

Bridgman Public Library: Contactless Curbside Library Service

STARTS: Friday June 19, 10am

AVAILABLE HOURS: Monday, Wednesday and Friday: 10am-3pm

Tuesday and Thursday: 2-7pm; Saturday: 10am-2pm

MATERIAL DROP-OFF / BOOKDROPS

Materials can be returned in the bookdrops at any time. Overdue fines will NOT be assessed for materials returned by **August 1**. Please use the DRIVE THROUGH bookdrops to return materials. Please return **WIFI HOTSPOTS** now, so others have access to them.

Items from our Library-of-Things (e.g. ukuleles) collection, **excluding WIFI HOTSPOTS**, may be kept until August 1. When returning them, please schedule a contactless drop off time.

HOW CAN YOU HELP?

- Please review your account and remove any holds that you no longer want. This will make the items available to others and make shelf space available for new holds.
- We are NOT accepting donations until further notice. Please do not leave donations at the door or in the bookdrops.
- Please do not leave Library-of-Things items in the drop box.

PLACING HOLDS

Holds can be placed beginning Monday, June 15. Holds may be placed by:

- Logging into your account on bridgmanlibrary.com and placing your hold
*remember, your PIN is the last four digits of your library card number
- Calling us at 269-465-3663
- Send us email at bpl@bridgmanlibrary.com

CURBSIDE PICKUP

Once you have placed a hold:

- We will monitor holds requests and contact you when your holds are ready.
- We will do our best to schedule a time range to pick up your items.

How do I pick up my holds?

- When you arrive at the Library, notify us you are here by calling: 269-465-3663
- Remain in your vehicle: roll down the back window of your car; we will bring your materials to you!

MODIFIED HOURS and REOPENING

Curbside service will be available Monday through Saturday beginning Friday, June 19. We will regularly monitor the Governor's Executive Orders, as well as reports and recommendations from health officials (MIOSHA, CDC, etc.) to determine when we will open with reduced hours and occupancy standards.

PREPARATION TO OPEN

Public libraries in Michigan are now allowed to begin resuming service to the public. Libraries across the state are doing so incrementally to ensure the safety and health of their staff and patrons. Bridgman Public Library staff have returned to the building to check in and sort materials for quarantine, train staff on new procedures required by Executive Orders, and prepare the building to meet new requirements.

OUR COMMITMENT TO YOU

Bridgman Public Library is committed to the safety and health of our staff and patrons. Returned materials are being quarantined for 72 hours, facilities are being cleaned and sanitized frequently, point of contact shields are being installed, and physical distancing measures such as public computer spacing are being implemented.

Thank you for your patience and understanding. We miss you and look forward to seeing you!