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**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 9, 2020**

Trustee President Nick Lamnatos called the meeting to order at 7:05 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Lila Marek, Alice Porfirio, Nick Lamnatos Gary Lewis and Randy Carben

Absent: Al Safadi

Attendees: Director Chris Sebeck, Kathy Blessman and Attorney Katherine Ellis

Trustee Nick Lamnatos led the Board and audience in the Pledge of Allegiance.

2020 - 017 Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the Agenda.

Upon roll call vote:

Ayes: 6 Lamnatos, Porfirio, Vilimek, Marek, Carben and Lewis

Nay: 0

Absent: 1 Al Safadi

Motion Carried

2020 – 018 Motion by Trustee Lewis and seconded by Trustee Carben to approve Open Session Meeting minutes from February 10, 2020.

Upon roll call vote:

Ayes: 6 Lamnatos, Porfirio, Vilimek, Marek, Carben and Lewis

Nay: 0

Absent: 1 Al Safadi

Motion Carried

2020 - 019 Motion by Trustee Marek and seconded by Trustee Carben to approve Closed Session Meeting minutes from February 10, 2020.

Upon roll call vote:

Ayes: 6 Lamnatos, Porfirio, Vilimek, Marek, Carben and Lewis

Nay: 0

Absent: 1 Al Safadi

Motion Carried

2020 - 020 Motion by Trustee Lewis and seconded by Trustee Porfirio to approve the three consent Agenda Items as Listed:

- a. Approval of Treasurer's Report – February 2020
- b. Prepaid Bills in the Amount of \$47,439.71
- c. Bills in the Amount of \$19,196.46

Upon roll call vote:

Ayes: 6 Lamnatos, Porfirio, Vilimek, Marek, Carben and Lewis

Nay: 0

Absent: 1 Al Safadi

Motion Carried

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- **Directors Report:**
 - Director Sebuck discussed HVAC updates, lighting upgrades, removal of the trees from the back of the Library building.
 - Sebuck submitted paperwork needed to have Nicor gas meter upgraded for the generator project.
 - Ron marked up all concrete area that physically needed destruction for the electrical portion of the generator project.
 - Sebuck asked the Trustees if anyone would like to attend the Board of Trustee banquet luncheon.
 - Sebuck provided an update on all upcoming events (e.g. movie night, yoga, book reading, music, etc.)
 - Sebuck will reach out Eddie to update the signage names on the Library entrance area.
- **Attorney Report:**
 - No updates
- **Committee Report**
 - Finance – Trustee Lewis advises on final budget being a testament to the fiscal capabilities of managements' effort to stay under on expenses. He also stated to gear up on all grants provided through government.
 - Policy/By-Laws – Attorney Kathy is finalizing the draft on policy handbook updates.
- **Unfinished Business items:**
 - N/A
- **New Business:**
 - Review resolution regarding Sexual Harassment training per new Illinois mandated law.
 - Vision 96 Computer Proposal Discussion and Action. Chris advised the Trustees on current computer inventory and current operating system run on personnel and patrons computers.
- **Items for next Agenda**
 - Director Sebuck asked the Trustees if they needed her to prepare an action plan in the event the Corona Virus arises in area. The Board of Trustees advise Chris if we need to close down we will do so. For now, keep up with the SOP's on cleaning the areas especially with common areas and shared items.
 - Trustees request Johnathan from 96 Computers to come in to provide update.

2020 - 021 Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the Sexual Harassment resolution for the Bridgeview Library.

Upon roll call vote:

Ayes: 6 Lamnatos, Porfirio, Vilimek, Marek, Lewis and Carben

Nay: 0

Absent: 1 Al Safadi

Motion Carried

Trustee Al Safadi arrived at 7:19pm.

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2020 – 022 Motion by Trustee Lewis and seconded by Trustee Carben to approve the addition of 96 Computer proposal outlined by administrators.

Upon roll call vote:

Ayes: 7 Al Safadi, Lamnatos, Porfirio, Vilimek, Marek, Lewis and Carben

Nay: 0

Absent: 0

Motion Carried

2020 – 023 Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.

Upon voice vote with all Trustees ayes and no nays:

Motion Carried.

Meeting adjourned at 7:43 p.m.

Respectfully Submitted,




Jalilah N. Ahmad, Recording Secretary

Approved:

03/10/2020

Date



Nick Lamnatos, President

Alice Vilimek, Secretary