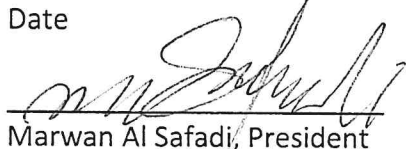


Patricia Anderson Recording Secretary

Approved



Date

  
Marwan Al Safadi, President

  
Alice Vilimek, Secretary

6

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
OCTOBER 9, 2017

Vice President Lamnatos called the meeting to order at 7:05p.m.

Upon roll call the following Trustees were present. Nick Lamnatos, Vicki Choate, Randy Carben, Alice Vilimek, Lila Marek and Gary Lewis. Trustee Al Safadi was absent. Also present Acting Director Chris Sebuck and Attorney Katherine Ellis.

Trustee Lamnatos led the Board and audience in the Pledge of Allegiance.

**2017-90** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Vilimek, Marek, Carben, Choate

Nays: 0

Absent: 1 Al Safadi

**Motion Carried.**

Jeff Bishop from CDK Accounting advised on spending budget for upcoming year. It was advised that the fiscal budget proposal be prepared for the next general meeting

Trustee Al Safadi arrived at 7:32.

**2017-91** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Regular Meeting minutes for September 11, 2017

Upon roll call vote:

Ayes 6 Lamnatos, Vilimek, Lewis, Marek, Choate, Al Safadi

Abstain: 1 Carben

Nays:0

**Motion Carried**

**2017-92** Motion by Trustee Al Safadi and seconded by Trustee Marek to approve the Closed Session Meeting minutes of September 11, 2017

Upon roll call vote:

Ayes: 6 Lamnatos, Al Safadi, Choate, Vilimek, Marek, Lewis

Nays: 0

Abstain: 1 Carben

**Motion Carried**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
OCTOBER 9, 2017  
PAGE 2

**2017-93** Motion by Trustee Al Safadi and seconded by Trustee Lewis to approve 3 consent Agenda items Report September 2017. Treasurers Report, Prepaid Bills in the amount of \$ 20,880.11, Bills in the amount of \$35,761.84.

Upon roll call vote:

Ayes: 7 Lamnatos , Vilimek, Lewis, Marek, Choate, Al Safadi, Carben

Nays: 0

**Motion Carried**

Acting Director Chris Sebuck showed pictures of the new Snow Removal Roof.

There was no Attorney Report.

It was advised that Chris Sebuck have a budget proposal by the next general meeting.

Unfinished Business included a discussion on revision of the Library Handbook. It was tabled for the next general meeting.

**2017-94** Motion by Trustee and seconded by Trustee Carben to accept proposal by LK Properties Construction Company to repair the Children's area not to exceed \$4,770.00

Upon roll call vote:

Ayes 7 Lamnatos, Vilimek, Lewis, Marek, Al Safadi, Carben, Choate

Nays: 0

**Motion Carried**

**2017-95** Motion by Trustee Lewis and seconded by Trustee Carben to approve LK Properties Construction Company to repair Front Entrance of Library not to exceed \$ 6,850.00

Upon roll call vote:

Ayes 7 Lamnatos, Vilimek, Lewis, Marek, Al Safadi, Carben, Choate

Nays: 0

**Motion Carried**



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
OCTOBER 9, 2017  
PAGE 3

The additional patch and repair of windows and Library sign was tables for next meeting.

- 2017-96** Motion by Trustee Lewis and seconded by Trustee Marek to go to closed session for matters of personnel.  
Upon roll call vote:  
Ayes: 7 Lamnatos, Vilimek, Lewis, Marek, Choate, Al Safadi, Carben  
Naves: 0  
**Motion Carried**  
**8:30p.m.**

President Alsafadi reconvened meeting at 9:15 p.m.


Trustee Lewis suggested scheduling attic ventilation discussion for the next regular meeting.

Trustee Al Safadi appointed Pat Anderson as recording secretary for the Bridgeview Library.

- 2017-97** Motion by Trustee Al Safadi and seconded by Trustee Lewis to adjourn.  
Upon voice vote with all ayes and no nays. **Motion Carried.**

The meeting adjourned at 9:20p.m.

Respectfully submitted,

  
Patricia Anderson Recording Secretary

Approved

10-11-17

Date

  
Lamnatos, Vice President

  
Alice Vilimek, Secretary

8

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING  
OCTOBER 23, 2017

Trustee Al Saffadi called the meeting to order at 7:00p.m.

Upon roll call the following Trustees were present. Marwan Al Safadi, Nick Lamnatos, Vicki Choate, Alice Vilimek, Lila Marek and Gary Lewis. Trustee Carben was absent. Also present Acting Director Chris Sebuck Attorney Saffa Zarzour and Attorney Katherine Ellis.

Trustee Al Safadi led the Board and audience in the Pledge of Allegiance.

**2017-98** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Vilimek, Marek, Choate, Al Safadi

Nays: 0

Absent: 1 Carben

**Motion Carried.**

**2017-99** Motion by Trustee Lewis and seconded by Trustee Choate to go to closed session for matters of personnel

Upon roll call vote:

Ayes 6 Lamnatos, Vilimek, Lewis, Marek, Choate, Al Safadi,

Nays:0

Absent: 1 Carben

**Motion Carried**

**A Quorum was present**

President Al Safadi reconvened the meeting at 7:59 p.m.

Trustee Carben arrived at 7:19 p.m.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
OCTOBER 23, 2017  
PAGE 2

**2017-100** Motion by Trustee Lamnatos and seconded by Trustee Carben to accept terms of severance and release agreement for employee, disussed in close, proposed by the Attorneys

Upon roll call vote:

Ayes: 7 Lamnatos, Vilimek, Lewis, Marek, Choate, Al Safadi, Carben

Nays: 0

**Motion Carried**

**2017-101** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn

Upon roll call vote:

Ayes: 7 Lamnatos , Vilimek, Lewis, Marek, Choate, Al Safadi, Carben

Nays: 0

**Motion Carried**

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

~~Patricia Anderson~~ Recording Secretary

Approved

Date

  
Marwan Al Safadi, President

  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
November 13, 2017

President Marwan Al Safadi called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Vicki Choate, Randy Carben, Lila Marek, Gary Lewis and Al Safadi. Trustee Vilimek was absent. Also present Acting Director Chris Sebuck and Attorney Safaa Zarzour.

President Al Safadi led the Board and audience in the Pledge of Allegiance.

**2017-102** Motion by Trustee Lewis and seconded by Trustee Carben to approve the agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Carben, Choate, Al Safadi

Nays: 0

Absent: 1 Vilimek

**Motion Carried.**

**2017-103** Motion by Trustee Choate and seconded by Trustee Lewis to table to next meeting the approval of minutes for October 9, 23 and October closed sessions for October 9, 23 for corrections.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Carben, Choate, Al Safadi

Nays: 0

Absent: 1 Vilimek

**Motion Carried**

Trustee Vilimek arrived at 7:18 p.m.

**2017-104** Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the three consent Agenda Items Report October 2017. Treasurers Report, Prepaid Bills in the amount of \$23,930.18, Bills in the amount of \$59,394.62.

Upon roll call vote:

Ayes 7 Lamnatos, Carben, Lewis, Marek, Choate, Al Safadi, Vilimek

Nays: 0

**Motion Carried**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
November13, 2017  
Page 2

Acting Director Chris Sebuck reported on the roof repair. The hallway repairs will start as well as the kids area and stairway repairs included in the existing warranty. The Library Tree Trimming will be held on 12/3 at the Village Hall.

There was no Attorney Report.

Committee Report on Finance as Trustee Lewis stated will require a short meeting to finalize the report.

Trustee Lamnatos reported the Policy/By-Laws of the Library Handbook.

**2017-105** Motion by Trustee Lamnatos and seconded by Trustee Carben to approve the revisions to the Library Handbook.

Upon roll call vote:

Ayes: 7 Lamnatos, Al Safadi, Choate, Vilimek, Marek, Lewis, Carben

Nays: 0

**Motion Carried**

**2017-106** Motion by Trustee Marek and seconded by Trustee Lewis to approve the Power Washing of the window frames, panels and sign not to exceed \$2,685.00.

Upon roll call vote:

Ayes: 7 Lamnatos, Al Safadi, Choate, Vilimek, Lewis, Carben, Marek

Nays: 0

**Motion Carried**

**2017-107** Motion by Trustee Lewis and seconded by Trustee Carben to accept the bid by LK Construction for Attic Repairs not to exceed \$3,800.00.

Upon roll call vote:

Ayes: 7 Lamnatos, Al Safadi, Choate, Vilimek, Lewis, Carben, Marek

Nays: 0

**Motion Carried**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
November 13, 2017  
Page 3

**2017-108 Motion** by Trustee Lewis and seconded by Trustee Choate for the Sump Pump Closet Proposal to be tabled till 2018.

Upon voice vote with all ayes and no nays.

**Motion Carried**

**2017-109 Motion** by Trustee Lewis and seconded by Trustee Marek for Fire System Backflow Device Failure Repairs Proposal to be tabled for advice from Village.

Upon voice vote with all ayes and no nays.

**Motion Carried**

**2017-110 Motion** by Trustee Lewis and seconded by Trustee Carben to table, till January 8<sup>th</sup> meeting, the System Server Refresh/Hardware Update Proposal.

Upon voice vote with all ayes and no nays

**Motion Carried**

2018 Salary Budget Discussion in Closed.

Trustee Lewis suggested the estimate of rate of return on investing in promotional activities for the 2018 Operating Budget. Also a spreadsheet on spending of the Operating Budget was suggested by Trustee Lewis.

**2017-111 Motion** by Trustee Lewis and seconded by Trustee Carben to go to closed session for matters of personal.

Upon roll Call:

Ayes: 7 Vilimek, Choate, Carben, Marek, Lewis, Lamnatos, Al Safadi

Nays: 0

**Motion Carried**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
November 13, 2017  
Page 4

President Al Safadi reconvened the meeting at 8:45 p.m.

Upon roll call the following Trustees were present. Nick Lamnatos, Vicki Choate, Randy Carben, Lila Marek, Gary Lewis, Al Safadi and Alice Vilimek. Also present Acting Director Chris Sebuck and Attorney Safaa Zarzour.

**2017-112 Motion** by Trustee Al Safadi and seconded by Trustee Marek to approve the severance disused in closed.

Upon roll call:

Ayes: 5 Lamnatos, Vilimek, Choate, Marek, Al Safadi

Nays: 2 Lewis, Carben

**Motion Carried**

**2017-113 Motion** by Trustee Lewis and seconded by Trustee Carben to adjourn.

Upon voice vote with all ayes and no nays.

**Motion Carried**

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Patricia Anderson Recording Secretary



Approved

12-11-17

Date



Marwan Al Safadi, President



Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 11, 2017

President Marwan Al Safadi called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Alice Vilimek, Randy Carben, Lila Marek, Gary Lewis and Marwan Al Safadi. Trustee Choate was absent. Also present Acting Director Chris Sebuck.

President Al Safadi led the Board and audience in the Pledge of Allegiance.

**2017-114** Motion by Trustee Marek and seconded by Trustee Carben to approve the agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Carben, Al Safadi, Vilimek

Nays: 0

Absent: 1 Choate

**Motion Carried.**

Attorney Katherine Ellis arrived at 7:04.

**2017-115** Motion by Trustee Lewis and seconded by Trustee Carben to approve the minutes for October 9, 2017.

Upon roll call vote:

Ayes: 6 Lamnatos, Lewis, Marek, Carben, Vilimek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

**2017-116** Motion by Trustee Carben and seconded by Trustee Lewis to approve the minutes of October 9, 2017 closed session.

Upon roll call vote:

Ayes: 6 Lamnatos, Carben, Lewis, Marek, Vilimek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

December 11, 2017

Page 2

**2017-117** Motion by Trustee Carben and seconded by Trustee Lewis to approve the minutes of Special meeting of October 23, 2017.

Upon roll call vote:

Ayes 6 Lamnatos, Carben, Lewis, Marek, Vilimek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

**2017-118** Motion by Trustee Carben and seconded by Trustee Marek to approve the minutes Of special meeting of October 23, 2017 closed session, changes noted.

Upon roll call vote:

Ayes 6 Lamnatos, Carben, Lewis, Marek, Vilimek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

**2017-119** Motion by Trustee Carben and seconded by Trustee Marek to approve the minutes Of November 13, 2017.

Upon roll call vote:

Ayes 6 Lamnatos, Carben, Lewis, Marek, Vilimek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

**2017-120** Motion by Trustee Carben and seconded by Trustee Lewis to approve the minutes Of November 13, 2017 closed session one change noted.

Upon roll call vote:

Ayes 6 Lamnatos, Carben, Lewis, Marek, Vilimek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

December 11, 2017

Page 3

**2017-121 Motion** by Trustee Carben and seconded by Trustee Lamnatos to approve 3 consent Agenda items Report December 11, 2017, Treasurer's Report, Prepaid Bills in the amount of \$12,958.32, Bills in the amount of \$26,882.28.

Upon roll call vote:

Ayes: 6 Lamnatos, Carben, Lewis, Vilimek, Marek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

Acting Director's Report: Acting Director Sebuck gave her report which had been previously presented in written form, to the board.

There was no Attorneys Report.

Committee Report on Finance will be discussed later in meeting.

**2017-122 Motion** by Trustee Lewis and seconded by Trustee Carben to approve Body Plumbing replacing Relief Valve for the Fire system Backflow Device in the amount of \$2,049.00.

Upon roll call vote:

Ayes: 6 Lamnatos, Carben, Lewis, Vilimek, Marek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

The Sump Pump Closet Proposal was taken off the agenda.

The Phone System Server will be discussed further at the January meeting.

**2017-123 Motion** by Trustee Lewis and seconded by Trustee Marek to continue the existing Health Care Insurance Plan with BCBS.

Upon roll call vote:

Ayes: 6 Lamnatos, Carben, Lewis, Vilimek, Marek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 11, 2017  
Page 4

**2017-124** Motion by Trustee Lewis and seconded by Trustee Carben to approve the two revisions in the Employee Handbook as advised by Counsel Attorney Ellis.

Upon roll call vote:

Ayes: 6 Lamnatos, Carben, Lewis, Vilimek, Marek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

A discussion on the Budget for 2018 was conducted by Trustee Lewis. The Finance Committee advised in pursuing Grants for Library support.

**2017-125** Motion by Trustee Lewis and seconded by Trustee Vilimek to go to closed session for matters of personnel.

Upon roll call vote:

Ayes: 6 Lamnatos, Carben, Lewis, Vilimek, Marek, Al Safadi

Nays: 0

Absent: 1 Choate

**Motion Carried**

8:12 p.m.

President Al Safadi reconvened the meeting at 8:45 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Alice Vilimek, Randy Carben, Lila Marek, Gary Lewis, and Al Safadi. Also present Acting Director Chris Sebuck and Attorney Katherine Ellis.

**2017-126 Motion** by Trustee Lewis and seconded by Trustee Carben to approve the Operating Budget for 2018. With seasonal workers staying the same and new hires at \$10.30.

Upon roll call:

Ayes: 6 Lamnatos, Vilimek, Carben, Marek, Al Safadi, Lewis

Nays: 0

Absent: 1 Choate

**Motion Carried**

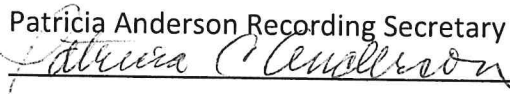
BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 11, 2017  
Page 5

**2017-127 This number was struck due to repetition.**

**2017-128 Motion** by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all ayes and no nays.  
**Motion Carried**

The meeting adjourned at 8:56 p.m.

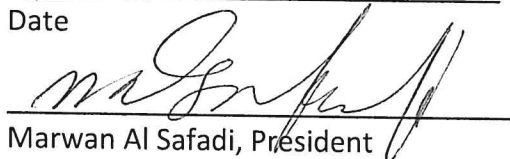
Respectfully submitted,

Patricia Anderson Recording Secretary  


Approved

1-8-18

Date

  
Marwan Al Safadi, President

  
Alice Vilimek, Secretary