

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 09, 2019

Trustee President Nick Lamnatos called the meeting to order at 7:05 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Lila Marek, Marwan Al Safadi, Alice Porfirio, Nick Lamnatos, Randy Carben, Gary Lewis

Absent: All present

Attendees: Director Chris Sebeck, Attorney Katherine Ellis and Katie Blessman

Trustee Nick Lamnatos led the Board and audience in the Pledge of Allegiance.

2019-203 Motion by Trustee Al Safadi and seconded by Trustee Lewis to approve the Agenda.

Upon roll call vote:

Ayes: 7 Al Safadi, Lamnatos, Marek, Porfirio, Vilimek, Lewis and Carben

Nay: 0

Absent: 0

Motion Carried

2019-204 Motion by Trustee Vilimek and seconded by Trustee Carben to approve Open Session Meeting minutes from August 12, 2019.

Upon roll call vote:

Ayes: 6 Al Safadi, Marek, Lamnatos, Porfirio, Vilimek, and Carben

Nay: 0

Abstain: 1 Lewis

Absent: 0

Motion Carried

2019-205 Motion by Trustee Marek and seconded by Trustee Vilimek to approve Closed Session Meeting minutes from August 12, 2019.

Upon roll call vote:

Ayes: 5 Al Safadi, Lamnatos, Porfirio, Marek and Vilimek

Nay: 0

Abstain: 2 Carben and Lewis

Absent: 0

Motion Carried

2019-206 Motion by Trustee Carben and seconded by Trustee Lewis to approve the three consent Agenda Items as Listed:

- a. Approval of Treasurer's Report – August 2019
- b. Prepaid Bills in the Amount of \$7528.86
- c. Bills in the Amount of \$3,086.87

Upon roll call vote:

Ayes: 7 Al Safadi, Lamnatos, Marek, Porfirio, Vilimek, Lewis and Carben

Nay: 0

Absent: 0

Motion Carried

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- Directors Report:
 - Director Chris followed up on Trustees' participating in Trustee day.
 - Landscaping matter brought up by a neighboring building owner concerning foliage. In addition one of the maple trees on the ground has roots out and one may have a disease in the trunk. Trustees' recommend contacting the arborist recommend by the Village to determine what type of disease the tree cares.
- Attorney Report:
 - No updates
- Committee Report
 - Finance - Chris and the administration have prepared a detailed budget which the Finance committee will meet in October to review.
 - Policy/By-Laws – the committee will need a schedule a meeting offline
- Unfinished Business items:
 - Chris received three proposal bids for the generator and awaiting one more bid. Trustee Lewis suggests a walk through to review the suggested layout of generator unit.
 - HVAC unit will need an assessment due to issues running inefficiently. In addition, RD22 possibly phasing out per government and possible hike in cost. Director Sebuck recommends reviewing in 2020.
 - LED Lighting changeover tabled for next month's agenda. Director Sebuck recommends implementing LED Lighting in phases for cost saving and utilizing government grant. Trustee Lewis instructs the Board the Village will assist in covering the parking lot lights costs.
 - Sump Pump and marine battery need to be replaced. Trustee Carben states we need to act Asap.
 - Currently leaks are on the east, south side of the building, west side in the old basement near the delivery side of the library. Trustee Carben recommends waterproofing using poly concrete plugs internally vs digging the parameters of the foundation.
 - Tremco/NSS will be onsite on September 17th to repair windows leaks.
- New Business:
 - Insurance renewal options for the Library building, Officers/Administration and Workers Compensation. In addition, Chris asked the insurance writer to seek a quote for additional insurance coverage and liability coverage. The Insurance writer recommends minimizing hosting non curriculum events onsite or offsite sponsored events for insurance purposes.
 - Trustee Lewis recommends meeting up with Ron at 6pm to walk around the premises prior to October 14, 2019 meeting at 7pm.
- Items for next Agenda
 - Policy Meeting schedule discussion and action
 - Generator review awaiting fourth proposal tabled by Trustees' next month meeting.
 - Foundation Waterproofing Proposal discussion and action plan
 - LED Lighting changeover proposal plan

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2010—207 Motion by Trustee Lewis and seconded by Trustee Carben to Approve the service quotation for the replacement of two Sump Pumps without battery backup for the cost not to exceed \$4,272.

Upon roll call vote:

Ayes: 7 Al Safadi, Lamnatos, Marek, Porfirio, Vilimek, Lewis and Carben

Nay: 0

Absent: 0

Motion Carried

2019—208 Motion by Trustee Lewis and seconded by Trustee Carben to Approve Insurance Renewal Premium for 2019-2020 in the amount of \$20,753.

Upon roll call vote:

Ayes: 7 Al Safadi, Lamnatos, Marek, Porfirio, Vilimek, Lewis and Carben

Nay: 0

Absent: 0

Motion Carried

Trustee Vilimek read a thank you card from Donna Lewis for the plant sent by Bridgeview Library.

2019—209 Motion by Trustee Lewis and seconded by Trustee Carben to go into Close Meeting session for personnel matters.

Upon roll call vote:

Ayes: 7 Al Safadi, Lamnatos, Marek, Porfirio, Vilimek, Lewis and Carben

Nay: 0

Absent: 0

Motion Carried

President Lamnatos reconvened the meeting at 9:49 p.m.

2019—211 Motion by Trustee Marek and seconded by Trustee Al Safadi to adjourn.

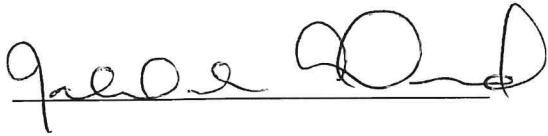
Upon voice vote with all Trustees ayes and no nays:

Motion Carried.

Meeting adjourned at 9:23 p.m.

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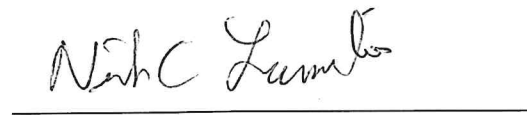
Respectfully Submitted,



Jalilah N. Ahmad, Recording Secretary

Approved:

10/16/2019
Date



Nick Lamnatos, President



Alice Vilimek, Secretary